

107-111 Cypress Street Acquisition Study Committee

Agenda for June 2, 2016

7pm, Room 308, Town Hall, 333 Washington Street

**107-111 Cypress
Street Acquisition
Study Committee**

Neil Wishinsky, Chair
Milly Baker
Cliff Brown
George Cole
Betsy DeWitt
Linda Hamlin
Brian Hochleutner
Carol Levin
Merelice
Lark Palermo
David Pollak

Staff contact:
Kara Brewton
617-730-2468

1. Swearing-in (Linda Golburgh, Assistant Town Clerk)
2. Introductions (Neil Wishinsky)
3. Open Meeting Law & Ethics Training (Kara Brewton)
4. Background of Town studies & discussions with property owner (Neil Wishinsky)
5. Committee charge & scope of work (Neil Wishinsky)
6. Decision making process design (Neil Wishinsky)
7. Existing Conditions (Kara Brewton)
8. Town & School leases (Kara Brewton)
9. Related work with other concurrent Town/School studies (Kara Brewton)
10. Consultant/staff scope & timeline (Kara Brewton)
 - a. John Leonard, Special Town Counsel
 - b. Property Valuation & Real Estate Consultant Services
 - c. Title Search
 - d. Phase I Site Assessment
 - e. Existing traffic counts & preliminary trip generation study
 - f. Existing building conditions survey
11. Discuss milestones of Committee work (Kara Brewton)
12. Schedule site walk & regular meeting times (Neil Wishinsky)
13. Other business, if any.