



# Brookline Contributory Retirement System

## *Board Members*

*James J. Riley, Chairman  
Stephen Cirillo  
Michael F. DiPietro  
Gary D. Altman  
Rob Ward*

## *Staff*

*Frank Zecha, Director  
Maryruth Capite  
Deputy Director of Finance  
Brigid Connolly  
Administrative Manager*

October 11, 2016

Patrick J. Ward  
Town of Brookline

Dear Mr. Ward:

In accordance with the provisions of Chapter 39, Sections 23A to 23C of the General Laws, you are hereby notified that the Brookline Retirement Board will hold a meeting, open to the public Thursday, **October 13, 2016, at 4:00 P.M. in the Ground Floor Conference Room, 11 Pierce Street, Brookline MA 02445.**

Following is the agenda:

1. **Russell Update**
2. **Review PERAC audit findings**
3. **Scheduling manager due diligence visits**
4. **Tom Gibson legal update**
5. **Approve prior months minutes, pension payroll, refunds, transfers and expenses**
6. **Review and acknowledge new retiree applications**
7. **Vote and Act on any other business before the Board**

Sincerely,

Frank Zecha,  
Executive Director