



Building a Better Brookline

**Economic Development
Advisory Board**
333 Washington Street
Brookline, MA 02445
617-730-2468

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Advisory Board**
Meeting Notes: February 24, 2016

Anne R. Meyers, Co-Chair
Paul Saner, Co-Chair
Dr. Robert I. Sperber, Founder
Cliff Brown
Derek Choi
Susan Houston
Kenneth Lewis
Carol Levin
Thomas Nally
Marilyn Newman
Alden Raine
Donald A. Warner

Attendees:

EDAB Members: Paul Saner (co-chair), Cliff Brown, Marilyn Newman, Al Raine, Donald Warner, Derek Choi, Carol Levin, Susan Houston

EDAB Member attending remotely by phone: Anne Meyers (co-chair)

EDAB Members not in attendance: Kenneth Lewis, Thomas Nally, Robert Sperber

Guest member of public: Sergio Modigliani

Materials: Draft EDAB letter provided by Carol Levin

Paul Saner called the meeting to order at 6:00 p.m.

Paul Saner chaired the meeting. Marilyn Newman took notes for the meeting.

It was announced that Anne Meyers was attending the meeting remotely by phone, due to geographic distance (as she was out of the country).

Per the Remote Participation Checklist, the chair confirmed that: there was a quorum of EDAB members physically present at the meeting; the meeting was held in Town Hall Room 310 with appropriate speaker phone capability; Anne Meyers had received copies of documents to be used at the meeting; the phone was working and clearly audible; and any votes would be taken by roll call vote.

1. Discussion of planning resources for Economic Development and Long-Range Planning

A draft letter/memorandum prepared by Carol Levin from the Economic Development Advisory Board to the Board of Selectmen and the Advisory Committee had been distributed to EDAB members in advance of the meeting.

The draft letter discussed the importance of long-range planning and economic development functions to the Town's overall well-being and the Town's ability to pro-actively manage commercial development activity to the Town's best benefit. The draft letter concluded with a recommendation that one additional staff person be hired to work under the Economic Development Director in order to leverage

existing staff in support of Economic Development and Long-Range Planning functions.

Paul Saner asked if the participating EDAB members agreed with the general purpose and thrust of the letter, or had any major substantive objections. The sense of the meeting was that all participants agreed with the overall thrust of the letter.

The remainder of the discussion addressed various specific wording comments on the draft letter. Carol Levin took notes on the wording revisions that were agreed to during this discussion, reading back the revised language for confirmation.

2. Roll Call Vote on Proposed Letter

A motion was made and seconded:

To approve the proposed letter, as revised and edited in accordance with the discussion by the participants in the meeting, for transmittal to the Board of Selectmen and the Advisory Committee.

A Roll Call vote was taken as follows:

Cliff Brown—approve
Derrick Choi—approve
Susan Houston—approve
Carol Levin—approve
Marilyn Newman—approve
Al Raine—approve
Don Warner—approve
Anne Meyers—approve
Paul Saner—approve

The motion carried. The letter as finalized will be provided to the Board of Selectmen and the Advisory Committee on behalf of EDAB.

The meeting was adjourned by the chair at approximately 7:30 pm.