

**May 8, 2014 COMMITTEE ON TOWN ORGANIZATION AND STRUCTURE
MINUTES Town Hall, Room 408
Agenda: Article 10 - Establishment of Diversity, Inclusion and Community
Relations Commission (Commission) and Department**

In its review of the structure(s) proposed by Article 10, CTOS voted the following -

The position should report directly to the Town Administrator without the establishment of another, separate department. Functions should be handled by a Chief Diversity Officer (CDO), whose position should be located in the Department which the Town Administrator considers will best serve the goals. prior vote

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Consistency recommends that as a standing board, the Commission should NOT include a Selectmen. majority**

A Commission quorum should be determined by the number of appointees serving, not the full Commission - in the event the Commission number is less than 15. unanimous

The commission should not provide procedures and standards to recommend removal of a Commissioner, that being the appointment authority of the Board of Selectmen. majority

3.14.2 The CDO may bring a matter directly to the attention of the Commission (substitute Board of Selectmen for 'Commission.') unanimous

A procedure should be added for parties aggrieved at the decision of the School Department and School Committee, or aggrieved at decision of the Town Administrator and Board of Selectmen to take the matter to the CDO and the Commission. CTOS will offer the language for an amendment. unanimous

**Present Jean Berg chair, Robert Stein, Robert Sperber, Richard Leary.
Meeting convened 7:30 pm with Martin Rosenthal arriving 7:50 pm
Meeting adjourned 9:45 pm**