

**MINUTES B-SPACE MEETING 7/15/13**

Committee Members - present marked with "x"			
Betsy DeWitt	x	Mel Kleckner	x
Alan Morse	x	Philip Kramer	x
George Cole	x	Bill Lupini	
Katherine Craven	x	Michael Sandman	x
Lisa Crossley	x	Rebecca Stone	x
Ken Goldstein	x	Neil Wishinsky	x

Also present: Dr. Cynthia Tsao

7/1/13 minutes: approved draft as is.

Creating CBA Spreadsheet to Compare Alternatives: Dr. Tsao facilitated an extensive discussion which enabled her to record :

- a list of alternatives contemplated by the Committee
- selected alternatives the Committee wished to compare;
- the Criteria connected to each Factor;
- the relative importance of each criteria including especially those criteria the Committee deemed to be "MUST" for any alternative to be considered viable.
- **MUST CRITERIA:**

Meeting or exceeding current educational program and must maintain Brookline's reputation for educational excellence

Probability of successful approval by Brookline Community (Town Meeting + Override Vote)

Must have site available (e.g., environmental, legislative, ownership, legal risks) within timeframe

Meet enrollment need of +600 K-8 by 2017 /+600 BHS by 2022

The Committee reviewed a list of 23 potential alternatives and applied the factors and criteria to narrow the list of options. During the process, it became clear that there was not enough data to assess some of the alternatives. Based on the criteria, some alternatives were dropped: Amory Park, Town Hall, Health Building, Parsons Field, Coolidge Corner Parking Lot, and Eminent Domain takings. Additional information will be needed in order to assess BU owned property and the MAB property nearby. At the next meeting July 29, the committee will hear the consultant's report on potential school sites and should fill in missing information.

By the end of this session the Committee understood that the Co-chairs plus other members who wished to join them would complete the last CBA task, which is to assign actual numeric values to each to each of the criteria.

Summer Schedule: Mr. Morse presented an accelerated schedule for the completion of the Committee's report to the School Committee (document already posted on the B-SPACE website). The final fallback delivery date is now Friday August 16.

Assignment of Non Recommendation Report Sections:

Using the previously adjusted Cole report format, the following assignments were agreed upon:

Section 1-Executive Summary: Note: this section will be the last one done, and Mr. Cole volunteered to draft this because he will be away for 2 weeks;

Section 2-The Challenge and Opportunity: Mfr. Kleckner volunteered to draft;

Section 3-Objectives of Space Expansion Program: Mr. Morse volunteered to draft;

Section 4-Financial Constraints: Mr. Sandman agreed to draft with the support of Messrs, Cronin and Rowe;

Section 5-Review of Existing Facilities and New Sites: Messrs. Wishinsky and Kramer agreed to draft this section once the HMFA Architects report was available.

Section 6-Options for School Expansion: Ms. DeWitt and Mr. Morse agreed to draft;

Section 7-Recommendations: Can only be done after sections 2-6 have been completed and the Committee has done the CBA comparisons.

Section 8-CBA Methodology: Mr. Goldstein agreed to draft.

Ms. Stone and Dr. Crossley were delegated to edit the final report.