

## Meeting Minutes

Name of Committee: Devotion School Subcontractor Prequalification Committee  
Meeting Date: 27 July 2016 Time: 3:00 p.m. Meeting Location: Town Hall, Room 111.  
Attendees: K. Kaplan, Brookline Building Commission, J. Hirst Shawmut Design and Construction (SDC), J. Miller , HMFH Architects, R. Masak, Brookline Building Department (voting members), D. Geanakakis, Purchasing Department, R. Hoogasian, Building Department, T. Guigli, Building Department

Next Meetings: 3 August 2016 at 3:00 p.m. in Town Hall Room 111.

Topic: Approval of Meeting Minutes

Motion to approve the minutes of 20 July 2016. ***Unanimously approved.***

Topic: Discussion of Statement of Qualifications (SOQ)

Town of Brookline staff presented the reference checks and draft scorecard of the following trade; Plumbing. It was noted that additional references on some firms had been obtained since the last meeting. After some discussion and review of the scorecards and references, the committee took the following action:

Motion to prequalify the following firms for the Plumbing filed sub bid for the Edward Devotion School; Araujo Brothers, Commonwealth, Grassechi, Harold Brothers, N.B. Kenney, KMD, Kennedy Mechanical, P.J. Dionne and P. J. Kennedy. ***Unanimously Approved.***

J. Miller of HMFH Architects presented the reference checks and draft scorecard of the following trades; Glass & Glazing, Metal Windows, and Ceramic Tile. After some discussion and review of the scorecards and references, the committee took the following action:

Motion to prequalify the following firms for Ceramic Tile filed sub bid for the Edward Devotion School; Capital, Joseph Cohn & Sons, McLaughlin, Pavilion and West. ***Unanimously Approved.***

Motion to prequalify the following firms for Metal Windows filed sub bid for the Edward Devotion School; A&A, Aluminum & Glass Concepts, Chandler Architectural, GVW, Kapiloff's, Lambrian, Lockheed, Modern Glass & Aluminum, R&R . ***Unanimously Approved.***

Motion to prequalify the following firms for Glass & Glazing filed sub bid for the Edward Devotion School; A&A, Aluminum & Glass Concepts, Chandler Architectural, GVW, Kapiloff's, Lockheed, Modern Glass & Aluminum, R&R . ***Unanimously Approved.***

J. Hirst of Shawmut Design & Construction presented the reference checks and draft scorecard of the following trades; Masonry, Roofing and Waterproofing, Dampproofing and Caulking. After some discussion and review of the scorecards and references, the committee took the following action:

Motion to prequalify the following firms for Masonry filed sub bid for the Edward Devotion School; Chapman, Commercial, Costa Brothers, Empire, Fernandez, Lighthouse, Marmelo, P.J. Spillane. ***Unanimously Approved.***

Motion to prequalify the following firms for Roofing filed sub bid for the Edward Devotion School; Capeway, Feeley McAnespie, Gibson, Greenwood, J.F. Shea, Rockwell, Stanley, Titan and J.D. Rivet. ***Unanimously Approved.***

Motion to prequalify the following firms for Dampproofing, Waterproofing and Caulking filed sub bid for the Edward Devotion School; Beacon, Chapman, Commercial, Folan, Gleeson Powers, P.J. Spillane and the Waterproofing Company. ***Unanimously Approved.***

T. Guigli reminded the Committee that the RFQ for Elevators has been readvertised owing to insufficient response to the first round as only one response was received at that time. At its last meeting, the Committee prequalified Eagle Elevator so that firm is not required to resubmit its application. Responses to the readvertisement are due in the Building Department on 28 July 2016. Should any responses be received, the Committee will consider them at its next meeting.

The Committee will also consider applicants for the Electrical filed sub bid at its next meeting.

Meeting Adjourned at approximately 4:45 p.m.

Respectfully submitted,  
Anthony Guigli  
Owner's Project Manager