Name of Committee: Heath School Building Committee (SBC)

Meeting Date: September 14, 2011 Time: 4:30 pm Location: Town Hall

Attendees indicated by x; names in bold- voting members

Heath School Building Committee

Kenneth Goldstein	x	**Carrie Wilson**	x	Will Spears (MDS)	x
Helen Charlupski	x	**Charles Simmons**		Brian Pace (MDS)	
Barbara Scotto		**Jennifer Fischer-Mueller**		Erin Chute Gallentine	
George Cole		**Mel Kleckner**	x	Ann Blair	
Carla Benka		**Stacey McCarthy**		Samantha Herrle (MDS)	
William Lupini	x	**Daniel St. Clair**		Rhonda Corey	x
Sean Cronin	x				
Michael Shepard	x	Raymond Masak (OPM)	x		
Peter Rowe	x	Margaret Clark (MDS)	x		

Public Present: None

Topic: **Meeting Minutes Approval**

Helen Charlupski made a motion to approve the minutes of July 19, 2011. The motion was seconded by Carrie Wilson. The vote was unanimous to approve the meeting minutes.

Topic: **Project Overview**

The following project related topics were discussed during the meeting:

- Key Dates
- Review Bid Results
- Discussion of Alternates

Key Dates

Ray Masak presented the following key dates needed to execute the contactor contract for the project:

Building Commission Meeting (special):	September 20
School Committee Meeting:	September 22
Selectmen Meeting:	September 27
Notice to Proceed to Contractor (by contract):	September 29

Review Bid Results

Ray Masak stated that the Town received nine (9) bids (attachment A) and four of the bids were at budget or below. He also informed the committee that the project team starting checking references by reviewing the project certification files at the MA Division of Capital Asset Management and that the review of the files for the four (4) low bidders was highly favorable. Ray stated that project team would continue to check references to insure proper due diligence.

Based on the low bid, it was noted by the committee members that there appeared to be a surplus of project funds. In moving forward, the committee agreed that the needs of the school would be reviewed further with respect to the overall budget of the project and that any decisions regarding the budget would take into account the need to maximize the continued funding by the MSBA as certain proposed budget items (play equipment) are not fundable.

Discussion of Alternates

The committee requested a review of the alternates that were part of the bid. Ray Masak gave a brief summary of the following alternates that were part of the project:

- Drop off changes
- Path repaving
- Field Regrading

Drop off changes. Ray Masak stated the proposed alternate was for reconfiguring the parking in front of the play area to improve drop off capability of this area and added that the drop off changes would be a condition of getting the permanent permit parking that was needed for the school after the renovations are completed.

Path Repaving. Ray stated the proposed alternate was to replace the two (2) paths up to the fire station based on their poor condition and the fact that virtually all the paths on the school property were being replaced.

Field Regrading. Ray stated the proposed alternative was to add sod, install an irrigation system and to improve the slope of the field to provide a more level playing area. He also stated the field regrading aspect of this alternative needs to be discussed further with the committee and the Parks department as there were some issues with the survey which impacted the size of the playable parts of the field (much smaller than anticipated) . Ray recommended that we continue with the alternative as proposed and to review the field regrading at a future meeting.

It was requested that the SBC vote to include all alternates as part of the project. A motion was made by Helen Charlupski and seconded by Mike Shepard to accept the alternatives as presented. The vote was unanimous.

Topic: **New/ Old Business**

At the last meeting, there was a concern raised regarding the use of quartz tile. Based on input from the Town's flooring vendor regarding durability of this product, the flooring material was changed to standard vinyl composition tile (VCT) - the standard product used throughout the school system

Ken Goldstein raised a concern regarding communication. Ray Masak stated that the project would be setting up a listserv in unison with the IT department through a mass mailing and would be providing input to the PTO web site. It was the intent of this media to provide a status update of the project on a weekly basis. Ken added that he would be sending out a notice to the Town meeting members.

The Groundbreaking for the project was discussed. Ray Masak stated he would coordinate with the MSBA and report back to the committee.

There was a question raised regarding the initial phasing. Ray Masak stated that the first phase of the project was classroom addition as well as the insulation of pipes in the tunnel. He added the completion date of the project is August 15, 2012.

Topic: **Proposed SBC Meeting**

The next meeting of the Heath School Building Committee is scheduled for Tuesday October 11, 2011 at 4:00 PM.

Respectfully submitted,

Raymond Masak, PE
Owner's Project Manager

ATTACHMENT A
BID RESULTS

ESTIMATED VALUE
$6,849,658

COMPANY NAME	BASE BID	ALT #1	ALT #2	ALT #3	Total Inc Alts
Delphi Construction Inc.	$6,500,000	$27,600	$12,500	$42,500	$6,582,600
Colantonio, Inc.	$7,085,000	$16,000	$17,000	$24,000	$7,142,000
J. K. Scanlan Company, Inc.	$6,822,000	$36,000	$16,000	$25,000	$6,899,000
Nauset Construction **(Low Bid)**	$6,075,000	$31,176	$16,399	$36,610	$6,159,185
Boston Building & Bridge Corp.	$7,073,000	$36,000	$16,000	$35,000	$7,160,000
Paul J. Rogan Co., Inc.	$7,585,578	$52,000	$34,000	$46,000	$7,717,578
DeIulis Brothers Construction Co., Inc.	$6,798,800	$35,600	$19,700	$41,500	$6,895,600
Wes Construction Corp.	$7,639,000	$62,500	$26,500	$54,000	$7,782,000
Built-Rite Construction	$7,610,000	$59,712	$23,885	$45,398	$7,738,995