

**THE PUBLIC SCHOOLS OF BROOKLINE**  
**OFFICE OF THE SCHOOL COMMITTEE**  
**BROOKLINE, MASSACHUSETTS**  
Town Hall, 5<sup>th</sup> Floor, 333 Washington Street  
Brookline, MA 02445  
Telephone: 617-730-2430 Fax: 617-730-2601  
www.brookline.k12.ma.us



David Pollak, Chairman  
Julie Schreiner-Oldham, Vice Chairman  
Helen Charlupski  
Susan Wolf Ditkoff  
Suzanne Federspiel  
Michael Glover  
Jennifer Monopoli  
David A. Pearlman  
Barbara Scotto

**DOCKET**  
**SCHOOL COMMITTEE MEETING**  
**THURSDAY, JANUARY 17, 2019**

**6:00 PM – 9:55 PM**

WALSH SCHOOL COMMITTEE ROOM, 5<sup>TH</sup> FLOOR, TOWN HALL  
STATUTORY NOTICE OF THIS MEETING HAS BEEN FILED WITH THE TOWN CLERK.  
THE PUBLIC IS INVITED TO ATTEND.

**NOTE: All times are approximate.**

**6:00 PM (5 minutes)**

**1. ADMINISTRATIVE BUSINESS**

(David Pollak)

- a. Calendar: See Page 3
- b. Consent Agenda
  - i. Past Record: December 6, 2018 School Committee Meeting
  - ii. Past Record: January 3, 2019 School Committee Meeting
  - iii. Past Record: January 10, 2019 School Committee Legislative Breakfast
  - iv. Student Trip Application: Brookline High School Rowing Team to Austin, Texas; February 15, 2019-February 22, 2019
  - v. Student Trip Application: Brookline High School Squash Team to Hartford, Connecticut; January 31, 2019-February 3, 2019
  - vi. Acceptance of Gifts/Donations (Kraft Family Foundation, D. Blakely Hoar Trust, Korean Church of Boston, Pierce PTO, Brookline Education Fund Idea Lab)
  - vii. Transfer from Town Utility Account to Coolidge Corner Project

**6:05 PM (15 minutes)**

**2. FAREWELL TO CHINESE EXCHANGE PROGRAM STUDENTS**

(Steve Lantos, Coordinator for the  
Brookline China Exchange and  
Students)

**6:20 PM (15 minutes total; 3-5 minutes/person, depending on number of speakers)**

**3. PUBLIC COMMENT** People may sign up in advance, or sign in upon arrival.

**6:35 PM (2 hours and 30 minutes)**

**4. PRESENTATIONS AND DISCUSSIONS OF CURRENT ISSUES**

**6:35 PM (30 minutes)**

- a. Minority Student Achievement Network (MSAN) Conference and Action Plan (Brookline High School MSAN Scholars)

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**7:05 PM (5 minutes)**

- b. FY 2020 Budget Development Guidelines (Possible Vote) (Susan Wolf Ditkoff and Mary Ellen Dunn)

**7:10 PM (20 minutes)**

- c. FY 2019 2<sup>nd</sup> Quarter Financial Report (Susan Wolf Ditkoff and Mary Ellen Dunn)
  - i. Possible Vote to Approve FY 2019 Budget Transfers

**7:30 PM (45 minutes)**

- d. Presentation of Superintendent's Preliminary FY 2020 Budget Message (Andrew Bott)

**8:15 PM (5 minutes)**

- e. Presentation and Possible Vote on Food Service Advisory Committee Recommendations on School Food Services À la Carte Options (Mary Ellen Dunn)

**8:20 PM (15 minutes)**

- f. Update on Food Service Program, with Discussion/Possible Vote on 1) Proposed FY 2019 Whitsons Contract Extension and 2) Possible Reissuance of Request for Proposals for Food Services Management Company and/or Advertisement for Food Services Director (Susan Wolf Ditkoff and Mary Ellen Dunn)

**8:35 PM (15 minutes)**

- g. Review and Possible Vote on Recommended Parking Plans for the Baldwin and Driscoll Schools (Mary Ellen Dunn)

**8:50 PM (15 minutes)**

- h. Review and Possible Vote on Issuance of Request for Proposals for Classroom/Office Space (Mary Ellen Dunn)

**9:05 PM (5 minutes)**

**5. SCHOOL COMMITTEE ACTIONS**

- a. Possible Revision to the Public Schools of Brookline Home Instruction Policy (Possible Vote) (Michael Glover and Nicole Gittens)

**9:10 PM (10 minutes)**

**6. SUPERINTENDENT'S REPORT**

(Andrew Bott)

**9:20 PM (30 minutes)**

**7. SUBCOMMITTEE AND LIAISON REPORTS**

- a. Finance (Susan Wolf Ditkoff)
- b. Capital Improvements (Helen Charlupski)
  - i. Possible Vote to Approve Amendment to Contract with Jonathan Levi Architects for Driscoll School Schematic Design
  - ii. Possible Vote to Approve. Amendment to Contract with Jonathan Levi Architects for Baldwin School Schematic Design
- c. Curriculum (Barbara Scotto)
- d. Government Relations (Helen Charlupski)
- e. Policy Review (Michael Glover)
- f. Additional Liaisons and Updates
- i. Update on Coolidge Corner School Renaming Process

**9:50 PM (5 minutes)**

**8. NEW BUSINESS**

**9. ADJOURNMENT**

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## **CALENDAR**

### **Upcoming School Committee Meetings 2018-2019**

January 31, February 14, February 28, March 14, March 28, April 9, April 25, May 9, May 29, June 6, June 20

<u>Date</u>	<u>Event/Meeting</u>	<u>Location</u>	<u>Time</u>
<u>School Committee Meetings</u>			
January 31	Finance Subcommittee Meeting	4 <sup>th</sup> Floor Conference Room Town Hall	4:30 PM
January 31	School Committee Meeting	School Committee Room Town Hall	6:00 PM
February 12	Capital Subcommittee Meeting	5 <sup>th</sup> Floor Conference Room Town Hall	4:00 PM
February 13	Curriculum Subcommittee Meeting	5 <sup>th</sup> Floor Conference Room Town Hall	8:30 AM
February 14	School Committee Meeting	School Committee Room Town Hall	6:00 PM
February 25	Policy Subcommittee Meeting	5 <sup>th</sup> Floor Conference Room Town Hall	6:00 PM
February 28	Finance Subcommittee Meeting	4 <sup>th</sup> Floor Conference Room Town Hall	4:30 PM
February 28	School Committee Meeting	School Committee Room Town Hall	6:00 PM
<u>School PTO Meetings – School Committee Member(s) will be attending School PTO Meetings</u>			
January 25	Lincoln PTO	Lincoln School	8:00 AM
January 30	BHS PTO	Brookline High School	7:00 PM
<u>School Site Council Meetings – Curriculum Subcommittee Member(s) will be attending for Discussion of School Improvement Plans</u>			
February 6	Runkle Site Council	Runkle School	4:15 PM
February 11	Baker Site Council	Baker School	8:10 AM
<u>Superintendent’s Parent/Guardian Forums</u>			
January 24	Brookline METCO Parents/Guardians	Coolidge Corner School Multipurpose Room	6:00 PM
<u>Baldwin School Building Committee Meeting</u>			
January 31	Baldwin School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
February 14	Baldwin School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
February 28	Baldwin School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
March 14	Baldwin School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
<u>Driscoll School Building Committee Meeting</u>			
January 24	Driscoll School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
February 8	Driscoll School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
February 26	Driscoll School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
March 7	Driscoll School Building Com. Meeting	School Com. Room, Town Hall	7:30 AM
<u>BHS School Building Committee Meeting</u>			
February 13	BHS School Building Committee Meeting	School Com. Room, Town Hall	7:00 PM
February 27	BHS School Building Committee Meeting	School Com. Room, Town Hall	7:00 PM
<u>Other Meetings/Events</u>			
January 21	MLK Day Celebration	Coolidge Corner Theatre	3:00 PM
February 9	Pan-Asian Lunar New Year Celebration	Brookline High School	1:00 PM
March 10	BEF 5 <sup>th</sup> Grade Spelling Bee	BHS Auditorium	1:00 PM
March 29	BEF Trivia Bee	TBD	6:00 PM
May 14	BEF Celebrating Teachers	Newbury College	3:30 PM