Runkle School

Respect - Unity - Nurturing Ideas - Kindness - Learning from our Mistakes - Effort

School Site Council Meeting Agenda/Minutes

Time: 4:15pm - 5:45pm

Runkle Mission Statement
We, the students, teachers, staff, and families of Runkle, are a community that values a love of learning, academic achievement, and knowledge in a broad range of subjects. Respect, hard work, responsibility, tolerance, empathy, and honesty serve as the basis for our relationship with each other.

The Runkle community has these goals:

- To promote academic excellence and a love of learning through the development and mastery of basic skills
- To promote an environment of responsible, respectful, and disciplined behavior
- To promote a strong and positive sense of self, valuing best effort
- To promote an attitude of lifelong learning built upon curiosity, creativity, and willingness to explore new ideas
- To promote a generous, participatory community spirit that respects diversity
- To promote global awareness

Meeting Norms

Respect
Be open-minded and non-judgmental
Get distractions out of the way

Unity
Full participation and contributions
Refrain from side-bar conversations

Nurture Ideas
Assume positive intentions
Let priorities overrule history

Kindness
Adopt a positive & solution-based approach to resolving conflicts

Learn From our Mistakes
Listen to understand not to reply

Effort Counts
Ground statements/decisions in evidence
Allow for courageous conversations

Start and End on Time
<table>
<thead>
<tr>
<th>Runkle School Priorities 2019-2020</th>
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| ● Continue to develop a culture and climate where everyone feels welcome and included  
  ○ Continue to build a culture of civility within our school community  
| ● Continue to build systems and structures to ensure we are meeting the needs of ALL learners  
  ○ A Deeper understanding of Equity in schools  
  ○ Well developed Student WIN (What I Need) blocks  
  ○ School Handbooks  
| ● Continue to develop our inclusion model  
  ○ High expectations for all students: Classroom wide strategies are conducive to the needs of all students to support children learning at their own pace within a nurturing learning environment.  
  ○ Children have the maximum opportunity to be included with their peers and receive high-quality instruction by licensed professionals in the least restrictive environment.  
  ○ Every student receives what he or she needs to make effective progress academically, emotionally, and socially.  
  ○ Every child and family is a valued member of the classroom and school community. |

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<tr>
<th>School Council Goal For SY 2019-2020</th>
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| School Culture & Climate  
  ● To Support the development of strong school-family relationships  
  ● To maximize the success of the children in school  
  ● To increase clarity about the roles of family and school staff. |

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<th>TOPIC</th>
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<tr>
<td>Main Focus Area for SSC for 2019-2020 SY</td>
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<th>Members</th>
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| **Staff:** Teresa Gallo-Toth, Genteen Jean-Michel, Rebecca Sneider, Michiko Hattori, and Kim Munroe  
**Parents:** Dorothy Charles, Lisa Weil, Petra Bignami, Angie Schmider & Lonna Steinberg  
**Community Partner:** Lynne Chuang |
<table>
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<tr>
<th>Time</th>
<th>Facilitator</th>
<th>Agenda Topic/Item</th>
<th>Tools/Resources/Guided Questions</th>
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| 4:15 pm| Genteen     | ❑ Welcome<br>❑ Review of Norms<br>❑ Review of Agenda & Responsibilities<br>❑ Take questions/comments on our minutes from the previous meeting | 2017-2019 Working Draft of School Improvement Plan  
2016-2017 School Improvement Plan  
Inclusion Document Planning  
Role of the School Site Council: DOE Mass EDU  
http://www.doe.mass.edu/lawsregs/advisory/schoolcouncils/part2d.html  
District Curriculum Accommodation Plan  
Brookline Site for Agenda and Minutes |

**Statement**  
The School Council is a state-mandated committee whose membership includes the Principal, a co-chair, and an equal number of school staff and parents, as well as a community member. The School Council functions as an advisory council to the Principal. The work of the Council could include:  
- Adopting educational goals for the school that are consistent with local and statewide policies  
- Identifying the educational needs of the students attending Runkle  
- Making recommendations for the development, implementation, and assessment of the curriculum accommodation plan, as required under Sec. 38Q 1/2  
- Reviewing the annual school building budget  
- Reviewing the school handbook to consider changes, and  
- Formulating a school improvement plan

School Council should not become involved as an ombudsman (an official appointed to investigate/address individuals' complaints) or a grievance committee in individual cases that involve students, parents, teachers and other school staff.

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<th>Time</th>
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<th>Agenda Topic/Item</th>
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<tr>
<td>4:25 pm</td>
<td></td>
<td>❑ Updates</td>
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<td>4:35 pm</td>
<td>Genteen</td>
<td>❑ Action Planning</td>
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<td>Time</td>
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<td>5:35 pm</td>
<td>Open Comment</td>
<td>1 minute or less please</td>
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<td>5:40 pm</td>
<td>Wrapping Up</td>
<td>Meeting Dates Runkle School Site Council</td>
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<td>Next Items/Steps/Follow…</td>
<td>2019-2020 - 4:15 pm-5:45 pm</td>
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<td>Oct 2nd, Nov 6th, Dec 4th, Jan 8th, Feb 5th, March 4th, April 8th, May 13th &amp; June 3rd</td>
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