

**Brookline Adult & Community Education  
Advisory Board Meeting  
Thursday, June 3, 2021  
4:00 - 5:00 PM  
Held via Zoom**

<https://psbma-org.zoom.us/j/99951949184?pwd=d1dYbkxNSml5eHZmajlqadDlreGZOQT09>

Meeting ID: 999 5194 9184

Passcode: 933176

- I. Welcome
- II. Introduction of Guest:  
Jeffrey Ziplow, Auditor with Clifton Larson Associates
- III. Overview of Preliminary Report
  - a. Project Overview BA&CE Revolving Fund (FY2017 - FY2021)
  - b. BA&CE Fund Balance Analysis
  - c. Journal Entry Analysis
  - d. Undesignated Fund Balance Analysis
  - e. Due To/From Analysis
  - f. Budget Transfer Analysis
  - g. Expense Analysis
- IV. Board Comments and Questions of the Preliminary Report
- V. Conclusion of Meeting