

**JOINT MEETING OF THE SUPERINTENDENT SEARCH PRELIMINARY SCREENING  
COMMITTEE AND PUBLIC ADVISORY COMMITTEE  
BROOKLINE PUBLIC SCHOOLS  
SUPERINTENDENT SEARCH  
SCREENING AND INTERVIEW WORKSHOP MEETING #2  
February 4, 2020, 6:30 to 9:30 p.m.  
School Committee Room, 5<sup>th</sup> Floor, Town Hall  
Brookline, Massachusetts**

**1. Call to Order**

**2. Review of the Evening's Business**

- a. Review of Conflict of Interest Disclosure Procedures
- b. Review of Open Meeting Law

**3. Adjourn to Executive Session**

. . . move that the Screening Committee adjourn to Executive Session in accordance with M.G.L. Chapter 30A, §21(a)(8) (so-called Open Meeting Law), to consider applicants for employment or appointment by the preliminary screening committee, the chair having declared that an open meeting will have a detrimental effect in obtaining qualified applicants, with the understanding that the committee will be returning to public session at approximately 9:30 PM.  
(roll call vote)

**4. Preliminary Screening of Applications**

- a. Review and Discuss Applications for Position of Superintendent of Schools
- b. Develop Recommendations for People to Interview

**5. Adjourn Executive Session and Return to Public Session**

- a. Review Final Candidate Profile
- b. Continue Development of Interview Calendar
- c. Finalize Interview Questions
- d. Confirm Location for Interviews
- e. Review Interview Process
- f. Review/Vote on Meeting Minutes: January 16, 2020 Superintendent Search Preliminary Screening Committee Meeting; January 8, 2020 and January 28, 2020 Superintendent Search Preliminary Screening Committee and Public Advisory Committee Joint Meetings

**6. Adjournment**