



# *Town of Brookline*

## *Massachusetts*

### **Planning Board**

Town Hall, 3<sup>rd</sup> Floor  
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Steven A Heikin, Chairman  
Robert Cook, Clerk  
James Carr  
Linda Hamlin  
Blair Hines  
Matthew Oudens  
Mark J. Zarrillo

## **BROOKLINE PLANNING BOARD MEETING MINUTES**

**Town Hall, Room 103**

**January 16, 2019 – 8:15 a.m.**

**Board Present:** Steve Heikin, Bob Cook, Linda Hamlin, Mark Zarrillo, James Carr

**Staff Present:** Trevor Johnson and Polly Selkoe

Bob Cook called the meeting to order.

### **10 Brookline West** – Install wireless telecommunications on roof

Polly Selkoe read and reviewed the proposal for 10 Brookline West.

The applicant's representative, Michael Dollan, provided additional background on the project and scope of work.

Mark Zarrillo asked how many antennas were being proposed. The applicant noted that 12 total would be located on the roof after this project, all painted to minimize the visual impact.

James Carr asked if any of the antennas currently on the building are defunct. The applicant responded that all of the 12 owned by his client are in working order, but that he can't speak to equipment owned by other cellular companies.

Bob Cook asked who in the Town would enforce the removal of broken equipment. Polly responded that it would be the Building Department.

Bob Cook commented that he hoped cellular technology would advance to a point where fewer, not more antennas are necessary to maintain service.

James Carr and Steve Heikin proposed a requirement for all companies seeking approval to send an annual letter reporting on the status of their equipment. Polly noted this would be challenging for the Town to enforce but that she would speak to the Building Commissioner about it.

Steve Heikin asked if this proposal accounted for the new buildings at 10 Brookline Place and the applicant confirmed that it had.

**After discussion, the Board voted (5-0-0) to approve the plans**

**VOTED: the Planning Board approves the plans by Hudson Design Group, dated 12/11/18, subject to the following conditions:**

1. The color of all AT&T antennas and equipment shall be painted to match the existing equipment.
2. Prior to issuance of a building permit, one hard copy and one electronic copy of final plans and elevations of the wireless facility and all supporting and concealing structures shall be submitted to the Assistant Director for Regulatory Planning or designee for review and approval.
3. A yearly report shall be submitted to the Building Commissioner indicating that the wireless equipment is still in operation. All antennas and related equipment shall be removed if abandoned or not in operation for a time period of twelve months or longer.
4. Prior to issuance of a building permit, the applicant shall verify that a prior removal bond of \$5,000 to the Town is still valid.
5. Prior to issuance of a building permit, the applicant shall submit a \$1,500 monitoring/inventorying fee to the Town to cover the additional antennas.

**910 Commonwealth Avenue** - Install new signage for Boston University Book Store

Trevor read and reviewed the proposal for 910 Commonwealth Avenue.

Boston University's representative, Jennifer Gilbert, was present to provide a detailed description of the proposed signage plan.

Steve Heikin asked if there was an Option B considered instead of the option that was proposed. The applicant responded that there was another option but that it was deemed to have too many signs.

Steve Heikin asked what the long-term use of the building would be. The applicant stated that the book store would eventually go back to its current location in Kendall Square (Boston). The long-term use of 910 Commonwealth Avenue would be office.

**After discussion, the Board voted (5-0-0) to approve the plans.**

**Voted: the Planning Board recommends approval of the plans by Sunshine Sign dated 01/03/19, subject to the following conditions:**

1. Prior to the issuance of a building permit, the applicant shall submit final plans, subject to the review and approval of the Assistant Director for Regulatory Planning or designee.

2. All illuminated signs shall be installed with a rheostat switch so that they may be dimmed during non-business hours.
3. All future window and door signs are subject to the review and approval of the Assistant Director for Regulatory Planning or designee.

**Meeting minutes from December 19, 2018 were discussed and approved (5-0-0).**

**MEETING ADJOURNED.**

**Materials reviewed during meeting include:**  
Staff Reports, Plans, and Designs.