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Community Preservation Committee
MINUTES OF THE February 13th, 2023 MEETING
Held Virtually using Zoom Online Software

5 **Members Present:**

6 Samuel Burrington
7 Mini Kolluri
8 Clara Batchelor
9 John Spiers
10 David Lescohier
11 Nancy Heller
12 Blair Hines
13 Jenny Raitt

5 **Members Absent:**

6 Joanne Sullivan

15 **Staff:** Tina McCarthy

17
18 Ms. Heller called the meeting to order at 6:35 PM

19
20 **Meeting Minutes:**

21
22 Members of the Consultant Subcommittee reviewed the CPC subcommittee minutes of 1/27/2023.
23 Ms. Batchelor moved to approve the minutes as submitted. Ms. Raitt seconded the motion.

24
25 **Vote:**

26 Clara Batchelor-yes; Jenny Raitt-yes; David Lescohier-yes; Nancy Heller-yes

27
28 The Committee reviewed the minutes of their meeting on 1/30/2023.

29 Ms. Raitt moved to accept the minutes as submitted. Mr. Spiers seconded the motion.

30
31 **Vote:**

32 Clara Batchelor-yes; Jenny Raitt-yes; David Lescohier-yes; Blair Hines-yes; Samuel Burrington-yes;
33 Minni Kolluri-yes; Nancy Heller-yes; John Spiers-yes

34
35 **Public Comment:** none

36
37 **Review of Budget**

38
39 Ms. McCarthy reviewed a presentation of budget and revenue numbers for Fiscal Years '22 & '23.
40 In FY '23, the state match added about a million dollars to the fund that was not budgeted. This
41 money would be added to the unreserved fund balance, though there would also need to be a bit of
42 adjustment in the allocation for FY '24 numbers to ensure the requirements of the 10% reserve
43 accounts were met. Ms. McCarthy explained that this would be included in the FY '24 Warrant
44 Article, which was next on the agenda.

45
46 **Public Hearing, CPA Budget Warrant Article, FY24**

48 Ms. Heller opened the public hearing for the CPA FY24 budget warrant article. She invited Mr.
49 Lescohier to explain his Warrant Article.

50
51 Mr. Lescohier asked to start with the explanation at the end of the article, which included a break
52 down of the budget allocation. He explained that the numbers are high, and could be revised down
53 before Town Meeting. It may be adjusted after the DOR releases its estimates for the state match in
54 April.

55
56 Mr. Spiers asked for a total budget number in the Warrant Article. He also asked for clarification on
57 the \$100,000 makeup allocation. Mr. Burrington asked why \$110,000 was not allocated to make the
58 total 10%.

59
60 Ms. Heller suggested that Recreation be added to the Open Space category. Mr. Spiers asked that
61 the language be made consistent for all of the categories, using the official CPA category names
62 throughout the document.

63
64 Discussion returned to the 10% makeup allocation, and consensus was reached to increase the
65 category makeups to \$110,000 each.

66
67 Public Comment- none

68
69 Ms. Heller closed the public hearing.

70
71 Ms. McCarthy shared a word version of the Warrant article to make the adjustments requested.

72
73 Ms. Raitt moved to recommend the filing of the warrant article for Spring 2023 Town Meeting. Mr.
74 Hines seconded the motion.

75
76 Vote:
77 Clara Batchelor-yes; Jenny Raitt-yes; David Lescohier-yes; Blair Hines-yes; Samuel Burrington-yes;
78 Minni Kolluri-yes; Nancy Heller-yes; John Spiers-yes

79
80 **Outreach to Town Stakeholders**

81
82 Ms. McCarthy reviewed the status of the recommendation letter from the Preservation Commission.
83 She asked what format the CPC would like to use for outreach to other Boards and Commissions.
84 Members discussed what information would be necessary for these conversations. Mr. Spiers
85 thought the boards or commissions should come to a full CPC meeting, to get perspectives from all
86 members on their proposed projects or priorities. Mr. Spiers and Ms. Raitt suggested waiting to
87 make plans to let the consultant lead the process.

88
89 Mr. Hines moved to adjourn the meeting. Mr. Spiers seconded the motion. The meeting adjourned
90 at 7:59 p.m.