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*Community Preservation Committee*  
**MINUTES OF THE March 13<sup>th</sup>, 2023 MEETING**  
**Held Virtually using Zoom Online Software**

**Members Present:**

Nancy Heller, Chair  
David Lescohier, Vice-Chair  
Mini Kolluri  
Clara Batchelor  
John Spiers  
Blair Hines  
Jenny Raitt  
Joanne Sullivan

**Members Absent:**

Samuel Burrington

**Staff:** Tina McCarthy

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Ms. Heller called the meeting to order at 6:33 PM.

**Meeting Minutes:**

Members reviewed the CPC minutes of 2/13/2023.

Ms. Raitt moved to approve the minutes as submitted. JSM seconded the motion.

Vote:

Clara Batchelor-yes; Jenny Raitt-yes; David Lescohier-yes; Minni Kolluri-yes; Nancy Heller-yes;  
John Spiers-yes; Joanne Sullivan- abstain

**Public Comment:** none

**CPA Plan Workgroup: update**

Ms. McCarthy reviewed the consultant's submitted documents. Ms. Heller reviewed the work on putting together the focus group lists.

Mr. Spiers asked why there were 4 focus groups and 3 funding categories. He wondered how the community would perceive that. Ms. Heller explained that the consultant recommended the 4 groups. Ms. Raitt thought the Recreation and Open Space groups would have very different visions for projects. The consultant will help us prioritize within the category. Ms. Sullivan asked if people would join more than one focus group. Will there be any way to offer comment on other categories than the invite? NH thought Jen should record everything and report back, while staying on topic as much as possible.

The Committee discussed meeting times and the upcoming requirement to meet in person.

**Historic Preservation Priorities: letter from the Preservation Commission**

46 Mr. Spiers spoke about the contents of the Preservation Priority Letter. He reviewed the priorities:  
47 archives, restoring Town owned buildings, affordable housing as adaptive reuse, grant program for  
48 income-qualified residents/areas and historic landscapes.

49 Mr. Jack thanked Mr. Spiers and had no further comments.

50 Ms. Raitt appreciated the letter and hoped that the other committees would undertake something  
51 similar. She noted that the priority of adaptive reuse of historic buildings for affordable housing is  
52 not a specific priority of the Housing Production Plan. Mr. Lescohier agreed that the letter was very  
53 helpful and the other boards could follow this example. He thought the historic preservation priority  
54 regarding housing did not conflict with existing planning, rather it was an opportunity for CPA  
55 projects to have a unique vision and encouraged multi-category projects.

56

57 **Other Business:**

58

59 Ms. Batchelor asked when boards and commissions could provide letters regarding CPA priorities.  
60 Ms. McCarthy suggested after focus group meetings.

61

62 Mr. Lescohier explained that the Warrant was filed. He spoke about the budget; tax levy had  
63 increased but the state match through the Registry was down. Ms. Heller noted that the Warrant  
64 numbers could be amend later if needed, in May. Mr. Lescohier agreed.

65

66 Ms. Kolluri Encouraged overlap in project categories, but she liked the idea of developing distinct  
67 types of projects and goals for each area.

68

69 Ms. Batchelor asked if there were 4 categories, not 3? Ms. McCarthy clarified that Open Space and  
70 Recreation are combined in funding reserve categories. Ms. Batchelor wondered if 2 priority letters  
71 should be written or 1. Mr. Spiers suggested that a single Commission should not need to provide  
72 more than one letter, just explain the different priorities.

73

74 Mr. Spiers moved to adjourn the meeting. Mr. Hines seconded the motion.

75 Clara Batchelor-yes; Jenny Raitt-yes; David Lescohier-yes; Blair Hines; Minni Kolluri-yes; Nancy  
76 Heller-yes; John Spiers-yes; Joanne Sullivan- yes

77

78 The meeting adjourned at 7:39 p.m.

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