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Community Preservation Committee
MINUTES OF THE May 5th, 2023 MEETING
CPA Plan Working Group
Held Virtually using Zoom Online Software

Members Present:

Members Absent:

Nancy Heller, Chair
David Lescohier, Vice-chair
Clara Batchelor
Jenny Raitt

Staff: Tina McCarthy

Consultant: Jennifer Goldson, Laura Smead

Public: none

Ms. Heller opened the meeting at 12:02.

Ms. Goldson spoke about the Charette, to be held at the high school on June 5th, 6:30 PM. She explained the presentation she would give, to give attendees background on the CPA program. Most of the night would be an open house, with info sessions for people to engage with the categories, priorities, and project ideas. Ms. Smead encouraged workgroup members to attend. Committee members discussed table assignments for the different funding categories.

Translation services and printing for the fliers would be provided by the Town. Ms. Smead asked if members wanted live translation services at the Charette.

Ms. Smead reviewed the design schemes for the CPA outreach materials. Committee members reviewed and offered comments. The schedule for delivery of materials to staff for distribution was reviewed.

Ms. Smead reviewed the profiles (fact sheets) for the funding categories. These materials would be printed for the Charette. She asked for feedback on the documents by the 15th of May.

The meeting adjourned at 1:00 PM.