

School Committee Finance Subcommittee
Tuesday, May 19, 2020
5:00 PM-7:00 PM
Remote by Webex Event

Finance Subcommittee members present: Susan Wolf Ditkoff (Chair), Sharon Abramowitz, Suzanne Federspiel, and David Pearlman.

Other School Committee members present: Helen Charlupski, Jennifer Monopoli, and Barbara Scotto.

Staff present: Mary Ellen Normen, Casey Ngo-Miller, Donna Chisholm, and Robin Coyne.

Others present: Advisory Committee members Michael Sandman, Cliff Brown, Janet Gelbart, David Lescohier, and Paul Warner.

Ms. Ditkoff called the meeting to order at 5:00 PM.

1) FY 2020 and FY 2021 Budget Development

Ms. Normen provided an update on the FY 2020 projected deficit, currently estimated at \$1,515,131 (Attachments A and B) and outlined the steps being taken to close the FY 2020 budget. She noted year-end savings from expense accounts already applied, which total \$2,067,490, and include the following: Athletics \$284,085; Spring Stipends \$100,000; Intramurals \$12,931; Substitutes \$20,450; Contracted Services \$477,990; Supplies \$512,685; Other Charges \$503,700; and Capital Equipment \$155,649 (Attachment C). Ms. Normen summarized FY 2020 COVID-19-related expenses (total \$2,367,567), and possible federal, state, and local funding sources (Attachment D).

School Committee Comments/Questions:

- Need to employ multiple strategies at the same time in order to end the year with a balanced budget.
- Do not want to make personnel reductions that don't end up not being necessary.
- Will any of the proposed actions help mitigate issues in the upcoming year(s)?
- When will the district know the extent of federal and state reimbursements for COVID-19-related costs?
- Need to more thoroughly review what is included in the 52, 53, and 55 Budget Categories.
- Need to close out FY 2020 encumbrances as quickly as possible.

Ms. Normen provided an update on FY 2021 Budget Development. She provided an overview of the May 15, 2020 Town-School Partnership meeting (Attachments E and F). The FY 2021 net deficit is currently estimated at \$6,290,739.

School Committee Comments/Questions:

- There are many unknowns at this point, and the plans will likely evolve after the School Budget is set in June. Town Meeting votes a total appropriation for the School Department.

- The decision to reopen schools and what would be needed to protect health and safety is a public health issue. The district needs to determine under what circumstances, a hybrid opening would be possible, what it would cost, and how it would be funded. Funds should not be diverted from teaching and learning for this purpose.
- Need input from the community on the model for the upcoming school year.
- Important to know what neighboring districts will be doing in the upcoming school year.
- Need to understand what the curriculum will include for the upcoming school year, and what will be required in terms of planning, professional development, resources, and staffing.

The Subcommittee discussed the FY 2021 Budget development schedule, including Budget presentations on May 27, 2020 and June 1, 2020, and a public hearing on June 4, 2020.

2) Review/Approval of the May 11, 2020 Finance Subcommittee Minutes

On a motion of Ms. Federspiel and seconded by Mr. Pearlman, the Finance Subcommittee voted unanimously (by roll call) to approve the May 11, 2020 Finance Subcommittee meeting (9:00 AM) minutes.

On a motion of Ms. Federspiel and seconded by Mr. Pearlman, the Finance Subcommittee voted unanimously (by roll call) to approve the May 11, 2020 Finance Subcommittee meeting (10:30 AM) minutes.

The meeting adjourned at 7:00 PM.

Public Schools of Brookline FY 2020 Budget Update May 14, 2020

Projected Year End	Original Approp	Transfrs/ Adjstmts	Revised Budget	YTD Expended	Enc/Req	Balance Available 5/19/20	5/20-6/30 Projection	(Over)/ Under Available Funds
Operating Budet				as of 5/19/2020	Budget Freeze 4/8/2020			
51 Salaries	\$ 103,296,766	\$ 14,865	\$ 103,311,631	\$ 87,949,056	\$ 13,017	\$ 15,349,558	\$ 16,046,581	\$ (697,022)
52 Outside Services	\$ 9,732,770	\$ 407,382	\$ 10,140,152	\$ 7,604,366	\$ 2,057,796	\$ 477,990	\$ 355,789	\$ 122,201
53 Supplies	\$ 1,799,606	\$ 116,248	\$ 1,915,854	\$ 1,151,501	\$ 251,668	\$ 512,685	\$ 597,000	\$ (84,315)
55 Other Charges	\$ 1,280,371	\$ (473,900)	\$ 806,471	\$ 228,898	\$ 73,873	\$ 503,700		\$ 503,700
56 Utilities	\$ 10,350	\$ -	\$ 10,350	\$ 6,027	\$ 4,323	\$ -		\$ -
5A Budgeted Capital	\$ 1,234,348	\$ (33,700)	\$ 1,200,648	\$ 1,004,590	\$ 40,409	\$ 155,649		\$ 155,649
	\$ 117,354,211	\$ 30,895	\$ 117,385,106	\$ 97,944,438	\$ 2,441,086	\$ 16,999,582	\$ 16,999,370	\$ 212
Special Revenue Offset Accounts (Revolving Funds & Grants)								
51 Salaries	\$ 717,523	\$ (207,523)	\$ 510,000	\$ 15,285		\$ 494,715	\$ 2,010,058	\$ (1,515,343)
52 Outside Services	\$ 1,769,814	\$ 201,733	\$ 1,971,547	\$ 1,278,215	\$ 402,488	\$ 290,845	\$ 290,845	\$ (0)
53 Supplies	\$ 33,891	\$ (33,891)						
55 Other Charges	\$ (188,508)	\$ 188,508						
56 Utilities	\$ -	\$ -						
5A Budgeted Capital	\$ (42,663)	\$ 42,663						
	\$ 2,290,057	\$ 191,490	\$ 2,481,547	\$ 1,293,500	\$ 402,488	\$ 785,559	\$ 2,300,903	\$ (1,515,343)
Budget Summary As Presented								
51 Salaries	\$ 104,014,289	\$ (192,658)	\$ 103,821,631	\$ 87,964,341	\$ 13,017	\$ 15,844,273	\$ 18,056,639	\$ (2,212,366)
52 Outside Services	\$ 11,699,864	\$ 411,835	\$ 12,111,699	\$ 8,882,581	\$ 2,460,283	\$ 768,835	\$ 646,634	\$ 122,201
53 Supplies	\$ 1,833,497	\$ 82,357	\$ 1,915,854	\$ 1,151,501	\$ 251,668	\$ 512,685	\$ 597,000	\$ (84,315)
55 Other Charges	\$ 1,091,863	\$ (285,392)	\$ 806,471	\$ 228,898	\$ 73,873	\$ 503,700	\$ -	\$ 503,700
56 Utilities	\$ 10,350	\$ -	\$ 10,350	\$ 6,027	\$ 4,323	\$ -	\$ -	\$ -
5A Budgeted Capital	\$ 1,191,685	\$ 8,963	\$ 1,200,648	\$ 1,004,590	\$ 40,409	\$ 155,649	\$ -	\$ 155,649
	\$ 119,841,548	\$ 25,105	\$ 119,866,653	\$ 99,237,938	\$ 2,843,574	\$ 17,785,141	\$ 19,300,273	\$ (1,515,131)

Public Schools of Brookline FY 2020 Budget Update May 14, 2020

Revenue Offsets	Original Approp	Transfrs/ Adjstmts	Revised Budget				
Town Appropriation	\$ 117,354,211	\$ 30,895	\$ 117,385,106				
Materials Fee/Tuition (SE52)	\$ 717,523	\$(207,523)	\$ 510,000				
Circuit Breaker	\$ 1,769,814	\$ 201,733	\$ 1,971,547				
Revolving Fund Reimbursement							
Other Revenu							
Total Revenue	\$ 119,841,548	\$ 25,105	\$ 119,866,653	\$ -	\$ -	\$ -	
	\$ -		\$ -	\$ (99,237,938)	\$(2,843,574)	\$(19,300,273)	GAP
					as of		

Public Schools of Brookline FY 2020 Budget Update May 14, 2020

Total Year End Projection (E+F+H)	(Over)/ Under Budget
\$ 104,008,653	\$ (697,022)
\$ 10,017,951	\$ 122,201
\$ 2,000,169	\$ (84,315)
\$ 302,771	\$ 503,700
\$ 10,350	\$ -
\$ 1,044,999	\$ 155,649
\$ 117,384,894	\$ 212

\$ 2,025,343	\$ (1,515,343)
\$ 1,971,547	\$ -



\$ 3,996,890	\$ (1,515,343)
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\$ 106,033,997	\$ (2,212,366)
\$ 11,989,498	\$ 122,201
\$ 2,000,169	\$ (84,315)
\$ 302,771	\$ 503,700
\$ 10,350	\$ -
\$ 1,044,999	\$ 155,649
\$ 121,381,784	\$ (1,515,131)

FOOD SERVICE DEFICIT
PROJECTED HIGHER THAN
EXPECTED DUE TO CURRENT
\$1.7M REVENUE SHORTFALL

Held for OSS confirmation of need

**4th Qtr
Projection**

\$ 117,385,106

\$ 510,000

\$ 1,971,547



\$ 119,866,653

\$ (1,515,131) \$ (0)

5/19/2020

Public Schools of Brookline FY 2020 Budget Update May 14, 2020

Year End	BUDGET FREEZE: APRIL 8 COVID-19: MARCH 13 - JUNE 30	Year End Projection	
51 Salaries	(unbooked)	\$ 18,056,639	
Estimated June Payrolls		\$ 9,734,040	
Unknown Unantiipated Add Comp (Stipends, unsubmitted hours/days,etc)		\$ 220,000 *	
Accrual Buy Back		\$ 380,000	further study
Estimated Payroll remaining for May		\$ 4,968,073	
Non- Aligned COLA (2%)		\$ 100,000	
BEU 1.5% Pay Increase MOA		\$ 1,000,000	
Custodial Double Pay for Cleaning (Total Paid to date:) May 14 - June 30		\$ 91,582	Balance unpaid
Re-Open for Employee work and closing			
Food Service Pay for Lunches (COVID-19)		\$ 788,667	Food Service Budget Deficit
Revolving Funds Deficits (BEEP) Suspension of Tuition April/May/June		\$ 711,391	
Revolving Funds Deficits (Rental of Facitlies) - COVID-19			Fund Balance Projected to cover Salaries
Long Term Substitutes Projection		\$ 62,885	Reduced for double count
52 Outside Servi	(unbooked)	\$ 646,634	
Simmons College - UnPaid Bill		\$ 51,250	
EDCO Settlement		\$ 24,630	
Reallocating Expenses for software and training that is now needed due to closure		\$ 104,909	
Special Education Contract Reserve		\$ 175,000	
Cricuit Breaker Eligible Services		\$ 290,845 *	
53 Supplies	(unbooked)	\$ 597,000	
Unknown Unantiipated Supplies and Materials without POs		\$ 450,000 *	
Estimated Products on hand consumed by accelerated cleaning, disinfecting and hand washing =		\$ 105,000	Orders Pending
Estimated School Requisitions and Quotes over last 3 weeks, some quotes still in transit =		\$ 42,000	
55 Other Charges			
56 Utilities			
5A Budgeted Capital			
Estimated Expenditures reserved for Projection		\$ 19,300,273	
			\$ 960,845

Public Schools of Brookline FY 2020 Budget Update May 14, 2020

Year End Savings from Expense accounts already applied

Athletics	\$284,085
Spring Stipends	\$100,000
Intramurals	\$12,931
Substitutes	\$20,450
Contracted Services	\$477,990
Supplies	\$512,685
Other Charges	\$503,700
Capital Equipment	\$155,649
	\$2,067,490

Description		March 12 - April 6	Additional Days through June 30	Approved Reserve Fund Transfer	Estimated Costs	Notes
Custodians	double time charged to COVID-19; Rental Deficit				\$ 75,600	TBD FEMA
Food Service	Partial COVID 19 Partical Operating Deficit				\$ 788,667	TBD FEMA Likely only portion that is Actual Lunch Hours and not paying employees to stay home
Instructional Supplies and Materials						
Reallocating Expenses for software and training that is now needed due to closure					\$ 104,909	Cares Act
(\$200,000 in the requisition queue waiting for approval & 300k for unknowns or FY21 Prepurchase requirements) This will reduce as expenditures are made.					\$ 450,000	Cares Act Split out COVID-19 from Normal Purchasing
Operations Supplies and Materials.						
	Estimated Products on hand consumed by accelerated cleaning, disinfecting and hand washing =	\$ 35,000	\$ 105,000	\$(35,000)	\$ 105,000	TBD FEMA
	Estimated School Requisitions and Quotes over last 3 weeks, some quotes still in transit =	\$ 14,000	\$ 42,000	\$(14,000)	\$ 42,000	TBD FEMA
Other Unknowns						
	Revolving Funds Deficits (BEEP)				\$ 711,391	Cares Act Stabilization Fund
	Revolving Funds Deficits (Rental of Facilties)				\$ 90,000	Cares Act
Total Estimated Need for Reserve Fund Transfer				\$(49,000)	\$ 2,367,567	

\$ 1,356,301 CARES ACT

\$ 1,060,267 FEMA

Town School Partnership Update - 20.05.15 Summary

Town Meeting Appropriation/Request				PRELIMINARY									Notes to revisions	Change from 4/16/20
Program	FY 20 STM	FY 21 Override Plan 4/2018	Town/School Partnership 2/13/20 adj 3/10/2020	Town/School Partnership 2/13/20 adj 3/10/2020, revision 4/16/2020	Town/School Partnership Variance from FY 20 Special Town Meeting (\$)	Town/School Partnership Variance from FY 20 Special Town Meeting (%)	4/16/2020 Revisions to 3/10/2020	Town/School Partnership 5/15/20	Town/School Partnership Variance from FY 20 Special Town Meeting (\$)	Town/School Partnership Variance from FY 20 Special Town Meeting (%)				
Town Meeting Appropriation														
General Fund Appropriation	\$ 117,385,106	\$123,886,605	\$ 123,361,138	\$ 123,361,138	\$ 5,976,032	5.10%	\$ -	\$ 117,080,589	\$ (304,517)	-0.26%		\$ (6,280,549)		
Special Revenue Funds (Offset to General Fund Operating Budget)														
Tuition and Fees	\$ 717,523	\$ 739,675	\$ 505,000	\$ 505,000	\$ (212,523)	-29.60%	\$ -	\$ 505,000	\$ (212,523)	-29.62%	Reduced to match fees received	\$ -		
Facility Rental														
Circuit Breaker Funding	\$ 1,769,814	\$ 1,688,705	\$ 2,071,547	\$ 2,071,547	\$ 301,733	17.00%	\$ -	\$ 1,971,547	\$ 201,733	11.40%	Reduced taking off Transportation Reimbursement due to unknown circuit breaker funding	\$ (100,000)		
Revolving Fund Reimbursement		\$ 150,680												
Other Revenue		\$ 358,680			\$ -									
Transfer to Municipal Departments														
Transfer to Voc Tech Tuition and Transportation														
Total Revenue:	\$ 119,872,443	\$126,824,345	\$ 125,937,685	\$ 125,937,685	\$ 6,065,242	5.10%	\$ -	\$ 119,557,136	\$ (315,307)	-0.26%		\$ (6,380,549)		
Operating Budget														
Personnel	\$ 104,045,184	\$109,805,819	\$ 109,099,464	\$ 108,101,256	\$ 4,056,072	3.90%	\$ (998,208)	\$ 108,101,256	\$ 4,056,072	3.90%	*Need to review and adjust post Non-Aligned FY 20 COLA pending vote			
Services	\$ 11,502,584	\$ 12,248,617	\$ 12,755,650	\$ 12,755,650	\$ 1,253,066	10.90%	\$ -	\$ 12,755,650	\$ 1,253,066	10.89%				
Supplies	\$ 1,799,606	\$ 2,116,617	\$ 2,046,884	\$ 2,019,884	\$ 220,278	12.20%	\$ (27,000)	\$ 2,019,884	\$ 220,278	12.24%				
Other	\$ 1,280,371	\$ 1,288,570	\$ 1,147,837	\$ 1,147,837	\$ (132,534)	-10.40%	\$ -	\$ 1,147,837	\$ (132,534)	-10.35%				
Utilities	\$ 10,350		\$ 10,350	\$ 10,350	\$ -	0.00%	\$ -	\$ 10,350	\$ -	0.00%				
Capital	\$ 1,234,348	\$ 1,364,723	\$ 1,203,048	\$ 1,203,048	\$ (31,300)	-2.50%	\$ -	\$ 1,203,048	\$ (31,300)	-2.54%				
Total Operating Budget	\$ 119,872,443	\$126,824,346	\$ 126,263,233	\$ 125,238,025	\$ 5,365,582	4.40%	\$ (1,025,208)	\$ 125,238,025	\$ 5,365,582	4.48%				
Transfer to Municipal Departments														
Operating Expenses for Leased Property (2 Clark Rd, Temple E			\$ 41,000											
DPW - Parks (Playgrounds, Groundskeeping)			\$ 151,922											
Building Department (Utilities) (removed as part of T/S Split)			\$ 35,000											
Building Department (Maintenance)														
* Schools (Custodial and Moving)			\$ 15,000											
Insurance			\$ 10,000											
Information Technology (infrastructure/wiring)														
Total Transfer to Municipal Departments														
Total Expenses	\$ 119,872,443	\$126,824,346	\$ 126,263,233	\$ 125,238,025	\$ 5,365,582	4.40%	\$ (1,025,208)	\$ 125,238,025	\$ 5,365,582	4.48%				
(Over)/under Budget	\$ -		\$ (325,548)	\$ 699,660	\$ 699,660		\$ 1,025,909	\$ (5,680,889)	\$ (5,680,889)					
Estimated Impact of Level Funded Grants (shortfall)			\$ 138,410	\$ 138,410	\$ 138,410		\$ -	\$ 138,410	\$ 138,410					
Impact of Declining Poverty Level on Title 1 Grant - 2/5/20 No			\$ 242,000	\$ 242,000	\$ 242,000		\$ -	\$ 242,000	\$ 242,000					
Student Opportunity Act -Unknown			\$ 229,440	\$ 229,440	\$ 229,440		\$ -	\$ 229,440	\$ 229,440					
Circuit Breaker Transportation Reimbursement 2/5/20 DESE U							\$ -							
Public Building Division - HVAC Personnel			\$ 225,000				\$ (225,000)			Not recommended by SC Capital Sub Committee				
Public Building Division - Maintenance and Repair of School B			\$ 100,000				\$ (100,000)			Not recommended by SC Capital Sub Committee				
Recreation - Intramurals (Removed for FY 22 Planning)														
			\$ 934,850	\$ 609,850	\$ 609,850		\$ (325,000)	\$ 609,850	\$ 609,850					
(Over)/under Budget			\$ (1,260,398)	\$ 89,810	\$ 89,810		\$ 1,350,909	\$ (6,290,739)	\$ (6,290,739)					

Town/School Partnership

5/15/20

Today's Agenda

1. Update on FY20 Budget

- ▶ COVID related expenses
- ▶ YTD budget performance
- ▶ Year-end close

2. FY21 Budget Projections and Issues

- Revised Projection of Local Receipts
- ▶ FY 21 Budget “Hole”
- ▶ Federal CARES Funding
- ▶ Budget Allocation Formula and Other Budget Policy Issues

3. Update on Capital Projects

- ▶ High School, Driscoll School and Pierce School

4. Update on Annual Town Meeting

Update on FY20 activities

- ▶ COVID related activity
 - ▶ Reserve Fund
 - ▶ Tracking of expenditures
- ▶ Furloughs
- ▶ Year-end close - early close (5/1)

Update on FY20 activities

▶ Local Receipts Activity

<u>LOCAL RECEIPT SUMMARY</u>	YTD	Budget	Variance
DEPARTMENTAL & OTHER	6,130,869	7,647,236	1,516,367
GENERAL GOVERNMENT	7,680,429	4,568,738	(3,111,691)
INTEREST INCOME	1,628,800	974,976	(653,824)
LICENSES & PERMITS	930,152	1,165,775	235,623
LOCAL OPTION TAXES	4,683,255	3,460,310	(1,222,945)
MOTOR VEHICLE EXCISE (MVE)	5,555,060	6,142,644	587,584
PARKING/COURT FINES	2,318,743	3,300,000	981,257
PILOTS	1,134,757	1,010,509	(124,248)
REFUSE FEE	2,802,686	2,850,000	47,314
Total	32,864,751	31,120,188	(1,744,563)

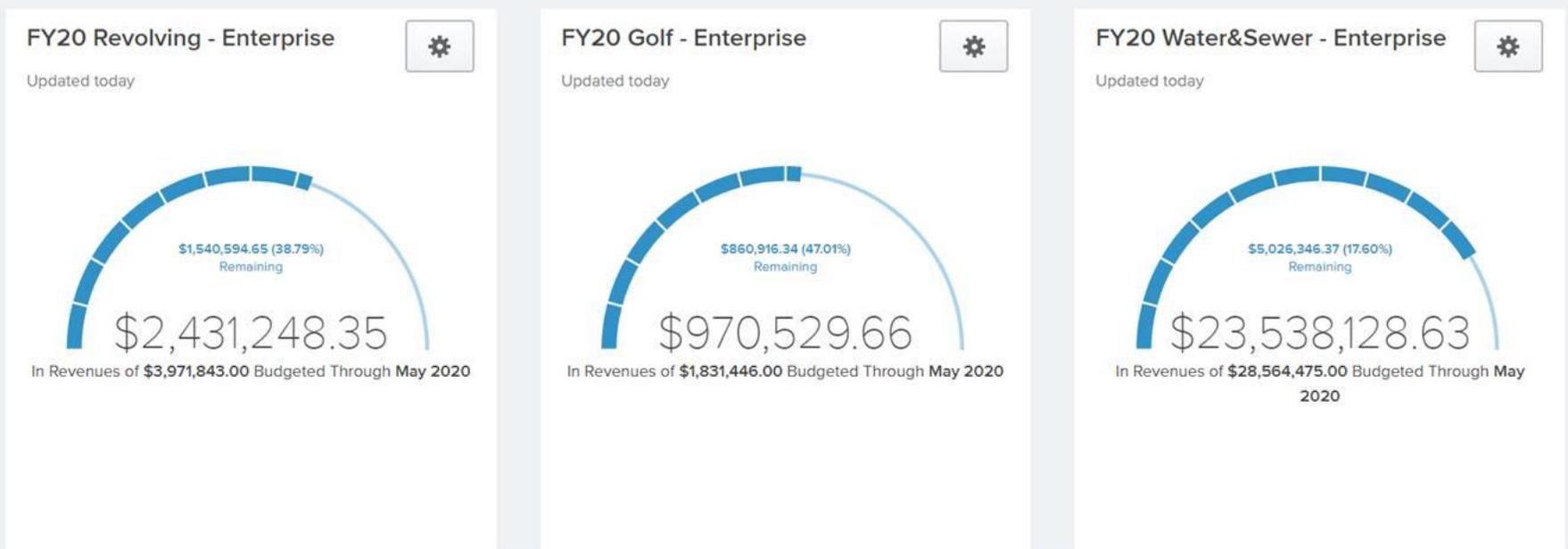
*reconciled through March (April in progress)

Update on FY20 activities

▶ Local Receipts Activity

	<u>March 20 vs</u> <u>March 19</u>	<u>April 20 vs</u> <u>April 19</u>
DEPARTMENTAL & OTHER	-41%	-60%
GENERAL GOVERNMENT	280%	-55%
INTEREST INCOME	-22%	-78%
LICENSES & PERMITS	-68%	-34%
LOCAL OPTION TAXES	89%	N/A
MOTOR VEHICLE EXCISE (MVE)	-33%	51%
PARKING/COURT FINES	-39%	-83%
PILOTS	-99%	621%
REFUSE FEE	-30%	-2%
TOTAL	2.4%	-11%

Update on FY20 activities



Pre-Covid Financial Plan

- ▶ The allocation of \$5,976,032 in additional revenue to the School Department for a 5.1% increase over the prior year.
- ▶ The appropriation of \$2,000,000 from the Town's year-end fund balance (Free Cash) to the Stabilization Fund.
- ▶ Increased funding of 3.4% for municipal departments, representing level staffing and services levels, with the exception of new staff in building and fire inspectional services.
- ▶ A 15% increase in costs to handle an extension of the Town's solid waste and recycling contracts which also continue to bear the impact of increases in recycling fees resulting from global market forces.
- ▶ Use of off-budget funding for certain policy priorities adopted by Town Meeting.

FY2019 - FY2021 OVERRIDE PLAN				
In millions of \$'s				
<u>Revenue</u>				
	\$6.575	Override Funds		
	<u>\$2.851</u>	Non-property tax revenue		
	\$9.426	Total Plan		
<u>Expenditures</u>				
	Year 1	Year 2	Year 3	Total
Override funds	2.85	3.34	0.39	\$6.575
Non-override funds	0.79	-	2.06	\$2.851
	\$3.64	\$3.340	\$2.45	\$9.426

FY21 Revenue Scenarios

	FY2020 BUDGET	FY2021 BUDGET	FY2021 BUDGET	Pre-covid debt exclusion adjustment	Scenario 1	Scenario 2	Scenario 3
					FY2021 REVISED	FY2021 REVISED	FY2021 REVISED
<u>REVENUE SOURCE</u>							
Property Taxes *	238,487,745	251,527,496	254,898,615		254,898,615	254,898,615	254,898,615
Local Receipts	31,120,219	35,874,799	35,874,799		32,131,877	26,501,609	21,360,911
State Aid	22,386,947	22,792,220	22,792,220		20,568,070	19,455,995	18,343,919
Free Cash	9,081,257	11,791,952	11,791,952		11,791,952	11,791,952	11,791,952
Other Available Funds	3,349,771	4,471,538	4,471,538		4,471,538	4,471,538	4,471,538
General Fund Revenues	304,425,939	326,458,005	329,829,123		323,862,052	317,119,708	310,866,935

* FY21 base adjusted for March bond sale. Revenue adjustment directly offset by debt service expense.

FY21 Revenue Scenarios

	Variance from Feb Financial Plan		
	Scenario 1	Scenario 2	Scenario 3
<u>REVENUE SOURCE</u>			
Property Taxes *	0	0	0
Local Receipts	(3,742,922)	(9,373,190)	(14,513,888)
State Aid	(2,224,150)	(3,336,225)	(4,448,301)
Free Cash	0	0	0
Other Available Funds	0	0	0
General Fund Revenues	(5,967,072)	(12,709,415)	(18,962,189)
	-1.8%	-3.9%	-5.8%

Reductions based on % of budget

REVENUE SOURCE	FY2020	FY2021	FY2021			
	BUDGET	BUDGET	REVISIED	Vs FY21 Submitted		
Property Taxes *	238,487,745	254,898,615	254,898,615	0	0.0%	
Local Receipts	31,120,219	35,874,799	26,501,609	(9,373,190)	-26.1%	
State Aid	22,386,947	22,792,220	19,455,995	(3,336,225)	-14.6%	
Free Cash	9,081,257	11,791,952	11,791,952	0	0.0%	
Other Available Funds	3,349,771	4,471,538	4,471,538	0	0.0%	
General Fund Revenues	304,425,937	329,829,123	317,119,708	(12,709,415)	-3.9%	
EXPENDITURE CATEGORY			Target	Recommended	Reduction	
Town Departments	78,990,815	81,681,032	25%	(3,147,442)	76,634,815	(5,046,218) -6.2%
Schools	117,385,105	123,361,137	37%	(4,753,515)	117,080,529	(6,280,608) -5.1%
Benefits	66,438,626	68,898,264	21%	(2,654,880)	68,518,371	0.0%
Non-Departmental	4,108,594	7,430,475	2%	(286,321)	7,144,154	(286,321) -3.9%
Debt Service	18,828,262	25,763,034	8%	(992,736)	25,204,624	(558,410) -2.2%
Special Appropriations (CIP)	9,949,094	13,958,250	4%	(537,858)	13,420,392	(537,858) -3.9%
Non-Appropriated	8,725,441	8,736,930	3%	(336,663)	8,736,930	0 0.0%
Total expenditures	304,425,937	329,829,123		(12,709,415)	316,739,815	(12,709,415) -3.9%
REVENUE NOTES:			EXPENDITURE NOTES:			
1. No CAREs Act/Covid-related funding			1. Non-appropriated reduction redirected and split 50/50 Town and School			
2. Assumes no parking meter increase			2. Assumes cuts possible in CIP			
3. Assumes mid-year trash fee increase			3. \$558,410 represents surplus from March borrowing (2 projects used BANs, lower rates)			
			4. Difference between debt service target and \$558K redirected and split 50/50 T/S			
			5. If cuts in non-departmental not feasible reductions would need to be redirected and split 50/50 T/S			
			6. Assume can't be reduced premium split changed - target redirected and split 57/43 T/S (current benefit distribution)			

Actual surplus based on March borrowing

Other allocation considerations explored

- ▶ Split deficit 50/50
 - ▶ Would need guidance on appropriate targets for CIP and non-departmental adjustments
- ▶ Preserving existing split
 - ▶ Would need guidance on appropriate targets for CIP and non-departmental adjustments
- ▶ Redirect growth in Local Option tax revenue to Schools
 - ▶ Less than \$2 commitment
 - ▶ Would need guidance on appropriate targets for CIP and non-departmental adjustments

Federal CARES Funding

- ▶ Federal funding flows through the Commonwealth of Massachusetts
- ▶ Two-years of funding with separate application rounds for FY 20+21
- ▶ Brookline allocation= up to \$5.2 million
- ▶ Funding currently limited to unbudgeted COVID-19 expenses
- ▶ Hope is for Congress to loosen restrictions and allow funding to replace lost municipal revenue
- ▶ So- strategy is to use of other federal funding programs for COVID-19 expenses when available to preserve use of CARES funding- especially FEMA 75% disaster reimbursement funding
- ▶ CARES funding will cover the 25% FEMA local match and other ineligible costs.
- ▶ State promises flexibility in accounting and administration

FY21 Budget Policy issues

- ▶ Planned Fee Increases?
 - ▶ Parking Meter increase (\$750K)
 - ▶ Trash Fee increase (\$750K)
- ▶ Cannabis Host Community Funding
- ▶ Use of Reserves and Free Cash Policy
- ▶ Pension and OPEB Funding
- ▶ Capital Improvement Program
- ▶ Allocated Costs - Building R&M, Clark Road
- ▶ BFAC Issues- Aaa reserves and fiscal discipline
- ▶ Competing budget priorities amid COVID-19 crisis

Capital projects

- ▶ High School
- ▶ Driscoll School
- ▶ Pierce School

Town Meeting

- ▶ Delayed to June 23
- ▶ Virtual Meeting
- ▶ Reduced Warrant Article consideration
- ▶ Budget deliberations and vote on first session
- ▶ Advisory Committee targeting budget votes for the first week in June
- ▶ FY 21 Budget can/will be modified at the November Special Town Meeting