Town of Brookline
Human Resources Board
June 11, 2019 at 7:00 PM
Room 214

Present: Edward DeAngelo, Chair, Dana Teague, Beth Venti, Gerald Raphel
Absent: Lori Cawthorne

Also Present: Leslea Noble, Human Resources, Wendy Chu, Esq, Valerio, Dominello and Hillman, Police Superintendent Mark Morgan, Police Attorney Kristen Barnes, Police Attorney Alan McDonald, Police Officer Amy Hall, Charles Simmons, Building Director

On a motion duly seconded, the HR Board voted with a roll call vote, to move into EXECUTIVE SESSION for purposes of hearing the Police Union, Local #1959, I.U.P.A., AFL-CIO Step Two Grievance.

Roll call:
Aye: Edward DeAngelo, Gerald Raphel, Dana Teague, Beth Venti

Chair Edward DeAngelo stated that the HR Board will be meeting in executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purpose:

• to hear a Step II Grievance on an Injury on Duty Claim.

The Human Resources Board (WILL) RECONVENE in Open Meeting after the Executive Session
On a motion duly seconded, the HR Board voted with a roll call vote, to move out of EXECUTIVE SESSION.

**Roll call:**
*Aye: Edward DeAngelo, Gerald Raphel, Dana Teague, Beth Venti*

**Reclassification**

Senior Custodian (AFSCME Local 1358), Public Buildings

The Director of Public Buildings, Charlie Simmons and Assistant Human Resources Director Leslea Noble appeared before the Board to describe the reasons behind reclassifying one of the Sr. Custodian positions to a Sr. Custodian/Supervisor position. The Public Buildings Director would like to reclassify one Sr. Custodian as a Supervisor, to coordinate and oversee the cleaning staff and maintenance of three buildings: Town Hall, Public Health and Public Safety Headquarters. It was recommended that this position be placed on the MN-05 grade, which is the same grade as Sr. Custodian/Facilities Coordinator in the Recreation Department who oversees a custodian and three Recreation locations including the pool facility.

**Voted**

*Upon motion duly made and seconded, the HR Board voted to reclassify the Sr. Custodian to a Senior Custodian/Supervisor position, grade MN-05.*

**New Position**

Energy Management Systems Specialist, Public Buildings

The Director of Public Buildings, Charlie Simmons, and Assistant Human Resources Director Leslea Noble appeared to describe the reasons behind the creation of a new position under the direction of the existing Energy Systems Manager position at a non-union Mid-Management grade T-06.

The Director stated that the Town continues to expand and upgrade the energy management systems in all Town owned buildings using CIP funds and Green Communities monies. This expansion demands that more than one Town position (currently the Energy Systems Manager) be dedicated to the management, oversight and day to day maintenance of these systems. This position would help ensure the efficient functioning of the town’s energy management systems and make modifications to system as necessary.

**Voted**

*Upon motion duly made and seconded the HR Board voted to create the new position of Energy Management Systems Specialist, grade T-06.*
HR Board Business

Meeting Minutes from March 19, 2019

Voted
Upon motion duly made and seconded the HR Board voted to approve the minutes from March 19, 2019.

The HR Board discussed next meeting dates.

There being no further business, Edward DeAngelo moved to adjourn the meeting which was unanimously approved.