CDICR Community Engagement Committee  
07/17/2020 Meeting Minutes

Attendees - all members of the committee (Joan Lancourt, Kea van der Ziel, Malcolm Doldron, Mariah Nobrega, Jonathan Golden), Lloyd Gellineau, Caitlin Starr, members of the public, Joslin Murphy (town counsel), Ann Braga (HR)

- Joslin Murphy
  - In her role as town counsel struggled a bit - didn’t feel it gave direction and because TC is advisory to town government, is somewhat removed from the public
  - Opportunities to look at where there is friction that results in legal action and how CE might mitigate that in the future?
  - Jonathan suggestion: Adding FAQs/updating website could be SMART goal
  - Mariah suggestion: Providing the public with previously developed (and updated) legal help handout online could be a smart goal
  - Kea suggestion: documenting the support of WA development could be SMART goal

- Ann Braga
  - Also struggled with how to engage with CEP given she is “back of house”
  - Thinking about this both inward and outward: outward to do open houses to talk about what we do, inward to think about online process
  - Joan likes the idea of open house and also thinking about before we get to the complaint – what are the patterns of behavior that we want to support or not to support
  - Mariah suggested informational interviews
  - Jonathan noted that the employment statistics are out of date - those are federal requirement but HR could cross link to CDICR employment statistics
  - Ann wants to improve the job opening board

- Malcolm notes that a major outcome of CEP might be redesign of website