

CDICR - Community Engagement Subcommittee

August 27, 2021

Present: Malcolm Doldron, Joan Lancourt, Kea van der Ziel, Shana Penna

Other: Carolina San Miguel (ODICR), Caitlin Starr (ODICR)

Public: Diana McClure

Minutes

1. 7/30 minutes approved
2. CE Plan Update
 - a. Carolina (CE Strategist) reported:
 - i. Put together a 1 page CE “training” document that she will share with Committee at their request.
 - ii. She has had successful meetings with DPW, Rec, Council on Aging, Police, Fire, Library and ODICR.
 - iii. Building, Finance, Planning, HR, Town Council, and Health Dept for various reasons have not been able to set a meeting (lack of current leadership or lack of ability to connect).
 - iv. She has set a deadline for early next week to get CE goals from Departments that she has met with and for them to identify staff to meet monthly on CE goals and implementation.
 - v. Hoping to publicize goals in mid-September and Depts that don’t submit goals will be left blank for accountability.
 - vi. In September she will create a training for CCBs, after will do training with TMMs.
 - vii. Will begin community forums once trainings come to a close, and next year hoping to focus on collaborative projects with other Departments.
 - viii. Communicate respectfully and understand that this is a long term process.
 - b. There was a question about the SMART goals that were created and included in the plan document.
 - i. Some will be included in the CE goal report, some had to be modified or changed.
 - c. Committee would like to see goals - Carolina will have draft for next meeting. This committee would like the opportunity to look at the training and the data and help steward and support the work the CE Strategist is doing.
 - d. Malcolm requested that Carolina make the document sharable so that the committee can view, suggest, etc – ensure it reads inclusively to the community and is accessible.

- e. There was a discussion that the Dept's should be the priority; CCBs and TMMs can wait until there is stronger movement from Departments. Recommended to strategize departments that are most likely to show that this CE Plan works.
 - f. Discussion of CE Strategist's barriers and frustrations. How can these things be fixed? How can the committee support? The committee is looking forward to seeing the work she produces.
3. Other Business
- a. American Rescue Plan Funds
 - i. Melissa Goff and LWV have done great education sessions with the community. The Select Board is working to set priorities.
 - ii. What criteria do we have to ensure the \$ goes to communities most impacted by COVID-19? What can this Committee suggest? How can we bring different efforts together?
 - 1. Help develop a Budget Equity Tool specifically for this project
 - 2. Diana McClure shared that the BCF is possibly setting up a representative group for priorities. How can we find out what they are doing and how can we get all of these groups to partner or communicate? Caitlin will reach out to BCF to set up a meeting.
 - 3. How can we look at all the processes and bring them together?
 - a. Bring various groups together to identify priority list
 - b. Can this committee help with door to door canvassing?
 - i. Partner with Steps to Success new Director, Women Thriving, etc
 - c. Hancock Village/South Brookline – make sure they feel included.
 - d. Utilize Disparity Report recommendations and priority survey to help inform.
 - e. Shelter insecurity and food insecurity are top priorities
 - b. This meeting time is seeming harder for this group
 - i. Shana will put together a Doodle Survey for now
 - ii. Placeholder meeting for Friday Sept 3rd for now
4. Next meeting
- a. **Sept 3, 2021 at 8:30AM**