

CDICR - Community Engagement Subcommittee

September 3, 2021

Present: Malcolm Doldron, Joan Lancourt, Kea van der Ziel, Shana Penna

Other: Caitlin Starr (ODICR)

Minutes

1. 8/27 minutes approved
2. CE Plan Update
 - a. For the time being the CE Strategist will report CE Plan progress to Assistant Director in a timely manner to review and edit if needed for the CE Committee.
 - b. For the next meeting Caitlin will have a comprehensive CE Plan progress document.
 - c. Committee had feedback on the CE training document that was shared and the SMART goal outline.
 - d. Caitlin and Joan will sit to review How to Do a SMART Goal so Caitlin can better help CE Strategist work towards SMART goal development.
3. BCF/Stakeholders Convo around ARPA
 - a. Several committee members had a good conversation around BCF's proposal – providing information about ARPA, the process of submitting a proposal, resources to connect people with Departments or other stakeholders, tech support, as well as coordinating engagement opportunities with community partners and lastly, developing a report based on communities priorities.
 - i. Giselle is presenting to full CDICR on Wednesday Sept 8th at around 7:30.
 - b. CDICR/ODICR – how to partner using our networks to help get the information sharing out to the community.
 - c. Brainstorm how to meet this opportunity with some existing goals
 - i. What are the important priorities and impacts that they would like to see addressed?
 - ii. So many different stakeholders/groups/etc – how do we narrow scope about who to approach and how?
 1. Bring groups together that have goals/focuses aligned.
 2. BCF also mentioned that once info is disseminated focus groups/engagement opportunities could come together around themes.
 - iii. Precinct Meetings – focused engagement may not reach the intended community but the info session may be helpful – representatives of each precinct and conversation about ARPA funds (what they are and what they aren't).

- iv. Committee can put together a tool as proposals are being submitted (more operational/logistic)
 - v. Look at Community Inventory list through lens of this specific project: faith based groups, groups like Women Thriving.
- 4. Discussion of DRAFT Community Org Inventory Cover Letter
 - a. Add a sentence or two about the opportunity surrounding ARPA funds
 - b. Kea and Joan will add some language and then Malcolm will make any other edits so it can be published and sent out. Malcolm has put on google drive so it can be edited.
- 5. Next meeting
 - a. **Sept 10, 2021 at 8:30AM**