

Capital Improvements Subcommittee Minutes
Wednesday, September 9, 2020
12:00 PM-2:00 PM
Remote via Zoom

Capital Improvements Subcommittee Members present: Helen Charlupski (Chair), Andreas Liu, Mariah Nobrega, and Barbara Scotto.

Other School Committee Members present: Suzanne Federspiel and David Pearlman.

School Staff present: Matt Gillis, Meaghan Geaney, and Robin Coyne.

Others present: Director of Public Buildings Charlie Simmons.

1) Approval of Capital Improvement Subcommittee Minutes

On a motion of Ms. Scotto and seconded by Dr. Liu, the Capital Improvements Subcommittee voted (by roll call), with 3 in favor, 0 opposed, and 1 abstention (Ms. Nobrega) to approve the minutes of the September 1, 2020 meeting.

1) Discussion of Facility Issues for Opening of Schools

Director of Operations Matt Gillis and Director of Public Buildings Charlie Simmons provided an update on school ventilation levels. An additional 388 HEPA air filters were just delivered, and will be set up in classrooms. All identified K-2 spaces have been tested and Special Education and Nurses' spaces are in the process of being tested. Mr. Simmons requested clarity on which spaces will be used in the fall so that he can make sure that all are checked (Ms. Charlupski will discuss this with Dr. Marini). All spaces identified for use will be tested prior to September 16, 2020. The 1st and 2nd grade spaces will be completed shortly thereafter. Stickers will be placed on classroom doors to indicate Ventilation Testing Results. Ms. Nobrega volunteered to work with Mr. Gillis on the sticker design/content. Members requested that the stickers indicate whether windows are operable as supplemental information (not part of the Air Exchange calculation). Mr. Gillis reviewed the list of COVID-related supplies being delivered to classrooms. Mr. Gillis and Mr. Simmons reported on ventilation testing, ventilation levels, and additional work that is being done to improve airflow, particularly at the Pierce School. The Subcommittee discussed how to calculate airflow in large spaces. Subcommittee members requested that all useable bathrooms be stickered this week. Mr. Simmons reported on the status of MERV13 filter delivery. There is a delay, but the filters are not needed for the opening of school. Mr. Simmons reported on work being done to repair windows. Mr. Gillis reported that he was told that the tents will not be delivered until October 20, 2020. Members were disappointed by this news as their understanding was that the tents would be delivered much earlier. Ms. Charlupski offered to work with Mr. Gillis to contact the vendor to expedite the delivery.

Coordinator of Registration and Enrollment Meaghan Geaney provided an update on enrollment (Attachment A). Enrollment is down significantly from last year.

The next meeting of the Subcommittee will take place on September 18, 2020, 12:00 PM-2:00 PM. The Subcommittee requested a report on the timeline for returning 1st and 2nd grade students to in-person learning.

The meeting adjourned at 1:30 PM.

9.8.20		K	1	2	3	4	5	6	7	8	Total
Baker	Subtotal	54	76	67	80	71	70	87	53	87	645
	PreReg		7	1	1	2	1				12
	appointments		2	1	3		1	1		1	9
	withdrawals										0
	total	63	78	71	82	72	72	87	54	87	666
sections	16	20	18	21	18	18	18	18	18	22	
	16	20	18	21	18	18	18	18	18	22	
	16	19	18	20	18	18	17	17	18	22	
	15	19	17	20	18	18	17	collapsing one section from 2018/19: 4 to 3		21	
							17		collapsing one section from 2018/19: 5 to 4		
Driscoll	Subtotal	51	52	44	56	55	57	65	58	59	497
	PreReg			1					1		2
	appointments										0
	withdrawals										0
	total	51	53	44	56	55	57	66	58	59	499
sections	17	18	15	19	19	19	17	20	20		
	17	18	15	19	18	19	17	19	20		
	17	17	14	18	18	19	16	19	19		
							16				
Heath	Subtotal	45	52	56	57	42	53	61	44	58	468
	PreReg		1								1
	appointments		1		1				1		3
	withdrawals										0
	total	47	52	57	57	42	53	62	44	58	472
sections	16	18	19	19	21	18	21	15	20		
	16	17	19	19	21	18	21	15	19		
	15	17	19	19	collapsing one section from 2019/20: 3 to 2	17	20	14	19		
Lawrence	Subtotal	68	71	69	73	63	75	58	55	63	595
	PreReg							3	2		5
	appointments		2	1		1	1				5
	withdrawals										0
	total	70	72	69	74	64	75	61	57	63	605
sections	18	18	18	19	16	19	16	15	21		
	18	18	17	19	16	19	15	14	21		
	17	18	17	18	16	19	15	14	21		
	17	18	17	18	16	18	15	14	collapsing one section from 2018/19: 4 to 3		
Lincoln	Subtotal	51	48	50	61	53	59	65	55	73	515
	PreReg										0
	appointments		2	1			1				4
	withdrawals										0
	total	53	49	50	61	54	59	65	55	73	519
sections	18	17	17	21	18	20	22	19	19		
	18	16	17	20	18	20	22	18	18		
	17	16	16	20	18	19	21	18	18		
										18	
Pierce	Subtotal	67	66	78	86	78	88	94	95	70	722
	PreReg		2	2	1	2					7
	appointments		1	1				1	1		4
	withdrawals										0
	total	70	69	79	88	78	89	94	96	70	733
sections	18	14	16	18	20	18	19	20	18		
	18	14	16	18	20	18	19	19	18		
	17	14	16	18	19	18	19	19	17		
	17	14	16	17	19	18	19	19	17		
	collapsing one section from 2019/20: 5 to 4	13	15	17	collapsing one section from 2019/20: 5 to 4	17	18	19			
Ruffin Ridley	Subtotal	100	94	95	90	93	97	84	88	89	830
	PreReg										0
	appointments				3		1		1	1	6
	withdrawals										0
	total	100	94	95	93	93	98	84	89	90	836
sections	20	24	19	19	19	20	21	23	23		
	20	24	19	19	19	20	21	22	23		
	20	23	19	19	19	20	21	22	22		
	20	23	19	18	18	19	21	22	22		
	20	collapsing one section from 2020/21: 5 to 4	19	18	18	19	collapsing one section from 2020/21: 5 to 4	collapsing one section from 2020/21: 5 to 4	collapsing one section from 2020/21: 5 to 4		
Runkle	Subtotal	38	54	56	53	50	63	57	63	68	502
	PreReg		2								2
	appointments			2		1					3
	withdrawals										0
	total	40	56	56	54	50	63	57	63	68	507
sections	14	19	19	18	17	21	19	21	23		
	13	19	19	18	17	21	19	21	23		
	13	18	18	18	16	21	19	21	22		
Grand subtotal	474	513	515	556	505	562	571	511	567	4774	
Grand Total	494	523	521	565	508	566	576	516	568	4837	
BHS	Subtotal	518	503	524	513	13	BHS Subtotal	2071		Subtotal K-12+ enrolled	6845
	PreReg		1				BHS subtotal PreReg	1		subtotal PreReg	30
	appointments		1	1			appointments	2		subtotal appointments	40
	withdrawals		2	4	3		withdrawals	9		subtotal withdrawals	9
	total	518	500	521	513	13	BHS Grand Total	2065		Grand Total K-12+ enrolled	6902
BEEP		BEEP2	BEEP3	BEEP4	BEEP Grand Total					Grand Total PK-12+ enrolled	7066
	total	23	47	94	164						

