



# Town of Brookline

Massachusetts  
Department of Public Works  
Engineering & Transportation Division

TRANSPORTATION BOARD  
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December 21, 2016

Jesse Geller, Chair  
Brookline Zoning Board of Appeals  
333 Washington Street  
Brookline, MA 02445

Re: Request for Additional Information

Dear Chairman Geller,

As you are aware the Office of Town Counsel for the Town of Brookline has recently notified us that Massachusetts General Law Chapter 40B Sections 20 – 23 and 760 CMR 56.02 supersedes our enabling legislation (Chapters 317 of the Acts of 1974 as amended) for not only permitting but also for creating and altering the Traffic Rules and Regulations for the Town's public ways. However, state law does require that the Zoning Board of Appeals take into consideration the opinion and recommendation of the local board normally charged with these duties and as such we are formally requesting the following data be provided to us by the proponent and their consultant so that we may provide a recommendation to your board on the issue of creating either a commercial or passenger loading zone on the public way. This information represents our normal request when these issues are brought to our attention for approval, with the understanding that some of this may not be applicable to all situations:

1. Proposed Design on public way including
  - a. Construction Drawings based on survey data
  - b. Proposed Curb line
  - c. Design Truck with Autoturn
  - d. Sidewalk width (area available for pedestrians on both public and private property with easement)
  - e. Dimension from nearest travel lane
  
2. Demonstration of need including
  - a. Reason for provision on public way and not private property
  - b. Proposed uses by the petitioner
  - c. Proposed uses by area business other than the petitioner

- d. Proposed hours of operation
  - e. Proposed uses outside the hours of operation (i.e. NO PARKING during peak traffic hours, etc)
  - f. Other pertinent information the petitioner wished to include
3. Impact on existing parking supply, if applicable, including information on current usage
  4. Impact on Pedestrian Sightlines if near intersections
  5. Impact on Traffic Flow
  6. Accident Data from MassDOT and Brookline Police Department

Once this information is provided to the Transportation Division staff for the 2 affected projects of 1180 Boylston Street and 384 Harvard Street it will be placed on the agenda for our next available meeting at which time a letter of recommendation will be approved to be sent to you. If the petitioner or their consultant needs clarification, Transportation Division staff is available to provide guidance on these matters.

Sincerely,



Joshua Safer, Chairman  
Brookline Transportation Board

Cc: Alison Steinfeld, Director – Planning & Community Development  
Peter M. Ditto, Director – Engineering & Transportation Division  
Daniel Bennett, Building Commissioner