

**Walnut Hills Cemetery
Monument Design Standards
Effective July 1, 2010**

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BACKGROUND AND PURPOSE

Cemetery History, Mission and Master Plan

The second oldest municipal burial ground in Brookline, Walnut Hills Cemetery was established in 1875 as one of the second generation cemeteries designed in the rural cemetery tradition begun in 1831 at Mount Auburn Cemetery in Cambridge, Massachusetts. It is a beautiful example of that tradition, and includes, as do many of its sister cemeteries, modern areas laid out in more linear fashion with a greater proportion of individual lots, density of monuments and less variety in their design than are found in the original sections.

In an effort to support cemetery use, protect and strengthen the historic and contemplative character of its landscape, and define maintenance and management needs, a Master Plan was developed for Walnut Hills Cemetery in 2004 to guide ongoing preservation, care and development.

The mission of the cemetery is as follows:

The vision of the Trustees of Walnut Hills Cemetery is to commemorate the dead in surroundings of beauty and tranquility that provide comfort and inspiration to the bereaved and the public, and to offer comprehensive cemetery services to all faiths.

This vision speaks clearly about the central role played by the landscape to satisfy the needs of those served by the cemetery. The visual qualities of Walnut Hills' landscape were articulated by Arnold Arboretum Director in the June 29, 1892 issue of *Garden and Forest*, and the Master Plan quotes them as a guiding spirit for the plan. This description applies to the design of the natural environment as well as the monumental landscape, and to each individual monument within that landscape:

[Burial grounds should be laid out]...”that there be a certain unity of design in their arrangement, and to make their parts subordinate to an agreeable whole...where the attention is not distracted by decorations inappropriate to the scene...”

While the Master Plan addressed in general the impact of monuments on the landscape, the focus of recommendations concerned stabilization and restoration of existing monuments.

Purpose of Monument Design Standards

The following Standards have been developed to govern the design of new monuments that will be allowed in Walnut Hills Cemetery, thereby safeguarding the historic and

contemplative character of the landscape and the individual needs of lot owners and visitors. They are also intended to address issues that have arisen in the design of certain monuments that have been permitted in recent years. It is recognized that there have been inconsistencies when accepting some monuments for the cemetery, and these Standards seek to correct this by reinforcing the character-defining qualities of the best Walnut Hills landscapes as expressed in its monuments.

Partnership with Clientele and Monument Dealers

Walnut Hills Cemetery wishes to work in partnership with its clientele and with monument dealers whose work comes to the cemetery, in order to ensure general satisfaction with the process and the ultimate product. This booklet is designed to communicate not only the cemetery's Standards, but also the intent behind them. It also lays out the process to be followed when applying for monument approval. Familiarity with its contents should avoid disappointment or misunderstanding.

STANDARDS: SUMMARY OF PRINCIPLES AND KEY ELEMENTS

Walnut Hills is listed on the National and State Registers of Historic Places. Decisions regarding the natural and built landscape should be considered within the historic context and significance of the landscape.

The beauty of the landscape as a whole is the best memorial to the deceased. Individual monuments should not be intrusive in the landscape or call undue attention to themselves.

Each place of burial is a private location for the immediate family of the deceased. Thus, the cemetery allows greater freedom of expression on flush markers within the intimacy of the lot. Inscriptions and embellishments on upright monuments have the potential to impact others, and thus are subject to more stringent approval criteria. This is intended to maintain a harmonious, restrained and respectful character among the community of monuments.

The cemetery promotes diversity of memorial design within the traditional forms that exist in the historic landscapes of Walnut Hills. Neither excessive uniformity, nor variety that is far beyond the classical monument shapes, is pleasing and considered harmonious.

Unconventional forms and shapes, or those that give any sense of imbalance, may be rejected.

Monuments on these grounds are to be well designed and crafted. Special efforts should be taken to achieve harmony between individual monuments and the grounds that surround them. Innovation should be respectful of the character of the landscape.

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Memorials considered bizarre, garish, disrespectful or which call undue attention to themselves are not allowed.

Granite, slate, bronze or natural boulders are the materials generally to be used because of their enduring qualities and resistance to the effects of acid rain.

Maximum dimensions of monuments will vary with the size of the lot.

Ornamentation on memorials should be simple and symbolic.

Colors of monuments are to be restrained and within the range of what exists in the cemetery. No black or near-black stones with polished surfaces are allowed. The cemetery has samples of appropriate colors for consideration.

Painting, enameling, bronzing or otherwise coloring letters, numbers or decorative inscriptions on the stone is not allowed.

Areas of inscription and decoration will not exceed 33% of the visible surface areas of the die-stone of any upright monument as seen from any direction. There is no limit for flush markers.

The height of letters in a family surname, presented by itself, may not exceed 10% of the height of the die-stone or more than four (4) inches. The height of letters on a person's full name may not exceed two (2) inches and most often should be restricted to one and one-half (1½) inch.

Polished granite surfaces must fit the principle of restraint. Polishing should create subtle variations in tone on a stone. It should not result in high degrees of contrast, busyness or features that are ostentatious or over-elaborate.

It is strongly recommended that all sides of a stone be finished and all of the surface treatments relate to one another, preferably with a simple embellishing element.

Pictorial images or symbolic forms, when tastefully designed and executed, are allowed. Etchings are discouraged.

A photograph, picture or other visual rendering of the deceased may not be placed on a memorial.

A breakable or insecure attachment may not be incorporated into a memorial.

Glass-fronted cut-outs in a monument designed to hold ornaments are not allowed.

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The Trustees of Walnut Hills Cemetery may impose special conditions or limitations for memorials at the time burial rights are sold. These will be stated in the purchase agreement or an exhibit hereto. The standards and criteria for approval may change. Therefore, those used for any particular memorial will be those in place when the application for that memorial is submitted to the cemetery office. They may not be the same standards that were in place when burial rights to the lot were purchased.

Approval of memorials will be given by cemetery management under the direction of a Monument Design Committee, made up of cemetery Trustees, staff and design professionals.

A monument dealer should order a memorial, or materials for a memorial, only after its design has been approved by Walnut Hills.

A memorial may be installed on a burial lot only after the purchase price of the burial rights, or the fees for any services to the related lot, have been paid in full.

Once an approved memorial has been installed, it may not be removed from its lot without the written authorization of the Cemetery Supervisor of Walnut Hills Cemetery and the Brookline Park and Open Space, acting with the consent of the owner of burial rights, a legal heir, or a duly authorized representative, or by court order. Removals must be approved and scheduled to ensure they do not damage other lots, headstones or cemetery property.

Walnut Hills makes every effort to protect and preserve all memorials on its grounds. However, it will not be responsible for any damage to a memorial caused by aging of materials or inscriptions thereon, by regular lot maintenance over a long-term on or near the stone, or by acts of nature or vandalism.

DEFINITIONS

Die-Stone – in a typical monument the main piece of stone which usually contains the family name. It is always between the base and capstone. In the case of an obelisk it is below the shaft and is not the main stone.

Flush Marker – any grave marker set flush with the contours of the ground.

Frosted Letters – any letter cut into a polished surface, either skim depth or very shallow, without any sand-blasted outline around it.

Iconography – any image cut into or sand-blasted on a stone other than lettering. Multiple images in a row are a decorative frieze.

Memorial – any stone erected above or laid flush with the earth.

Monolith – any monument consisting of one stone only which rises above the level of the earth, to a greater height than a raised grave marker.

Monument/Upright Monument – any stone or stones of sizes larger than typical grave marker size which is placed at the back of or centrally on a cemetery lot. Typically it houses a family name and is ornamented in some fashion. In a cemetery setting all monuments are “upright” at least to the degree that they rise above the level of the earth in greater height than a raised grave marker. The proper name for a stone which is flush with the earth, yet large in size, is a grave ledger.

Raised Marker – any grave marker which rises above the ground. It may take the form of an oval top marker, a slant marker, a thumb marker, etc.

Slant Marker – a type of raised grave marker which always has its face at a steep angle to the level earth. It may be finished in a number of decorative moldings and cuts.

MONUMENT DESIGN STANDARDS

1. Desirable Attributes

- **Simplicity.** First consideration should be given to simplicity and beauty of design in support of the contemplative environment and established character of the cemetery. Ornamentation should be simple and symbolic. In general, bizarre or bulky stones or those with elaborate, ostentatious, or inartistic carving will not be approved.
- **High Quality of Design and Execution.** Craftsmanship and artistic merit should be evident.
- **Traditional.** Design should be compatible with the cemetery, wherein innovations are within the limits that respect the overall landscape character.

2. Materials

- Granite, slate, natural boulders or bronze (for flush markers only or as a plaque on a boulder) of approved quality are the only materials permitted.
- Cement, artificial stone, composition materials, wood, tin or iron not permitted
- Soft natural stone (i.e. marble, brownstone, sandstone) are not permitted.

3. Dimensions

- The dimensions of a memorial vary by section and size of lot as follows:

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Flat Marker Section, One Plot – the size of the memorial is not to exceed 24 inches in length, and 12 inches in width.

Flat Marker Section, Two Plot – the size of the memorial is not to exceed 36 inches in length, and 12 inches in width.

Upright Stone Section, Two Grave Lot - The size of the headstone shall not exceed 36 inches in height and 36 inches in width and 12 inches in depth.

Upright Stone Section, Four Grave Lot – The size of the headstone shall not exceed 36 inches in height, 48 inches in width, and 12 inches in depth.

Size of benches, boulders or unique monuments must conform to the size of the permitted footing, unless approved by the Trustees of Walnut Hills Cemetery.

Any change or alteration is subject to approval by the Cemetery Supervisor and the Trustees of Walnut Hills Cemetery.

4. Number of Memorials on a Lot

- No more than one stone is permitted on a two grave lot. No more than two stones are permitted on a four grave lot.

5. Quality

- Only selected natural stone from established quarries, or bronze meeting the specifications of the United States Bureau of Standards, to be used for memorials. In all cases, workmanship to be of first-grade quality.

6. Conspicuous Memorials

- Memorials which are considered bizarre, garish, disrespectful, or which call undue attention to themselves are not permitted.

7. Color of Stone and Coloring within Stone

- No black or near-black monuments will be permitted. In some situations, the cemetery may accept the use of a black granite with a “honed” or other non-polished surface to achieve a dark gray appearance.
- Coloring, painting, enameling, lacquering, or bronzing of letters or other parts of stone or bronze are not permitted.

8. Inscriptions

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8a. Required Approval

Inscriptions on any memorial on a lot may be made upon the written request of the legal representative of the deceased, or of the person having legal custody of the remains, subject, in all cases, to the written approval of the Cemetery Supervisor and the Brookline Parks and Open Space Director and the owner or authorized representative of the family owning the burial rights for the lot.

8b. Workmanship and Errors

The cemetery will not be responsible for the workmanship or accuracy of any inscription, but it shall have the right to correct any improper or erroneous inscription, at the owner's expense.

8c. Surface Area Covered

It is strongly recommended that the surface area used for inscriptions of a family surname, dates of birth and death, the given name of each person interred and any additional design elements not exceed 33% of the surface areas of the die-stone of any upright monument as seen from any direction. If these limits are exceeded, they will be subject to design review, and approved only if there is sufficient artistic merit to the design. Inscriptions on flush markers are not limited.

8d. Height of Letters

The height of letters denoting a family surname, presented by itself, shall not exceed 10% of the height of the die-stone or more than four (4) inches. The height of the letters of individual names shall not exceed two (2) inches, and in most instances should be restricted to one and one-half (1½) inch.

8e. Raised Letters

The use of raised letters for inscriptions is considered appropriate, and will be encouraged.

9. Stone Finishing and Detailing

9a. Polishing

Polishing or high honing of granite surfaces needs to fit the general principle of restraint and subtlety. Polishing should create subtle variations in tone on a stone, and not result in high degrees of contrast, ostentatiousness or busyness.

9b. Treatment of all Sides of a Stone

Monuments are to be treated as three-dimensional objects in the landscape, and not as signs. It is strongly encouraged that all sides of a stone be finished, and all of the surface treatments relate to one another, preferably with some type of simple, embellishing treatment.

10. Stone Shape

10a. Unconventional Shapes

The historic sections at Walnut Hills have established the design precedent for monuments. That precedent incorporates simple, classical shapes and proportions. In general, complex or unconventional monument forms will be reviewed cautiously, and may be rejected.

10b. Imbalanced Shapes

The overall effect of a monument shall be restful and appear well-supported. The bottom of the die-stone of any monument shall not be narrower than the center or top.

11. Iconography

The cemetery encourages iconography (pictorial illustrations, symbolic forms) that is tastefully designed and executed. It is important in a cemetery, which attracts customers from many cultures and religious traditions, that symbolic and religious images not be so designed, or at so large and imposing a scale, as to be offensive to others.

12. Images and Attachments

12a. Images of the Deceased

Etchings, photographs, pictures, or other visual renderings of the deceased shall not be permitted on a memorial.

12b. Other Images and Attachments

Pictures, photographs, porcelain, plastics, protective glass, or breakable material of any kind shall not be attached or incorporated into any memorial, or attached to any tree or shrub on or near the lot.

12c. Placement of Other Objects

The Rules and Regulations of Walnut Hills Cemetery for permitted objects apply to the placement of objects. Objects may be subject to loss, theft, or damage during lot maintenance activities for which the cemetery will not be responsible.

13. Not Responsible for Damage

While the cemetery will exercise all possible care to protect memorials and raised lettering, carving, or other ornamentation thereon, it disclaims responsibility for any damage or injury thereto.

The cemetery disclaims any responsibility for damage to any bronze work or the discoloration thereof, or for the discoloration of any stonework caused by bronze.

PROCESS FOR MONUMENT APPROVAL AND INSTALLATION

The Trustees of Walnut Hills Cemetery seek to have a positive, productive relationship with families regarding the selection, approval and installation of suitable memorials to remember loved ones buried on these beautiful historic grounds. Since 1875 a tradition of service and care has been sustained at Walnut Hills, centered on the idea that the beauty and condition of the entire grounds is the best memorial for the many people buried at the cemetery.

These Standards have been prepared to support the process of helping customers bury and commemorate their loved ones at Walnut Hills. Providing for suitable memorials is an important undertaking for any cemetery, and new customers at Walnut Hills are entitled to understand what has worked successfully for the families of this cemetery over the years. Particular attention should be given to the statement of principles on the first pages of this booklet. These ideas underlie all memorial Standards and the criteria by which decisions are made regarding their placement on these grounds.

A process is in place to deal effectively with families and the monument dealers who represent them. It is hoped that everyone will follow each step of the process carefully and be complete when submitting any information required. The cemetery will make its decisions expeditiously and facilitate the delivery of the approved memorial to our grounds for permanent installation. If any unusual problems arise or unreasonable delays are encountered, the cemetery's management requests to be notified.

Finally, please recognize that certain aspects of the process of accepting suitable memorials are subjective and rely on the best judgment of those reviewing monument submissions. If some aspects of a memorial's design causes a problem for its acceptance, cemetery staff will work with the customer to explain the issues and find an acceptable solution that meets all interests. The ultimate decision regarding acceptance of the memorial, however, rests with the cemetery.

Steps in the Process

Purchasing the Burial Rights to a Lot

When members of a family come to Walnut Hills to consider purchasing burial rights, the cemetery presents the different burial and memorial options available. This includes a tour of cemetery sections where burial rights are available. At this first meeting, a copy of this booklet is provided. Since it contains all of Walnut Hills' Standards and acceptance criteria relating to memorials, customers should read it carefully to become familiar with its contents and raise relevant questions.

When to Apply for a Memorial

Approval for any marker or monument that a family wishes to install on a lot must be applied for in advance, using the cemetery's monument application form. This application must then be approved by the Cemetery Supervisor, using the Standards and design criteria that are in effect on the date the application is received at Walnut Hills.

The Standards and design criteria contained in this booklet are those in effect when it is received by a new or prospective customer. As the criteria may change over time, the customer should be certain to have the latest version when setting out to arrange a memorial on a given lot. The cemetery can provide an updated copy, but memorial dealers should always have the most recent version at their place of business.

The purchase price for burial rights is usually paid in full and a deed issued by the cemetery to the owner(s) before an application for a memorial is submitted for approval. Occasionally, a family may wish to get pre-approval of a monument before purchasing lot burial rights. In these cases only a conditional approval will be granted by Walnut Hills, requiring full payment for the burial rights before the monument can be installed.

Selecting a Monument Dealer

Cemetery customers wishing to apply for a memorial for Walnut Hills should operate through a reputable dealer. The cemetery does not recommend any particular dealer, but it does make available to customers a list of all area dealers whose work is reputable.

If this booklet is taken on the first visit to the dealer, that merchant will be aware of the design standards that were in place when the family agreed to purchase burial rights at Walnut Hills. The monument dealer will have a copy of the cemetery's most recent Standards, and will be able to advise on any changes that could relate to the application being prepared.

Planning the Memorial with the Dealer

Because Walnut Hills seeks the placement of memorials that are compatible and in harmony with their surroundings in the landscape, the family and the dealer are encouraged to visit the lot before planning is started.

Please be certain to review any specific limitations or requirements that affect the particular cemetery lot where the memorial will be placed. These conditions are a written part of a customer's signed purchase agreement with the cemetery, a copy of which was received when the burial rights were originally purchased. If that has been misplaced, the cemetery has retained a copy of the agreement in its permanent records. If any questions arise during planning, please ask Walnut Hills' staff for answers before proceeding.

Consider those elements of the memorial that are important to the family.

Review the Principles and Key Elements of Monument Design (see page 3 of this document).

Be aware of the specific Standards for design, which relate to each aspect of the memorial being planned. These specifications are stated in this booklet or any later revision hereto.

Remember that the decisions being made by family members and their dealer at this time may be adding a new feature to the historic landscapes of Walnut Hills. They are important decisions, to be taken carefully, for the benefit of all who are buried here.

The Cemetery Supervisor will determine the acceptable location for any monument or marker(s) within the confines of the lot. The location and limits to the sizes of monuments and markers are set, based generally on the dimensions of the lot, but may also vary by section design.

Submitting the Application

Please be certain that the monument dealer has filled out all parts of the application completely and accurately. A dimensional drawing including any image or images that are necessary to clearly illustrate the memorial must be submitted with the application.

No flush marker application may be submitted unless it presents an accurate sketch of all inscriptions to be included on the marker. Please provide a rendering or picture of any decorative elements to be incorporated. If words are to be inscribed in a language other than English, a translation of words must accompany the application.

No monument, slant or raised marker application may be considered until complete specifications and a dimensional drawing are submitted to accompany the application form. It should include complete information on what is proposed to be erected at Walnut Hills, including but not limited to the material and type of finish; the size, shape and dimensions of the monument; its color; and its inscriptions, such as lettering and ornamentation. The proposed monument is to comply with all conditions which were set in the original Deed and associated documents that have been entered into between the cemetery and the owners.

Excluding information about a memorial from the contents of an application form when submitted, or making changes after an application has been processed are not permitted. Any changes brought about to alter the application without review and acceptance by the cemetery are not approved. In the event a memorial has been set in the cemetery under such conditions and the excluded information or changes were deemed unacceptable by the Cemetery Supervisor, this could result in the removal of the memorial by the cemetery at the family's expense.

The monument dealer should be prepared, if called upon by the cemetery, to submit an additional statement indicating the reasons this proposed monument is considered to be compatible with its surroundings at Walnut Hills.

If a family wishes to add inscriptions or make other alterations to existing monuments or markers already on the grounds, it must submit an application to the cemetery's office for approval before any such changes may be carried out.

The owner of the burial rights on a lot must personally sign any application for a memorial on the lot. If the owner is not available to sign the application, a legal representative of the owner or one with a power of attorney is acceptable. If the owner is deceased, the spouse or other individual who was named heir to ownership of the burial rights must sign. Failing that, a direct descendant of the original owner, having the written consent of the remaining family, may act.

Processing the Application

Flush Markers

Applications will be accepted and acted upon by cemetery management. Approvals will be granted by the Cemetery Supervisor, or in his or her absence the Brookline Parks and Open Space Director.

Raised Markers

If the marker is to be of the proper size and granite, in terms of color, and the inscriptions consist only of names and calendar dates, the application can be processed in the same manner as flush markers. If there are to be decorations or other personal expressions inscribed on the stone, it will have to be approved in accordance with the process established for review of upright monuments.

Upright Monuments

Submission deadlines: at the close of business on the last Friday of any month. The application should be complete in every respect. The monument proposal will be considered by the Walnut Hills Monument Review Committee within sixty days, and when approved, authorized on a copy of the respective application by signature of the Cemetery Supervisor, or in his or her absence the Brookline Parks and Open Space Director.

Cemetery Approval

A plan for a memorial at Walnut Hills is deemed approved when a copy of the monument application, with any attachments, is signed by the Cemetery Supervisor, or in his or her

absence the Brookline Parks and Open Space Director. This signed copy will be sent immediately to the monument dealer. If a plan is not approved, the monument dealer will be notified at once. The dealer will be given the reasons why the memorial did not receive approval, so he in turn can discuss them with the customer.

Disapproval and Appeal

A meeting will be arranged so that the cemetery management can meet with the owner of the lot burial rights and the dealer to review the plan. It is hoped that at this meeting the dealer and customer will present plan alternatives that respond effectively to the cemetery's concerns. If not, the cemetery's staff will offer suggestions. If the plan can be revised from this discussion, the changes should be documented by the dealer in a communication to the cemetery prior to the next application deadline, if possible, so that proper approval may be sought.

Plans shall be approved in accordance with these standards. If a case arises where the Monument Review Committee cannot accept a plan for a memorial submitted by an owner of burial rights, after a minimum of two attempts, the owner may appeal the decision to the Trustees of Walnut Hills Cemetery. For such an appeal a portfolio of detailed information regarding the proposed memorial, acceptable to the Cemetery Supervisor, must be received at the office by March 15 or August 15 in any year. The decision of the Trustees of Walnut Hills Cemetery is final.

Ordering the Memorial

The cemetery does not recommend that a dealer order any proposed memorial, or material to be used in constructing a memorial, until it has received the approved application for the memorial, signed by cemetery management. The cemetery disclaims responsibility for any costs incurred by the customer, or monument dealer, as a consequence of the cemetery's decision-making process to accept or reject plans for any memorial to be placed at Walnut Hills.

Walnut Hills Sets the Foundation

Each memorial is set on a foundation, which is set below the surface of the ground to be certain that it will be stable in its location and have a proper appearance through time. The location, size and dimensions of a foundation, and the materials for its construction, are determined by the Cemetery Supervisor. They depend on the particular lot configuration and the size and type of memorial to be placed there.

Each foundation is poured and set by cemetery staff under the direction of the Cemetery Supervisor. No outside contractors are permitted to do this work, because the cemetery's staff has a better knowledge of the soil conditions throughout the cemetery and has experience with construction methods that have worked successfully over time.

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Once a memorial has been approved, a work order will be issued to construct the proper foundation needed for the monument or marker at the lot site. Work will be scheduled as soon as possible and completion will depend on weather conditions permitting safe and neat excavations, available of materials that are cost-effective, the number of other foundations waiting to be set, and the press of other business requiring the use of the same cemetery manpower or equipment. It should be noted that in-ground burials compete directly with foundation settings for use of time and equipment and always require more immediate attention.

A priority order for future foundation work is maintained, based on the approval date for the memorials involved and on whether the cemetery has received prepayment of fees for the work to be done. Within any batch of work orders requiring similar materials for the foundations, the earlier the approval date, the higher the priority, without regard for the size of the memorial. For any orders having the same approval date, priority is given to those which are prepaid.

If a customer becomes concerned about delays with setting foundations, they should contact the monument dealer, who is usually well-informed about the cemetery's schedule.

Fees charged by the cemetery for foundations are based on the cemetery's recovering costs associated with the work for time, material, equipment and overhead. They are subject to change at any time, but the fees involving a particular memorial will be those in effect when the memorial was approved. Monument dealers are informed of Walnut Hills charges and the effective date of any changes.

The fee for construction of a foundation must be paid in full within thirty (30) days of billing for the completion of work, or prior to the installation of its memorial, whichever date is sooner.

In some instance the cemetery may be able to pre-set foundations in lots prior to the sale of their burial rights to customers. The cost of these foundations will be included in the price for the burial rights for each lot. Pre-setting foundations saves time for the installation of monuments and markers later.

Installing the Memorial

The Cemetery Supervisor makes every effort to comply with a layout for a lot, showing locations for the maximum-sized memorial and related grave sites. A map of the layout for any lot is available in the office and retained in the cemetery's permanent records.

Flush markers are set on crushed stone foundations. Raised markers are set on concrete foundations. Each marker is installed on its lot by cemetery staff, after the marker has

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been delivered to the lot by the dealer. Dealers may only deliver markers to Walnut Hills during normal weekday business hours between April 1 and November 15 in any year.

Slant markers and upright monuments are set on concrete foundations. Each is set on a foundation constructed by the cemetery at its approved location within the lot. The monument dealer, or an outside contractor acceptable to the cemetery and hired by the dealer, will deliver and install the slant marker or monument on its foundation. This work is usually carried out at Walnut Hills during normal weekday business hours between April 1 and November 15 in any year; however, the Cemetery Supervisor may make a special exception for work to be performed outside of these hours upon a specific request from a dealer.

Any dealer or outside contractor, delivering a memorial for installation, is asked to stop at the cemetery office, or otherwise meet the Cemetery Supervisor or his or her representative at a predetermined time and place. The cemetery will record the receipt of the monument and inspect the quality of work on the finished memorial to be certain that it was completed in accordance with the plans and specifications approved by Walnut Hills.

The cemetery disclaims any responsibility for any damage or injury to a memorial during the process of delivery to Walnut Hills, or installation on its lot, by any parties not in the employ of the cemetery.

Once an approved monument or marker had been installed in Walnut Hills Cemetery, it may not be removed from its lot upon the grounds without the prior written authorization of the Cemetery Supervisor, acting with the consent of the owner of the burial rights to the lot, or the owner's legal heir or authorized representative.