

Name of Committee: Runkle School Building Committee

Meeting Date: March 3, 2009

Time: 8:30 a.m.

Meeting Location: Town Hall, Selectmen's Meeting Room

Members Present: Nancy Daly, Chairman, BOS, Richard Kelliher, Town Administrator, Helen Charlupski, School Committee, Glenn Cunha, School Committee, Kenneth Kaplan, Building Commission, William Lupini, Superintendent of Schools, Sean Cronin, Deputy Town Administrator, Michael Shepard, Building Commissioner, Tony Guigli, Project Director, Dave Finney, DPC, Gregg Schroeder, DPC, Charlie Simmons, Building Department, Toby Greenfield, Runkle Ex. Day, Ed Hudner, Runkle Ex. Day,

Public Present: Mike Oates, abutter, Roger Tackoff, abutter, Karen Breslawski, parent, Rosemary McElroy, parent, Mini Kollun, parent, Sandra Costello, parent

Topic: Approval of Minutes

- The Committee unanimously approved the minutes of January 29, 2009.

Topic: Update of Project

- D. Finney and G. Schroeder of Design Partnership of Cambridge appeared to introduce their team, present the draft schedule, discuss the scope of work and their firm's approach to the project and present possible graphic depictions of what the footprint of the school might look like as a result of their work.
- The goal is to present feasibility options along with cost estimates and the Town's preferred option to the MSBA at its May, 2009 meeting.
- Dates and times were discussed for the architect and their consultants to do on-site investigative work, transfer of drawings, and conduct interviews with school administration, staff and regulatory agencies.
- It was agreed the first public meeting of the project would be held at the Runkle School on Monday, March 23, 2009 at 7:00 p.m. T. Guigli to coordinate crafting of notification letter to neighbors and mailing of same.
- The next meeting is Monday, March 23, 2009 at 6:00 p.m. in library of the Runkle School, 50 Druce Street.