

Name of Committee: Runkle School Building Committee

Meeting Date: March 25, 2009

Time: 8:30 a.m.

Meeting Location: Town Hall, Room 111

Members Present: Nancy Daly, Chairman, BOS, Helen Charlupski, School Committee, Glenn Cunha, School Committee, Kenneth Kaplan, Building Commission, William Lupini, Superintendent of Schools, Sean Cronin, Deputy Town Administrator, Bob Bell, DPC, Tony Guigli, Project Director, Bob Vogel, DPC, Gregg Schroeder, DPC, Matt D'Agostino, Runkle Ex. Day, Peter Rowe, Deputy Superintendent

Public Present: Scott Newman, parent, Karen Breslawski, parent, Rosemary McElroy, parent, Christina Suh, parent, Cliff Brown, parent, Jennifer Shapiro, parent

Topic: Approval of Minutes

- The Committee unanimously approved the minutes of March 3, 2009, with the note that the meeting scheduled for March 23, 2009 at 6:00 p.m. was subsequently rescheduled to today's meeting.

Topic: Update of Project

- T. Guigli indicated that he would prepare and distribute the meeting minutes of both today's meeting and those of the public meeting which had been held on Monday, March 23, 2009. T. Guigli further reminded all that there is a meeting with the direct abutters to the Runkle School on Thursday, 26 March at 7:00 p.m. in the Runkle Library. This is a public meeting and all are welcome.
- T. Guigli updated all on the status of the RFPs for cost estimating, scheduling and peer reviews. Also, the need to lend the architect copies of the AHERA reports and the enrollment information (Subsequent to the meeting DPC was provided the enrollment information and on 3/26 they were given the AHERA report(s)).
- T. Guigli informed the group that four (4) soil borings would be done at the site on Thursday April 2, 2009. Openings in the building for hazmat sampling will be done in the near future, as well.
- G. Schroeder reviewed progress with respect to the schedule. At the next Building Committee meeting, DPC will present concept diagrams. He distributed a list of upcoming meetings (attached). One of the key meetings is with the MSBA in May. Prior to this meeting, DPC will need to send them information as to options, including the Town's preferred option. Subsequently, some time in September, the group will present to MSBA as part of the process to secure the "Project Funding Agreement", which is needed for the November Town Meeting for the Town to approve project funding. T. Guigli reminds all that the schedule needs to be adhered to meet the goal of securing said funding at that time.
- B. Vogel reviewed progress with respect to the design work. Meeting with the School Department central administration and with the principal and staff at the

School have taken place. DPC is combing through the information and will be organizing it and preparing a list of follow up questions for the School Department. Among the findings are the fact that the cafeteria and gym are both too small and the gym has no easy access to any entrance. The library does not meet MSBA space criteria. Classrooms are in need of better ventilation and temperature controls, teachers prefer hard surface floors to carpet and the windows need refurbishment and/or reconfiguration.

- The next meeting is Tuesday, April 7, 2009 at 8:30 a.m. in Room 111 of the Brookline Town Hall, 333 Washington Street.

Respectfully Submitted,

Tony Guigli, Project Director