

Name of Committee: Runkle School Building Committee

Meeting Date: May 12, 2010 Time: 8:30am Meeting Location Town Hall Room 103

Runkle School Renovations Building Committee

Runkle School Renovations Building Committee (x indicates in attendance)

Nancy Daly	x	Joseph Connelly	x
Helen Charlupski	x	Charles Simmons	
Anthony Guigli	x	Raymond Masak	x
Glenn Cunha	x	Jennifer Fischer-Mueller	
Kenneth Kaplan	x		
Richard Kelliher			
William Lupini	x		
Sean Cronin	x	.	
Michael Shepard	x		
Peter Rowe	x		

Public Present: Ariella and Harvey Finkel, abutters; Scott Newman, parent; George Sopol, Parent; Mini Kolluri, and Amy Hummel, PTO

Others Present: Gregg Schroeder, Bob Bell, DPC; Angella Fallon, School Superintendent Intern; Karen Breslawski, School Committee; Sandy Costello, Runkle After School Program

Topic: **Approval of Meeting Minutes**

Meeting Minutes of March 24, 2010 were approved with one addition. Michael Shepard made the motion to approve.

George Sopol noted that he was present at the meeting in April, but not listed in the minutes.

Topic: **Playground Equipment Design**

Tony Guigli met with Erin Chute Gallentine from the Parks and Open Space Department as well as Joe Connelly, Helen Charlupski and the Landscape Architect. It is recommended that the Playground Equipment be bid separately. Parks Department has a

model to get the design underway with stakeholders, including neighborhood participation. It was decided that a Design Review Panel will be assembled with a goal that the design is completed by early fall. The current architect has a contract amendment with a quote for \$38,000 that the Building Commission approved on May 11, 2010.

Helen Charlupski mentioned that Erin Chute Gallentine was at the Building Commission Meeting and they would, in fact, be on the committee for design.

Bill Lupini asked who would appoint the committee and Tony replied that the School Department would appoint an informal group of 10 – 12 people. The group would consist of a PTO member, 2 teachers (one upper grades, one lower grades), a community member (neighbor), Runkle School Principal, Erin Chute Gallentine (or Ann Blair), Teddi Jacobs of the School Department, and a School Building Commission Member. A tentative date will be either Thursday, May 20th or Friday, May 21st at 8:30 a.m.

Topic: Construction Update

Gregg Schroeder of DPC spoke about the construction schedule. Currently the project is targeted to bid on August 4, 2010. The next milestone in the project is at 60% another cost estimate. Documents are due to go to the estimators on May 21st. Architect will have a coordination meeting with the engineers within the next two weeks.

Prequalification documents have been reviewed by DPC and 70 – 100% will be asked to submit bids.

Helen Charlupski requested a schedule from DPC by the next meeting of the Runkle School Committee.

Topic: Interior Finishes

Bob Bell of DPC presented the proposed interior finishes and materials which are mainly natural colors. A lengthy discussion about finish and material choices followed.

Scott Newman addressed blind choices and suggested that a roller system be used for safety. Additionally, he recommended 3 – 5% fabric, not 10%. Ray Masak recommended that the shades be as dark as possible. A suggestion was made by Scott Newman of putting up fabric samples in schools to get an idea of how they would work at Runkle.

Nancy Daly asked that the attendees of the meeting give their reaction to the color palette. A discussion of the color palette took place, but Bob Bell noted that the final color palette will not be selected until the construction phase of the project and the materials may vary. It was decided that a small committee be formed to decide colors and materials. Bob Bell also suggested that for the exterior panels it would be good to see local locations where the proposed materials are used and to see them at different times of the day.

Topic: **Selected Design Issues**

Air Conditioning in the Multi-Purpose Room was discussed. Helen suggested that air conditioning is necessary for maximum use of the room. Bob spoke of the energy model and the need to determine energy points. Nancy questioned the cost for the infrastructure to install air conditioning later, but was told by Bill Lupini that based on New Lincoln School, this does not work. When asked by Tony if he had concerns about this, Bob Bell replied that he did from an energy standpoint. He said he would ask of his engineers about comfort in the space, the green side of the equation and a cost by the June 9th meeting. Nancy suggested that the DPC return with the potential impacts of installing air conditioning. She also felt it was important to keep the green rating.

Topic: **Cafeteria Glass**

The Committee agreed that the choice of glass should include no grates.

Topic: **Entry Vestibule**

DPC recommended restoring the full vestibule and the Building Committee agreed. George Sopel suggested more space for bicycles in the vestibule. Bob Bell said that there will be a new entry.

Topic: **Schedule**

The next meeting of the Runkle Building Committee is Wednesday, June 9th at 8:30 am. and a meeting will be held on June 23rd to discuss cost estimates.

Respectfully submitted,

Donna Martinez