

Name of Committee: Runkle School Building Committee

Meeting Date: 15 October 2010 Time: 8:30 a.m. Meeting Location: Town Hall Room 103

Runkle School Renovations Building Committee

Nancy Daly	x	Mel Kleckner	x
Helen Charlupski		Bob Vogel	
Glenn Cunha	x		
Kenneth Kaplan		Anthony Guigli	x
Vanessa Beauchaine		Charles Simmons	
William Lupini	x	Raymond Masak	
Sean Cronin	x	Jennifer Fischer-Mueller	
Michael Shepard	x	Gregg Schroeder	x
Peter Rowe	x	Bob Bell	

Public Present: Harvey Finkel, abutter, Amy Hummel, parent, Karen Breslawski, parent, Angela Gilen.

Topic: Approval of Meeting Minutes

Meeting Minutes of 18 August 2010 unanimously approved.

Topic: On-site Project Representative

T. Guigli indicated that a number of candidates had been short-listed for the on-site project representative position initial interviews. From that one candidate has been interviewed a second time. The goal is to have the position filled by early November.

Motion to authorize M. Shepard and T. Guigli to hire the Runkle School Renovations Project Representative. Unanimously approved.

Topic: General Bids

T. Guigli indicated that he had emailed the results of yesterday's bid opening to the Runkle Building Committee and the Building Commission. The apparent low bidder is CTA Construction, at just over \$20 million including the three alternates. Reference checks are being conducted on the two lowest bidders, including G&R Construction. So far reference checks on CTA are satisfactory. T. Guigli indicated initial contact had been made with CTA requesting a meeting with them and the architects to discuss proposed staffing, how CTA will meet the MWBE requirements, their proposed approach to the project and other issues. A special meeting of the Building Commission is planned for next week to consider award, and the agenda of the Tuesday (10/19) BOS meeting will also include this question. CTA is expected to be represented at both meetings.

T. Guigli also indicated that CTA had been given a copy of documents received by the Town which question their suitability for the project. CTA will be expected to address the allegations.

T. Guigli reiterated the need to get construction started by mid-November in order to keep to the schedule. The plan is to have an award next week with contracts before the Building Commission, School Committee and Board of Selectmen in early November.

Topic: Moving/Relocation Costs

P. Rowe presented a copy of a memo to T. Guigli dated 1 October 2010 outlining School Department costs associated with maintaining Runkle operations at OLS. These costs are above and beyond the costs already incurred making OLS ready and for the move itself. T. Guigli is tabulating the costs incurred as they continue to accrue, and are estimated at \$150K to date. B. Lupini and P. Rowe indicate they are not contemplating additional busses for the Transportation needs (at approximately \$50K per year per bus). Instead to respond to bussing issues, the School Department will look to “creative solutions”.

Also discussed was the School Department request for a SMART Board in the computer lab and acoustic treatment to the gym at OLS. The SMART Board will go to Runkle when the school moves back there.

After some discussion, the Runkle Building Committee voted unanimously to fund the items in the memo out of the Runkle Renovations Project.

The next meeting of the Runkle Building Committee is 29 October 2010 at 8:30 a.m.

Respectfully submitted,

Tony Guigli
Project Director