

Name of Committee: Runkle School Building Committee

Meeting Date: 16 December 2011 Time: 8:00 a.m. Meeting Location: Town Hall, Room 103

Nancy Daly			
Kenneth Kaplan		Anthony Guigli	x
Vanessa Beauchaine	x	Charles Simmons	x
William Lupini	x		
Sean Cronin	x	Jennifer Fischer-Mueller	
Michael Shepard	x	Gregg Schroeder	
Peter Rowe	x	Bob Bell	
Mel Kleckner	x		
Helen Charlupski	x		

Others Present: Peter Ditto, Todd Kirrane and Dan Martin, DPW/Engineering/Transportation, Karen Breslawski

Public Present: Michael Oates, Harvey and Ariella Finkel and parents of Runkle School children.

Topic: Approval of Meeting Minutes

Approval of 12/9/11 Meeting Minutes postponed

Topic: Date of next Meeting

The date and time of the next meeting is Tuesday 31 January 2012 at 4:00 p.m. in Town Hall Room 103. Among the topics of a future meeting is a presentation by DPW/Transportation as an update to the Traffic and Permit Parking plans.

Topic: Play Equipment Bid Process

T. Guigli noted that, in the absence of a proprietary vote, it is possible that play equipment to be submitted by the successful bidder may not be exactly as shown in the drawings and renderings provided to date by the design team. There may in fact be different manufacturers proposed. Whatever is submitted will be carefully reviewed to provide the quality and similar look and play experience that is the basis of the design.

Topic: Traffic and Parking

P. Ditto and T. Kirrane provided an update on the proposed traffic improvements and permit parking plan.

P. Ditto gave an outline of the traffic improvements schedule. There will be a “kick-off” meeting in mid January to present the concepts to the community and get feedback. Bid

documents will be developed in winter and there will be a second community meeting. Once the final design is complete, it will be presented to the Transportation Board for approval. Under that scenario, the work will be bid in the spring with construction in early summer.

Nitsch Engineering did the early planning; DPW and Traffic then took their work and modified it to better meet the Town's goals which are to encourage walking and improve safety.

This will largely be achieved by reducing the length of crosswalks and increasing driver sight lines at the intersections around the school. All travel lanes will meet state and federal guidelines.

T. Kirrane then presented the attached concept drawings that show the proposed reconfiguration of the intersections.

With respect to permit parking, transportation staff will meet with the school in early January to get the final count of permits and develop the concept parking plan. Currently, permit parking will not include Druce Street or Chesham Road as these streets will be reserved for school operations including pick up and drop off of students.

In addition the traffic and parking plans currently include a "mid-block closure" on Druce Street that will allow two way traffic to the homes on the street that are most negatively impacted when Druce is one-way. In that scenario it allows some flexibility; Druce could be one way all of the time or continue with the current plan of one way only during school hours.

DPW/Engineering staff stressed that all of the ideas above will be presented to the Community and will be fully vetted.

A discussion then ensued whereby neighbors and parents provided their thoughts and comments on the proposals.

DPW/Transportation to attend the 1/31/2012 Runkle Building Committee Meeting to provide an update.

Respectfully submitted,

Tony Guigli
Project Director