



# TOWN OF BROOKLINE

## DEPARTMENT OF PUBLIC HEALTH

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11 Pierce Street, Brookline, Massachusetts, 02445  
Telephone: (617) 730-2300 Facsimile: (617) 730-2296  
[www.townofbrooklinemass.com/health](http://www.townofbrooklinemass.com/health)

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### Body Art Establishment Floor Plan Review Checklist

**Physical Plant:** Walls, floors, ceilings, and procedure surfaces shall be smooth durable, free of open holes or cracks, light-colored, washable and in good repair.

Describe/list materials:

**Floors** (provide spec sheet and description of floor material)

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**Walls** (provide spec sheet and description of wall material)

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**Ceiling** (provide spec sheet and description of ceiling material)

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**Procedure surfaces** (provide spec sheets and description of surface material)

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**Partitions:** Solid partitions or walls extend from floor to ceiling separating the establishment's space from any other room used for human habitation, food establishment or room where food is prepared, any hair salon, any retail sales, or any such activity that may cause potential contamination of work surfaces.

yes                       no

**Insects, vermin and rodents:** List the steps taken to ensure against the presence or breeding of insects, vermin, and rodents within the establishment:

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**Operator/practitioner space:** Each operator/practitioner shall have a minimum of 45 square feet of floor space for each practitioner. Each establishment shall have an area that may be screened from public view for clients requesting privacy. Dividers or partition at a minimum shall separate multiple body art stations. Depict on floor plans.

yes                       no

**Ventilation and lighting:** Establishment well ventilated and provided with an artificial light source equivalent to at least 20 foot candles 3 feet off the floor.

yes                       no

At least 100-foot candles provided at the level where the body art procedure is being performed, where instruments and sharps are assembled and all cleaning areas.

yes                       no

**Electrical outlets grounded:** All electrical outlets in operator areas shall be equipped with approved ground fault (GFCI) protected receptacles.

yes                       no

**Hand sinks:** Separate readily accessible hand sinks with hot and cold running water under pressure, with wrist or foot operated controls and supplied with liquid soap, and disposable paper towels stored in fixed dispensers shall be readily accessible within the establishment. Depict hand sinks on floor plan.

yes                       no

Each operator has a separate hand sink.

yes                       no

**Plumbing and water supply:** The public water supply protected by a testable, reduced pressure back flow preventor installed in accordance with 142 Code of Massachusetts Regulation 248.

yes                       no

**Waste Receptacles:** A minimum of one foot operated waste receptacle shall be provided in each operator area and each toilet room.

yes                       no

Solid waste stored in covered, leak-proof, rodent-resistant containers.

yes                       no

**Sharps container:** OSHA approved sharps container located in each area and cleaning area.

yes                       no

**Toilet facilities:** At least one toilet facility containing a toilet and sink. The toilet room shall be provided with toilet paper, liquid hand soap and paper towels store in a fixed dispenser. Toilet facilities must be depicted on floor plan.

yes                       no

if no explain why:

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**Janitorial sink:** Minimum of one janitorial sink in establishment for use in cleaning the establishment and proper disposal of non-contaminated liquid wastes. Sink(s) shall be of adequate size equipped with hot and cold running water under pressure and permit the cleaning of the establishment and any equipment used for cleaning. Janitorial sink must be depicted on floor plan.

yes                       no

**Instruments and supplies:** All instruments and supplies stored in clean, dry covered containers. Containers shall be kept in a secure area specifically dedicated to the storage of all instruments and supplies. Depict storage area of instruments and supplies on floor plan. Provide specification sheets for storage containers.

Describe instrument and supply storage location:

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**Cleaning area:** Every cleaning area shall have an area for the placement of an autoclave or other sterilization unit located or positioned a minimum of 36 inches from the required ultrasonic cleaning unit. Depict location of cleaning area(s) and equipment on the floor plan.

yes

no

**Customer-waiting area:** Customer-waiting area exclusive and separate from any workstation, instrument storage area, cleaning area or any other area in the body establishment used for body art activity. Depict customer-waiting area on floor plan.

yes

no