



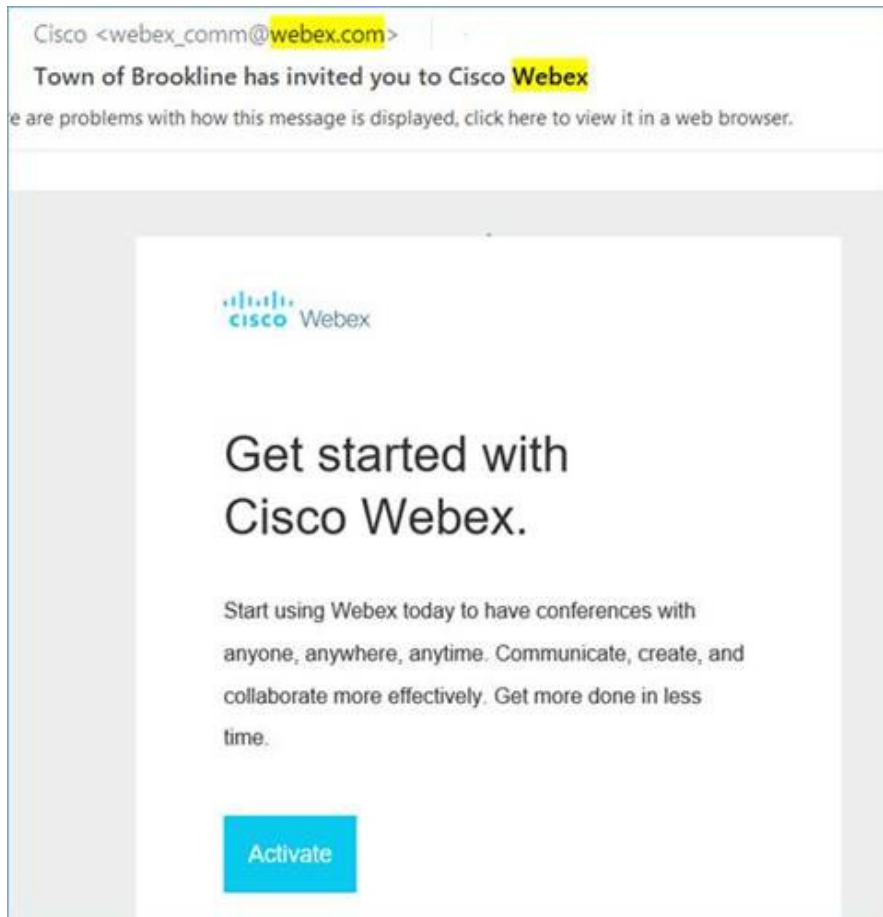
TOWN OF BROOKLINE Massachusetts

Information Technologies Department

www.brooklinema.gov

How to activate your Town of Brookline provided Webex account?

Step 1: Once your account has been set up upon request, you should receive an email from webex_comm@webex.com, similar to the following. Be sure to look at the email address in the email header before proceed. Click Activate.



Step 2: Type in a password you can remember. Retype the password.

Password requirements:

Must contain:

- At least 6 characters.
- At least 1 lowercase letter.
- At least 1 number.
- At least 1 uppercase letter.

Step 3. Click Brooklinema.webex.com

Step 4. Login

Step 5. Click the + icon at the upper right corner, you should be able to start a meeting from there on.