

<b>Property Location:</b> _____	<b>Apartment Use Property</b>	<b>Calendar Year 2019 for 1/1/2020</b>
<b>Parcel ID (Block &amp; Lot):</b>	<b>Rental Income Statement</b>	<b>Town of Brookline Fiscal Year 2021</b>

Occupancy Information: Please attach 2019 Rent Roll or complete chart below.								
Floor Level	# Bedrooms/ #Baths	Heat Incl. (Y/N)	Electricity Incl. (Y/N)	Monthly Rent \$	Annual Rent \$	Lease Or TAW	Furnished or Unfurnished	Parking Incl. (Y/N)

<i>Property Summary</i>	# of Units	Avg. Monthly Rent \$	Avg. Unit Size (sq.ft.)	<i>Parking Information</i>	Total # of Spaces	Single Space Monthly \$	Total Space Monthly \$
Studio				Indoor			
One-bedroom				Outdoor			
Two-bedroom				Total:			
Three-bedroom				Comments:			
Four-bedroom							
Total # of Units:							
Total # Vacant Jan1							

**Calendar Year Income Summary**

Total Potential Gross Income	Total Rent Concessions	Total Vacancies	Total Collection Loss	Total Parking Income	Total Other Income	Total Rent Collected
\$	(\$ )	(\$ )	(\$ )	\$	\$	\$

## Annual Expenses for All Property Uses

Block & Lot:	Location:		Expenses for Calendar Year: 2019		
Town of Brookline	Landlord Amount \$	Tenant Amount \$		Landlord Amount \$	Tenant Amount \$
<u>Management &amp; Administrative</u>			<u>Maintenance &amp; Cleaning</u>		
Management Wages or Fee			Wages		
Legal & Accounting			Supplies		
Security Wages			Maint. Service Contract Fee		
Payroll			Grounds Keeping		
Group Insurance			Rubbish Removal		
Telephone			Snow Removal		
Advertising			Exterminator		
Commissions			Other:		
Other			Other:		
Total			Total		
<u>Repairs &amp; Alterations</u>			<u>Capital Improvements</u>		
Exterior			Description		
Interior					
Mechanical			Total		
Electrical			<u>Tenant Improvements</u>		
Plumbing			Description		
Total			Total		
<u>Utilities &amp; Condo Fees</u>			<u>Other Expenses</u>		
Electricity			Real Estate Taxes		
Gas/Oil			Reserve for Replacement		
Water & Sewer			Apartments for Employees		
Condominium CAM Charges			Insurance (1 yr. Premium)		
Other			Other:		
Total	\$	\$	Total	\$	\$
Comments:					

I certify under the pains and penalties of perjury that the information supplied herewith is true and correct:

Submitted by: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_