

Annual Expenses for All Property Uses

Block & Lot:	Location:		Expenses for Calendar Year: 2019		
Town of Brookline	Landlord Amount \$	Tenant Amount \$		Landlord Amount \$	Tenant Amount \$
<u>Management & Administrative</u>			<u>Maintenance & Cleaning</u>		
Management Wages or Fee			Wages		
Legal & Accounting			Supplies		
Security Wages			Maint. Service Contract Fee		
Payroll			Grounds Keeping		
Group Insurance			Rubbish Removal		
Telephone			Snow Removal		
Advertising			Exterminator		
Commissions			Other:		
Other			Other:		
Total			Total		
<u>Repairs & Alterations</u>			<u>Capital Improvements</u>		
Exterior			Description		
Interior					
Mechanical			Total		
Electrical			<u>Tenant Improvements</u>		
Plumbing			Description		
Total			Total		
<u>Utilities & Condo Fees</u>			<u>Other Expenses</u>		
Electricity			Real Estate Taxes		
Gas/Oil			Reserve for Replacement		
Water & Sewer			Apartments for Employees		
Condominium CAM Charges			Insurance (1 yr. Premium)		
Other			Other:		
Total	\$	\$	Total	\$	\$
Comments:					

I certify under the pains and penalties of perjury that the information supplied herewith is true and correct:

Submitted by: _____ Title: _____ Phone: _____ Date: _____