



# TOWN of BROOKLINE

## *Massachusetts*

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TOWN ADMINISTRATOR

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**To** Members of the Brookline Village Community  
**From** Melvin A. Kleckner, Town Administrator  
**Date** May 21, 2020  
**Re** NETA Re-Opening Plans under State Phases 1 and 2

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In response to Governor Baker's Reopening Plan allowing curbside adult use cannabis operations in Phase 1 beginning May 25, 2020, the Select Board has reviewed NETA's proposed plan for curbside operations. The timing of the Governor's announcement on Monday, May 18 resuming adult use cannabis sales in Phase 1 did not allow a public hearing to be scheduled at the Select Board's meeting on May 19. However, the Board heard a detailed public presentation of NETA's plans for curbside operations and received Town staff review. In addition, the Select Board requested that NETA host a live, online/call-in session for the public before re-opening next Tuesday, May 26. This public forum will take place this Friday, May 22 at 2:00 PM. Please see detailed instructions to participate in the Zoom meeting at the bottom of this document.

Protecting public health and safety as businesses re-open is the Town's top priority. Curbside adult use cannabis operations will be strictly regulated by the State's mandatory workplace safety standards and formal guidance on the Governor's reopening plan. In addition, the Cannabis Control Commission (CCC) has issued a formal administrative order regulating specific aspects of curbside retail operations. To comply with new social distancing requirements, NETA must adjust its operations by reducing customer volumes and capping the number of transactions per hour. For the foreseeable future, NETA will require that customers order ahead and pick-up products within a 15-minute pre-scheduled period. NETA will not serve walk-in customers and will implement proactive procedures to discourage walk-in traffic. These changes in operations, combined with the CCC's permission for home delivery of medical marijuana, is expected to drastically reduce customer queuing on site and parking demands in the neighborhood.

Attached is an overview of Phase 1 logistics and adjustments for Phase 2 as prepared by the Town's planning staff. The State's Reopening Requirements for businesses, including health and safety protocols, can be found at <https://www.mass.gov/info-details/reopening-massachusetts>. The CCC's Administrative Order can be reviewed at [https://mass-cannabis-control.com/wp-content/uploads/2020/05/20200518\\_Amended-Administrative-Order-Curbside-Operations-FINAL.pdf](https://mass-cannabis-control.com/wp-content/uploads/2020/05/20200518_Amended-Administrative-Order-Curbside-Operations-FINAL.pdf)

We ask that you continue to keep Lt. Paul Cullinane of the Brookline Police Department and other Town staff informed of your concerns. Town staff will be presenting their recommendations on future NETA operations in June as part of the site plan review process required in

the Select Board's license renewal conditions. It is expected that NETA will restore the parking lot for vehicle parking as required by the Board of Appeals Special Permit and will discontinue customer queueing.

You are encouraged to share this information with the community. Thank you.

### **NETA RE-OPENING INFO SESSION AND Q&A**

Friday, May 22 at 2 pm

Zoom Session

NETA will host via Zoom a one hour info session and question and answer via Zoom's chat feature. You may submit questions in advance to:

Lt. Paul Cullinane at [pcullinane@brooklinema.gov](mailto:pcullinane@brooklinema.gov)

NETA at [brooklinefeedback@netacare.org](mailto:brooklinefeedback@netacare.org)

The meeting details are below. The meeting will be recorded for future viewing.

Topic: NETA Brookline Adult Use Reopening Information Session

Time: May 22, 2020 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://surterra.zoom.us/j/8534933453?pwd=Qm1lRGtTdUhDTlEvRk1La3V4ZkJlUT09>

Meeting ID: 853 493 3453

Password: 051420

One tap mobile

+13126266799,,8534933453#,,1#,051420# US (Chicago)

+16465588656,,8534933453#,,1#,051420# US (New York)

Cc:

Bernard Greene, Select Board Chair

Dr. Swannie Jett, Health Commissioner

Chief Andrew Lipson, Police Department

Chief John Sullivan, Fire Department

Daniel Bennett, Building Commissioner

Alison Steinfeld, Planning Director

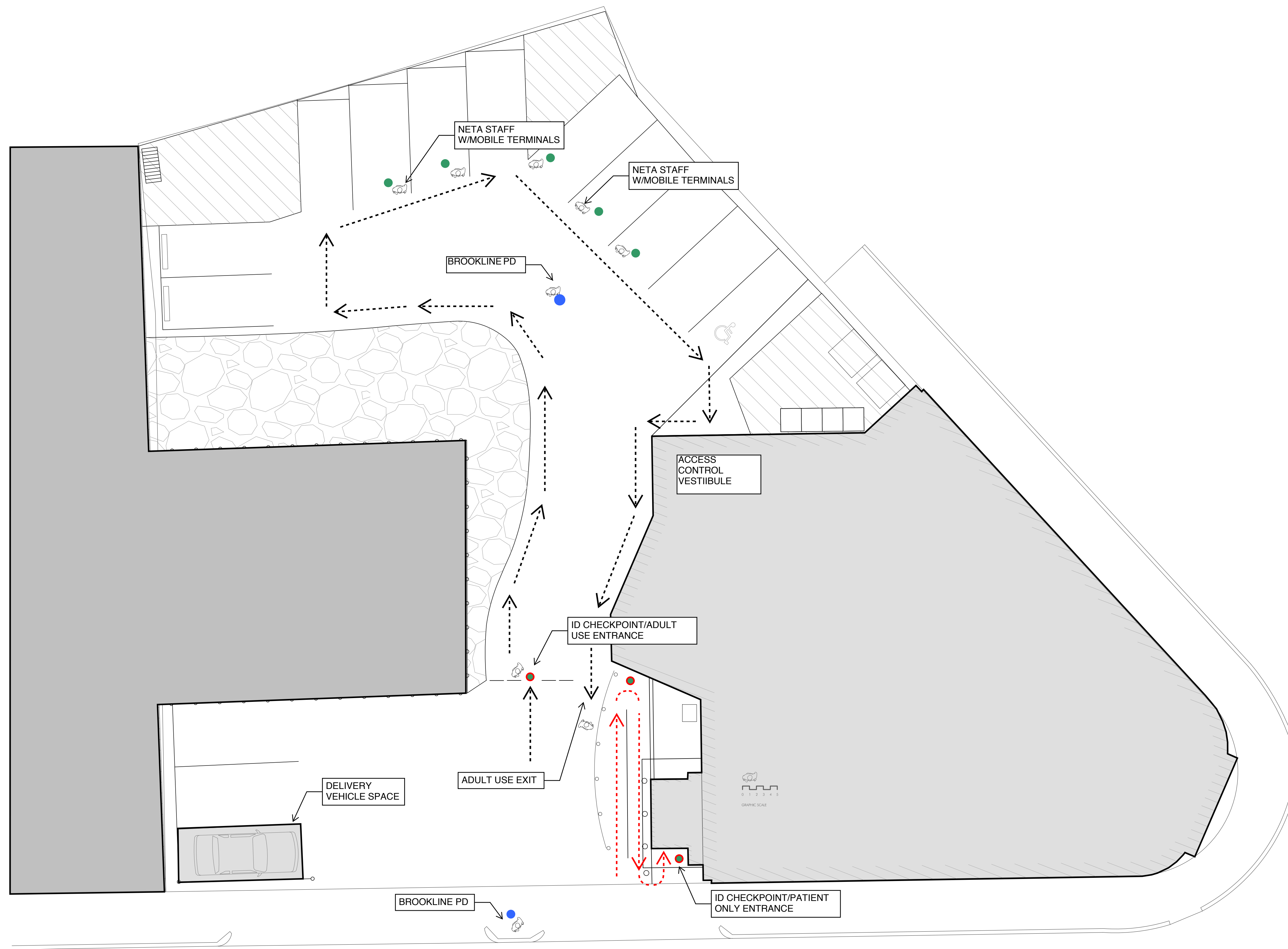
Todd Kirrane, Transportation Administrator

**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

DRAFT Summary of NETA Phase 1 and Phase 2 Logistics 5/20/2020. (DRAFT SITE PLAN FOLLOWS)

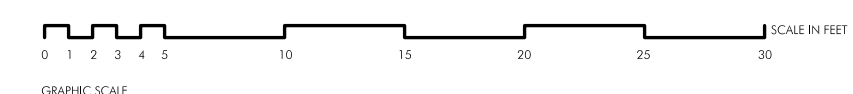
The State’s Reopening Requirements for businesses, including health and safety protocols, can be found at <https://www.mass.gov/info-details/reopening-massachusetts>.

<p><b>PHASE 1</b></p> <p><b>Start date:</b> Tuesday May 26, 2020 (Town License prohibits sales on Memorial Day)</p> <p><b>End date:</b> June 8, 2020, unless State extends Phase 1</p>	
<p><b>Adult Use Curbside [on Site] Pick Up</b></p>	<p><b>Medical</b></p>
<ul style="list-style-type: none"> <li>▪ Order ahead with scheduled pick-up period</li> <li>▪ No walk-ins</li> <li>▪ Customers do not enter building</li> <li>▪ No parking on site</li> <li>▪ ID checked at temporary gate in parking lot</li> <li>▪ NETA staffers outside the building will hold handheld payment devices</li> <li>▪ No more than 10 customers in queue in lot</li> <li>▪ Product handed over at building’s rear door. Video camera required.</li> <li>▪ Rear egress would not be blocked</li> <li>▪ Third police detail added at pick up window at rear door</li> <li>▪ 6-foot separation lines would be indicated for staff and customers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Reserve ahead with scheduled pick-up period</li> <li>▪ No parking on site</li> <li>▪ No walk-ins</li> <li>▪ Medical patients enter vestibule and exit through Washington Street door</li> <li>▪ Home delivery to medical patients continues</li> <li>▪ 6-foot separation lines would be indicated for staff and customers</li> </ul> <p><i>COVID-19 Procedures have been implemented since March 10, 2020 and are updated as required.</i></p>
<p><b>PHASE 2</b></p> <p><b>Start Date: June 9, unless State delays date</b></p> <p>NETA still needs to comply with Site Plan Review per license conditions.</p> <p>Select Board hearing date to be scheduled in June.</p>	
<p><b>Adult Use</b></p>	<p><b>Medical</b></p>
<ul style="list-style-type: none"> <li>▪ Customers enter building</li> <li>▪ Reserve ahead with specified pick-up period                             <ul style="list-style-type: none"> <li>▪ No walk-ins</li> </ul> </li> <li>▪ 6-foot separation lines for staff, customers</li> </ul>	
<ul style="list-style-type: none"> <li>▪ Curbside pick-up ends</li> <li>▪ No parking on site for AU customers</li> <li>▪ Satellite lots available for NETA customers</li> </ul>	<ul style="list-style-type: none"> <li>▪ Parking on site for medical customers only</li> <li>▪ Home delivery continues</li> </ul>



- BROOKLINE PD
- ID CHECKPOINT
- NETA EMPLOYEE
- SECURITY

SITE PLAN  
SCALE: 1/8" = 1'-0"



PROJECT:  
NETA BROOKLINE  
NETA  
160 WASHINGTON STREET  
BROOKLINE, MA 02445

PROJECT NUMBER: 17181



STAMP:

ISSUE:	DATE:
DIAGRAM	05.19.2020

DRAWING SCALE: 1/8" = 1'-0"

DRAWN BY: CJD CHECKED BY: DMC

DRAWING TITLE:  
SITE PLAN

DRAWING NUMBER:

**A1.0**