



TOWN OF BROOKLINE

Massachusetts

DEPARTMENT OF PUBLIC WORKS

December 11, 2020

Erin Chute Gallentine
Commissioner

Commercial Area Pop-Up Tent/Canopy Use in the Public Way

To provide sheltered customer queuing or waiting areas during the winter months, the Town will approve requests on a case-by-case basis for temporary pop-up canopies or tents located on the sidewalk. Participating restaurants and retailers must submit a certificate of liability insurance to the Department of Public Works (DPW).

- 1) A 4-foot continuous path of travel must be maintained on the Public way.
- 2) The tent must be properly secured during use and be removed from the sidewalk at the close of each business day.
- 3) The tent must be placed within the area of the business establishment's boundary frontage on the Public way.
- 4) Tents cannot be placed in the street.
- 5) Any business placing a temporary tent or shelter on public property in compliance with this order shall obtain a certificate of general liability insurance policy naming the Town as an additional insured in a minimum amount of \$250,000.00/\$500,000.00.

This order shall remain in place until March 31, 2021 or sooner at the discretion of the Commissioner of Public Works.

Erin Gallentine
Commissioner of Public Works