



Town of Brookline

Massachusetts

**Department of Planning and
Community Development**

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Kara Brewton
Director

TO: Brookline Select Board
FROM: Ewana Lindo-Smith, CD Administrator
DATE: June 8, 2022
SUBJECT: **FY 23 CDBG Annual Action Plan – Public Hearing**

In keeping with the U.S. Department of Housing and Urban Development’s (HUD) Consolidated Planning requirements, the Town must submit its FY 2023 Community Development Block Grant (CDBG) Annual Action Plan (AAP) to HUD on or before May 15, 2022. Since the Town’s FY 23 allocation was not known until mid-May, Staff requested an extension until June 30 to allow us to finalize a budget and hold a public hearing. The Board is scheduled to hold a public hearing on June 14 at 7:00 PM, to be followed by a vote to authorize the submission of the AAP to HUD. The AAP is available for review here:

https://brooklinema.gov/DocumentCenter/View/32704/2023_AAP_6622_DraftWeb

Staff presented the initial funding recommendation of the CDBG Advisory Committee to the Select Board on April 12. We assumed a FY 2023 CDBG funding amount of \$1,370,677.00, which represented level funding from FY 2022. The final allocation of \$1,257,780 represents a funding cut of \$112,897. To meet the limits of the allocation, the amounts for most projects and programs were reduced. (See attached spreadsheet.) Below are the proposed allocations for the FY 2023 CDBG grant:

Agency	Activity	Account #	Budget
Council on Aging	Brookline TRIPPS Program	1824G023 510102	\$32,767.00
		1824G023 558035	
Brookline Center for Community Mental Health	BCCMH Peer Support	1854G023 558062	\$32,100.00
Brookline Housing Authority	BHA Resident Capital Improvements High Street Veterans	1807G023 6C0057	\$298,203.00
Steps to Success Inc.	Work Connections/Youth training Program	1803G023 558020	\$ 46,000.00
Brookline Housing Authority	BHA Resident Services –Self Sufficiency Program	1860G023 558009	\$41,800.00
Brookline Food Pantry	Food Security	1853G023 558102	\$ 36,000.00
Caritas Communities	Capital Project – 1876 Beacon St.	1863G023	\$30,000.00
Specialized Housing	67 Winchester St. - Capital Project	1864G023	\$30,000.00
Program Management	Program Administration	1801G023	\$152,890.00
		1804G023	\$ 98,664.00
Housing	Housing Administration Affordable Housing Program	1805G023	\$ 281,706.00
		1899G023	\$ 25,000.00
Department of Public Works	Audible Pedestrian Signals	1832G023 6T0022	\$ 110,000.00
Brookline Improvement Coalition	Capital Project – Fire Safety	1851G023 6C0059	\$ 27,650.00
Department of Planning and Community Development	Economic Development Small Business Assistance Program	1859G023 558103	\$15,000.00

Public Hearing and Select Board Votes:

As a final step before submitting the FY 23 (FFY 22) Annual Action Plan to HUD, the Board is scheduled to hold a Public Hearing on June 14 to accept public comment on the use of FY 23 (FFY 22) CDBG funding. Any and all comments received will be noted and addressed as part of the final submission of the AAP to HUD.

Following public comment at the Board's June 14 hearing, staff requests that the Board take the following votes:

- A. Approve the submission of the FY 2023 CDBG Annual Action Plan to the U.S. Department of Housing and Urban Development

- B. Authorize the Chair to execute the Application for Federal Assistance (SF-424) and other certifications required for submission of the Annual Action Plan

- C. Authorize the Director of Planning and Community Development to execute Environmental Review or other programmatic documents required for federally funded projects on behalf of the Town

cc: Janice LaVoie
Joe Viola

FY 2023 CDBG Budget - Initial and Revised

	Committee Recommendation	Revised Recommendation
<u>Program Management</u>		
CD Grant Administration	\$ 154,266.00	\$ 152,890.00
Comprehensive Planning	\$ 98,675.00	\$ 98,664.00
Subtotal:	\$ 252,941.00	\$ 251,554.00
<u>Housing Administration</u>		
Housing Division	\$ 283,232.00	\$ 281,706.00
TOTAL STAFFING	\$ 536,173.00	\$ 533,260.00
<u>Housing and Community Facilities</u>		
BHA - Capital Needs	\$ 325,000.00	\$ 298,203.00
DPW - Audible Signals	\$ 120,000.00	\$ 110,000.00
BIC - Capital Project - Fire Safety	\$ 27,650.00	\$ 27,650.00
Caritas Communities	\$ 30,000.00	\$ 30,000.00
67 Winchester St - Specialized Housing	\$ 40,000.00	\$ 30,000.00
Subtotal:	\$ 542,650.00	\$ 495,853.00
<u>Economic Development</u>		
Economic Development	\$ 20,000.00	\$ 15,000.00
Subtotal:	\$ 20,000.00	\$ 15,000.00
<u>Affordable Housing</u>		
Affordable Housing Program	\$ 66,252.00	\$ 25,000.00
Subtotal:	\$ 66,252.00	\$ 25,000.00
<u>Public Services (15% Cap)</u>		
BCCMH Peer Services	\$ 35,000.00	\$ 32,100.00
COA- TRIPPS Program	\$ 35,000.00	\$ 32,767.00
BHA Resident Services	\$ 45,602.00	\$ 41,800.00
Work Connections for Youth	\$ 50,000.00	\$ 46,000.00
Brookline Food Pantry	\$ 40,000.00	\$ 36,000.00
Subtotal:	\$ 205,602.00	\$ 188,667.00
Total CDBG Allocation FY2023	\$ 1,370,677.00	\$ 1,257,780.00