



# *Town of Brookline*

## *Massachusetts*

**Department of Planning and  
Community Development**

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**Kara Brewton**  
Director

TO: Melissa Goff  
FROM: Kara Brewton  
DATE: August 17, 2022  
RE: Midyear budget adjustment – newspaper advertising fees

I am requesting the FY2023 budget for advertising account 17201720 525060 be increased from \$3,344 to \$89,246. This is based on an estimate of 80 Zoning Board of Appeals (ZBA) cases for this fiscal year at a legal ad cost of \$1,064 per case, plus an estimated \$2,063 fee for zoning hearings twice a year.

In April 2022, the Select Board authorized an increase of ZBA fees to cover the actual cost of required public hearing advertising of the public hearings. Although the revenues we are collecting for Fiscal Year 2023 for newspaper advertising are offsetting almost all of our anticipating expenses, we still need to request a budget amendment so that our Department's advertising budget is sufficient.

Thank you.

