

Affordable Housing Plan Form

Submission

Submit via email to edehoog@brooklinema.gov or mail to:

Attn: Emily DeHoog
Department of Planning and Community Development
333 Washington St., 3rd Floor Brookline, MA 02445

Resources

FAQ: <https://www.brooklinema.gov/DocumentCenter/View/36866/FAQ-for-Inclusionary-Zoning>

Section 4.08: <https://www.brooklinema.gov/DocumentCenter/View/33060/Section-408-Affordable-Housing-Requirements>

Cash Payment in Lieu: <https://www.brooklinema.gov/DocumentCenter/View/27199/Cash-Payment-in-Lieu-of-Affordable-Units-Approved-January-2021>

Applicant Contact Information:

Name: _____

Phone Number: _____

Email Address: _____

Location of project:

Application Questions

How many total units are in the project (including new units)?

How many new housing units are in the project?

The new unit could be created through new construction or by the alteration, expansion, reconstruction or change of either a pre-existing residential or non-residential space. Please see Section 4.08 section 3 for the definition of a new and an existing unit.

Will the housing units be for sale or for rent?

Sale

Rent

Will the project have on-site affordable units or will there be a cash contribution in lieu of affordable units? Current Max rent and sales prices for affordable units: <https://www.brooklinema.gov/1854/Data>

_____ On-Site Affordable Units

_____ Cash Contribution in lieu of affordable units (only available for projects with a total of 4 to 19 units)

Option 1: On-Site Affordable Units:

4.08 Affordable Housing Requirement: 15% of the units in the project are affordable and 15% of the bedrooms in the project are affordable.

Discuss the projected timeline for the construction of all units in the project:

Discuss the types of units in the project for all the units (market rate and affordable):

Square footages:

Unit types:

Number and types of bedrooms:

Proposed location of the affordable units within the property:

Attach the following to the form for On-Site Affordable Units (if available):

1. **Unit Floor plans** for all residential units.
2. **Location of Affordable units** within the project by floor.

Option 2: Cash Contribution Projects

To determine conditions and the payment amount in lieu of affordable units, read the “Cash Payment in Lieu of Affordable Units” document at

<https://www.brooklinema.gov/DocumentCenter/View/27199/Cash-Payment-in-Lieu-of-Affordable-Units-Approved-January-2021>

Provide a statement of the number of project units and the corresponding formula required by the Affordable Housing Guidelines.