



TOWN OF BROOKLINE
Massachusetts
DEPARTMENT OF PUBLIC WORKS

Erin Chute Gallentine
Commissioner

Street Opening Procedure

1. Resident or Contractor submits an Open Permit Application with DPW by emailing dpwpermits@BrooklineMA.gov
 - a. Contractor must be Bonded with the Town of Brookline on proper forms which are distributed through DPW
 - b. a DIGSAFE # must be requested to obtain permit
2. Engineering investigates location and plans, and is subject to both the Permit Inspector's and the Director of Engineering's approval.
3. Upon Engineering's approval, the Commissioner of Public Works signs the Application for Schedule of Work.
4. Resident must pay permit fee to DPW Administration, which varies upon street and sidewalk dimensions; along with bringing the original signed application to the Department of Public Works for the Street Opening Permit.