

Name of Committee: Runkle School Building Committee

Meeting Date: 14 March 2012 Time: 4:00 p.m. Meeting Location: Town Hall, Room 103

Nancy Daly	x		
Kenneth Kaplan	x	Anthony Guigli	x
Vanessa Beauchaine	x	Charles Simmons	
William Lupini	x		
Sean Cronin	x	Jennifer Fischer-Mueller	
Michael Shepard	x	Gregg Schroeder	
Peter Rowe	x	Bob Bell	
Mel Kleckner	x		
Helen Charlupski	x		

Others Present: Peter Ditto, Todd Kirrane and Dan Martin, Engineering/Transportation

Public Present: Harvey and Ariella Finkel abutters, and parents of Runkle School children.

Topic: Approval of Meeting Minutes

Unanimous approval (with one abstention (S. Cronin)) of 2/17/12 Meeting Minutes with the following change “and that Todd Kirrane would be invited to attend”

Topic: Date of next Meeting

The date and time of the next meeting is Wednesday 25 April 2012 at 8:30 a.m. in Town Hall Room 103.

Topic: Project Update

T. Guigli stated that the latest CPM schedule submission by the contractor still shows Substantial Completion in mid August 2012. Nonetheless there are a number of challenges that remain including the potential of hidden or unexpected conditions, furniture and technology procurement and moving to note a few examples.

It is anticipated that the Construction Contingency will be exhausted which will require a transfer of funds from other line items in the budget.

Topic: Traffic and Parking

It was agreed that Traffic and Parking would be discussed with Transportation/Engineering Department staff at the next Runkle Building Committee Meeting on 4/25. It was also noted that there is a hearing on Traffic and Parking tonight at 7:00 p.m.

T. Kirrane distributed a copy of the current proposed traffic improvements. Some of the primary issues that are being addressed are tightening the intersections to improve pedestrian safety and to coordinate busses with private vehicles. There have been some changes proposed since the last meeting, based on meeting(s) with neighbors and staff as follows:

- Druce Street “bump-out” gone
- “no parking this side” on Druce Street towards Hyslop
- Permanent one way of Druce Street from Buckminster down to Dean Road
- In front of school 2 zones – one no parking, reserved for busses and vans and another live drop off from 7 am to 4 pm for pick up and drop off
- Clinton road pick-up and drop off area
- Added crosswalk at Clinton near Chesham intersection

T. Kirrane noted the teacher permit parking plan is being crafted, approximately 100 staff to be located within ¼ mile radius of the school on public roads.

A discussion followed with comments and questions from the Committee and others present at the meeting.

Topic: Public Comment:

Scott Murphy distributed a memo with his concerns relative to the Open Meeting law. The Committee will review it.

Respectfully submitted,

Tony Guigli
Project Director