TOWN OF BROOKLINE
MASSACHUSETTS

300th Annual Report of the
Town Officers of Brookline
for the year ending December 31, 2005

townofbrooklinemass.com
# Table of Contents

**Town Officers**
- Selectmen ................................................................. 3
- Town Administrator ....................................................... 10
- Town Moderator ........................................................ 22
- Advisory Committee ...................................................... 30
- Town Meeting .............................................................. 31

**General Government**
- Town Clerk ................................................................ 47
- Registrars of Voters ..................................................... 48
- Town Counsel ................................................................ 49
- Human Resources ......................................................... 50

**Public Safety**
- Police Department ......................................................... 53
- Fire Department .............................................................. 61
- Building Department ....................................................... 63
- Building Commission ..................................................... 66
- Board of Examiners ........................................................ 67

**Public Works**
- Administration Division .................................................. 68
- Highway and Sanitation Division ...................................... 70
- Water and Sewer Division ................................................. 73
- Parks and Open Space Division ........................................ 75
- Engineering and Transportation Division ......................... 83

**Recreation Department** .................................................. 90

**Public Schools** .............................................................. 93

**Library** ........................................................................ 99

**Planning and Community Development** .................... 103
- Planning Division ......................................................... 105
- Housing Division .......................................................... 107
- Preservation Division ..................................................... 109
- Community Development Block Grant (CDBG) Program .... 111
- Board of Appeals .......................................................... 112
- Economic Development Office ....................................... 113
- Housing Authority ......................................................... 115

**Human Services**
- Health Department ....................................................... 118
- Human Relations – Youth Resources ............................... 123
- Broadband Monitoring Committee .................................. 126
- Council on Aging ......................................................... 128
- Veterans ........................................................................ 130
- Americans with Disabilities Act Transition Team ............. 132
- Commission for the Disabled ......................................... 133
- Brookline Commission for the Arts ................................. 134

**Information Technology Department** .......................... 135

**Finance Department** ....................................................... 139
- Comptrollers Division .................................................... 139
- Assessing Division ........................................................ 140
- Purchasing Division ....................................................... 141
- Treasury Division .......................................................... 143
- Retirement Board .......................................................... 146

**Telephone Directory** ...................................................... 147

**Town Fact Sheet** .......................................................... 148
TOWN OFFICERS
for the Municipal Year 2005

Elected Town Officers and Committees

MODERATOR
Edward (Sandy) Gadsby

TOWN CLERK
Patrick J. Ward

BOARD OF SELECTMEN
Gilbert R. Hoy, Jr. (2008)
Michael S. Sher (2006)
Michael W. Merrill (2007)
Nancy A. Daly (2008)

TRUSTEES OF THE PUBLIC LIBRARY
Dennis Geller, Chair (2007)
Carol Axelrod (2006)
Michael A. Burstein (2007)
Vivien E. Goldman (2006)
Gary Jones (2008)
Paul Katz (2007)
Philip Kong (2006)
Karen Livingston (2008)
Jon Margolis (2008)
Jesse Mermell (2008)
Edith W. Sperber (2006)
Roberta Winitzer (2007)

SCHOOL COMMITTEE
Kevin E. Lang, Chair (2008)
Ira C. Chan (2006)
Helen Charlpuski (2007)
Ruth L. Kaplan (2006)
Judy Meyers (2006)
Alan Morse (2008)
Susan L. Senator (2007)
Rebecca Stone (2008)

BROOKLINE HOUSING AUTHORITY
David Trietsch, Chair (2008)
Barbara B. Dugan (2010)
Leslie B. Fabian (2006)
Michael Jacobs (2006)
Barbara A. Sard (2009)

CONSTABLES
Robert L. Allen (2007)
Marvin A. Feinman (2007)
William A. Figler (2007)
Myrna Kahn (2007)
Stanley Rabinovitz (2007)

Appointed by the Moderator

ADVISORY COMMITTEE
Harry K. Bohrs, Chair (2007)
Neil Wishinsky, Vice Chair (2006)
Carla Benka (2007)
Michael Berger (2008)
Francis G. Caro (2007)
Kenneth W. Chin (2008)
David J. Cotney (2007)
Nadine Gerds (2008)
L. Branch Harding IV (2007)
Marcia M. Heist (2008)
Sytske V. Humphrey (2008)
Janice S. Kahn (2008)
Estelle Katz (2006)
Frederick Lebow (2006)
Karen D. Lieff (2006)
Roger R. Lipson (2006)
Pamela Lodish (2008)
Sean M. Lynn-Jones (2007)
Shaari S. Mittel (2006)

Charles Moo (2006)
William B. Powell (2006)
Stanley L. Spiegel (2007)
Ronny M. Sydney (2006)
Leonard A. Weiss (2008)
Karen Wenc (2006)
Christine M. Westphal (2006)
Robin Coyne - Budget Analyst

COMMITTEE ON TOWN ORGANIZATION AND STRUCTURE
Jean D. Berg, Chair (2008)
Betsy DeWitt (2006)
Donna R. Kalikow (2008)
Richard T. Leary (2007)
Michael Robbins (2007)
Robert M. Stein (2007)
## Senior Manager Appointments

**BOARD OF SELECTMEN’S OFFICE**  
Richard J. Kelliher, Town Administrator  
Sean Cronin, Deputy Town Administrator  
Jennifer Y. Grams, Assistant Town Administrator  

**BUILDING DEPARTMENT**  
James Nickerson, Commissioner  
Charles Simmons, Director of Public Buildings  
Tony Guigli, Building Project Administrator  

**COUNCIL ON AGING**  
Ruthann Dobek, Director  

**FINANCE DEPARTMENT**  
Stephen E. Cirillo, Director of Finance/ Treasurer/Collector  
George F. Moody, Chief Assessor  
David Geanakakis, Chief Procurement Officer  
Judith A. Haupin, Comptroller  

**TOWN LIBRARIAN**  
James C. Flaherty  

**PLANNING AND COMMUNITY DEVELOPMENT**  
Robert Duffy, Director  
Jeff Levine, Assistant Director  
Catherine Cagle, Economic Development Officer  

**POLICE CHIEF**  
Daniel C. O’Leary  

**PUBLIC WORKS DEPARTMENT**  
A. Thomas DeMaio, Commissioner  
Andrew Pappastergion, Deputy Commissioner/Director of Water and Sewer  
Erin Chute Gallentine, Director of Parks and Open Space  
Peter Ditto, Director of Engineering/Transportation  
David Friend, Assistant Transportation Director  
Lester Gerry, Director of Highway  

**INFORMATION TECHNOLOGY**  
Patrick Cafferty, Chief Information Officer  
Jon Snodgrass, Director of IT Applications  

**FIRE CHIEF**  
John Green  

**HEALTH AND HUMAN SERVICES**  
Dr. Alan Balsam, Director  

**HUMAN RELATIONS/YOUTH RESOURCES**  
C. Stephen Bressler, Director  

**HUMAN RESOURCES**  
John Dunlap, Director  

**RECREATION**  
Robert T. Lynch, Director  

**SUPERINTENDENT OF SCHOOLS**  
William H. Lupini  

**TOWN COUNSEL’S OFFICE**  
Jennifer Dopazo, Town Counsel  
John Buchheit, Assoc. Town Counsel  
George F. Driscoll, Assoc. Town Counsel  
Joslin Ham-Murphy, Assoc. Town Counsel  

**VETERANS’ SERVICES**  
William McGroarty, Director

## Boards and Commissions Appointed by the Selectmen

**ADVISORY COUNCIL ON PUBLIC HEALTH**  
Dr. J. Jacques Carter, Chair (2008)  
Patricia Maher (2008)  
Cheryl Lefman (2007)  
Dr. Bruce Cohen (2007)  
Milly Krakow (2006)  
Roberta Gianfortoni (2006)  

**ASSOCIATE MEMBERS**  
Sara McCauley Sheldon (2008)  
Eric Divincenzo (2006)  
Lawrence E. Kaplan (2006)  
Harry Miller (2007)  
Murray Schocket (2006)  

**BOARD OF APPEALS**  
Diane Gordon, Chair (2005)  
Inid Starr (2007)  
Bailey Silbert (2006)  

**BOARD OF ASSESSORS**  
George Moody, Chair (2007)  
Harold Peterson (2008)  
Mark J. Mazur (2006)  

**ASSOCIATE MEMBERS**  
Sara McCauley Sheldon (2008)  
Eric Divincenzo (2006)  
Lawrence E. Kaplan (2006)  
Harry Miller (2007)  
Murray Schocket (2006)
BOARD OF EXAMINERS
Barnett Berliner (2005)
VACANCY (2007)
Fred Lebow (2006)

BROADBAND MONITORING COMMITTEE
Francine Berger, Chair
Edward “Tad” W. Campion
Jack Kettell
Michael Newman
Al Pisano
Michael S. Selib

BROOKLINE ACCESS TELEVISION
Albert Davis (2008)
Andrew M. Fischer (2008)
Jodi Long (2008)
Gary Jones (2006)
William Slotnick (2008)
Dori Stern (2007)
Leor Brennan (2006)
Jennifer Deaderick (2006)
(1) Vacancy (2006)

BROOKLINE COMMISSION FOR THE ARTS
Manika Srivastav, Chair
Sara Rosenfeld Dassel
Ruth Abrams
James Arzente
Fran Berger
Marilyn Berliner
Daphne Kalotay
Omi Rajpal
Jan Schrieber
Jane Stanhope
Brenda Sullivan
(2) Vacancies

BROOKLINE COMMISSION FOR WOMEN
Casey Hatchett, Chair (2007)
Jennifer Brinckerhoff (2007)
Sandra Lundy (2008)
Annette Florczak (2007)
Merry Arnold (2007)
Jamie Glanton Costello (2008)
Maura McAvoy (2008)
Joseph Dow (2006)
Heather Garland (2006)
2 Vacancies (2007)
2 Vacancies (2006)

BUILDING COMMISSION
Janet Fierman, Chair (2006)
David Pollack (2008)
George Cha (2006)
George Cole (2007)
Kenneth Kaplan (2007)

CELEBRATIONS COMMITTEE
Selectman Gilbert Hoy
Selectman Michael Merrill
Marge Amster
William McGroarty
Annmarie Cedrone
Polly Comblath
A. Thomas DeMaio
Lester Gerry
Eli Gorock
Kelly Hardebeck
Robert Lynch
Rita McNally
Chou Chou Merrill
Betty Moylan
James Nickerson
Captain John O’Leary
Captain Michael O’Reilly
William Riley
Melvin Ritter
Barbara Tynan
Ben Vivanti
Yvette Yelardy

COMMISSION FOR THE DISABLED
Robert Sneirson, Chair (2007)
Selectman Gilbert R. Hoy (2008)
Jennifer Mitsch (2008)
Robyn Dowling (2008)
Keith Duclos (2006)
Melvin Ritter (2006)
Bernard Gollis (2007)
2 Vacancies (2008)
1 Vacancy (2006)
2 Associate Vacancies (2007)

CONSERVATION COMMISSION
Werner Lohe, Chair (2008)
Anna Eleria (2006)
Kate Bowditch (2006)
Roberta Schnoor (2006)
Adam Kahn (2008)
Randolph Mieklejohn (2007)
Gail McClelland Fenton (2007)

ASSOCIATE MEMBERS
Marian Lazar

COUNCIL ON AGING
Agnes Rogers, Chair
Miriam Sargon, Vice-Chair
Eleanor Bart
Richard Buckley
Joseph Buckman
Gertrude Cohen
Lillian Christmas
Irvin Finn
Ruth Golden
Sylvia Haase
ECONOMIC DEVELOPMENT ADVISORY BOARD
Robert I. Sperber, Co-Chair (2007)
Anne Meyers, Co-Chair (2006)
Mary Fifield (2008)
Peter Norstrand (2008)
Alden Raine (2006)
Kenneth Lewis (2007)
Thomas Nally (2007)
Paul Saner (2007)
Donald A. Warner, AIA (2007)
Susan Houston (2006)

HOLOCAUST MEMORIAL COMMITTEE
Regina Barshak, Co-Chair
Leon Satenstein, Co-Chair
Christopher J. Crowley
Barbara Helfgott-Hyett
Benjamin Jacobs
Mimi Krant
Reizel Polak
Joan Sax
Ronny Sydney
Benjamin Varon

HOUSING ADVISORY BOARD
Roger Blood, Chair (2006)
Dan Rosen (2008)
Kathy Spiegelman (2007)
David P. Rockwell (2008)
Michael Jacobs - Housing Authority Rep.
Steven Heiken - Planning Board Rep.
Rita McNally - Tenant Rep.

HUMAN RELATIONS/YOUTH RESOURCES COMMISSION
Dr. Edward Wang, Co-Chair (2007)
Marc Jones Co-Chair (2006)
Sandra Bakalar (2008)
Larry Onie (2008)
Agnes Rogers (2008)
Reverend George Chapman (2006)
David Tappan Heist (2008)

ASSOCIATE MEMBERS
Joy Dryfoos
Herb Goodwin
Kay O’Halloran
Paula Schneider
Enid Shapiro

HUMAN RESOURCES BOARD
Frances Shedd-Fisher, Chair (2007)
Kenneth V. Kurnos (2008)
Jacqueline J. Young (2006)
Edward DeAngelo (2007)

INFORMATION TECHNOLOGY ADVISORY COMMITTEE
Geoff Cohen, Chair (2007)
Peter Groustra (2007)
David Kula (2006)
Chan MacVeagh (2006)
Susan Goldberg (2008)

PARK AND RECREATION COMMISSION
John Bain, Chair (2007)
Clara Batchelor (2008)
Daniel Lyons (2008)
James K. Carroll (2006)
Nancy Madden (2007)
Nancy O’Connor (2008)

PLANNING BOARD
Kenneth M. Goldstein, Chair (2009)
Jerry I. Kampler, Chair (2008)
Mark J. Zanillo (2007)
Linda Hamlin (2008)
Stephen Heikin (2010)

PRESERVATION COMMISSION
Sheri Flagler, Chair (2006)
Dennis DeWitt, Vice-Chair (2006)
Lisa Cunningham (2006)
George Garfinkle (2006)
Dr. Gary Gross (2007)
Wendy Ecker (2007)
Lisa Clark (2008)

ALTERNATES:
James Batchelor (2007)
Elton Elperin (2006)
Emily Livingston (2007)
Pet Senturia (2006)
REGISTRARS OF VOTERS
Emily Rabb Livingston (2008)
Linda Golburgh (2006)
Andrew J. McIlraith (2007)
Patrick J. Ward, Ex Officio

Linda Golburgh (2006)
Andrew J. McIlraith (2007)
Patrick J. Ward, Ex Officio

RETIRED BOARD
Gary Altman, Chair (2006)
Joseph P. Duffy (2008)
James Riley (2008)
Stephanie C. Cirillo (2006)
Judith Haupin - Ex-Officio

SOLID WASTE ADVISORY COMMITTEE
Matthew Cassis, Chair (2008)
Carle M. Berle (2006)
John Dempsey (2008)
Julia Wolfe (2008)
Barbara Huggins (2006)
Adam Mitchell (2007)
VACANCY (2007)
VACANCY (2008)

TRANSPORTATION BOARD
Michael Sandman, Chair (2006)
Faith Michaels (2006)

AGENT FOR MANAGEMENT OF REAL ESTATE
John T. Mulhane

CIVIL DEFENSE DIRECTOR
John Green

FENCE VIEWER
Peter Ditto

INSPECTOR OF ANIMALS
Robin Magner
Patrick Maloney

INSPECTOR OF PETROLEUM
John Green

Ronald Scharlack (2008)
Kathy Jonas (2007)
R. Paul Mason (2007)
Abigail Swaine (2008)

TREES PLANTING COMMITTEE
Hugh Mattison, Chair (2006)
Corliss Engle (2007)
Daniel John (2008)

TRUSTEES OF WALNUT HILL CEMETERY
Abbe Cohen, Chair (2008)
Katharine Begien (2008)
Dorothy Baldini (2006)
Mary Harris (2006)
Donalda Hingston (2007)
Joslin Ham Murphy (2007)

NAMING COMMITTEE
John Bain
Carla Benka
Helen Charlupski
Wendy Ecker
Fred Lebow, Chair
Alan Morse (Alternate)

Miscellaneous Appointments

AGENT FOR MANAGEMENT OF REAL ESTATE
John T. Mulhane

CIVIL DEFENSE DIRECTOR
John Green

FENCE VIEWER
Peter Ditto

INSPECTOR OF ANIMALS
Robin Magner
Patrick Maloney

INSPECTOR OF PETROLEUM
John Green

INSPECTOR OF WIRES
Theodore Steverman

KEEPER OF THE LOCK-UP
Daniel C. O'Leary

LOCAL MOTH SUPERINTENDENT OF
INSECT PEST CONTROL
A. Thomas DeMaio

RIGHT TO KNOW COORDINATOR
John Dunlap

MEASURERS OF WOOD AND BARK
William McGroarty
George Carroll
BOARDs/COMMISSIONS APPOINTED
BY THE BOARD OF SELECTMEN

Planning/Development
- Board of Appeals
- Board of Examiners
- Building Commission
- Economic Development Advisory Board
- Housing Advisory Board
- Planning Board
- Preservation Commission

Administration and Finance
- Board of Assessors
- Human Resources Board
- Registrars of Voters
- Retirement Board
- Information Technology Advisory Committee
- Brookline Naming Committee

Public Works
- Conservation Commission
- Solid Waste Advisory Committee
- Transportation Board
- Tree Planting Committee
- Trustees of Walnut Hills Cemetery

Cultural/Leisure Services
- Broadband Monitoring Committee
- Brookline Access Television
- Celebrations Committee
- Brookline Commission for the Arts
- Park and Recreation Commission

Human Services
- Advisory Council on Public Health
- Commission for the Disabled
- Commission for Women
- Council on Aging
- Holocaust Memorial Committee
- Human Relations/Youth Resources
The Board of Selectmen is most pleased to present this 2005 Annual Report, for the Tercentenary Anniversary year of the Town of Brookline. While as much Town business was transacted in 2005 as in any year, this report is devoted to telling the Brookline 300 story. Not only does the 2005 Annual Town Report provide a comprehensive narrative summary of tercentenary activities for future reference, but it also attempts to recognize many of the hundreds of individuals who worked so hard to make Brookline 300 such a widely acclaimed success. The many wonderful attributes of our community were on continuous display throughout this special year.

Brookline 300 Organization

Planning for Brookline 300, the Town’s year-long anniversary celebration, began in 2003 with a series of town-wide meetings. An internal staff-working group was formed and met regularly to plan, review, and implement the programs and events as they took shape. The participants in this working group were: Selectman Bob Allen, Commercial Area Coordinator Marge Amster, Events Coordinator Robin Glazer, Building Commissioner Jim Nickerson, Town Clerk Pat Ward, Recreation Director Bob Lynch, Assistant Town Administrator Jennifer Grams, and Town Administrator Richard Kelliher.

Robin Glazer began working in March 2004 as the Brookline 300 Events Coordinator. Robin came to the Town with several years of event planning experience for organizations such as the Hartford Courant newspaper and New York City’s Summer Stage.

One of our very first tercentenary objectives was to define the mission of the Brookline 300 celebration. The following mission statement was adopted: “To bring people together to honor and celebrate Brookline’s 300th Anniversary and to share the history and legacy of the community.” This mission guided the planning efforts throughout the year.

Brookline 300 took on its own identity through the generosity of Brookline resident Jack Connors, chairman of Hill, Holliday, Connors, Cosmopolus, Inc. Advertising. Mr. Connors donated the time of his staff at Hill, Holliday to create a logo and tagline to commemorate the Town’s Tercentenary.

The Hill, Holliday design team gathered community input at two community-wide meetings and worked diligently to develop a logo befitting such a celebration. The final logo and tagline were unveiled at the March 9, 2004 meeting of the Board of Selectmen. The Board is grateful for the creative thought and talented craftsmanship displayed by the Hill, Holliday team. The
work of the design team truly captured the essence of the community and the tone of the Town’s 300th anniversary celebration.

**Budget and Fundraising**

The Selectmen concurred with the Town Administrator’s recommendation that no tax revenue should be used for Brookline 300 programming. To that end, the Selectmen approved the use of residual Ryder Cup funds paired with the development of a Brookline 300 fundraising campaign.

In total, more than $250,000 was raised for the programs associated with the Brookline 300 celebrations. Nearly $200,000 of this was from donations and sponsorships, with the rest coming from event-related income. An additional $134,000 was made available from residual Ryder Cup Funds.

The Brookline 300 donor campaign was guided by Ms. Maureen Donaghey, a “loaned executive” from the Boston College Office of Development. For a nine-month period beginning in January, 2004, Ms. Donaghey provided her expert advice, guidance, and counsel. She helped the Selectmen to set fundraising goals and develop a strategy to meet them. Fundraising efforts included outreach to community leaders and businesses. The Selectmen are grateful to Boston College for the wonderful work done on behalf of Brookline 300 by Ms. Donaghey. Her presence made an incalculable difference in the Town’s ability to launch its 300th anniversary celebration.

Brookline Bank, which has been a part of the community since 1871, signed on as title sponsor of the Brookline 300 celebrations with a generous contribution of $50,000 in sponsorship. The Bank had a strong presence at the Town’s two festivals and helped promote the celebrations through signage at the bank and in correspondence with customers.

The Board of Selectmen authorized the acceptance of the $28,125 contribution from the Boston Athletic Association for the 2005 Marathon as a gift for Brookline 300.

In addition to the monies outlined above, the Brookline Community Foundation conducted a very successful fundraising campaign, raising $42,925 to fund non-profit, community-based programming and legacy items. The list of the projects funded by the Community Foundation is detailed later in this report. In addition to the Community Foundation’s general fundraiser, Brookline residents past and present gathered on June 29 at the .406 Club at Fenway Park for a benefit to support the Brookline Legacy Fund. The event was hosted by Brookline residents Larry and Stacey Lucchino and Jack Connors.

**Brookline 300 Donors**

**Title Sponsor ($50,000)**
Brookline Bank

**Founder ($10,001-$40,000)**
Boston Athletic Association
Anonymous

**Freeholder ($5,001-$10,000)**
Hamilton Charitable Foundation
NSTAR
Winn Management Corporation

*Stacey and Larry Lucchino*
Friend ($1,001-$5,000)
CDM                                      John and Peggy Henry
Robert L. Allen, Jr.                      Jonathan & Patti Kraft
Brookline Municipal Credit Union         Michael and Chou Chou Merrill
Dunkin' Donuts                            Robert and Myra Kraft
Edward L. Bigelow, Jr.                    Post 864 V.F.W.
The Country Club
Arthur and Gertrude Golden / The Golden Family Fund
Brookline Post No. 11 American Legion, Inc.

Farmer $50 - $1,000
AFSCME Local 1358                         Brookline Police Association
Anonymous                                 Carol Sawyer Parks
Anonymous                                 Century Bank
Beacon Hill Athletic Club                 Chestnut Hill Realty
Bell-O'Dea Funeral Home, Inc.            Chobee Hoy Associates
Benjamin Birnbaum                          Coolidge Plaza Management
Beverly Basile                             CYMA 2, Inc.
Brookline Auto Body, Inc.                 Cypress Automart, Inc.
Brookline Booksmith                       Doug Rodman
Brookline Courtyard by Marriott           Laurel and Orrie Friedman
Earth Tech                                Lewis and Edith Dabney
Geller Devellis, Inc.                     Michael and Julie Sher
Gilbert Hoy, Jr.                           Michael and Katherine Dukakis
Harold and Jamie Kotler                    Mr. and Mrs. Robert Usen
Jerome Tuck and Richard Tuck              Mrs. Walter St. Goar
Robert W. Basile                          Nancy Daly
SEA Consultants, Inc.                     Robert and Iris Fanger
Steverman Electric                        Robert and Megan O'Block
Wendy and Howard Ecker                    Walter and Anne Gamble
Brookline Fire Fighters Association Local 950
Dr. Lawrence Stifler and Mary McFadden / Stifler Family Foundation
John and Bernadette Fowler Charitable Foundation
Terry Kwan / The Kwan and Lin Family Charitable Foundation
The Bay State Federal Savings Charitable Foundation

In-Kind
BETA Group, Inc.
Dunkin' Donuts
Visual Velocity
Hill, Holliday, Connors, Cosmopolous, Inc.
Newbury College
Trader Joes
Whole Foods

Robin Glazer
Event Coordinator

On August 10, 2004 the Board appointed three Committees to guide the major activities of Brookline 300. The Festival Committee, chaired by Selectman Michael Merrill, worked on plans for the community festival held September 18, 2005. The Anniversary Committee shaped the anniversary event held on the actual anniversary of incorporation, Sunday, November 13, 2005. The Brookline 300 Community Committee provided general
oversight and coordination as well as functioning as a forum for airing suggestions, concerns, and evaluating observations.

The Committee members were:

<table>
<thead>
<tr>
<th><strong>Anniversary Day Committee</strong></th>
<th><strong>Festival Committee</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Allen, Selectman</td>
<td>Michael Merrill, Selectman</td>
</tr>
<tr>
<td>Nancy O’Connor, Park &amp; Recreation Commission</td>
<td>Chou Chou Merrill, Flag Day Committee</td>
</tr>
<tr>
<td>Jennifer Deaderick, Citizen</td>
<td>Francine Berger, Arts Commission</td>
</tr>
<tr>
<td>Mary Harris, Citizen</td>
<td>Marcia Heist, TMM Precinct 9</td>
</tr>
<tr>
<td>Janice Provencher, Citizen</td>
<td>Lisa Wong Clark, Brookline Bank</td>
</tr>
<tr>
<td>John Sweeney, Museum of Transportation</td>
<td>Sue Stein, Fire Opal</td>
</tr>
<tr>
<td>William Lupini, Superintendent of Schools</td>
<td>Bob Shuman Zaftig’s</td>
</tr>
<tr>
<td>Herbert Taymor, Veterans Representative</td>
<td>Daniel O’Leary, Chief of Police</td>
</tr>
<tr>
<td>Bill Riley, Veterans Representative</td>
<td>John Green, Chief of Fire</td>
</tr>
</tbody>
</table>

- **Community Committee**
- **Festival Committee**

<table>
<thead>
<tr>
<th><strong>Anniversary Day Committee</strong></th>
<th><strong>Festival Committee</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Allen, Selectman</td>
<td>Michael Merrill, Selectman</td>
</tr>
<tr>
<td>Sheri Flagler, Preservation Commission</td>
<td>Chou Chou Merrill, Flag Day Committee</td>
</tr>
<tr>
<td>John Bain, Park &amp; Recreation Commission</td>
<td>Francine Berger, Arts Commission</td>
</tr>
<tr>
<td>Werner Lohe, Conservation Commission</td>
<td>Marcia Heist, TMM Precinct 9</td>
</tr>
<tr>
<td>Vivien Goldman, Library Trustee</td>
<td>Lisa Wong Clark, Brookline Bank</td>
</tr>
<tr>
<td>Edward Wang, Human Relations/Youth Resources</td>
<td>Sue Stein, Fire Opal</td>
</tr>
<tr>
<td>Bob Sneirson, Commission for the Disabled</td>
<td>Bob Shuman Zaftig’s</td>
</tr>
<tr>
<td>Ruth Kaplan, School Committee</td>
<td>Daniel O’Leary, Chief of Police</td>
</tr>
<tr>
<td>Jean Stringham, Historical Society</td>
<td>John Green, Chief of Fire</td>
</tr>
<tr>
<td>Dana Brigham, Brookline Booksmith</td>
<td>A. Thomas DeMaio, Commissioner of Public Works</td>
</tr>
<tr>
<td>Betsy Dewitt, Brookline Community Fund</td>
<td>Alan Balsam, Health and Human Services Director</td>
</tr>
<tr>
<td>Kathleen Sheehy, Brookline Foundation</td>
<td>Jim Nickerson, Building Commissioner</td>
</tr>
<tr>
<td>Devorah Shortsleeve, Brookline Rotary</td>
<td>Melissa Battite, Assistant Recreation Director</td>
</tr>
<tr>
<td>David Marc Goldstein, TMMA</td>
<td>Olmanda Hernandez, Citizen</td>
</tr>
<tr>
<td>Gerald Parker, TMMA</td>
<td>Caryn Mushlin, Citizen</td>
</tr>
<tr>
<td>Maria Bellata, Citizen</td>
<td>Wendy Schreider, Citizen</td>
</tr>
<tr>
<td>Judge Sumner Kaplan, Retired</td>
<td>Yvette Yelardy, Citizen</td>
</tr>
<tr>
<td>Linda Rodriguez Hutson, Citizen</td>
<td>Millie Laby, Arts in the Park</td>
</tr>
<tr>
<td>Janice Kahn, Brookline Neighborhood Alliance</td>
<td>Peg O’Connell, Brookline Open Studios</td>
</tr>
<tr>
<td>Francine Berger, Commission for the Arts</td>
<td>Richard Kelliher, Town Administrator</td>
</tr>
<tr>
<td>Tim Sullivan, Employee Committee</td>
<td></td>
</tr>
<tr>
<td>Robin Glazer, Events Coordinator</td>
<td></td>
</tr>
<tr>
<td>Marge Amster, Commercial Areas Coordinator</td>
<td></td>
</tr>
<tr>
<td>Richard Kelliher, Town Administrator</td>
<td></td>
</tr>
</tbody>
</table>

**Town Events**
The Town’s events were widely publicized and Brookline 300 was commemorated throughout the Town. Pole banners hung on street lights and a colorful banner spanned the Route 9 footbridge.
Brookline 300 even had its own website, which was designed, pro bono, by Robin Friedman from Visual Velocity. Throughout the year, the Brookline 300 website provided up-to-date information about the events.

**September Festival**

On September 18, Coolidge Corner was transformed as Harvard Street was closed to traffic between Beacon and Fuller Streets and filled with an array of live entertainment, food, local vendors and artisans. The day-long street festival included Memory Lane, incorporating historical exhibits and performances; Fine Arts Avenue; Cuisine Row; Get Involved Lane, featuring many of Brookline’s non profit organizations and Town services; Festival in the Park Boulevard, the Healthy way, featuring local environmental and health organizations, Kids Zone, and the Punch Bowl Tavern, a re-creation of the historically renown pub. Featured acts Buffalo Tom and Kay Hanley provided lively entertainment for the estimated 35,000 people who attended the festival.

In addition to the street fair, the Human Relations – Youth Resources Commission presented a program at the Coolidge Corner Theatre called “Diverse the Curse” featuring Pumpsie Green, the first African-American Red Sox player.

**Town Meeting**

Town Meeting marked the 300th anniversary in its own fashion, as the Selectmen and Town Administrator donned white powdered wigs at the November Special Town Meeting. Sumner Kaplan read the 1705 legislative grant that officially established Brookline as a separate town from Boston.
November Anniversary Celebration
The year’s celebratory events culminated in the November Anniversary Celebration held at Larz Anderson Park. Designed to showcase the history of the community, the event drew a crowd of nearly 20,000 and featured historical reenactments, the debuts of the Brookline 300 documentary and the Senior Center’s anniversary quilt, live music performances by Livingston Taylor, Crown Victoria, Entrain and many others, as well as the launching of 300 lanterns on the Lagoon. Visitors were able to browse through the heated tents and buildings filled with artists, vendors, and community organizations.

The day’s events were capped off with Brookline’s first fireworks in 60 years - a stunning display and fitting ending to a year of celebrations.
Community Activities

In addition to the two major events hosted by the Town, the Selectmen encouraged all of the Town's existing committees and organizations to participate in the year-long celebration.

The Events Coordinator oversaw the creation of a comprehensive community-wide event calendar for 2005. This informative booklet listed Brookline 300 events taking place throughout the year. While there is simply not enough space in this report to list all of the community events that took place in 2005, here are a few of the highlights:

In February, a crowd of 350 people attended a performance of renowned storyteller and former Brookline resident Jay O'Callahan at the First Parish Church. Mr. O'Callahan's performance included "Pill Hill Stories," a recounting of his childhood in the Pill Hill neighborhood. The performance was sponsored by Brookline Adult Education, the Brookline Library Trustees and the Library Friends.

In March, the Library kicked off its Brookline Reads program with the book North Star Conspiracy. This book was chosen because of its parallels with Brookline’s history of progressive involvement. The Brookline Reads program included a visit from the author Miriam Grace Monfredo.

In April, the Brookline Public Health Department offered free CPR/AED classes to the community in honor of Brookline 300.

Volunteers from the Goddard House and the Brookline Council on Aging joined forces to organize “Brookline Story Partners 300.” The group’s mission was to produce an oral history of Brookline. Throughout the year, the group engaged current and past residents and others associated with the Town in conversations about the Town.

The Artbarn Community Theater produced a show called “The Brookline Trunk,” adapted from a book by Louise Andrews Kent. The debut performance was held at the Coolidge Corner Theatre the day of the Street Festival.

Quilters from the Brookline Senior Center worked throughout the year to craft the quilt which is featured on the cover of this Annual Report.

Brookline Community Foundation

Thanks to the cooperation of the Town Clerk’s Office, the 2004 and 2005 Annual Town Census included informational and fundraising material for the community based efforts to be conducted by local non-profits with the administrative support of the Brookline Community Foundation. Further evidence of the generosity of the Brookline citizenry, the Brookline Community Foundation awarded more than $42,000 in Tercentennial Fund Grants to the following organizations:

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>PROJECT</th>
<th>GRANT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brookline Preservation</td>
<td>To restore, preserve and make widely accessible historic photographs of</td>
<td>$3,000</td>
</tr>
<tr>
<td>Commission</td>
<td>Brookline by creating an electronic archive conceived as a legacy of the</td>
<td></td>
</tr>
<tr>
<td></td>
<td>300th celebration of Brookline's founding.</td>
<td></td>
</tr>
<tr>
<td>Brookline Historical</td>
<td>To design, produce and install 12 educational markers to be placed on</td>
<td>$4,000</td>
</tr>
<tr>
<td>Society</td>
<td>historically significant public buildings and locations.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>To produce a 20 minute video highlighting the essential texture,</td>
<td>$4,500</td>
</tr>
<tr>
<td></td>
<td>beauty, and historical heritage of Brookline.</td>
<td></td>
</tr>
<tr>
<td>Project/Recipient</td>
<td>Details</td>
<td>Amount</td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>A Shining Example</td>
<td>To produce and market T-shirts and caps promoting Brookline 300.</td>
<td>$2,000</td>
</tr>
<tr>
<td>Goddard House in Brookline</td>
<td>Brookline Story Partners 300, bringing people of different ages and backgrounds together for life story interviews using the StoryCorps model devised by National Public Radio, with the Senior Center.</td>
<td>$2,500</td>
</tr>
<tr>
<td>Arthburn Community Theatre</td>
<td>To work with children to produce a dramatization of The Brookline Trunk, a book about children growing up in Brookline, as part of the town’s 300th anniversary celebrations.</td>
<td>$5,000</td>
</tr>
<tr>
<td>Puppet Showplace Theatre</td>
<td>Organize and produce a puppet parade with other arts and culture organizations as part of Brookline’s 300th anniversary celebration at Larz Anderson Park.</td>
<td>$5,000</td>
</tr>
<tr>
<td>Arthburn Community Theatre</td>
<td>Activity booth at September Brookline 300 Festival with masks representing 300 significant residents in Brookline history.</td>
<td>$800</td>
</tr>
<tr>
<td>Brookline Arts Center</td>
<td>Arts activities to be offered at the Brookline 300 Festival and Anniversary Celebration: a paper block &quot;Brookline Mosaic&quot; mural and a series of linoleum block prints of Brookline historic sites.</td>
<td>$1,760</td>
</tr>
<tr>
<td>Brookline Community Mental Health Center</td>
<td>&quot;Brookline Rocks&quot; family concert featuring Brookline musicians and Kevin So, a young song-writer whose music reflects his experiences growing up as an Asian American in Brookline. In collaboration with the Brookline Music School.</td>
<td>$1,265</td>
</tr>
<tr>
<td>Brookline Conservation Commission</td>
<td>Install and dedicate a specimen Cucumber Magnolia tree and bench at Larz Anderson Park as part of the 300th Anniversary Celebration.</td>
<td>$1,200</td>
</tr>
<tr>
<td>Brookline Human Relations-Youth Resources Commission</td>
<td>Present a program, &quot;Diverse the Curse&quot;, with Pumpsie Green, the first African American baseball player for the Boston Red Sox as part of the Brookline Festival 300, celebrating the benefits of racial and cultural diversity.</td>
<td>$1,500</td>
</tr>
<tr>
<td>Brookline Library Music Association</td>
<td>Commission and perform a unique multimedia work with music and images in commemoration of Brookline’s 300th anniversary, with BSO players’ Hawthorne Quartet.</td>
<td>$2,000</td>
</tr>
<tr>
<td>Casdin-Silver Studio</td>
<td>Create a multi-media holographic installation in Hunneman Hall at the Brookline Library representing the diversity of Brookline.</td>
<td>$500</td>
</tr>
<tr>
<td>Coolidge Corner Community Chorus</td>
<td>Support for Spring Concert with local musicians for the performance of choral works: Mendelssohn's oratorio &quot;Elijah&quot; and Bach's Cantata # 140 at St. Paul's Church in June 2005.</td>
<td>$750</td>
</tr>
<tr>
<td>Friends of Brookline Reservoir c/o Bisi Starkey</td>
<td>Support for Cherry Blossom Concert, a musical celebration to be held at the Brookline Reservoir, with the Brookline Music School and Brookline Reads and retired BSO flautist Paula Robison.</td>
<td>$350</td>
</tr>
<tr>
<td>Goddard House</td>
<td>Support for Brookline Story Partners 300, with Brookline Senior Center.</td>
<td>$350</td>
</tr>
</tbody>
</table>
Hannah Goddard Chapter, DAR
Preservation of historic mileage markers on Boylston Street (Rt. 9) and on Harvard Street in Coolidge Corner. $150

Rebecca Hartka
Phoenix Trio performance with music of German and Irish immigrants of the 1850’s as it might have been heard in Brookline. $300

PALS Children’s Chorus
Commission a choral work incorporating writings of Brookline poets to be performed by PALS chorus at September Festival. $1,000

Studios Without Walls
Support for "Three Exhibits for the 300th", outdoor installations of sculpture at 3 locations during 2005. $2,000

Visual Velocity
Support for video record of the 300th celebration year highlighting the essential texture, beauty, and historical heritage of Brookline. $1,000

Workmen’s Circle
Presentation of a cultural, musical and oral history program, "Brookline: Neighbors from Many Nations" in Nov. 2005. $2,000

TOTAL BROOKLINE 300 GRANTS $42,925

Town Employee Committee
In conjunction with Brookline 300, a Town Employee Committee was organized with the mission of coordinating long overdue employee recognition programs and to bring events to the community that further describe the special role of Town departments and personnel in the long tradition of providing quality services to those who reside, visit, and do business in Brookline.

The committee worked with Department Heads and several line departments to organize an employee picnic and softball tournament held on a sunny May afternoon at Larz Anderson Park. The picnic was extremely well-received and well-attended. A softball tournament brought together employees from many departments in a friendly competition. After a long battle, the “Tercentenary Tigers” emerged just before dusk as the tournament winner. The feedback was so overwhelmingly positive, the Committee is planning to hold a second annual picnic in 2006.

The Committee created an “employee of the month” parking program, whereby the name of a Town employee was chosen at random to receive the use of a designated upper garage parking space for one month. The Committee also designed and created a 2006 calendar that was distributed to all employees. The theme of the calendar was “Brookline Works” and it featured “then and now” photos of Town employees.
The Committee was very active throughout 2005, and, in the spirit of Brookline 300 legacies, the Committee looks forward to continuing its work in the upcoming years.

The Employee Committee members are:

Virgie Fitzgerald, Co-Chair
Linda Hickey, Co-Chair
John O'Leary, Police Department
Bob Lynch, Recreation
Ben Vivante, Web Master
Julie Piacentini, Public Works
Betty Friar, Fire Department
Anne Clark, Schools
Leslea Noble, Human Resources
John Coulon, Health Department
Tim Sullivan, Print Shop
Polly Selkoe, Planning
Melissa Battite, Recreation
Kate MacGillivary, Retirement
Kathy Flannagan, Police Dept.
Mary Murphy, Schools
Janice McHugh, Schools
Mary Clover, Procurement
John Dunlap, Human Resources

In 2005, the Town Employee Committee took the lead in organizing the Town’s first-ever employee recognition program for years of service to the community. The Board of Selectmen publicly recognized more than 160 long-serving employees for their 25 or more years of dedicated service to the Town. Each employee received a certificate and commemorative Brookline 300 mug at a coffee hour held in their honor. In addition, a raffle was held, with several employees receiving gifts such as tickets to a Boston Red Sox game and an original piece of artwork by Brookline resident Michael Berger.

The Selectmen and the Town Employee Committee plan to make the recognition of the Town’s long-serving employees an annual tradition.

The Town employees honored in 2005 for 25 or more years of service to the Town are:

50 Years: Elizabeth H. Friar (Fire)
44 Years: Thomas A. Curtin (Recreation)
43 Years: Marilyn Varnum (Recreation)
41 Years: John J. Quinn (Police), George J. O'Leary (DPW)
40 Years: Thomas P. Francis (Recreation)
39 Years: John T. Mulhane (Treasury), Walter F. Donnelly (Fire)
38 Years: Gerard C. Langdon (Fire), Thomas P. Condon (Engineering), Kevin B. McCarthy (DPW), Bernard R. Sullivan (DPW), John A. Tynan (Fire), Warren F. Campbell (Fire), Stephen H. Burke (Police)
37 Years: Joan R. Magnusson (Library), Kenneth C. Driscoll (DPW), Edward M. Crowley (DPW), James J. Buckley (DPW), Dalija P. Karoblis (Library), William F. Dwyer (Fire), William N. Harran (DPW), Edward R. Murphy (Fire), Gerald J. Murphy (Fire), Joseph L. Twomey (DPW), Dorothea A. Brown (Library)
36 Years: Peter M. Ditto (DPW), Jeffrey Forman (Engineering), William H. J. Hurley (Recreation), John R. Kelly (DPW), Diane K. Robinson (Recreation), George J. Barlow (DPW), Thomas J. Dwyer (Fire), Edward G. Keaveney (Fire), Thomas P. O'Leary (Fire), John J. Rogers (Fire), Philip M. Trainor Jr. (DPW)
35 Years: Gerald R. Trombley (Health), John P. Walsh (DPW), Richard J. Malley (DPW), Charles P. Barry (Engineering), Francis J. Egan, Jr. (DPW), Mary M. Flanagan (Library), John P. Kilgallon, Jr. (Fire), Walter C. Sullivan (Fire), Gerard C. Taggart (Fire), George A. Williams (Fire), Charles F. Driver (Fire), Andrew M. Pappastergion (DPW)

34 Years: Robert C. Sullivan (Library), Joseph M. Conway (Fire), William J. McCarthy (Fire), Martin C. Parlon (Police), Gregory L. Gillis (Police), Margaret O'Leary (Police), William F. Phillips (DPW), William H. McDermott Jr. (Police), Robert T. Moran (Fire), Michael F. Rogers (DPW), David R. Sullivan (DPW), Barbara A. Tynan (Recreation)

33 Years: Cynthia J. Battis (Library), Glen D. Taggart (Police), Thomas P. Griffin (Fire), Ronald A. LeBlanc (Fire), Roy L. Brown, Jr. (DPW), Thomas F. Campbell (Police), Robert A. Farrell (DPW), Robert J. Hogan (Police), Joseph T. Keaveney (DPW), Robert Vandenburgh (DPW), Edward R. Walsh (Police), Joseph G. Ward, Jr. (Fire), Robert T. Lynch (Recreation), Jeffrey Moreno (Fire), Roger M. Phillips (DPW)

32 Years: Patricia A. Paige (Purchasing), John W. Ramey III (Police), William T. Miller (Police), C. Stephen Bressler (Human Relations), Julie A. Falsioni (Library), Frank X. Hitchcock (Building), Walter R. Perry (Fire)

31 Years: Kathleen A. Flanagan (Police), Sherry E. Hesch (Library), Mark J. Jefferson (Fire), Robert W. MacGregor (DPW), Paul J. Chrusciel (Fire), William P. Ward (Fire), Richard J. Twomey (DPW), James J. Carroll (Police), Mary C. Egan-James (Library), William D. Ellis (Police), Robert M. Mello (Police), Kenneth W. Slavin (DPW), Timothy L. Daly II (Fire), Roberta F. Blumenthal (Library)

30 Years: Peter A. Ehrlich (Police), Judith K. Hobin (Police), Gerald J. McGrath (Police), David W. O'Laughlin (Police), Nicholas S. Vouriotis (Police), Robert F. Lane (DPW), Deborah M. Baker (DPW), Michael J. Conry (Fire), Joseph J. Geary (DPW), John F. King (Police), Cynthia A. Monahan (Library), Jean H. Kramer (Council on Aging), Mary C. MacDougall (Council on Aging), Kevin R. Murphy (Fire), M. Diane Shea (Town Clerk), Nicholas G. Inchierca (Fire), Thomas W. Crowley (Fire), John J. Dewan (Fire), Roger J. Dwyer Jr. (Fire), Michael G. Graul (Fire), Thomas C. Gregorio (Fire), John J. Kelley Jr. (Fire), Stephen P. Sweeney (Fire)

29 Years: John D. Green (Fire), Barbara A. Radley (Library), Samuel Scott, Jr. (Fire)

28 Years: Richard J. Barron (Police), Robert J. Donovan (Police), Lawrence J. Fitzgerald (Police), Thomas G. Keaveney (Police), Paul J. Kelliher (Police), Kenneth W. McHugh (Police), Barry S. McNeilly (Police), Daniel C. O'Leary (Police), James D. Riley (Police), Robert G. Simmons Jr. (Police), Paul G. Moroney (DPW), Fred L. Manouk (DPW), Joseph W. Bullard, Jr. (Fire), Ronald J. Cronin (Fire), John W. McDonough (DPW), Anne S. Reed (Library), Roger T. Mello (DPW), Mary S. Bergman (Library)

27 Years: Myron D. Foote (DPW), Patricia T. Parks (Selectmen), Elaine H. Campbell (Police), Edward L. Faeth, Jr. (Police), Christopher A. Merrick (Fire), Paul R. Perry (Fire)

26 Years: A. Thomas DeMaio (DPW), Jeannette R. Marco (Library), Thomas W. Taylor, Jr. (DPW), Steven H. Bornstein (DPW), Fay A. Wilgoren (Town Counsel), Robert E. O'Reilly (Fire), Richard R. Fortin (DPW), Gail M. Lewis (Planning)

25 Years: Paul R. Beaudet (Fire), Leslie G. MacMurray, Jr. (Fire), Robert Manchester (Fire), Robert E. O'Connor (Fire), Michael J. O'Reilly (Fire), William S. Sutherland (Fire), James M. Reardon (Police), Sun C. Chow (Police), George F. Driscoll, Jr. (Town Counsel), Ronald C. McNeil (Police), Joslin Ham Murphy (Town Counsel), John D. O'Leary (Police), William J. Riley, Jr. (Police), Timothy Sullivan (Purchasing)
Legacy

Throughout 2005, we celebrated Brookline’s past and present. When we thought about how much the Town has changed over the past 300 years, we also wondered about what the next 300 years will bring. To that end, a strong emphasis was placed on creating a lasting legacy. Some of the legacy projects and initiatives included:

- The planting of 100,000 bulbs around Town
- The commencement of an archiving project to digitize Town-owned historical photographs in order to preserve them and make them more accessible to the public
- The production of the “History of Brookline” video that was funded by a Brookline Community Foundation grant and distributed to the public libraries and schools for all to enjoy
- The revision and updating of the public school third grade local history curriculum
- The composition of an orchestral piece honoring Brookline commissioned and performed by the Brookline Music School
- The creation and running of a trolley tour demonstrating the history of land use in Town.
- Inauguration of an historical plaque program through the Brookline Historical Society.

Conclusion

Of course, 2005 had its share of policy challenges and trying moments. In the policy arena, the Board denied a renewal license for Comcast; saw a January blizzard and winter conditions so heavy that the reserve fund was virtually depleted; held a special hearing for Hurricane Katrina relief; reviewed much higher than expected bids for the Beacon Street project and landfill closing; concluded over two years of negotiations for a firefighters contract; and launched the Gateway East Project. On May 24, 2005 the Board observed the loss of former Selectman Christopher Crowley by adopting a Resolution in memory of his years of dedicated service to the Town.

Within the Board itself, the Selectmen wished Selectman Joseph Geller well after he served four full three-year terms. Selectman Geller played an instrumental role in the 1994 override and the Town’s commitment to the recommendations of the Financial Planning Advisory Committee (FPAC). He took particular interest in seeing to it that FPAC recommendations concerning capital expenditures were faithfully observed. A vigorous supporter of Parks and Open Space, Selectman Geller took special interest in that aspect of the CIP. Joe Geller was elected Chairman three consecutive years, reflecting the extremely high regard with which he was held by his fellow Board members. He was replaced on the Board by Nancy Daly who was elected on May 3, 2005. Selectman Daly had served on the Advisory Committee for nine years and as Chairman for two years.

At its organizational meeting on May 11, 2005 the Board elected Selectman Robert Allen to his second consecutive year as Chairman. Obviously, a lead priority for Chairman Allen and the entire Board was the successful celebration of the Town’s 300th Anniversary. This report can serve as testimony that this goal was enthusiastically achieved.
TOWN ADMINISTRATOR
Richard J. Kelliher

It has truly been an honor to serve as Town Administrator for the Town of Brookline, especially during the celebration of The Town’s tercentenary anniversary. As the Brookline 300 logo indicates – Open since 1705 – the Brookline community was never more embracing than in the two festivals which together drew nearly 50,000 participants. Particularly praiseworthy were the efforts of Town departments and staff whose spirited efforts contributed directly to the smashing success of Brookline 300. The past year was also professionally special for me because I served as President of the Massachusetts Municipal Association (MMA), presiding over the Board of Directors of the league of Massachusetts cities and town.

Brookline 300 Budget

Brookline 300 provided a once in a lifetime chance to connect with literally thousands of Brookline residents. I had the pleasure of working with scores of citizen volunteers, of interacting with inestimable numbers of event patrons, and enjoying the collegiality of Town employees in settings I would not have otherwise experienced. Brookline 300 created an unprecedented opportunity to recognize the dedication of Town employees. An employee appreciation program acknowledging years of service was established. An employee picnic/softball tournament was held, just the first of many more to come. And most importantly, the vital role of Town employees for any municipal function was clearly on display. Town support services - - safety, sanitation, health, etc. - - were highly visible, not only as program content, but also as indispensable support for large-scale events to succeed.

A much less visible, but equally indispensable aspect of Brookline 300, was a budget that was both adequate and well controlled. True to initial assurances made for Brookline 300, Town tax revenues were not required to fund any tercentenary program activities. Revenue totaling $254,390 was received, with nearly $200,000 from fundraising and the remainder from event related income. In addition, $133,758 in remaining account balance from the Ryder Cup Fund was earmarked for Brookline 300 purposes. These two sources combined, totaling $388,148 were utilized for staffing, event programming, marketing, banners, etc. The budget ultimately yielded a $17,020 net balance which the Board of Selectmen will allocate for community celebration purposes.
## BROOKLINE 300 EXPENSE BUDGET

<table>
<thead>
<tr>
<th>ACCT.#</th>
<th>Ryder Cup</th>
<th>Brookline 300 Festival</th>
<th>Anniversary Day</th>
<th>Legacy*</th>
<th>Town Employee Celebration</th>
<th>Admin</th>
<th>Marketing</th>
</tr>
</thead>
<tbody>
<tr>
<td>51010</td>
<td>1299 SG26</td>
<td>0 0 0 0 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51090</td>
<td>1298 SG26</td>
<td>23,310 0 0 0 0 20,783 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>510335</td>
<td></td>
<td>2,892 1,727 1,165 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Salaries Total</strong></td>
<td>99,390 23,675 1,727 1,165 0 0 20,783 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>523090</td>
<td></td>
<td>72,983 39,105 33,878 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>524010</td>
<td></td>
<td>20,000 24,597 6,132 18,465 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>525002</td>
<td></td>
<td>1,490 620 870 0 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>525022</td>
<td></td>
<td>100 0 0 0 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>525030</td>
<td></td>
<td>31,671 0 0 0 0 0 31,671</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>525060</td>
<td></td>
<td>21,780 7,781 6,579 0 0 0 7,420</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>525250</td>
<td></td>
<td>26,400 15,700 10,700 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>528005</td>
<td></td>
<td>0 0 0 0 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Services Total</strong></td>
<td>20,000 179,021 68,338 70,492 0 0 100 39,091</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>531012</td>
<td></td>
<td>3,360 0 0 0 0 3,360 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5310ES</td>
<td></td>
<td>5,800 0 0 0 5,800 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>533210</td>
<td></td>
<td>50 0 0 0 0 50 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>533111</td>
<td></td>
<td>26,204 3,610 6,490 15,000 1,104 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>539025</td>
<td></td>
<td>1,095 0 0 0 1,095 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Supplies Total</strong></td>
<td>0 36,500 3,610 6,490 15,000 7,999 3,410 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>554002</td>
<td></td>
<td>4,250 2,125 2,125 0 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>558096</td>
<td></td>
<td>14,368 8,550 0 8,550 0 0 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>133,758 252,005 76,800 88,822 15,000 7,999 24,293 39,091</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Massachusetts Municipal Association

During the past year I also had the honor to serve as the President of the Massachusetts Municipal Association. The MMA is an instrumentality of the cities to towns to advocate for the interests of local government across the Commonwealth.

As MMA President, I was engaged in a range of issues of direct concern to all municipalities -- local aid restoration; closing telecommunications tax loopholes; reform of group health requirements. By and large most of the matters of general interest to local government also have specific implications for the long-term well-being of the Town of Brookline. Increasing the levels of “circuit breaker” aid for Special Education throughout the state, for example, has had very favorable results for the Brookline Public Schools.

In addition, involvement on a statewide basis also creates an opportunity to benchmark Brookline’s experience against the most up-to-date studies of municipal conditions. I noted in my Budget Message for the upcoming Fiscal Year 2007 that several extremely informative reports were produced during 2005 that analyzed long-term financial trends bearing directly upon local government. Comparing Brookline’s experience against this broad data can provide useful perspective on where Brookline stands in relation to the overall municipal trends.

During 2005 the MMA initiated and/or assisted with reports by the Massachusetts Taxpayers Foundation, the Northeastern Center for Urban and Regional Policy, the Federal Reserve Bank, Kennedy School of Government, and a special Municipal Finance Task Force led by Sovereign Bank Chairman John Hamill. The Hamill Report found that between 1981-2005 per capita annual growth of municipal budgets averaged only 1.1% after adjusting for inflation. This Report also indicated that since 1987 per capita expenditures for basic municipal services (non-education) has averaged - 0.3% growth in real terms, while State government budget growth has averaged 2.0% since 1981.

The Federal Reserve Bank of Boston reported in the summer of 2005 that Massachusetts local government employment levels were more than 10% below national averages. In a special report of its own, the Taxpayers Foundation found that between 2001 and 2005 local government group health costs jumped a mind boggling 63%.

Benchmarking Brookline against these general trends yields some interesting comparisons:

- Brookline budgets grew by 1.0% annually between 1981 and 2005 on a per capita basis when adjusted for inflation, as compared to the 1.1% local average across the Commonwealth and 2.0% for state government itself. Here, too, school spending has grown at a rate higher (1.4%) than basic municipal services (0.6%) since 1987.
• Employment levels in Brookline for Police, Fire, DPW and other non-School departments mirror the Massachusetts statewide findings reported by the Federal Reserve Bank. The Town funds 744 full-time equivalent positions (both general and enterprise funds) or about 131 per 10,000 population. The Federal Reserve Bank reports that non-education local government employment in Massachusetts averages about 128 per 10,000 population.

• For Brookline, while employee health coverage as a share of our total General Fund budget mirrors the average for local government (10.4% for us in FY07 vs. 10.6% statewide in FY05), our rate of increase from FY01 to FY04 was less than the statewide experience -- 55% vs 63% -- because of our change to a single insurer in 2004. Nevertheless, our double digit rate increases have seriously curtailed our ability to consider either meaningful service expansion or taxpayer relief.

This comparison clearly indicates that Brookline officials and citizens must continue to pursue quite vigorously adequate state assistance for all cities and towns. The Taxpayers Foundation has gone as far as to suggest that the state has under invested in localities by $1 billion. The Massachusetts Municipal Association and other organizations that work to advance the interests of Massachusetts local government continue to merit our support.

**Long Range Financial Projections**

The Town’s ability to effectively manage its year to year budget process through the long-term trends that have been so thoroughly documented in 2005 is anchored in our Long Range Financial Projections, often referred to as “the Forecast.”

Prepared annually, the five-year Forecast serves as the starting point for the ensuing budget year – and also enables decision makers, taxpayers and employees to garner an understanding of the long-term financial challenges the Town faces. In late-November/early-December, the Deputy Town Administrator and the Director of Finance present the Forecast to the Board of Selectmen. This presentation is the culmination of months of work that involves analyzing hundreds of revenue and expenditure line-items, making assumptions about economic conditions and understanding state budget conditions.

The FY07-11 Long Range Financial Project makes the following key assumptions:

- $1.75 million of New Growth each year
- Small annual growth in the Lottery and no additional Chapter 70 funding for “above foundation” communities
- A 2.5% wage increase for FY07 and 2% wage increases for FY08 – FY11
- Inflation in most Services, Supplies, and Capital Outlay accounts of 1.5% - 2.5%
- Annual utility increases of $200,000
• Annual SPED growth of $600,000 - $700,000
• Inflation in the School Department of $195,000 per year
• Step increases in the School Department of $400,000 - $500,000 per year and $100,000 per year for Town Departments
• Health insurance rate increases of 10% (FY08), 9% (FY09), and 8% (FY10–FY11)
• Additional enrollment in the health insurance program of 30 (FY08), 40 (FY09–FY10), and 60 (FY11)
• A Pension funding schedule based on the 1/1/05 valuation with an 8% earnings estimate
• A debt service schedule predicated upon the Proposed Capital Improvement Program (CIP)

As the table shows, annual revenue growth of approximately 2.9% is outpaced by annual expenditure growth of approximately 3.8%. The growth in expenditures is driven primarily by wages (assumed 2% growth per year), health insurance (annual budget growth of between 10% - 11%), pensions (a sizable 15.5% increase in FY08, followed by growth of approximately 3.5% per year), and School Department non-collective bargaining (approximately 2% per year), driven mainly by SPED. These are significant issues the Town must cope with over the next few years unless, of course, more positive actions occur, such as state aid being more plentiful than currently assumed; health care costs falling back to more “normal” inflationary levels; employees settling for smaller wage increases; a slowdown in the growth of SPED; or the Town’s pension system realizing larger than expected gains and a reduction in the number of disability retirements.

The outlook of chronic shortfalls has been an ongoing reality since the Town Administration initiated forecasting in the aftermath of Proposition 2 ½. Forecasting has contributed directly to the creation of standing fiscal policies concerning reserves, use of “Free Cash”, and capital budgeting/programming. The Forecast and Fiscal Policies in combination have aided the Town immensely in sustaining quality services in the long-term environment of restricted budget growth.
Senior Management Team

Several Key positions in the Town Administration turned over during 2005. Transition occurred in the positions of Town Counsel, Chief Information Officer, Human Resources Director, and Director of Planning and Community Development. In addition Town Meeting voted funds for the first time to create a Zoning Administrator position.

There is no single factor or discernible trend that can be identified as causing the extent of turnover that occurred during 2005. Retirement, career opportunities, and even a trans-Atlantic relocation all combined to make 2005 a year of transition among senior staff. Wonderfully capable and dedicated professionals left the Town Administration in 2005 and quite talented and committed replacements have stepped into these positions. For this reason we should have every expectation for the past excellence of Town Management Team to continue well into the future.

Town Counsel

On June 1, 2005 Jennifer Dopazo assumed the role of Acting Town Counsel with her permanent appointment to Town Counsel taking effect on July 1st. Jennifer Dopazo succeeded 29-year Town Counsel David Turner whose retirement was honored by the Board on June 14th. During his three-decade tenure with the Town, David Turner oversaw the transition of Town Counsel's office from a part-time operation to a full service, all-encompassing municipal law department.

Jennifer Dopazo worked fourteen years in Town Counsel's Office having held virtually every position in the Department. Her professional career track is quite laudable having earned her law degree after starting in an administrative capacity and transitioning into the role of an accomplished attorney.

She emerged from a candidate pool of 50 applicants. The Screening Committee found her and the entirety of Town Counsel staff to have a strong command and extensive experience in the many facets of the specialized field of municipal law. The Screening Committee members were:

Selectman Robert Allen
Selectman Michael Merrill
Arlington Town Counsel John Maher
Former Newton City Solicitor, Howard Levine
Former City of Boston Bond Counsel, Ruth Ellen Fitch
Human Resources Director, John Dunlap
Town Administrator, Richard Kelliher

Their time and efforts were very much appreciated.

Chief Information Officer

The Town’s first Chief Information Officer (CIO) Patrick Cafferty, took advantage of an international professional opportunity after three years in Brookline. His term here was marked by the consolidation of Town and School Department IT operations into an integrated Information Technology Department.
Kevin Stokes was appointed to the position of CIO on October 17, 2005. Kevin was recommended from a very competitive pool of 60 candidates. The strong consensus opinion within the Screening Committee was that the Town was quite fortunate to have an opportunity to appoint a CIO of Kevin’s caliber. Kevin Stokes came to us extremely well recommended, particularly by his former supervisors in State Government where he served as Director or IT Operations for the Registry of Motor Vehicles. The Screening Committee members were:

- Selectmen Michael Merrill
- School Committee Member Alan Morse
- ITAC Member Susan Goldberg
- School Superintendent William Lupini
- Deputy School Superintendent Peter Rowe
- Human Resource Director Stephen Barrasso
- Deputy Town Administrator Sean Cronin
- Town Administrator Richard Kelliher

**Director of Planning and Community Development**

After six years as the Director of Planning and Community Development, Bob Duffy announced in October, 2005 that he had taken the position of Planning Director for the City of Sanibel, Florida. The signature initiative for him in Brookline was leading the Town’s most far-ranging Comprehensive Plan ever.

On November 21, 2005, Assistant Director of Planning and Community Development Jeffrey Levine assumed the role of Acting Director. Jeff had nearly a decade of experience with professional planning in local and regional government. His experience as Assistant Director served this community well and helped in his role as Acting Director. Jeff previously worked in planning capacities for the City of Somerville and the Cape Cod Commissions. He holds a degree in Masters of Planning in Public Affairs from the Humphrey Institute of the University of Minnesota.

A Screening Committee representing a range of interests in the Town’s planning process convened in November 2005. Members were:

- Selectman Robert Allen
- Selectman Nancy Daly
- Planning Board Chairperson, Ken Goldstein
- ZBA Chairperson, Diane Gordon
- Cambridge Planning Director, Beth Rubenstein
- Newton Planning Director Michael Kruse
- President, Central Artery Business Committee, Richard Dimino
- Director, Harvard Loeb Fellowship Program, James Stockard
- Acting Human Resources Director, Stephen Barrasso
- Town Administrator Richard Kelliher

Underscoring the importance of community involvement with the Town’s planning process, the finalist candidates for the Planning Director’s position also participated in a Forum with Board and Commission leadership, Town Meeting Members, and neighborhood leadership. As was the case throughout the entirety of the screening process Jeff Levine accorded himself extremely well in the Forum.

**Human Resources Director**

After what seemed to be an all too quick five years, Human Resources Director John Dunlap resigned in September, 2005 to assume the position of Director of Labor Relations for the City of Boston. John was
instrumental in broadening the functions of a traditional personnel office into a complete human resources operation. His departure has an impact on all levels of the organization.

The Town has been most fortunate that the Human Resources Director of the Brookline Public Schools, Stephen Barrasso, has been willing and allowed to serve as Acting Human Resources Director for the Town. The ease of this arrangement reflects the strength of the Town/School Partnership. In many communities an arrangement like this would be impossible. In his dual capacity, Steve Barrasso has been able to cross walk a number of personnel functions between Town and School administration. This has proven to be a value added dimension to the capable job he has been doing for Town human resource matters on an interim basis.

A Screening Committee was convened in October, 2005 to handle the recruiting and reviewing for a permanent appointment. The Committee was still engaged in that effort as this report was published. The Screening Committee members are:

Selectman Robert Allen  
Kenneth Kurnos, Human Resources Board  
Jacqueline Young, Human Resources Board  
Edward D’Angelo, Human Resources Board  
Lisa Zankman, V.P. Human Resources, BI Deaconess  
Kate Fitzpatrick, Town Administrator, Needham  
Michael Gardner, Personnel Director City of Cambridge  
Stephen Barrasso, Acting Human Resources Director  
Richard Kelliher, Town Administrator

Conclusion

On October 25, 2005 the Town was presented with the Distinguished Budget Presentation Award of the National Government Finance Officers Association. This is the first time the Town has been recognized by GFOA and we are among the very few Massachusetts municipalities that have been so honored. The Award was presented by Marc Waldman, the Finance Director of the Town of Wellesley, and an officer of the Massachusetts Chapter of GFOA.

This Award was received by Deputy Town Administrator Sean Cronin and Assistant Town Administrator Jennifer Grams, whose work in preparing the annual budget was cited by GFOA. Their talents and efforts exemplify the quality of staff throughout the Town Administration. Sean Cronin who functions as the Town’s budget officer has moved the Town budgeting process to another level in recent years. In the Selectmen’s office Sean and Jennifer are joined by Patty Parks, Brenda Costello, Donna Martinez and Kate MacGillivray to form a highly capable and motivated, executive office staff. As Brookline 300 fades into memory and the day-to-day requirements of the Brookline citizenry need to be met, committed personnel like these will continue to provide the quality Town services that Brookline residents appropriately expect.
TOWN MODERATOR
Edward (Sandy) Gadsby

The Town Meeting form of government is under siege in many larger towns in Massachusetts. In recent years, the towns of Greenfield, Weymouth and Winthrop have converted to cities, and that fate was narrowly averted in Amherst, Braintree, Plymouth, Randolph and certain other towns. According to my fellow moderators, there are a variety of reasons for this trend, in particular the perception that Town Meeting is archaic, cumbersome and inefficient. There does not appear to be much sentiment for such a change in Brookline. I attribute this in part to the fact that our Town Meeting completes its business in a relatively short time - only once in the past 12 years have we exceeded three evenings - and that there is in Brookline a high degree of citizen participation in the entire governance process. An active Town Meeting Members Association is undoubtedly a contributing factor. There are certainly those who publicly advocate that Brookline became a city, but I believe that they are few in number and lacking in significant influence within the Town.

Turning to our 2005 Town Meetings, we held the customary two Town Meetings during the year. The principal business conducted at the Annual Town Meeting was the adoption of a $173 million budget for fiscal year 2006, during the discussion of which approximately one-fourth of our TMMs spoke. Other highlights included approval of the Harvard Avenue Local Historic District and, after several prior attempts, a resolution condemning corporal punishment.

At the Fall Town Meeting in November, Town Meeting took the action necessary for the installation of enhanced wireless coverage in the South Brookline area and approved a by-law change ultimately resulting in the Board of Selectmen holding its weekly meetings in the evening with full television coverage. Also, Town Meeting unanimously rejected a proposal to legislate through the Town by-laws the order of speakers at Town Meeting. Finally, as Town Meeting is wont to do, it adopted resolutions against the Iraq war and in favor of legislation increasing regulation of bio-lab facilities, over neither of which Town Meeting has any control other than moral suasion. Over 200 speakers addressed Town Meeting during its consideration of the articles at this meeting and, even allowing for multiple appearances by some speakers, there was impressively broad participation in the debate.

The action at the Fall Town Meeting relating to the South Brookline wireless facility resulted from the recommendations of a Moderator's Committee appointed for this purpose. Town Meeting unanimously approved these recommendations, thereby validating at least in this instance Town Meeting's propensity to refer difficult and complex matters to Moderator-appointed committees for study. Special congratulations are in order to this Committee's co-chairs, Geoff Cohen and Josh Safer.

Three other Moderator's Committees were organized during 2005, at Town Meeting's direction, as follows:

- A committee to study the relationship of the Town with Norfolk County, consisting of Chair Deborah Cohen, Selectman Robert Allen, Jr., Norfolk County Commissioner Peter H. Collins, David Cotney, David-Marc Goldstein and Michael Traister.

- A committee to study certain zoning issues, particularly involving floor area ratio regulation, consisting of Chair Richard Benka, and Gill Fishman, Steven Heikin, Sergio Modigliani and Nancy Loeb.

- A committee to reconsider the work of a predecessor (2000) committee in assessing electronic and other alternate voting procedures for Town Meeting, consisting of Town Clerk Patrick Ward, Chair, and Selectman Gilbert Hoy, Sandy Spingarn, Stanley Spiegel and former Selectman Robert Stein.

Finally, I express my thanks to the Committee on Town Organization and Structure, under the leadership of Jean Berg, and the Advisory Committee, under its Chairman Harry Bohrs and Vice-Chairman Neil Wishinsky. Both of these committees deal effectively and diligently with the often difficult issues that come before Town Meeting. The Town should be very grateful indeed to the hard-working members of these committees.
ADVISORY COMMITTEE
Harry K. Bohrs, Chair

Organization and Function

Massachusetts General Laws, Chapter 39, Section 16 states that "every town whose valuation for the purpose of apportioning state tax exceeds one million dollars shall, and any other town may, by by-law provide for the election or the appointment and duties of appropriation, advisory or finance committees, who shall consider any or all municipal questions...."

Town by-laws stipulate that the Brookline Advisory Committee shall consist of not fewer than 20 nor more than 30 established registered voters of the Town. At least one elected Town Meeting member is appointed from each of the sixteen precincts, plus up to eight additional Town Meeting members and up to six members-at-large. This makes the Brookline Advisory Committee one of the largest of such committees in the Commonwealth. The Brookline Advisory Committee is somewhat unique in that it functions not only as a Finance Committee, but also as an Advisory Committee. As such, it advises the Town through its recommendations to Town Meeting on all matters ranging from Town finances and rezoning to capital projects and collective bargaining in order to meet the specific needs of the community. The Advisory Committee reports to Town Meeting with its written recommendations on such matters in the printed warrant that is mailed to all Town Meeting Members. The Advisory Committee is the only authority that may approve transfers from the Reserve Fund, which is established to deal with unforeseen or emergency expenditures.

The Chair of the Advisory Committee appoints each member to serve on a subcommittee, working closely with members to determine which subcommittee will best suit their background and interests. The Chair selects a member from each subcommittee to serve as its Chair.

Below is a listing of current subcommittees with the areas to which each is responsible and its Chair:

ADMINISTRATION AND FINANCE: Advisory Committee, Conditions of Appropriation, Debt and Interest, Finance, Information Technology, Selectmen, Town Clerk, and Unclassified. (Chaired by Stanley L. Spiegel)

CAPITAL: Building, Capital Improvements Program, Public Works, and Recreation. (Chaired by Charles Moo)


PERSONNEL: Collective Bargaining, Human Resources, and Personnel Benefits. (Chaired by Ronny Sydney)

PLANNING AND REGULATION: Economic Development, Legal Services, Planning and Community Development, Zoning. (Chaired by William Powell)

PUBLIC SAFETY: Police and Fire. (Chaired by Harry Bohrs)

SCHOOLS: (Chaired by Sean Lynn-Jones)

2005 Issues

In 2005, the Advisory Committee considered a broad array of financial and other issues on behalf of Town Meeting. The Advisory Committee met 34 times to prepare its recommendations for the Annual Town Meeting and the Special Town Meetings. In addition, the subcommittees met 49 times to hold public hearings, which enabled both supporters and opponents of various issues to express their views. The subcommittees reported to the full Advisory Committee to allow the Advisory Committee to fully take into account public sentiment in its final decision making process.
The Advisory Committee spent approximately three months crafting its version of the Town’s $174 million budget. From mid-February through mid-May, the full Committee met twice a week to hear and discuss subcommittee recommendations. The Committee listened to the requests and concerns of boards and commissions, Town officials, and citizens and prepared and submitted to Town Meeting a detailed budget recommendation in the form of the Annual Appropriation article.

During 2005 the Advisory Committee prepared and presented to Town Meeting comprehensive reports on a number of complicated warrant articles. Topics included the B-2 Parcel, the creation of local historic districts, telecommunications, housing, underground wiring, participation in county government, corporal punishment, a variety of zoning issues, and collective bargaining agreements.

Members served on a number of special committees including a committee established by the Moderator to study and develop recommendations on wireless facilities. Members of the Advisory Committee actively participated on committees appointed by the Board of Selectmen to develop recommendations on the zoning by-law, zoning implementation monitoring, the open space plan, utilities, naming policy, Gateway East, the Coolidge Corner Streetscape, and underground wiring. Members served on a number of design review committees. Members also served on several standing Town committees including the Labor Advisory, Town/School Partnership and Audit Committees.

**Membership**

Harry Bohrs was unanimously re-elected to serve as the Chairman of the Committee and Neil Wishinsky was unanimously re-elected to serve as Vice Chairman.

We welcomed new members Marcia Heist, Karen Lieff and Christine Westphal. In just a short time, these new members have made a valuable contribution to the Committee.

The Advisory Committee will continue to work diligently on behalf of Town Meeting to carefully consider all matters that will impact the Town and make recommendations it considers to be in the best interest of the Town and all of its residents.
ARTICLE ONE

Appointment of Measurers of Wood and Bark (Selectmen). A motion of Favorable Action, to establish that the number of Measurers of Wood and Bark be two, to be appointed by the Board of Selectmen, was passed by a Unanimous Vote.

ARTICLE TWO

Approval of collective bargaining agreements (Human Resources Board). A motion of Favorable Action, to appropriate and fund by transfer $841,997, to fund the collective bargaining agreement with Local 950 of the International Association of Firefighters, was Passed by a Unanimous Vote.

ARTICLE THREE

FY2006 Budget Amendments (Selectmen). A motion of Favorable Action, to amend the FY2006 Budget, by text changes to the FY2004 and FY 2005 budgets and by appropriating a total of $765,167 to the FY2006 budget contingent upon the certification of the availability of funds by the Department of Revenue, was Passed by a Unanimous Vote.

ARTICLE FOUR

Report on the Close-out of Special Appropriations / Bond Authorization Rescission (Selectmen). A motion of Favorable Action, to reduce and rescind the $100,000 Bond Authorization to Hall’s Pond Sanctuary, authorized as Item #91 of Section 11 of Article 6 of the 1999 Annual Town Meeting, was Passed by a Majority Vote.

ARTICLE FIVE

Approval of Unpaid Bills of a Prior Fiscal Year (Selectmen). A motion of Favorable Action to pay unpaid bills from a previous fiscal year, in the total amount of $7,362.90, was passed by a Counted Vote of 169 In Favor and 1 Opposed.

ARTICLE SIX

Acceptance of Legislation to Increase Property Tax Exemptions (Assessors). A motion of Favorable Action, to establish an additional property tax exemption for FY2006 which shall be uniform for all exemptions, in accordance with Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1998, and accept said Section 4, as amended, was Passed by a Unanimous Vote.

ARTICLE SEVEN

Annual Appropriations Article (Selectmen). A motion of Favorable Action, for the FY2006 budget with total appropriated expenditures of $173,375,430 was Passed, as Amended, by a Unanimous Vote.

ARTICLE EIGHT

Abolition of the Refuse Fee (Petition of Stanley Wayne). A motion of Favorable Action to terminate the Refuse Disposal Fee was Defeated.

ARTICLE NINE

Designate and Retain the Town-owned Land at the Front Landfill on Newton Street, to be Known as the Front Landfill Park, for Park Purposes (Commissioner of Public Works). A motion of Favorable Action to approve development of the front land fill site and connecting conservation areas for park and recreation purposes, at the Newton Street Landfill, and to designate the front landfill as a public park in the Town of Brookline, was passed by a Unanimous Vote.

ARTICLE TEN

Authorization and Resolution Regarding the Work of the Moderator’s Committee on Wireless Facilities (Moderator’s Committee on Wireless Facilities). A motion of Favorable Action, on a Resolution requesting the Moderator’s Committee on Wireless Telecommunications to be extended and to report back to the next Town Meeting, was passed by a Majority Vote.
ARTICLE ELEVEN

Amendment to Section 5.22 of the Zoning By-Law – Exceptions and Exemptions to Maximum Floor Area Ratio (FAR) Regulations for Residential Units - - conversion of attic or basement space in single-family and two-family residential dwellings. (Petition of John Bassett). A motion of Favorable Action, to approve a zoning amendment that would provide a ten year waiting period for conversion of basement or attic space as a matter of right, was passed by a Counted Vote of 210 In Favor and 1 Opposed.

ARTICLE TWELVE

Amendment to Section 2.16 of the Zoning By-Law – Definitions - gross floor area and height of buildings (Petition of Gill Fishman). A motion of Favorable Action to refer the subject matter under Article Twelve to a Moderator’s Committee to study and report back to the 2006 Annual Town Meeting was passed by a Majority Vote.

ARTICLE THIRTEEN

Rescind the Vote of the June 2, 2004 Special Town Meeting Regarding the Ability to have a Level 2 Bio-lab under Principal Use 36B in Section 4.07 of the Town’s Zoning By-Law (Petition of Susan Allen). No Action was taken under this article.

ARTICLE FOURTEEN

Amendment to Article 5.6 of the Town’s By-Laws – Preservation Commission and Historic Districts - creation of the Chestnut Hill North Local Historic District (Preservation Commission). A motion of Favorable Action to establish the Chestnut Hill North Historic District was passed by a Counted Vote of 205 In Favor, 1 Opposed and 4 Abstentions.

ARTICLE FIFTEEN

Amendment to Article 5.6 of the Town’s By-Laws – Preservation Commission and Historic Districts - creation of the Harvard Avenue Local Historic District (Preservation Commission). A motion of Favorable Action to establish the Harvard Avenue Historic District, was passed, as amended, by a Counted Vote of 200 In Favor, 4 Opposed and 3 Abstentions.

ARTICLE SIXTEEN

Amendment to Section 5.6.8 of the Town’s By-Laws – Power of the Preservation Commission - - determination of support for proposed local historic districts (Petition of Cynthia Silbert). A motion of Favorable Action to amend the Preservation Commission and Historic Districts By-Law was Defeated.

ARTICLE SEVENTEEN

Amendment to the Town’s By-Laws – Section 8.6.7 (a), Restraint of Dogs - remove present sunset provision and continue the off-leash program (Park and Recreation Commission). A motion of Favorable Action to extend the effective dates of the off-leash dog program was passed by a Majority Vote.

ARTICLE EIGHTEEN

Amendment to the Town’s By-Laws – Addition of Section 1.1.5 - The Holding of Public Hearings (Petition of Stanley Spiegel). It was Resolved, by a Majority Vote, that Town Meeting urge all hearings of governmental bodies be held after 5:30 P.M.

ARTICLE NINETEEN

Amendment to the Town’s By-Laws – Article 4.8 Living Wage By-Law - application to contractors and subcontractors. (Petition of Noah Kazis). A motion of Favorable Action, to amend the Town’s Living Wage By-Law by extending coverage to employees of service contractors performing contract work for the Town, was passed by a Counted Vote of 182 In Favor and 3 Opposed.

ARTICLE TWENTY

Amendment to the Town’s By-Laws – Article 6.8, Naming Public Facilities - establishing a committee to make recommendations to Town Meeting (Selectmen). A motion of Favorable Action, establishing a review committee on naming public facilities, was passed, as amended, by a Unanimous Vote.

ARTICLE TWENTY-ONE

Legislation Removing the Town of Brookline as a Member Community in Norfolk County (Petition of David Cotney). A motion of Favorable Action, to refer the subject matter under Article Twenty-One to a Moderator’s
Committee to study and report back to the 2006 Annual Town Meeting, was passed by a Majority Vote.

ARTICLE TWENTY-TWO
Legislation to allow the Treasurer of Brookline to Invest Trust Funds in Accordance with the Prudent Man Rule (Finance Director). A motion of Favorable Action, to authorize the Selectmen to file legislation to invest the trust funds of the Town of Brookline in accordance with the Prudent Man Rule, was passed by a Majority Vote.

ARTICLE TWENTY-THREE
Legislation Authorizing the Transfer of the Former Fisher Hill Reservoir (Commission of Public Works). A motion of Favorable Action, to authorize the Selectmen to file legislation authorizing the transfer the former Fisher Hill Reservoir to the Town of Brookline, was passed by a Unanimous Vote.

ARTICLE TWENTY-FOUR
Petition to Limit the Hours of Basketball Play at the Billy Ward Playground. (Petition of Ruthann Sneider). A motion of Favorable Action, to limit the hours of basketball play at Billy Ward Playground, was Defeated.

ARTICLE TWENTY-FIVE
Resolution to Encourage Parents and Caregivers of Children to Refrain from the Use of Corporal Punishment (Petition of Ronald Goldman). It was Resolved, by a Counted Vote of 89 In Favor and 80 Opposed, that Town Meeting encourage parents and caregivers to refrain from the use of corporal punishment.

ARTICLE TWENTY-SIX
Reports of Town Officers and Committees (Selectmen). Reports from the Moderator’s Committee on Campaign Finance, Committee on Town Organization and Structure, the CDBG Advisory Committee and the Housing Advisory Board were heard.

Special Town Meeting
November 15, 2005

ARTICLE ONE
Approval of unpaid bills (Selectmen). A motion of Favorable Action, to authorize a payment for an unpaid bill in the amount of $1,525.40 from the Town Clerk’s FY2006 budget, was passed by a Unanimous Vote.

ARTICLE TWO
Approval of collective bargaining agreements (Human Resources Board). A motion of Favorable Action, to appropriate and fund by transfer $841,997, to fund the collective bargaining agreement with Local 950 of the International Association of Firefighters, was Passed by a Unanimous Vote.

ARTICLE THREE
FY2006 Budget Amendments (Selectmen). A motion of Favorable Action, to amend the FY2006 Budget, by text changes to the FY2004 and FY 2005 budgets and by appropriating a total of $765,167 to the FY2006 budget contingent upon the certification of the availability of funds by the Department of Revenue, was Passed by a Unanimous Vote.

ARTICLE FOUR
Issuance of Pension Obligation Bonds (Selectmen). A motion of Favorable Action, to refer the subject matter under Article Four to the Selectmen’s Committee on Pension Obligation Bonds, was passed by a Majority Vote.

ARTICLE FIVE
Amendment to Section 9.04 of the Zoning By-Law – Procedures for Application for Special Permit (Board of Selectmen). A motion of Favorable Action, to amend the Zoning By-Laws by clarifying the process for applying for a special permit, was passed by a Counted Vote of 202 In Favor and 3 Opposed.

ARTICLE SIX
Amendment to Section 9.08 of the Zoning By-Law – Notice to Town Meeting Members and Others - expanded public notification (Board of Selectmen). A motion of Favorable Action, to amend the Zoning By-Laws by defining more
clearly the intended recipients of public notice, was passed by a Unanimous Vote.

**ARTICLE SEVEN**

Amendment to Section 5.09 of the Zoning By-Law – Design Review - mandatory neighborhood meeting for major impact projects (Board of Selectmen). A motion of Favorable Action, to amend the Zoning By-Laws by increasing and codifying the requirements regarding Major Impact Projects, was passed, as amended, by a Unanimous Vote.

**ARTICLE EIGHT**

Amendment to Section 5.09.3.d of the Zoning By-Law – Design Advisory Teams - composition of DATs to include neighborhood representative (Board of Selectmen). A motion of Favorable Action, to amend the Zoning By-Laws by codifying the composition of Design Advisory Teams, was passed, as amended, by a Unanimous Vote.

**ARTICLE NINE**

Amendment to Section 9.00 of the Zoning By-Law – Enforcement - ZBA decisions and conditions (Board of Selectmen). A motion of Favorable Action, to refer the subject matter under Article Nine for further study, was passed by a Unanimous Vote.

**ARTICLE TEN**

Amendment to Section 3.03 of the Zoning By-Law – Interim Planning Overlay District - establishment of the Coolidge Corner Interim Planning Overlay District (CCIPOD) (Department of Planning and Community Development). A motion of Favorable Action, to amend the Zoning By-Laws by creating an Interim Planning Overlay District for Coolidge Corner, was passed by a Two-Thirds Vote.

**ARTICLE ELEVEN**

Amendment to Section 4.08 of the Zoning By-Law – Affordable Housing Requirements - by-law clarification of the definition of pre-existing housing units (Housing Advisory Board). A motion of Favorable Action, to amend the Zoning By-Laws by clarifying the definition of a pre-existing unit for calculation purposes toward the affordable housing requirement, was passed by a Unanimous Vote.

**ARTICLE TWELVE**

Amendment to Article 5 of the Zoning By-Law - creation of a new Section 5.23 – Special Permit Overlay for Substantial Increases in Gross Floor Area - special permit to be required for new residential structures, additions, and alterations that exceed the gross floor area of existing structures (Petition of Merrick Cohen). A motion of Favorable Action, to refer the subject matter under Article Twelve to the Moderator’s Committee on FAR for report to the 2006 Annual Town Meeting, was passed by a Unanimous Vote.

**ARTICLE THIRTEEN**

Amendment to Section 4.09 of the Zoning By-Law – Wireless Telecommunications Services - for a Distributed Antenna System (DAS) (Department of Planning and Community Development). A motion of Favorable Action, to amend the Zoning By-Laws by exempting all public utility poles from the restrictions of the Wireless Telecommunications Services by-law and requiring approval by the Board of Selectmen for the placement of equipment on said poles, was passed by a Unanimous Vote.

**ARTICLE FOURTEEN**

Authorize a Land Lease for Utility Poles and for the Municipal Service Center for a Distributed Antenna System (DAS) (Board of Selectmen). A motion of Favorable Action, to authorize the Board of Selectmen to lease the Municipal Service Center and town-owned light poles on certain streets in South Brookline, was passed by a Unanimous Vote.

**ARTICLE FIFTEEN**

Amendments to the Zoning By-Law - revised regulations related to site disturbance, clearing, and public shade trees (Department of Planning and Community Development). A motion of Favorable Action, to amend the Zoning By-Laws by strengthening green space guidelines, was passed by a 183 In Favor and 3 Opposed.

**ARTICLE SIXTEEN**

Amendment to Section 3.13.3 of the Town’s By-Laws – Housing Trust - require Advisory Committee approval of expenditures (Petition of Stanley Spiegel). A motion of Favorable Action, to amend the Zoning By-Law by requiring any expenditure of funds from the Housing Trust
be approved by both the Advisory Committee and the Board of Selectmen, was Defeated.

**ARTICLE SEVENTEEN**

Amendment to the Town’s By-Laws - creation of a new Article 7.12 – Street Signs (Petition of Harry Friedman). A motion of Favorable Action, to refer the subject matter under Article Seventeen to a Committee to be appointed by the Board of Selectmen, was passed by a Majority Vote.

**ARTICLE EIGHTEEN**

Amendment to Article 8.15 the Town’s By-Laws – Noise Control - non-electrical musical instruments (Petition of Frances Fisher). A motion of Favorable Action, to refer the subject matter under Article Eighteen to a Selectmen’s Committee to review the Noise Control By-Law, was passed by a Majority Vote.

**ARTICLE NINETEEN**

Amendment to Section 2.1.9 of the Town’s By-Laws – Conduct of Town Meeting - order of speakers (Petition of Susan Allen). A motion of Favorable Action, detailing procedures for the conduct of debates at Town Meeting, was Defeated by a Unanimous Vote.

**ARTICLE TWENTY**

Amendment to Section 2.1.9 of the Town’s By-Laws – Conduct of Town Meeting - electronic voting and required roll-call votes (Petition of Michael Cohen). A motion of Favorable Action, to refer the subject matter under Article Twenty to a Moderator’s Committee for further study and report back to the Fall 2006 Special Town Meeting, was passed by a Majority Vote.

**ARTICLE TWENTY-ONE**

Amendment to Article 3.1 of the Town’s By-Laws - creation of a new Section 3.1.6 – Public Broadcast In Board of Selectmen (Petition of Susan Allen). A motion of Favorable Action, to amend the General By-Laws by requiring the Board of Selectmen to request Brookline Cable Access Television to broadcast their meetings, was passed, as amended, by a Majority Vote.

**ARTICLE TWENTY-TWO**

Amendment to the Town’s By-Laws - creation of a new Article 3.19 - Iraq War Commission (Petition of Michael Cohen). A motion of Favorable Action, to amend the General By-Laws by requiring the Board of Selectmen to establish a commission to plan educational forums and recommend methods to oppose the Iraq War, was Defeated.

**ARTICLE TWENTY-THREE**

Amendment of the Zoning By-law - Public health standards for Bio-safety Level 2 Labs (Petition of Susan Allen). A motion of Favorable Action on a Resolution, seeking to recommend the application of public health standards applicable to bio-safety level 4 laboratories to bio-safety level 2 facilities, was Defeated by a Counted Vote of 1 In Favor and 199 Opposed.

**ARTICLE TWENTY-FOUR**

Appointment of a CPA Study Committee (Petition of Betsy DeWitt). A motion of Favorable Action, to refer the subject matter under Article Twenty-Four to the Selectmen’s CPA Study Committee, was passed by a Counted Vote of 195 In Favor and 10 Opposed.

**ARTICLE TWENTY-FIVE**

Acceptance of GL Chapter 59, Section 5, Clause 5B – property tax exemption for veterans organizations (Board of Assessors). A motion of Favorable Action, to accept the provisions of General Laws, Chapter 59, Section 5, Clause 5B, was passed by a Unanimous Vote.

**ARTICLE TWENTY-SIX**

Legislation Regarding the Transportation Board - amend Chapter 317 of the Acts of 1974 Relative to the Powers of the Transportation Board of the Town of Brookline (Petition of Martin Rosenthal). A motion of Favorable Action, to authorize the Board of Selectmen to file legislation giving Town Meeting the ability to overturn acts of the Transportation Board by a two-thirds vote, was passed by a Majority Vote.

**ARTICLE TWENTY-SEVEN**

Resolution regarding the 2-Hour Parking Ban (Petition of Martin Rosenthal). It was Resolved, by a Majority Vote, that Town Meeting encourage the Town to allow more than two-hour parking for residents through a permit program.
ARTICLE TWENTY-EIGHT

Resolution to Support Legislation Restricting the Taking of Private Property by Eminent Domain for the Purpose of Economic Development (Petition of Roger Blood). It was Resolved, by a Counted Vote of 145 In Favor and 70 Opposed, that Town Meeting direct our state legislators to support legislation that would limit the taking of private property for the primary purpose of economic development.

ARTICLE TWENTY-NINE

Resolution Concerning the Iraq War (Petition of Michael Cohen). It was Resolved, by a Counted Vote of 157 In Favor, 13 Opposed and 20 Abstentions, as amended, that Town Meeting supports a public policy and corresponding legislation for an immediate plan to withdraw from Iraq and requests a recall of all Massachusetts National Guard troops in Iraq.

ARTICLE THIRTY

Resolution Opposing the Construction of an Unregulated Level 4 Bio-Lab in Boston (Petition of Michael Cohen). It was Resolved, by a Majority Vote, as amended, that Town Meeting endorses State Representative Gloria L. Fox's September 20, 2005 draft of a bill regarding protecting the public health and environment from pathogenic biological agents and toxins.

ARTICLE THIRTY-ONE

Reports of Town Officers and Committees (Selectmen). No reports were heard.
<table>
<thead>
<tr>
<th>Precinct</th>
<th>Name</th>
<th>Eligible</th>
<th>Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Cotney, David James</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Coughlin, William J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Cox, Julia D.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>05</td>
<td>Craig-Olins, Elizabeth</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>12</td>
<td>Cunha, Glenn</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>02</td>
<td>Daisy, Stephen R.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>AL</td>
<td>Daly, Nancy A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>Daves, Robert S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Davis, Jonathan H.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Davis, Linda M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Dean, Linda C.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>DeFougerouilles, Paula</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Delany, Elias S.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>10</td>
<td>DeVore-Parks, Carolyne</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>DeVries, Robert H.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>03</td>
<td>Dewart, Mary D.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Dewart, Murray</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>DeWitt, Betsy</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Ditkoff, Joseph M.</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>05</td>
<td>Elwertowski, Thomas C</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>01</td>
<td>Evans, Russell B.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>04</td>
<td>Farlow, Frank W.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>04</td>
<td>Farlow, Martha A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Feinman, Marvin A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Feldman-Rumperl, Leslie</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Feuer, Jeannette</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Fine, Jonathan S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Fischer, Andrew</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Fraenkel, Dan G.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Frawley, Regina M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Friedman, Franklin</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Friedman, Harry K.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Friedman, James E.</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>14</td>
<td>Friedman, Paula K.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>AL</td>
<td>Gadsby, Edward (Sandy)</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Gallitano, Thomas J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Geller, Joseph T.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>15</td>
<td>Geller, Marvin N.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>04</td>
<td>Gerds, Nadine</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Gerte, Albis</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Giller, Phyllis D.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>16</td>
<td>Gladstone, Scott C.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>16</td>
<td>Goldberg, Susan J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Golden, Jack</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Goldstein, David-Marc</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Goldstein, Elizabeth (Betty)</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Goldstein, Kenneth M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Grand, Jonathan H.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Gregson, Annette</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>Gross, Betsy Shure</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>15</td>
<td>Guzelian, Nancy Diane</td>
<td>6</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Name</th>
<th>Eligible</th>
<th>Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>Hall, John L.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>04</td>
<td>Harrington, Kevin</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>Harris, Mary J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Heist, Marcia M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Heller, Nancy S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Henry, Wendy B.</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td>01</td>
<td>Higgins, Thomas T.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>11</td>
<td>Hinds, Isabella</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>08</td>
<td>Hofeller, Edward D.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Homer, Joanne P.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Hoy, Francis Charlton</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>AL</td>
<td>Hoy, Gilbert R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Jacobson, Kenneth D.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>01</td>
<td>Jennings, Clare A.</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>16</td>
<td>Jonas, Alisa G.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Jones, Gary D.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>09</td>
<td>Jozwicki, Barr A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Jozwicki, Joyce</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Kahl, Christopher A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>15</td>
<td>Kahn, Janice S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Kalikow, Donna R.</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>01</td>
<td>Kanes, Steven R.</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>13</td>
<td>Kaplan, Ruth L.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Katz, Estelle</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Katz, Paul M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Katz, Pauline Ponnie</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Klafter, David</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Knable, Bobbie M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Koch, Christopher A.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>03</td>
<td>Koff, Laurence Kragen</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Koocher, Gerald P.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>09</td>
<td>Lang, Kevin E.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>LaPlante, Virginia W.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>01</td>
<td>Lebow, Frederick S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Levitan, Fred</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Levy, Richard J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Lianides-Chin, Barbara A.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>01</td>
<td>Lieff, Karen D.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Lindquist, Gwen Pritchard</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Lipson, Roger R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Liss, Kenneth Marc</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Liss, Lisa E.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Lodish, Pamela C.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Lohe, Werner</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>MacDonald, Bradley A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>MacDougall, Sarah Sally</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>03</td>
<td>Madden, Nancy F.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>02</td>
<td>Mannion, Lea J.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>12</td>
<td>Margolis, Harry S.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>03</td>
<td>Martin, Lois J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Precinct</td>
<td>Name</td>
<td>Eligible</td>
<td>Attended</td>
</tr>
<tr>
<td>----------</td>
<td>-----------------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>02</td>
<td>Mason, Judith E.</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>05</td>
<td>Mattison, Hugh</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>13</td>
<td>Maynard, J. Michael</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>12</td>
<td>McAvoy, Maura M.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>04</td>
<td>McCarrell, Sharon L.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>McNally, Rita K.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Mermell, Jesse R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Merrill, Chou Chou</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>AL</td>
<td>Merrill, Michael W.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Meyers, Judy</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Mittel, Shaari S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Moore, Bruce</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>01</td>
<td>Morse, Stephen R.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>04</td>
<td>Mulhane, John T.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Murphy, Robert W.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>15</td>
<td>Nangle, Richard</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>07</td>
<td>Novick, Emily</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>O'Brien, Barbara A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>O'Donnell, Kerry</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>O'Leary, Phyllis R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>Olins, Andrew M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>04</td>
<td>O'Neal, Donelle S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Parker, Gerald S.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>09</td>
<td>Powell, William B.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Pratt-Otto, Stephen G</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>09</td>
<td>Rabinovitz, Stanley N.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>09</td>
<td>Radio, Shirley</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Raine, Alden S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Ravitz, Randall Evan</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Reed, Thomas A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Richmond, Edward L.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>01</td>
<td>Robbins, Michael</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>04</td>
<td>Robinson, Joseph E.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>04</td>
<td>Robinson, Thomas C.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>01</td>
<td>Roh-Welter, Shiyung</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>08</td>
<td>Roll, Evelyn Ayash</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Rosenstein, Harriet</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>09</td>
<td>Rosenthal, Martin R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Ross, A. Joseph</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>15</td>
<td>Rourke Jr., James C.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>15</td>
<td>Rudman, Deborah D.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Sable, Sloan K.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>15</td>
<td>Sadeghi-Nejad, Ab</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Sadow, Jerome</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Schaff, Glenn</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Schectman, Amy N.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>01</td>
<td>Schenmer, John A.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>13</td>
<td>Schnoor, Roberta K.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Scotto, Barbara C.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Selib, Michael S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Senecal, Barbara M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Senturia, Margaret (Peg)</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Shapiro, Gregg David</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>01</td>
<td>Shaw, Parkman</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>AL</td>
<td>Sher, Michael S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Shield, Joel D.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Shon-Baker, Rita S.</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>11</td>
<td>Sidor, Monica</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>01</td>
<td>Slover, Loretta</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>AL</td>
<td>Smizik, Hon. Frank Israel</td>
<td>6</td>
<td>2</td>
</tr>
<tr>
<td>06</td>
<td>Sneider, Ruthann</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Sperber, Edith W.</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>06</td>
<td>Sperber, Robert I.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Spiegel, Diana Lees</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Spiegel, Samuel</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Spiegel, Stanley L.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Spingarn, Alexandra &quot;Sandy&quot;</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Spunt, Palma Zordan</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>14</td>
<td>Spunt, Shepard A.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>10</td>
<td>Stern, Benjamin</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>08</td>
<td>Stock, Sara</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Stone, Rebecca E.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Sullivan, Joanne M.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>07</td>
<td>Swartz, Sally</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Sydney, Ronny M.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>11</td>
<td>Tolkoff, Josh</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Trachtenberg, Myra R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Traister, Michael S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>04</td>
<td>Trietsch, David M.</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>13</td>
<td>VanScoyoc, John R.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>von Krusenstiern, Lenore K.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>von Lichtenberg, Sandra M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>03</td>
<td>Wadleigh, Jonathan N.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>AL</td>
<td>Ward, Patrick J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>13</td>
<td>Warner, Donald A.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>06</td>
<td>Warren, Henry B.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Wayne, Stanley</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>10</td>
<td>Weinberg, Sidney</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>12</td>
<td>Weitzman, Donald C.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>11</td>
<td>Wenc, Karen</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>06</td>
<td>Westphal, Christine M.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>16</td>
<td>Wheeler, Richard H.</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>15</td>
<td>Wheeler, William Morton</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>04</td>
<td>Williamson, Kate H.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>04</td>
<td>Winter, Frances J.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>05</td>
<td>Wishinsky, Neil A.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>02</td>
<td>Wolff, Bruce</td>
<td>6</td>
<td>5</td>
</tr>
<tr>
<td>01</td>
<td>Zelnick, Pamela S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Ziskend, Pamela S.</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>07</td>
<td>Ziskend, Seymour A.</td>
<td>6</td>
<td>6</td>
</tr>
</tbody>
</table>
RESOLUTIONS PASSED IN 2005

1. Parents and caregivers of children to refrain from the use of corporal punishment –

   WHEREAS the nation’s pediatric professionals and children’s advocates oppose the use of
corporal punishment of children;

   WHEREAS research shows that corporal punishment teaches children that hitting is an
acceptable way of dealing with problems and that violence works;

   WHEREAS there are effective alternatives to corporal punishment of children;

   WHEREAS national surveys show that corporal punishment is common and 35% of infants are hit
before they are one year old;

   WHEREAS adopting national policies against corporal punishment has been an effective public
education measure in various countries;

   WHEREAS accumulated research supports the conclusion that corporal punishment is an
ineffective discipline strategy with children of all ages and, furthermore, that it is sometimes
dangerous;

   WHEREAS studies show that corporal punishment often produces in its victims anger,
resentment, low self-esteem, anxiety, helplessness, and humiliation;

   WHEREAS research demonstrates that the more children are hit, the greater the likelihood that
they will engage in aggression and anti-social behavior as children imitate what they see adults
doing;

   WHEREAS in a study of 8000 families, children who experience frequent corporal punishment
are more likely to physically attack siblings, develop less adequately-developed consciences,
experience adult depression, and physically attack a spouse as an adult;

   WHEREAS, according to human rights documents, children, like adults, have the right not to be
physically assaulted;

   WHEREAS the U.N. Committee on the Rights of the Child has consistently stated that persisting
legal and social acceptance of corporal punishment is incompatible with the U.N. Convention on
the Rights of the Child;

   BE IT HEREBY RESOLVED that Town Meeting encourages parents and caregivers of children to
refrain from the use of corporal punishment and to use alternative nonviolent methods of child
discipline and management with an ultimate goal of mutual respect between parent and child.

   Town Meeting requests that appropriate Town groups explore how they can further raise
awareness of this issue, and organizations that deal with children’s welfare shall be informed of
this resolution.

2. Two Hour Parking Ban –

   WHEREAS: Neither the 2-hour ban nor this Resolution affects the OVERNIGHT parking ban,
which we reaffirm,

   NOW, THEREFORE, BE IT RESOLVED, that Brookline’s elected Town Meeting urges:

   (1) that the Board of Selectmen and Transportation Board each promptly declare and
implement a policy to overhaul the 2-hour parking ban -- townwide -- so that, except in
locations where particular problems are found, it should generally be legal for Brookline
residents (and generally some guests) to park in the daytime for over 2 hours near their own
homes, by means of a simple and easily obtainable permit program -- without requiring petitions; and
(2) retention of the current temporary exemptions to the 2-hour rule, e.g. for movers, construction activities, guests or visitors, healthcare providers, childcare providers; and
(3) that whatever regulations ensue, signage should be specific and clear in all areas.

3. Resident Permit Parking –

WHEREAS: Residents of some streets and neighborhoods in Town have expressed a clear interest in a Resident Permit Parking program that would allow residents to park on their own streets or in their own neighborhoods during the day for periods of longer than two hours;

WHEREAS: The Town commends the Transportation Board for its hard work in analyzing the current regulations relating to day-time parking on the Town’s streets;

WHEREAS: The Town thanks the Petitioners for bringing the issue of the two-hour parking ban before Town Meeting;

WHEREAS: The Department of Public Works and the Police Department have expressed a willingness to work toward an expanded Resident Permit Parking Program;

WHEREAS: It is the will of Town Meeting that this resolution should in no way be construed as expressing a view on the overnight on-street parking ban in Brookline; and

WHEREAS: Town Meeting recognizes that the demand for resident on-street parking during the day must be balanced with other important quality of life considerations, such as curb-to-curb snow plowing, litter control, and pedestrian safety and security;

NOW THEREFORE: Town Meeting hereby calls upon the Transportation Board:

(a) To implement a Resident Parking Permit Program within six months; and

(b) To provide for Resident Parking Permits on specific streets or in neighborhoods wherein residents have petitioned the Transportation Board; and

(c) To report to Town Meeting in one year on the implementation of the Resident Permit Parking Program, presenting the results of the Transportation Board’s own analysis, as well as that of the Police Department and the Department of Public Works; and

(d) To ensure that Brookline residents and owners of business establishments are informed of the procedures to petition for resident parking permits and to apply for temporary exemptions to the two-hour rule, including exemptions for moving operations, construction activities, guests or visitors, healthcare providers, and childcare providers; and

(e) To review all existing signage regarding the two-hour parking limit.

4. Restriction on Taking of Private Property by Eminent Domain -

WHEREAS, the Supreme Court of the United States in the case of Kelo et al. v. City of New London CT et al. issued an opinion on June 23, 2005 holding that the taking of private property by right of eminent domain for the purpose of economic development satisfies the “public use” requirement of the fifth amendment to the Constitution of the United States; and

WHEREAS, “economic development” and “public use”, as discussed in said case and as construed herein, refer primarily to increased tax revenues and job creation; and
WHEREAS, the majority opinion in said case effectively expands the established definition of "public use" for the authorized exercise of the takings power to include increased tax revenues and job creation, without a finding of blight or other conditions injurious to the public health, safety and welfare, or of the necessity to remedy some other public harm; and

WHEREAS, the majority opinion in said case effectively sanctions the use of eminent domain powers to give one private party benefits over another; and

WHEREAS, in the words of Justice O'Connor, dissenting, “Under the banner of economic development, all private property is now vulnerable to being taken and transferred to another private owner, so long as it might be upgraded—i.e., given to an owner who will use it in a way that the legislature deems more beneficial to the public . . . [This decision will] wash out any distinction between private and public use of property”; and

WHEREAS, in the words of Justice O'Connor, “[T]he fallout from this decision will not be random. The beneficiaries are likely to be those citizens with disproportionate influence and power in the political process, including large corporations and development firms. As for the victims, the government now has license to transfer property from those with fewer resources to those with more”; and

WHEREAS, at the conclusion of said opinion, the Supreme Court reaffirmed the ability of the several states to place further restrictions on the exercise of the takings power, stricter than those established under federal law; and

WHEREAS, the Massachusetts Supreme Judicial Court has not yet considered the question of whether, under Massachusetts law, takings by right of eminent domain for the purpose of economic development satisfy the public use requirement of Article X of Part the First of the Massachusetts Constitution; therefore be it

RESOLVED, that this Town Meeting endorses and supports a public policy, and corresponding legislation, that will prohibit eminent domain takings for the primary purpose of economic development; and be it further

RESOLVED, that this Town Meeting request that Brookline’s State Senator, Cynthia Creem, and State Representatives, Frank Smizik, Michael Moran, Michael Rush and Jeffrey Sanchez co-sponsor and support An Act Relative to Prohibiting Eminent Domain Takings for the Purpose of Economic Development (House Docket No. 4662) or other legislation consistent with this resolution; and be it further

RESOLVED, that a copy of these resolutions be forwarded by the Town Clerk of Brookline to Senator Creem and Representatives Smizik, Moran, Rush and Sanchez and to the Governor of the Commonwealth.

5. A Resolution of the Brookline Town Meeting on the Iraq War

WHEREAS, we honor our service men and women who have fallen or been injured in service to our country in the Iraq war;

WHEREAS, we respect and support the service men and women in the U.S. armed forces who are presently serving our country in Iraq or in support of the Iraq war;

WHEREAS, the citizens of Brookline wish U.S. troops to return safely and in a timely manner according to a well conceived and executed plan;

WHEREAS, in public opinion polls a majority of Americans view the invasion and occupation of Iraq as unwarranted, a mistake, or "not worth it";
WHEREAS, in recent polls ~70 percent of Iraq's Shiites and ~80 percent of Iraq's Sunnis favor "near-term U.S. Withdrawal’;

WHEREAS, members of the Massachusetts Congressional Delegation favor U.S. withdrawal from Iraq;

WHEREAS, the war in Iraq was launched amidst false claims that Iraq had weapons of mass destruction, which posed an imminent threat to U.S. security, was falsely tied to the 9/11 attacks, is costing well over one billion dollars per week, has undermined America’s moral and diplomatic standing in the world, and has led to widespread suffering;

WHEREAS, in going to war, the President did not meet the conditions imposed by Congress, failing to show why diplomatic and/or peaceful means could not protect the national security of the United States;

WHEREAS, the invasion of Iraq has resulted in serious and potentially long-lasting adverse consequences for the United States, such as increasing the climate for terrorism, has removed critical funds from needed domestic programs, and has contributed adversely to long term US debt;

WHEREAS, the invasion and occupation of Iraq has undermined the chances for a just and durable peace in Iraq and the Middle East;

WHEREAS, the United States Constitution provides that Congress shall have the power to "provide for calling forth the Militia to execute the Laws of the Union, to suppress insurrections and repel Invasions," which are criteria that have not been met by the war in Iraq, and the Massachusetts Constitution provides that no armies shall be maintained without the consent of the State Legislature; and

WHEREAS, the costs of the war in Iraq, which would be suffered willingly had there been an imminent threat to our nation, are not tolerable given the true situation;

THEREFORE AS MEMBERS OF TOWN MEETING OF THE TOWN OF BROOKLINE WE RESOLVE THAT

RESOLVED, that the Town of Brookline continues to respect and honor the contributions of the men and women of the U.S. armed forces who have served and those who continue to serve in the Iraq war, and be it further

RESOLVED, that the Town of Brookline endorses and supports a public policy and corresponding legislation that requires the immediate construction and implementation of a plan to withdraw from Iraq, and be it further

RESOLVED, that the Town of Brookline endorses and supports a public policy and corresponding legislation or binding resolution to prevent the governor from sending any more National Guard troops to Iraq and to use all legal means available under federal and state law to bring about a recall of all Massachusetts National Guard troops in Iraq, and be it further

RESOLVED, that the Town of Brookline endorses and supports a public policy and corresponding legislation to cause the Executive to release documents revealing Iraq War planning in the summer of 2002, and be it further

RESOLVED, that a copy of these resolutions be forwarded by the Town Clerk to the member’s of Brookline’s Congressional and state legislative delegations, the Governor of the Commonwealth, and the President of the United States.
6. Boston Biosafety Level 4 Laboratory

WHEREAS the Boston University Medical Center has proposed building and operating a Biosafety Level 4 (BSL4) laboratory on Albany Street in the South End of the City of Boston; and

WHEREAS this proposed BSL4 laboratory would conduct research using dangerous toxic biological agents that would pose a severe threat to public health and the environment if they were released from the laboratory; and

WHEREAS the residents of the Boston metropolitan area, including Brookline, could be subject to unknown but possibly significant risk from the proposed BSL4 facility due to: (1) release of infected research animals or insects from the laboratory; (2) damage to the building from natural causes, negligence, or deliberate actions leading to the release of infectious agents; (3) exposure to lethal infectious agents by researchers or human subjects at the facility; (4) malfunction of the waste-disposal system of the facility; and/or (5) release of dangerous biological agents during transport to the facility; and

WHEREAS the infection with tularemia of three Boston University laboratory workers in 2004 that was not properly reported indicates the need for expanded laboratory regulation and safety measures; and

WHEREAS legislation introduced by State Representative Gloria Fox, “An Act Protecting the Public Health and Environment from Pathogenic Biological Agents and Toxins,” would provide for comprehensive regulation of BSL4 laboratories by the Commonwealth of Massachusetts, including Department of Environmental Protection and Department of Public Health regulations for location, construction, operation, maintenance, security, emergencies, permits, reporting, insurance and transport, the creation of Community Oversight Boards, and a moratorium on the construction and operation of BSL4 facilities until state regulations are adopted; and

WHEREAS this proposed legislation has been endorsed by the Massachusetts Public Health Association and the Massachusetts Nurses Association;

NOW, THEREFORE, BE IT RESOLVED, that Brookline’s representative Town Meeting endorses State Representative Gloria L. Fox’s bill, “An Act Protecting the Public Health and Environment from Pathogenic Biological Agents and Toxins (September 20, 2005 draft)."
<table>
<thead>
<tr>
<th>TOWN MTG.</th>
<th>ART #</th>
<th>RESOLUTION SUMMARY</th>
<th>ACTIONS TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>May '01 Annual</td>
<td>20</td>
<td>Calls on the Great and General Court to support statewide legislation banning the use of cellular telephones while operating a motor vehicle.</td>
<td>The Resolution was sent to the Court, Governor, Attorney General, Executive Office of Public Safety, Boards of Selectmen, and Mayors.</td>
</tr>
<tr>
<td>May '01 Annual</td>
<td>22</td>
<td>Calls on the Town's Preservation Commission to investigate the designation of the St. Aidan's Church property as an historic district.</td>
<td>The Preservation Commission conducted its investigation and recommended the establishment of a St. Aidan’s Historic District.</td>
</tr>
<tr>
<td>May '01 Annual</td>
<td>23</td>
<td>Supports the abolition of the death penalty and the passage of the Innocence Protection Act.</td>
<td>The Resolution was sent to death penalty abolition leaders, the Governor, the Town’s legislative delegation, and President of the U.S.</td>
</tr>
<tr>
<td>Nov. '01 Special</td>
<td>16</td>
<td>Calls on the General Court to adopt legislation requiring all school buses to be fitted with three-point lap and shoulder restraints by July, 2003. Also, calls upon the Town’s representatives in such matters to research and arrange compliance.</td>
<td>Copies of the Resolution were sent to each member of Brookline’s legislative delegation asking that it be brought to the attention of the Ways and Means Committee and other appropriate legislative bodies and officials.</td>
</tr>
<tr>
<td>May '02 Annual</td>
<td>13</td>
<td>Calls on the Town’s Zoning By-Law Commission to conduct an investigation into “Mansionization”.</td>
<td>Referred to the Zoning By-Law Commission for Review.</td>
</tr>
<tr>
<td>Nov. '02 Special</td>
<td>21</td>
<td>Calls for a Selectmen’s Committee to investigate the Town’s options regarding the elimination of overhead wiring along public streets.</td>
<td>The Committee reported its findings to the 2003 ATM, and filed a warrant article for 2004 ATM, which received a No Action vote.</td>
</tr>
<tr>
<td>Nov. '02 Special</td>
<td>1</td>
<td>Supports the opposition of any U.S. attack on Iraq and requests that the Board of Selectmen transmit this resolution to our congressional delegation.</td>
<td>Copies of the resolution were sent to the Town’s legislative delegation and Federal representatives.</td>
</tr>
<tr>
<td>May '03 Annual</td>
<td>16</td>
<td>Calls on the Comp Plan Committee to consider the use of tax policies to enhance the Town’s commercial tax base. Calls upon the legislative delegation to file a bill to review the state’s tax classification limit and small business exemption.</td>
<td>The Comprehensive Plan Committee review included consideration of tax policies. Copies of the Resolution were sent to Brookline’s legislative delegation asking that it be filed as a bill.</td>
</tr>
<tr>
<td>May '03 Annual</td>
<td>17</td>
<td>Seeks the revocation and elimination of provisions of the USA PATRIOT Act, the Homeland Security Act, and other Executive Orders that are deemed to diminish civil liberties.</td>
<td>Resolution was posted in public places and sent to the Norfolk County D.A., State Police, Town’s legislative delegation, State Attorney General, Governor, local U.S. Attorney, the U.S. Attorney General, and President of the U.S.</td>
</tr>
<tr>
<td>Nov. '04 Special</td>
<td>6</td>
<td>Requests the continuation of the Advisory Committee on Focused Residential Picketing, with further investigation related to the Focused Residence Picketing By-Law.</td>
<td>The sunset date of the By-Law was extended to June 30, 2006. The Committee will be continuing its work and reporting to a future Town Meeting.</td>
</tr>
<tr>
<td>Nov. '04 Special</td>
<td>9</td>
<td>Requests the Building Department to provide homeowner applicants for a building permit information describing the homeowner’s rights under the Home Improvement Contractor Law.</td>
<td>Building staff distribute information from the State Office of Consumer Affairs to homeowners at on-site inspections. Information is available at the Building Dept. at Town Hall (3rd Floor).</td>
</tr>
<tr>
<td>Nov. '04 Special</td>
<td>21</td>
<td>Calls upon the Transportation Board to implement a Resident Parking Permit Program within six months; provide for resident Parking Permits as petitioned; report to Town Meeting in one year.</td>
<td>The Transportation Board adopted an approach which has been appealed to the Board of Selectmen and is currently under review.</td>
</tr>
<tr>
<td>May '05 Annual</td>
<td>25</td>
<td>Calls for children’s welfare organizations to be informed and for Town groups to explore raising awareness about corporal punishment of children.</td>
<td>The resolution was widely publicized.</td>
</tr>
<tr>
<td>Nov. '05 Special</td>
<td>27</td>
<td>Calls upon the Selectmen and Transportation Board to review the Town’s 2-hour parking ban.</td>
<td>A trial parking program was initiated by the Transportation Board in the fall of 2005.</td>
</tr>
<tr>
<td>Nov. '05 Special</td>
<td>28</td>
<td>Requests that the Town’s legislative delegation co-sponsor and support legislation prohibiting eminent domain taking for economic development.</td>
<td>Copies of the resolution were sent to the Town’s legislative delegation.</td>
</tr>
<tr>
<td>Nov. '05 Special</td>
<td>29</td>
<td>Supports the construction and implementation of a plan to withdraw troops from Iraq.</td>
<td>Copies of the resolution were sent to the Town’s legislative delegation and Federal representatives.</td>
</tr>
</tbody>
</table>
GENERAL GOVERNMENT

TOWN CLERK
Patrick J. Ward

On Tuesday, March 15, 2005, a Special State Primary was held for Precinct One. The Precinct One polling place was open from 7:00 A.M. to 8:00 P.M. A total of 445 of the 2,180 eligible registered voters in the Precinct, or 20.4%, participated in this primary.

On Tuesday, April 12, 2005, a Special State Election was held for Precinct One. The Precinct One polling place was open from 7:00 A.M. to 8:00 P.M. A total of 284 of the eligible 2,192 eligible registered voters in the Precinct, or 13%, participated in this election.

On Tuesday, May 3, 2005, the Annual Town Election was held. Polling Places were open from 7:00 A.M. to 8:00 P.M. A total of 5,032 of the 36,550 eligible registered voters in the Town, or 13.76%, participated in this election.

Town Meeting Members convened for the Annual Town Meeting held at Brookline High School’s Roberts-Dubbs Auditorium at 7:00 P.M. on Tuesday, May 24, 2005. The Annual Meeting was adjourned to Wednesday, May 25, 2005 and dissolved on Thursday, May 26, 2005 at 10:58 P.M. in order to complete the business of the twenty-six article Warrant. A significant action taken at the meeting was the approval of the FY2006 budget with total appropriated expenditures of $173,375,430 for the Town of Brookline including:

- $375,000 for the purchase of a new fire engine;
- $1,000,000 for the rehabilitation of streets;
- $400,000 for repairs to the Larz Anderson Municipal Skating Rink;
- $2,000,000 for the purchase and installation of new water meters; and
- $4,000,000 for the renovation of the Stephen Glover Train Memorial Health Building.

Other actions taken at the Annual Meeting included:

- approval to develop the front landfill site and connecting conservation areas for park and recreation purposes, at the Newton Street Landfill, and to designate the front landfill as a public park in the Town of Brookline;
- approval of a zoning amendment that would provide a ten year waiting period for conversion of basement or attic space as a matter of right;
- creation of the Chestnut Hill North Local Historic District;
- creation of the Harvard Avenue Local Historic District;
- extension of the Dog Off-Leash Pilot Program until June 30, 2006;
- approval of an amendment to the Town’s Living Wage By-Law which extends coverage to employees of service contractors performing contract work for the Town; and
- approval of a by-law creating a standing committee to review all proposals for the naming of public facilities.

Town Clerk Patrick Joseph Ward asked for a moment of silence after reading the roll call of Town Meeting Members who had died since the last Annual Meeting:

<table>
<thead>
<tr>
<th>Walter J. Bart</th>
<th>Maurice Childs</th>
<th>Sara K. Wallace</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher J. Crowley</td>
<td>Vida K. Berkowitz</td>
<td>James J. Ward</td>
</tr>
<tr>
<td>2003-2005</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Town Meeting Members convened for a Special Town Meeting held at Brookline High School’s Roberts-Dubbs Auditorium at 7:00 P.M. on Tuesday, November 15, 2005. This Special meeting was adjourned to
Wednesday, November 16, 2005 and dissolved at 11:20 P.M. on Thursday, November 17, 2005 in order to complete the business of the thirty-one article Warrant. Significant actions taken at the Special Meeting were:

- creation of the Coolidge Corner Interim Planning Overlay District (CCIPOD);
- approval of a zoning amendment clarifying the definition of pre-existing housing units for Affordable Housing Requirements;
- authorization for a land lease for utility poles and the Municipal Service Center for a Distributed Antenna System (DAS);
- a resolution concerning the two hour parking ban;
- a resolution supporting legislation restricting the taking of private property by eminent domain for the purpose of economic development;
- a resolution concerning the Iraq War; and
- a resolution supporting legislation protecting the public health from pathogenic biological agents and toxins.

The Office of the Town Clerk recorded 600 births in the Town for 2005, pending final returns from the City of Boston, a decrease of 77 births from the previous year. The office also recorded 468 deaths, pending final returns from the City of Boston, an increase of 16 deaths from the previous year. There were 483 marriage intentions filed and 476 marriages recorded, pending final returns from the City of Boston, a decrease of 175 marriage intentions and 161 marriages from the previous year.

Total revenues collected by the Office of the Town Clerk were $137,789.77 in 2005, a decrease of $22,008.55 from 2004 revenues.

### 2005 Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conservation Licenses</td>
<td>$ 478.45</td>
</tr>
<tr>
<td>Gasoline Permits</td>
<td>3,600.00</td>
</tr>
<tr>
<td>Marriage Licenses</td>
<td>16,660.00</td>
</tr>
<tr>
<td>Dog Licenses</td>
<td>29,250.00</td>
</tr>
<tr>
<td>Board of Appeals</td>
<td>13,950.00</td>
</tr>
<tr>
<td>Commercial Code</td>
<td>0</td>
</tr>
<tr>
<td>Certified Copies</td>
<td>31,332.00</td>
</tr>
<tr>
<td>Business Certificates</td>
<td>13,690.00</td>
</tr>
<tr>
<td>Civil Fines</td>
<td>2,405.00</td>
</tr>
<tr>
<td>Passports</td>
<td>22,320.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>4,104.32</td>
</tr>
</tbody>
</table>

**Conservation Licenses**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fish and Game License Issued</td>
<td>$ 8,627.45</td>
</tr>
<tr>
<td>Fess Paid to the Commonwealth of Massachusetts</td>
<td>8,149.00</td>
</tr>
<tr>
<td>Fees Paid to the Treasurer</td>
<td>478.45</td>
</tr>
</tbody>
</table>

### Registrars of Voters

The Town Clerk serves as an Ex Officio member of the Board of Registrars of Voters. The Democratic Registrars are Town Clerk Patrick Joseph Ward and Assistant Town Clerk Linda G. Golburgh. The Republican Registrars are Emily Livingston and Andrew McIlwraith. In 2005 the Board of Registrars of Voters unanimously re-elected Assistant Town Clerk Linda G. Golburgh as Chair and supervised the registration of voters for the March 15, 2005 Special State Primary, the April 12, 2005 Special State Election and the May 3, 2005 Annual Town Election. The Board of Registrars also recorded 2,055 new active registered voters, processed 166 inactive registered voters and amended 3,434 affidavits of voter registration for changes of party and address. The Board of Registrars also processed 254 absentee votes and recorded 483 votes cast at the polls.
ballot applications. The Board of Registrars published the 2005 Street List of Persons Seventeen Years of Age and Older with a population of 59,862 of which 37,031 were active registered voters.

**Political Parties and Designations**

<table>
<thead>
<tr>
<th>Political Party</th>
<th>Registered Voters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Registered Voters</td>
<td>37,031</td>
</tr>
<tr>
<td>Democrat *</td>
<td>17,855</td>
</tr>
<tr>
<td>Unenrolled</td>
<td>15,501</td>
</tr>
<tr>
<td>Republican *</td>
<td>3,418</td>
</tr>
<tr>
<td>Libertarian</td>
<td>113</td>
</tr>
<tr>
<td>Green-Rainbow</td>
<td>107</td>
</tr>
<tr>
<td>Interdependent Third Party</td>
<td>15</td>
</tr>
<tr>
<td>Green Party USA</td>
<td>14</td>
</tr>
<tr>
<td>Socialist</td>
<td>5</td>
</tr>
<tr>
<td>American Independent</td>
<td>1</td>
</tr>
<tr>
<td>Conservative</td>
<td>1</td>
</tr>
<tr>
<td>World Citizens Party</td>
<td>1</td>
</tr>
</tbody>
</table>

*Recognized Political Party

---

**TOWN COUNSEL**

Jennifer Dopazo

The Office of Town Counsel is currently comprised of Town Counsel, three Associate Town Counsels, one Senior Paralegal, one part-time Senior Paralegal, and one Junior Paralegal.

The function of the Town Counsel’s Office is to provide legal representation to the Town of Brookline, its Boards and Commissions, the elected and/or appointed officials and employees, working within the scope of their employment, in all legal matters with the exception of Labor Relations. The staff attorneys litigate in the State and Federal Court systems at all levels ranging from the Small Claims Division, the District Court and Superior Court Departments, the Massachusetts Supreme Judicial Court, the United States District Court, and the First Circuit Court of Appeals. In addition, the attorneys represent the Town at administrative proceedings before the Massachusetts Commission Against Discrimination, the Equal Employment Opportunity Commission, the Industrial Accident Board, the Appellate Tax Board, the Civil Service Commission, the Department of Education, the Massachusetts Land Court, and the Federal Bankruptcy Court.

Town Counsel’s Office is responsible for a varied caseload that includes, but is not limited to, the defense of actions alleging civil rights violations, discrimination, breach of contract, special education appeals, worker’s compensation claims, employment disciplinary appeals, personal injury and property damage claims, zoning appeals, and tax assessment appeals. This office pursues actions against tax-delinquent properties by filing tax foreclosure proceedings at the Land Court and pursuing numerous Small Claims actions, on behalf of the Treasurer, to recover delinquent personal property monies. Proofs of Claims are filed at the Bankruptcy Court so that any outstanding debt owed to the Town is protected and later recovered.

The paraprofessional staff responds to the large volume of claims that are filed against the Town pursuant to Massachusetts General Laws Chapters 84 and 258. These types of claims allege personal injury and/or property damage arising from alleged defects in the public way to damages incurred as a result of a motor vehicle accident with a Town employee while acting within the scope of his/her employment. Because the Town is self-insured, the paraprofessional staff acts as insurance adjusters in conducting accident investigations, reviewing damage estimates, and routinely settling claims in amounts far less than the original demands. The Police Department Liaison Officer routinely files claims against
insurance companies for the recovery of damage to Town owned property. The office continues to convene G.L. c.41 Medical Panels to review and process requests for reimbursement of medical expenses submitted by disabled retired firefighters and policemen.

Town Counsel actively participates in the Town’s legislative functions by assisting the public and Town departments in the preparation of warrant articles for Special and Annual Town Meetings, drafting notices and votes for the Town’s Boards and Commissions and attending the weekly meeting of the Board of Selectmen and Town Meetings. Town Counsel and his Senior Paralegal routinely update the Town General By-laws with amendments from the Annual and Special Town Meetings.

Town Counsel and the Associate Town Counsels offer legal opinions to Department Heads, Town officials and employees on a daily basis, thereby providing support services for the Town’s operating departments in matters such as contract drafting, personnel matters, public records request, and subpoenas.

The Town Hall Toy Drive Committee, comprised of Joslin Murphy, Michelle Flaherty and Kerry Fleming of the office of Town Counsel and Town Printer Tim Sullivan, extends its grateful thanks to the Town of Brookline employees and friends who generously contributed to the 2005 Annual Town Hall Toy Drive, and to each of the Elves who collectively wrapped approximately 132 holiday gifts for disadvantaged children this year. Pictured, left to right, are Toy Drive Committee member Tim Sullivan and his Assistant Maggie Mae; and Elves Jennifer Grams, Donna Martinez, Kerry Fleming and John Buchheit. Not pictured are Chief Senior Elf Fay Wilgoren, and Toy Drive Committee members Michelle Flaherty and Joslin Murphy.

Town Counsel and her staff appreciate the support, cooperation, and friendship extended to them by employees and officials of the community as well as the residents of the Town.

**HUMAN RESOURCES**

John Dunlap, Director

In 2005, the Human Resources Office continued to maintain a high level of customer service for existing programs and services, while seeking out new ways to meet the needs of the employees and the organization as a whole.

Perhaps the most ambitious project Human Resources embarked upon in 2005 was a comprehensive supervisory training program. A training program was developed in-house, and delivered by human resources staff. The purpose of this training program was to help members of the Town’s supervisory workforce develop and enhance their skills. The program explored a wide range of complex issues, and provided participants with a general understanding of key employment laws and Town employment policies.

The supervisory training met once per week for five weeks, with each week dedicated to one of four specific topics, including managing performance, managing medical issues at work, discrimination and sexual harassment, and working with a unionized workforce. From March to June of 2005, 82 mid-level managers successfully completed the supervisory training program. Feedback was overwhelmingly positive, and employees expressed an appreciation for the comprehensive format of the training and particularly liked the group discussions and case studies.

For the occupational health nurse, case management was the primary focus in 2005. The ability to communicate with an employee and/or his/her physician(s) from the outset of an injury or illness whether occupational or non-occupational, through their return to work and beyond, is paramount to a successful occupational health program. Ensuring that employees receive proper care and treatment and guiding
them through the medical maze with education and advocacy are critical elements of this program. Wellness programs conducted by the occupational health division included hepatitis A, B and flu vaccination clinics, ergonomic assessments and safety reviews, as well as the “Clean Hands for Good Health” campaign, a cooperative effort with the Department of Public Health.

As part of the Medicare Modernization Act (MMA), Medicare Part D, the new Medicare prescription drug plan, became available to all Medicare beneficiaries in 2005. The Town of Brookline has always offered prescription drug coverage on all retiree health insurance plans. Under the MMA, employers were given two options:

1. Continue to offer the same Medicare Supplement plans to retirees, which already include prescription drug coverage, or

2. To discontinue offering prescription drug coverage under the Medicare Supplement plans and to require all Medicare eligible retirees to purchase Medicare Part D.

Although many employers could save money by discontinuing prescription drug coverage under their current plan offerings and require their retirees to purchase Medicare Part D, the federal government offered a reimbursement incentive to employers to maintain prescription drug coverage under their current plan offerings.

In September 2005, the Town of Brookline decided to maintain prescription drug coverage under the current plan offerings and apply to receive the reimbursement from the government. This decision allowed the Town to save money and continue to offer retirees the same prescription drug coverage. In November 2005, Notices of Creditable Coverage were sent to all Medicare eligible retirees to let them know that they were not required to purchase Medicare Part D and that the coverage they had under their current plan offerings was equal to or better than the coverage offered under Medicare Part D.

The Human Resources Office will remain focused on its efforts toward the overall goal of continually improving customer service to benefit employees and the Town as a whole.

**The Human Resources Board**

The Human Resources Board consists of five resident volunteers appointed by the Board of Selectmen. Each member of the Board brings a unique perspective to the table, with relevant backgrounds in areas such as employment or labor law, human resources management and business management. The Board is charged with the task of making recommendations to adopt, modify, or eliminate human resources policies, adjudicating grievances that arise under the provisions of the Town labor contracts, reviewing and approving title, classification and pay grades for new or revised positions, conducting classification reviews which assure currency and equity is maintained, and performing special studies or projects as requested by the Board of Selectmen. The Board provides the Selectmen with a comprehensive annual report outlining all of the decisions relative to grievances and position classifications.

During the course of the year the Board heard 13 requests for classification and/or pay grade changes. These requests originated from a variety of departments and often entailed changes in job function or reorganizations. The role of the Human Resources Board is to assure the change requests are equitable and fit within policy guidelines for such changes.

The Board also continued its vital role in the administration of the Town’s Labor Agreements, holding hearings and making determinations on three second-level labor grievances. It is noteworthy that through good management practices, grievances have declined over the years. In addition, most grievances are resolved at step one in consultation with the Human Resources Director, department head and the employee; once again, this implies sophisticated and thoughtful management skills.
The Human Resources Board is set to complete its extensive review of the impact the state’s civil service system has on the Town. Extensive interviews and research have dealt with understanding how the system actually functions, what protections it offers employees, how it affects hiring practices, and alternatives that have been tried in Massachusetts and elsewhere. Many monthly meetings and extra hours have been dedicated to the information gathering stage of this assignment. Representatives of the union leadership, the Board of Selectmen, Advisory Committee, and department heads were invited to confer with the Human Resources Board and to share their understandings and observations on civil service. The Board was fortunate to have also been able to consult with representatives of the State Human Resources Division, who provided real insight and information on the current state of civil service in the Commonwealth. The Board is wrapping up its meetings with employees, citizens and bargaining groups, and will be prepared to present a draft report to the Board of Selectmen in the Spring of 2006.

In August of 2005 Human Resources Director John Dunlap left Brookline to head the City of Boston’s labor contract negotiating team. John accomplished much while in Brookline as the personnel department moved toward a true human resources function. John’s friends in Brookline wish him well in his new role. While the search for John’s replacement goes forward with the assistance of members of the Human Resources Board, the Human Resources Office and Board are carrying on with the able assistance of Stephen Barrasso, who has taken on the task of managing both the School and Town Human Resources functions.

The Board will continue its charge in 2006 to assist the Human Resources Office in providing a system of practices that are uniform and fair, and which represent the mutual interests of the citizens and employees of the Town.
Throughout 2005, the Police Department continued to take on more challenges in an effort to provide the greatest level of service to the citizens of Brookline. We saw success in our restructured command staff and Public Safety Business Office. We hired and trained more police officers, provided new and higher levels of training in many areas, and continued to focus on our main mission – to prevent and eliminate crime in our Town.

In 2005, the Police Department created two new positions within the ranks. The Community Service Division acquired a new Sergeant position, whose primary focus is Homeland Security and the Detective Division acquired a new detective position whose primary focus is intelligence gathering and dissemination. There was also one promotion in 2005; Detective Paul Kelliher was promoted to sergeant. Detective Kelliher has been a detective for 23 years. His promotion to sergeant brings valuable experience to the overnight shift, where he is currently assigned.

In 2005, the Department hired and trained three new police officers. A recruit class of three men was sent to the Lowell Police Academy and graduated in January 2006. The six police officers who graduated from the Lowell Police Academy in January 2005 successfully completed their one year probationary period and are all assigned to the Patrol Division.

The Department’s cruiser laptop computers saw an even greater advance in technical assistance for the officers in the field. Not only do the laptops in the cruisers allow the officers to remain in the field while they write their reports, but the system now has the ability to perform tasks through voice commands. This system allows an officer to conduct registry inquiries using his or her voice. This enables an officer to run motor vehicle plates without having to type the information, allowing the officer to maintain sight of the vehicle while driving safely.

The Department also acquired a new intranet email system, which allows all officers within the ranks to communicate with each other. This system is an especially effective tool officers can use to communicate with each other from day-to-day and shift-to-shift. This system makes communication easily accessible to every officer, regardless of his or her individual schedule.

Also this past year, the entire Department participated in significant training as part of the annual in-service training program. The training includes firearms re-qualification, CPR/AED and first responder recertification, defensive tactics, and report writing.

Through homeland security grant programs, the Department provided advanced training in state and local anti-terrorism, a performance level course in law enforcement response to weapons of mass destruction, which included issuing Personal Protective Equipment (PPE) for every officer, preparing them to respond to a potential Hazardous Material situation. In addition, all officers were trained in FEMA IS-700, an
introduction to the National Incident Management System (NIMS), and FEMA ICS-100, an Introduction to the Incident Management System.

In 2005, the Brookline Police Department aggressively sought grant funding opportunities in various areas. The following grants were awarded to the Brookline Police and/or the Emergency Management Team in FY05:

**Grant Update for FY05**

<table>
<thead>
<tr>
<th>Grant Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walk &amp; Talk Brookline Housing Authority</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Police Bullet Proof Vests</td>
<td>$2,106.00</td>
</tr>
<tr>
<td>JAG Grant – Intelligence System</td>
<td>$35,000.00</td>
</tr>
<tr>
<td>JAG Grant – Technology/Admin</td>
<td>$32,784.84</td>
</tr>
<tr>
<td>State Homeland Security</td>
<td>$138,623.24</td>
</tr>
<tr>
<td>COPS Homeland Security</td>
<td>$99,983.33</td>
</tr>
<tr>
<td>Brookline Community Fund-Cell Phone</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>GHSB Traffic Enforcement</td>
<td>$8,503.00</td>
</tr>
<tr>
<td>Community Policing</td>
<td>$58,900.00</td>
</tr>
<tr>
<td>Violence Against Women Act (VAWA) Grant</td>
<td>$18,000.00</td>
</tr>
<tr>
<td>Urban Area Security Initiative</td>
<td>$93,055.90</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$505,456.31</strong></td>
</tr>
</tbody>
</table>

The Department continued to conduct its Community and Organizational Problem Solving (COPS) meetings in 2005. The COPS meetings, which are attended by all supervisory personnel, are designed to facilitate an exchange between Divisions on crime and disorder problems, Department initiatives and administrative issues. With a focus on accountability, these meetings have been an excellent tool for ensuring that all supervisors are involved in Department activities.

In 2005, the Chief of Police issued 39 commendations for excellent police work to officers within the Department’s ranks. These commendations are issued for outstanding work performed by officers beyond their regular day-to-day duties. For instance, in February 2005, a woman was sexually assaulted in the area of Chestnut Hill Avenue. The victim was able to give the police a good description of the suspect and his vehicle. Members of the detective division targeted the area in subsequent nights and ultimately spotted the car and arrested the suspect. In March 2005, an officer working a private paid detail in South Brookline responded to a house fire and single-handedly rescued a female resident from the burning home.

Through their outstanding performance over the last year, all of our officers consistently demonstrated their commitment to providing the highest quality of police service to the citizens of Brookline. With professionalism and expertise, they continue to build relationships with citizens in order to improve personal safety, and protect individuals rights and property.

**Crime Overview**

In 2005, there was a total of 1,244 Part A crimes reported in Brookline, down 5% from the 1,307 Part A crimes reported in 2004. Part A crimes include: murder, rape, robbery, assault, burglary, larceny, and motor vehicle theft. The following graphs show the number of Part A crimes over the last 10 years.
As the above graph shows, 2005 saw the third lowest yearly total in Part A crimes for the Town of Brookline in the last 10 years. As displayed in the following graph, in 2005, crime was down in five of the seven categories – rape, assault, burglary, larceny and motor vehicle thefts. The number of murders remained constant with none reported in either year. The only increase in 2005 was the number of robberies – rising from 46 in 2004 to 61 in 2005.

**Murder**
There were no murders during 2005. There were also no murders during 2004.

**Rape – Down 40%**
In 2005, there were six rapes and one attempted rape reported, down 40% from 10 ten rapes reported during in 2004. Of the six rapes reported this year, three were determined to be unfounded, two were statutory rapes which resulted in arrests, and one was a rape by force between two parties who met at a party and resulted in an arrest. The attempted rape also resulted in an arrest.

**Robbery – Up 33%**
There were 61 robberies in 2005, up 33% from the 46 robberies in 2004 and up 15% from the 53 robberies in 2003. Of these 61 robberies, 18 involved a firearm, 7 involved a knife, 13 involved the use of another weapon, and 23 were unarmed/strong-arm robberies.

Thirty-six of the 61 cases remain active, 16 resulted in arrests, 8 were cleared through court action or exceptional means, and 1 was cleared as an unfounded/baseless report. The majority of these robberies occurred on the street (43), followed by retail stores (8), banks (4), gas stations (3), a parking lot (1), a school playground (1), and residence (1).
Twenty-seven of the 61 robberies (or 44%) occurred on a Saturday or Sunday. Thirty-four robberies (or 56%) occurred on the first half tour of duty between 3:30 p.m. and 10:30 p.m., twelve (12) on the day shift and fifteen (15) on the last half shift. The most common times of day for robberies were between 9:30 p.m. and 11:30 p.m. (13 robberies), 1:00 a.m. and 2:15 a.m. (9 robberies), and 3:00 p.m. and 4:00 p.m. (6 robberies).

**Aggravated Assaults – Down 12%**

There were 173 aggravated assaults in 2005, down 12% from the 196 reported during in 2004. Of the 173 assaults reported this period, 3 involved the use of a firearm, 9 involved a knife or some other cutting instrument, 40 involved another type of dangerous weapon and 121 involved the use of hands, fists, or feet. One of the 173 cases was determined to be unfounded and 136 were cleared by arrest, court action, or exceptional means.

**Burglary – Down 1%**

Burglary was down 1% in 2005 with 200 burglaries, versus the 201 reported in 2004. There were also 34 attempted burglaries in 2005. 147 burglaries (74%) were of residential properties and 53 (26%) were of nonresidential properties, including schools, offices, and commercial establishments.

Of the 200 burglaries in 2005, 149 cases remain active, 26 resulted in an arrest or court action, and 19 remain inactive, cleared exceptionally or completed. Six cases were found to be baseless/unfounded. Also, seven of the attempted burglaries lead to an arrest or court action. June and December saw the highest numbers of burglaries, with 25 and 27 respectively.

**Larceny – Down 3%**

With 760 incidents in 2005, larcenies are down 0.3% from the 762 incidents in 2004. Please see the chart for the breakdown of larcenies by target type. 200 of these larcenies were cleared through arrest or other means (court, exceptional clearance).

**Motor Vehicle Theft – Down 52%**

There were 44 motor vehicle thefts reported in 2005, down 52% from the 92 reported in 2004, and down 61% from the 113 reported in 2003. In fact, motor vehicles thefts are at the lowest point in over ten years.

Of these 44 cases, 5 resulted in an arrest or court action, 22 were cleared exceptionally due to being recovered, 3 were found to be baseless reports (misplaced MVs), and 14 remain active.

Of the vehicles stolen, the most frequent makes were Hondas (7), Toyota (5), Mercedes (3) and Acura (3). 75% of the thefts (or 33) were on the north side of Brookline. There were 14 motor vehicles stolen from sector one, 6 from sector two, 9 from sector three, 4 from sector four, 5 from sector five, and 2 from sector six, none from sector seven, 1 from sector eight, and 3 from sector nine.

**Patrol Division**

The Patrol Division is the largest division in the Police Department. This division is the frontline in responding to day-to-day calls and the delivery of the highest quality of police service to the citizens of Brookline. In 2005, the Patrol Division effectively employed data received from crime analysis and intelligence reports, as well as a daily review by the Division Commander of all incidents occurring in the
Town in order to maximize the effectiveness of the Division. The Patrol Division has seen great success in crime prevention through the use of the anti-crime car, marked and unmarked decoy vehicles, and surveillance operations. The Patrol Division continues to use the Situational Analysis Response System to identify crime problems and address quality of life issues.

In 2005, the Patrol Division continued performing Community Policing assignments, which is an allotted time during the regular shift where an officer visits local merchants and engage the public in a specific area of the town. This program is designed to promote community policing for all officers and to build positive relationships throughout the community. The Patrol Division also plays the most significant role in visibility throughout the Town. Their efforts to be a strong presence in our community through these times of uncertainty, in the post-September 11th era, continue to keep our community safe from possible terrorist activities or targets.

**Criminal Investigation Division**

In 2005, the Department created a detective position of Intelligence Analyst in the Criminal Investigation Division. The detective assigned to this new position has received training in Basic Intelligence Analysis and Foundations of Intelligence Analysis. The detective was assigned for two weeks to the Boston Police Department Tactical Intelligence Center for on the job training to observe methods of operation in their unit. During that time, the detective established a working relationship with the detectives assigned to the Boston Intelligence Unit. This detective is also in communication with several agencies throughout the country that are involved in intelligence gathering regarding crime patterns and information concerning domestic and international terrorism. The Department sought and was awarded a Byrne JAG grant to fund a new in-house intelligence software program needed to work with our current database.

Also this year, detectives received specialized training in interview and interrogation, advances arson investigation, F.B.I. bomb, explosive and evidence recovery training, D.N.A. and blood evidence recovery, and collection training. One detective supervisor was temporarily assigned to the Boston Police City-Wide Drug Unit and a detective was assigned to the Governor’s Auto Theft Strike Force, to increase their specialized skills.

In 2005, the detective assigned to Evidence received cross training in crime scene work and evidentiary issues. The Crime Scene Unit and the Evidence Detective are now being deployed with general investigators to the execution of search warrants in order to increase the accuracy in evidence collection and documentation. This also shortens the chain of custody of evidence. Also new to the Crime Scene Unit are their multi-purpose uniforms which make them instantly recognizable at a crime scene, as well as when they are carrying out their duties outside of the forensics area of the Brookline Police Department.

The Criminal Investigations Division installed a digital DVD video and audio recording system in the interview/interrogation room in 2005. This system enables investigators to record interviews with suspects and the interviews are saved onto a DVD, as well as a computer hard drive. The investigator has the ability to retrieve the interview at anytime, which assists in writing an accurate police report. The system also eliminates any questions regarding what a suspect did or did not say during an interview, at a court proceeding, or during an on-going investigation. In an effort to improve officer safety, the Division installed a new gun locker outside the interview room and created a policy requiring all officers to lock their guns in a locker before entering the interview room.

The Investigation Division also acquired a new fingerprint machine. This machine is a mini-AFIS (Automated Fingerprint Identification System) unit, which is a computer system that has the ability to search latent prints recovered from crime scenes to inked prints from past arrested individuals. Having this system puts the Brookline Police Department at the forefront of latent fingerprint identification analysis in the State. This is because the Brookline Police Department has been taking palm prints of all arrested individuals since 19989. Until now, the Department did not have the capability to search those prints in any state or national database. With this new mini-AFIS, we now have that capability and have downloaded 3,000 palm prints into the database. These prints belong to arrested individuals with a high probability of recidivism, creating a database like no other in the state.
Community Service Division

In 2005, the Community Service Division continued to address quality of life issues and offer many community safety programs to the citizens of the Town. These programs include: Rape Aggression Defense Program (self defense for women), weekly child seat safety checkpoints, anger management groups for students, senior alert, gun lock safety, citizen’s police academies, CPR/AED First Aid courses, and neighborhood crime prevention and safety programs.

A major focus of the Community Service Division is to attend to quality of life issues raises by Brookline citizens. Community Service Officers take a team approach to resolving these issues, gaining input from various town agencies, community groups, and local colleges. The Community Service Division’s involvement in the Code Enforcement Team is just one example of this cooperative effort. The weekend “Loud Party Unit” is yet another example. This unit is deployed on weekend nights to deal with loud party calls and follow-up with local colleges, as necessary.

The Division increased its communication with local businesses in the Town via e-mail. Through the use of e-mail, the Community Service Division is able to deliver information on a regular basis about crimes, prevention issues, and other information that may be beneficial and timely. Also, through the use of e-mail, the Division has continued to update the citizens of the Town on all registered sex offenders who work and live in the community.

In 2005, the Division developed a pilot program in one of the elementary schools dealing with teenage dating violence and at-risk sexual behaviors of young teens. The program was a great success and the Police Department continues to work very closely with the school to incorporate this type of program into the 7th and 8th grades.

As mentioned previously, the Community Service Division acquired a new Sergeant position. This position was created with a primary focus on homeland security. This sergeant is working very closely with the Town’s Emergency Management Team, as well as the Urban Area Security Initiative’s Metro-Boston Homeland Security region. The focus of this group is prevention, planning, response and recovery from critical incidents. In 2005, through this sergeant’s efforts, the Department was awarded grant money for all officers to receive personal protection equipment, which will enable the police officers to respond to potential hazardous material incidents and play a critical role of security within the perimeter of the incident. Also, through grant funding, every officer received a new uniform jacket which is chemical resistant. This jacket is another level of protection our officers have in the event they come across a hazardous material situation.

Traffic/Records Division

In 2005, the Traffic Division was successful in creating a new online accident report writing system that will be linked directly to the Massachusetts Registry of Motor Vehicles. This is a great stride in the ability to notify the RMV immediately of all accidents occurring in the Town. This system will reduce having to file the reports in writing and mailing then to the RMV. Sometime in 2006, the standard forms will be incorporated into our in-house report writing system and linked directly to the RMV.
The Traffic Division also sought and was awarded a grant from the Massachusetts Governor’s Highway Safety Bureau. This grant was offered statewide in three levels. The Brookline Police Department fulfilled all of the grant requirements and was granted level three funding – the highest level awarded. Through the funding, the Division purchased new traffic counting equipment designed to monitor traffic volume in target areas throughout the Town, Lidar units, which are a more accurate tool in measuring the speed a vehicle is traveling, accident reconstruction equipment and state-of-the-art black box software.

This year the Traffic Division instituted a new parking meter auditing system. The first audit was conducted and yielded a margin of error of >.005 percent, compared to other systems that have a regular margin of error of 3-5%.

The Brookline Police Department Traffic Division met every requirement of the IACP Chief’s Challenge. In fact, the Division received an award for having one of the top three most advanced traffic safety programs in the United States.

In the Records Division, the record keeping system continues to improve. The Division has continued to review the system at many levels to provide the most accurate and up-to-date records system.

Public Safety Dispatch
In 2005, the Public Safety Dispatch Center had many accomplishments, including the hiring and training of three new certified emergency telecommunications dispatchers. The Center also developed an in-service training program for dispatchers which included training on handling domestic violence calls and medical emergencies. The Center also continues to train all dispatchers on the job, as the need arises.

This year, the Dispatch Center also created a new user-friendly catalog of all Restraining Orders and No Trespass Orders, which was put directly into the Computer Assisted Dispatch (CAD) system so they can be readily accessed by all users. The emergency contact information for all commercial properties and multi-unit dwellings was also entered into the CAD system.

Animal Control
In 2005, the Animal Control Officer was very active in creating a greater presence throughout the community. The Department purchased a new animal control vehicle, which is clearly marked and, in and of itself, creates a presence.

The Animal Control Officer has been in the parks increasing awareness of the Leash Law, the “Pooper Scooper” Law, and keeping the parks in the community safe and clean. He is also working on the privatization of the dog licensing process. This will increase compliance among the dog community and will result in a substantial increase of licensed dogs.

Emergency Management Team
This year has, once again, demonstrated the need for preparedness in the event of many types of emergencies. Continued military actions in Iraq and Afghanistan, along with heightened security after a dirty bomb scare in the Metro Boston Area and the London transit bombings, have reinforced the need to protect our citizens from terrorism. Nature has also reminded us that we must prepare for more than just a man-made disaster, as hurricanes ravaged communities throughout the Gulf Coast region and threats of a flu pandemic filled the news. In 2005, the Brookline Emergency Management Team (EMT) continued to prepare both municipal government and our residents for all possible emergencies. Early in the year, the Town designated the Director of Veterans’ Services as the
Emergency Management Coordinator. The Emergency Management Coordinator works closely with the Team to coordinate the day-to-day planning and preparedness needs of the community. The Emergency Management Coordinator works closely with the Department of Public Health’s Emergency Preparedness Coordinator and the Police Department’s Homeland Security Coordinator.

In 2005, the Emergency Management Team worked on the following Homeland Security projects. The Team worked collectively with the Urban Area Security Initiative’s Metro-Boston Homeland Security Region (MBHSR), which has provided equipment and training. The focus of this regional group is prevention, planning, response and recovery from critical incidents. Initiatives include:

- Regional Response Team
- Explosive Detection Initiatives
- Incident Response to Terrorist Bombings initiative
- Riot Control training initiative
- DelValle WMD and Decontamination training

Through homeland security grant funding, the EMT obtained personal protective equipment for all officers, including Hazmat suits, boots, and gloves.

The EMT implemented a tracking system for the inventory of Homeland Security Equipment received from MBHSR. Also, it reviewed the evacuation plans for the Town and continues to update the Comprehensive Emergency Management Plan.

The Team works with Boston Regional Intelligence Center, along with a newly assigned intelligence detective who conducts regular checks of dispatch logs for homeland security related calls (i.e.: photos being taken of MBTA stops, etc.).

The Team sent a patrol officer and a sergeant to a training course to certify them as Weapons of Mass Destruction (WMD) instructors. Upon completion of the training, these officers provided a twenty-hour WMD Performance Level Training for all Brookline Police Officers.

The Emergency Management Team adopted the National System of Incident Command (NIMS) and conducted training for all Town departments. This system creates clarity about who is in command during certain situations. After the training, several members of each department came together and participated in tabletop exercises to practice what they learned. During this exercise, the scenarios were based on possible incidents that could occur during the Brookline 300 Celebration – a perfect way to practice all that was learned, since every department in the Town played a role in the Celebration.

Through the support of the EMT, the Community Emergency Response Team (CERT) trained a second team and conducted on-going training for the 30 team members throughout the year. Some of the ongoing training the CERT team received were: CPR/AED and first aid training, Avian Flu pandemic, and opening and operating dispensing sites. The CERT also attended a pilot training program on suspicious activity and how to report it and personal preparedness and protection. This pilot program, developed by the Boston Mayor’s Office of Homeland Security is a community awareness program, titled: “P3 – Prevent, Protect and Prepare”. This three module course covers: 1) an introduction to terrorism, 2) how to recognize and report suspicious activity, and 3) personal protection and preparedness.

All of these are examples of how the Emergency Management Team continues to work to keep Brookline in the forefront of preparedness, keeping the citizens of the Town safe.

As we move forward in 2006, the Police Department will continue to strive for excellence in our services to the Town. As we have done in the past, we will continue to build better relations with our residents, business community, and all who visit the Town. We will utilize all of the programs described above to reduce and prevent crime, and to maintain the exceptional quality of life throughout the Town. Finally, we will remain diligent in our efforts to keep Brookline safe in this ever-changing world.
The Brookline Fire Department is composed of six divisions with a total budgeted strength of 167 uniformed and civilian personnel. It provides Fire Suppression, Rescue, Fire Prevention and Investigation, Safety Education, in-house training of our personnel, and Emergency Medical Services to the citizens and visitors to our community.

**Administrative Division**

The Administrative Division consists of the chief of department, a captain, and an executive secretary. In addition, the Public Safety Business Office (PSBO) handles all payrolls, accounts payable and receivable, purchase ordering and other business functions for both the Fire and Police Departments. The PSBO is staffed with a manager and three clerks, budgeted equally in Fire and Police budgets.

**Fire Suppression Division**

Fire Suppression is the largest division of the Fire Department. It is budgeted to include four deputy chiefs, seven captains, 21 lieutenants and 120 firefighters. There are four groups housed in five fire houses, staffing two ladders trucks, five pumpers, and one command vehicle.

Fire companies had the busiest year in our history, responding to a total of 7,250 calls, which averages out to 20 calls per day. From May to October, this division inspected some 400 buildings of six or more units and conducted the bulk of approximately 1200 smoke detector inspections. We had six multiple alarm fires; once again, we have returned to a fatality free year.

We are looking forward to an exciting year (2005). Through the awarding of a couple of Grants, we will be installing mobile computers in our front line apparatus, which will place a multitude of data on the fire ground, at the incident commander’s fingertips. Also, there is another grant which we are awaiting approval of, which will allow us to purchase some much needed equipment and will also fund the SAFE Program which allows us to aggressively pursue a public safety education program.

As always, our motto is and always will be: "AT YOUR DOOR IN LESS THAN FOUR".

**Fire Prevention Division**

One deputy chief, one lieutenant, and two firefighter/inspectors staff this division. They are responsible for code enforcement (ensuring all general laws and codes dealing with fire safety are adhered to) and work with the Building Department on plan reviews and inspections of all new and renovated construction projects. They schedule and coordinate all 26F’s (smoke detector inspections) and assist the fire companies with inspection of multi-family dwellings, quarterly inspections of all licensed occupancies (nursing homes, lodging houses, and restaurants to name a
few), and investigation of all fires occurring within the Town. The Division provides public education programs for the schools and senior citizens. The Division is also charged with informing, educating, reviewing, and ultimately enforcing of the new automatic sprinkler laws passed by the state legislators this last fall. The latter will certainly keep this staff very busy in the years to come.

Training Division
One deputy chief, one captain, and one lieutenant staff the training division. This division is responsible for the initial recruit training and the continuing training and education of the department.

There was one eight-week recruit class this past year. This class was comprised of recruits from Brookline, Newton, Needham, Westwood and Milton.

The training division hosted and assisted with two Emergency Medical Technician DOT refresher courses given by instructors from the Town’s ambulance provider, Fallon Ambulance Service. Fallon also conducted the yearly CPR and SAED re-certification classes. The training staff members conducted many, many hours of continuing education classes for our firefighters/EMT’s.

We have continued with classes on WMD (weapons of mass destruction), Radiation Equipment Metering, and Personnel Protective Equipment. The Center for Domestic Preparedness (CDP) presented a course on response to chemical, biological, explosive, radiological, and nuclear (CBERN) incidents.

As always, class-room, drill yard and field training exercises were conducted in all firefighting evolutions such as fire suppression, forcible entry, overhaul, vehicle extrication, self contained breathing apparatus, ice and water rescue, HazMat mitigation, and training with the Metro Fire Mass Decontamination Unit (MDU) housed at Fire Station 4.

Apparatus Maintenance Division
One motor equipment foreman and one motor equipment repairman staff this division. This area handles the repair and servicing of all Fire Department vehicles (apparatus, staff and spares). The staff also maintains all auxiliary equipment such as small pumps and fans.

The Motor Equipment Repairman is a certified SCBA technician responsible for the maintenance and repair of all Self-Contained Breathing Apparatus.

This division also assisted the Chief with specifications in the ordering of one more new pumper, for FY2006.

Fire Alarm and Communication Division
Commonly referred to as the Wire Division, this division is staffed by one superintendent of fire alarms and one signal maintainer. They are responsible for the maintenance and upkeep of the municipal fire alarm and communication systems.

Along with all fire alarm boxes, mobile and portable radio’s, the wire division maintains the fire station communication system, also known as the vocal alarm. They also work with private contractors on connection between residential and municipal alarm systems.

Public Safety Business Office
The Public Safety Business Office (PSBO) is responsible for all financial activity for the Fire Department. The PSBO is staffed with three clerical positions and a Business Manager.

Responsibilities for this office include the annual preparation of the Capital Improvement Plan, the Fire Department’s budget, payroll, accounts payable, accounts receivable, grant management, and details.
BUILDING DEPARTMENT
Jim Nickerson, Building Commissioner

The Building Department’s charge is to oversee all construction, alteration, repair, and demolition throughout the Town. The Department reviews and issues permits for construction, repair, remodeling, and demolition and also issues certificate of compliance and occupancy. The Department staff enforces by-laws and regulations related to zoning, building, plumbing, gasfitting, electrical, fire safety, sprinklers, and demolition. The Department performs annual inspection of lodging houses, places of assembly, parking facilities, and common victualler locations prior to license renewal.

This department is also responsible for the repair and maintenance and capital improvement program for Town and School buildings. The department is responsible for the daily operation of the Town Hall, the Health Center Building, and the Police Station.

The Building Department issued 6,858 permits in 2005. There were 23 new buildings built, 63 additions, and 1,120 alteration permits issued in 2005, along with a significant number of other permits issued for various other types of building construction.

The following projects took place in 2005:

- 29-Unit Residential Condominium, plus first floor commercial space, started construction at 323 Boylston Street.
- 10 Residential Condominiums, plus first floor commercial space, nearly completed at 164 Harvard Street.
- 3 Residential Townhouse Condominiums completed on Oak Street.
- 4 Residential Condominiums completed on Winslow Road.
- Renovations to the Brookline Public Health Center at 11 Pierce Street started.
- Office and Parking Garage Improvements completed at 830-850 Boylston Street.
- 5 Residential Condominiums started construction at 100 St. Paul Street.
- 5 Residential Condominiums started construction at 55 Station Street.
- Exterior masonry and waterproofing repairs nearing completion at the Historic St. Mary’s Church on Harvard Street.
- Renovation and Adaptive Re-use of St. Aidan’s Church for Six Residential Condominiums started at 158 Pleasant Street.
- 14 New Single Family Residences started in 2005 and are presently underway in various stages of completion throughout the Town.
### Type of Permit

<table>
<thead>
<tr>
<th>Type of Permit</th>
<th>Number</th>
<th>Construction Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additions</td>
<td>63</td>
<td>6,194,881</td>
</tr>
<tr>
<td>Alteration</td>
<td>1,120</td>
<td>50,721,829</td>
</tr>
<tr>
<td>Bathrooms</td>
<td>202</td>
<td>4,598,511</td>
</tr>
<tr>
<td>Electrical</td>
<td>1,453</td>
<td>8,333,937</td>
</tr>
<tr>
<td>Gasfitting</td>
<td>1,027</td>
<td>1,233,444</td>
</tr>
<tr>
<td>Kitchens</td>
<td>204</td>
<td>4,588,736</td>
</tr>
<tr>
<td>Mechanical</td>
<td>116</td>
<td>5,323,999</td>
</tr>
<tr>
<td>New Building</td>
<td>23</td>
<td>34,862,375</td>
</tr>
<tr>
<td>Plumbing</td>
<td>1,314</td>
<td>5,087,748</td>
</tr>
<tr>
<td>Roof Repair</td>
<td>141</td>
<td>2,629,439</td>
</tr>
<tr>
<td>Siding</td>
<td>21</td>
<td>312,300</td>
</tr>
<tr>
<td>Signs</td>
<td>174</td>
<td>225,040</td>
</tr>
<tr>
<td>Sprinkler</td>
<td>19</td>
<td>943,200</td>
</tr>
<tr>
<td>Swimming Pools</td>
<td>4</td>
<td>111,000</td>
</tr>
<tr>
<td>Temporary</td>
<td>15</td>
<td>17,958</td>
</tr>
<tr>
<td>Temporary Tents</td>
<td>38</td>
<td>166,054</td>
</tr>
<tr>
<td>Board of appeals</td>
<td>54</td>
<td></td>
</tr>
</tbody>
</table>

### Other Certificates Issued:

- Occupancy Certificates: 386
- Certificate of Inspection: 382
- Builders Licenses: 102

### Public Buildings

The Public Buildings Division of the Building Department is responsible for all repairs, maintenance, rehabilitation, and general upkeep of all Town and School buildings. The support staff provides services to all the Town and School buildings, including monitoring through energy management systems. The Division uses its own staff for most emergency calls, small to medium size projects, and completion of those items left over from larger projects. Generally large-scale projects and preventive maintenance is performed by outside contractors. Specialized services such as burner/boiler maintenance, fire alarm and glazing services are also performed by outside contractors. Approximately 2,500 service orders were issued last year to outside contractors.

The Baker School had some painting done in various locations. The gym floor was repaired from the damage that was done over the winter due to a freezing sprinkler pipe. We are working with the principal on creating new space for students.

The Baldwin School had upstairs bathroom work completed. This included painting and new hardware.

The Devotion School had several glass/aluminum partitions installed in several locations to help create a quieter, controlled learning environment for the staff and students. Some of these spaces had foldable walls removed, allowing spaces that had been open to a larger area to be enclosed. Several areas also had new carpeting installed and the painting of several classrooms was completed over the summer.

The Driscoll School’s major project included the newly renovated cafeteria and kitchen space. Students ate in their classrooms for part of the year while this project went on. The renovations allow a brighter, more open space for the children and provide a state-of-the-art kitchen.

The Heath School, which was renovated and had an addition installed over 10 years ago, had some work done inside the building. A new conference room was made out of a storage space and some kindergarten classrooms had new cabinets installed.

The Lawrence School renovation is still ongoing with punch list work being done by the original contractor. The Building Commission is monitoring the work and not releasing any funds until all work is...
completed and is correct. There are plans to install air conditioning in certain parts of the building and roof repair work is slated for the summer.

The Pierce Primary underwent a transformation over the summer. All new floor tile was installed throughout the building. All classrooms and hallways were painted, wood floors were sanded and polyurethaned, and new lighting and ceiling tiles were installed. The next phase of work at the Pierce includes all new windows and finishing the carpeting replacement program for the main building.

The New Lincoln School had all of its lights changed out and new occupancy sensors installed as part of an NStar program. This will help reduce costs for electricity usage with most of this $100,000 project being paid for by NStar.

The Runkle School had a new glass front installed on the entrance of the building allowing better use of the space under the canopy. The extended day space was renovated and enlarged with new carpeting, ceilings, lighting, and cabinets. The space will be shared with the Early Childhood Education Program.

The Physical Education Building’s newly renovated Training Room opened in the High School. This included a new space for the Dance Studio. New walls were built and can now accommodate teaching, therapy, and workouts. Additionally, the High School had flooring work done in the upper corridors.

As part of the Emergency Management Team’s request, several buildings were modified electrically. The Town was able to get, at no cost, a large generator capable of powering an entire building. Several School and Town buildings were equipped with specialized equipment to allow this generator to be quickly connected in the event of an emergency making the building self-sufficient.

On the Town side, Fire Stations had the second phase of installing permanent air conditioning completed. They were connected to the new energy management systems. Town Hall’s renovation is on track to begin in November 2006, while staff is relocated to the Old Lincoln.

The Health Department renovation began in August with staff moving to the Old Lincoln while this is underway. This renovation includes many green components and the final product will include state of the art electric solar panels on the roof, paid partially by a state grant. Completion is expected in June 2006.

In the Coolidge Corner Library, a new HVAC system was installed with a new Energy Management System. All new lights were installed in the building as part of an NStar program. The building was painted with the help of the Norfolk County Sheriff’s Department. The front entrance was made fully ADA compliant. The bathrooms were also renovated with new paint, ceilings and floor tiles with the toilets modified to make them ADA compliant.

The Town, in concert with the Historical Society, hired a new museum curator for the Widow Harris House, located in Larz Anderson Park. The house, which had been unoccupied for the last three years, was renovated using outside contractors and the Town’s staff.

The Municipal Garage houses the new Emergency Operations Center. This area will serve at the Town’s back-up location for operations in case of a catastrophe. The center will provide services for all Town functions including Police, Fire, IT/Government and related departments.

The Town’s electricity contract with TransCanada ended in May. A new contract was expected to be signed with another supplier with costs expected to double. Energy and construction prices have seen dramatic increases in the last several years. The cost of oil has doubled over the last two seasons putting a tremendous strain on the Town’s energy budgets.

In order to be proactive on this, the Town Administrator created two Committees to look at the Town’s usage and come up with ways to save energy. Using our own staff, looking at how operation of buildings can be modified was one objective. Other goals included the use of NStar programs and working with outside vendors and consultants to develop solutions to lower our overall usage.
Building Commission

Pursuant to the Town By-Laws, the Board of Selectmen appoints the Building Commission, which is entrusted with the selection of architects, engineers, and contractors and for managing all aspects of the Capital Improvements Program for public buildings. In this capacity, the Commission works with all user groups, including the School Committee and Selectmen. The Commission assists the user groups as they determine their respective program needs and the inevitable budget challenges that most projects involve. Projects then move to the design phase, followed by construction and occupancy.

The Commission consists of five volunteer members of the community. One long-time member, Mr. Louis Wilgoren retired after eighteen years of distinguished service in that capacity. He served with great distinction and the parting was bittersweet, as we are grateful and wish him well. After a period of time, the Commission was pleased to welcome a new member, Mr. David Pollak, who has already stepped in and is acclimating himself well in the fine tradition of service and altruism that is the signature of the Building Commission. Two full time staff people support the Commission.

In the early part of 2005, the Building Commission successfully completed a contract with Bargmann Hendrie + Archetype, the designer selected by the Town for the Health Center Renovations. Subsequently, the Commission and staff worked with the architect, engineer, and Health Department staff, resulting in a design that will meet the needs of the Town for years to come. Among the notable achievements are a very high level of “green” components including a photovoltaic array. The Information Technology Department and the Retirement Department will permanently relocate to the Health Center from Town Hall when the Health Center renovations are complete.

With the design complete, the project was bid in the late summer and fall. Bids were received and the project was awarded to CTA Construction. Work on site began in earnest in October and by the end of the year, significant progress was made. It is projected that the building will be reoccupied and open for business in the summer of 2006.

In the fall of 2005, the Town selected an architect for the renovations to Town Hall. By the end of the year, a contract had been concluded and it is expected that 2006 will be a challenging year in terms of getting the Town Hall project designed, bid, and underway. The relocation effort of all Town offices out of the building will present significant issues and a huge effort. All of this has to be completed for the November Town Meeting, with special attention to funding issues as we address ongoing financial challenges.

In 2005, design work for the Municipal Pool Renovations began with the goal of bidding the project prior to the May 2006 Town Meeting, and a construction start in the summer of 2006. The plan is to have that project completed in the spring of 2007. Staff continues to work with the Recreation Department on the planning of the work and assist in the location of alternate facilities, while the pool is closed for construction.

A number of schools projects were ongoing and underway in 2005. Among the most significant are the cafeteria and kitchen renovations to the Driscoll School. The project was bid in the spring and work began in the summer. Work continued throughout the fall and into the new year with a projected completion in the spring of 2006. The elevator and accessibility improvements to the Old Lincoln Building and Driscoll School were both completed in 2005, as was the new Sports Training Room in the Tappan Street Gymnasium. HVAC commissioning work at both the Lawrence and Pierce Schools continued with significant progress made. An architect was selected for the Pierce Primary window replacement project.
and the design is expected to be completed in spring 2006. Sprinklers were also installed this summer in the Pierce Secondary School.

The Coolidge Corner library went through a major transformation when the HVAC systems were completely renovated, allowing greater comfort for the patrons. The front entrance was made accessible and facade improvements were undertaken that will be completed in the spring of 2006. The staff also assisted the library with interior improvements including lighting and computer upgrades, painting, and making the toilets accessible.

In summary, 2005 was a very productive year for the Building Commission, setting the stage for an even more active 2006 with new challenges. The Commission looks forward to the completion of the Health Center and the start of the Town Hall and Municipal Pool Renovations, in addition to a host of other smaller, but important projects.

**Board of Examiners**

The Board of Examiners was established under the Town of Brookline Building Code. Today this Board is established under the Massachusetts State Building Code. The Board consists of three members (an engineer, an architect, and a licensed contractor) all appointed by the Board of Selectmen. The Board meets when required to hold licensing examinations to ensure that all work in the construction, alteration, removal, or demolition of buildings or structures in the Town is performed by qualified licensed persons. All of the meetings are conducted under the Open Meeting Law, which requires notice of such meetings be posted to the public and that accurate records of the Board’s proceedings be maintained.

During 2005 a total of 6 licenses were issued as follows:

- Class A 1
- Class ABC 2
- Class F 2
- Class F-Ltd-M 1

In addition, 96 new licenses were renewed.
DEPARTMENT OF PUBLIC WORKS
A. Thomas DeMaio, Commissioner

Administration

Management
The Department of Public Works (DPW) divides its multiple responsibilities for the management, maintenance and operations of the Town’s infrastructure among five Divisions: Administration, Engineering and Transportation, Highway and Sanitation (including Fleet Service), Parks and Open Space (including Forestry, Conservation and Cemetery), and Water and Sewer.

Each of these five Divisions is headed by a Director, charged with staff, budget and management responsibilities that are tailored to the specific public resource under their jurisdiction. Peter Ditto, PE, directs Engineering and Transportation, while Erin Chute Gallentine leads Parks and Open Space. Lester Gerry is the Director of Highway and Sanitation, and Andrew Pappastergion serves in the dual role of Deputy Commissioner, as well as Director of the Water and Sewer Division.

Overseeing each of these Directors is the Commissioner of Public Works, A. Thomas DeMaio. Together with his management team, the Commissioner establishes both long- and short-term policy direction, forecasts annual operations and capital budgets, and structures departmental management and staffing.

Brookline DPW employs approximately 182 full-time, permanent individuals and has an annual operating budget in the order of $11.24M, excluding the Water and Sewer Division, which is operated as an enterprise with an annual budget of approximately $20.68M. In addition, DPW Capital Improvement appropriations totaled $17.36M (including the Water and Sewer Division) this past fiscal year, with a large percentage of that funding, some $7.89M, dedicated to the Newton Street Landfill project.

Middle Management
The middle level management structure, providing support and assistance to the directorial team, is functioning at full complement across the five divisions.

The DPW is a middle management structure as follows: Mr. David Friend is in the position of Assistant Director of Transportation within the Engineering and Transportation Division; Mr. Kevin Johnson works as the Operations Manager within the Highway and Sanitation Division; Mr. Mark Parece is the Fleet Maintenance Supervisor, also within the Highway Division; Mr. Phil Trainor fills the position of Operations Manager within the Water and Sewer Division; Mr. Andrew Bressi is the Operations Manager within the Parks and Open Space Division; and lastly, Mr. Tom Brady holds dual positions, as both the Tree Warden and Conservation Officer.

Administrative Team
Situated in Town Hall, the administrative staff is critical to the daily functions of the Department of Public Works. Ms. Julie Piacentini is responsible for the administrative activities of the DPW Commissioner's office and holds the job title of Administrative Assistant to the Commissioner. Also working out of the Town Hall DPW headquarters, Mr. Larry Bowden serves the entirety of the DPW as Systems Administrator, a vital resource facilitating, installing, and trouble-shooting information and communication technologies deployed by all Divisions.

Deborah Manouk and Suertetta Channer work as a team to provide administrative services to all Divisions. These individuals deal directly with public queries regarding work schedules and permit issuance, while maintaining employee payroll and departmental budget/billing records. All invoice payments, requisitions, and purchase orders are also facilitated by the administrative staff.

Recent to the DPW Administrative team is Mr. Joshua Layne who serves as a Senior Clerk. His duties entail refuse billing, customer service, and other routine office duties. He comes to Brookline from the health insurance world with experience in customer services. From this experience, he offers DPW a unique, private-sector approach to public queries and responsibilities.
Betty Mulhane, long a part of the Administrative Team, retired in April 2005, concluding a 40-year career commitment to public service in Brookline.

Besides the core Administrative team centered in the Town Hall, Deborah Baker and Cheryl Mavrikos serve the Water and Sewer Division, while Heather DeLuca and Cheryl Cherico serve the Highway and Sanitation Division as Head Clerk and Assistant Garage Clerk, respectively. Maryellen Deane and Virginia Speitel work with the Parks and Open Space Division in the roles of Senior Garage Clerk and Conservation Assistant, respectively.

Recent to the DPW Administrative Team within the Engineering/Transportation Division, is Mr. Todd M. Kirrane, the Senior Clerk Secretary for the Engineering & Transportation Division. This key administrative post is responsible for public queries concerning transportation rules and regulations within the Town of Brookline. Mr. Kirrane also coordinates the Town’s overnight and daytime permit parking programs. He comes to the Town from the retail management sector, with a formal education in accounting from the University of Massachusetts. This unique combination has meant a more professional and customer-driven focus within the Engineering & Transportation Division.

Public Guidance and Governance
Brookline citizenry play an integral role in Town management, programming and politics through an appointed structure of official Boards and Commissions. The Department of Public Works operates within this vein of public participation, supporting the roles of specific project advisory or selection committees, targeted task forces, and boards or commissions, with certain mandated authorities or controls. The following boards and commissions, whose memberships are appointed by the Board of Selectmen, work on a permanent and prescribed basis with various of the Public Works’ Divisions: Park and Recreation Commission; Tree Planting Committee; Conservation Commission; Transportation Board; Solid Waste Advisory Committee; and the Trustees of Cemeteries.

2005 Highlights
National Public Works Week (NPWW) celebrates Brookline’s 300th
This year as part of National Public Works Week over 400 3rd grade children visited the Municipal Service Center for an open house that encompassed all aspects of the department. Each Division set up displays and tours, from recycling to surveying to examples of heavy equipment, such as large highway trucks and front-end loaders.

In connection with Brookline’s 300th celebration, and the DPW extended the Open House into the evening hours for Brookline’s Town employees and their families. In addition to the many hands-on activities, instructional exercises and big equipment exhibits were provided by DPW divisions. Visitors were given a small annual flower that they could take home, plant, and watch grow.

“NPWW Engineering-Highway-Water-Parks"
The photos below show highlights from this annual event which permits school children the opportunity to interact with DPW employees, equipment and infrastructure. Children are able to try out surveying with the Engineering crew, inspecting heavy equipment and saw cutting operations with the Highway Division, understanding plants and maintenance equipment with the Parks division, and learning about what is under the street and where the water and waste travels with the Water and Sewer division:

“Evening with the Commissioner and Staff”

This is an annual event, held prior to Town Meeting continues to be a success. This special informational meeting addresses questions, concerns, and comments regarding the operations of the Department of Public Works.

American Public Works Accreditation Program

The Brookline Department of Public Works has begun the process of accreditation through the American Public Works Association (APWA). The purpose of the APWA accreditation program is to provide a means of formally verifying and recognizing public works agencies for compliance with the recommended practices, set forth in the public works management practices manual. It is a voluntary, self-motivated approach to objectively evaluate, verify, and recognize compliance with the recommended management practices. This accreditation program is an intensive effort which, when completed, is intended to strengthen the operational and procedural capabilities of the department.

Highway, Sanitation, and Fleet Services Division

The Highway, Sanitation and Fleet Services Division is structurally divisible into four independent, though cooperatively functioning, units:

Highway Unit
The Highway Unit provides for the maintenance of the Town’s streets, sidewalks, tree lawns, public pathways, municipal and school parking lots, and paved play areas, along with other roadway appurtenances, including curbside benches, litter baskets, fencing, and guardrails. In addition to the surface repair of streets, sidewalks, and pathways, the Highway Division is responsible for the clearing of snow, sand, leaves, litter, graffiti, and other unwanted debris from public ways and facilities.

The Highway unit is responsible for the maintenance of more than 200 lane miles of asphalt roadways and 150 miles of sidewalks of varying surface types. In this past calendar year, Highway continued its effort to make intermediate repairs to roadways and sidewalks in an effort to preserve their surface integrity for the safety of the public, and to keep them clean and more aesthetically appealing. The Section continued its program of working, in conjunction with contractual services, to accelerate the replacement of sidewalks in areas of the Town where pedestrian traffic is heaviest and the sidewalks are in an advanced state of deterioration.
HIGHWAY STATISTICS

Bituminous Concrete 577 tons
Concrete 912 cubic yards
Leaves Collected 3,346 tons
Street Sweeping 1,444 tons
Waste Concrete, Asphalt & Gravel 2,700 tons
Snow Storms / Events 19
Snow Accumulation 98”
Household Hazardous Waste Day 481 resident participants

Accomplishments in 2005

- The Town Highway crews poured 912 yards of concrete this year. That represents an 81% increase over FY04 and equates to more than 9,000 feet of new concrete sidewalk throughout Town.
- Implemented a Pavement Making Program that standardized Town procedures and utilized new advanced products. These initiatives will enhance pavement-marking longevity.

Sanitation Unit

The Sanitation Unit is responsible for the provision of residential solid waste collection and disposal services for 13,000 residential customers and a recycling and recovery program that includes the annual collection of residential household hazardous wastes.

<table>
<thead>
<tr>
<th>FY 2004/2005 SOLID WASTE CODE ENFORCEMENT PROGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solid Waste Complaints Received (Approximately)</td>
</tr>
<tr>
<td>Inspections/Reinspections</td>
</tr>
<tr>
<td>Solid Waste Warnings Issued</td>
</tr>
<tr>
<td>Solid Waste Tickets Issued</td>
</tr>
<tr>
<td>Order Letters Issued</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TICKETS RESULTING IN COURT ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Tickets Paid After Court Action Initiated</td>
</tr>
<tr>
<td>Dismissed by Court/Issuing Inspector</td>
</tr>
<tr>
<td>Number of Tickets Outstanding (Properties in Locked Status)</td>
</tr>
<tr>
<td>Total Amount of Fines Due from Outstanding Tickets</td>
</tr>
<tr>
<td>Total Number of Tickets Paid</td>
</tr>
<tr>
<td>Total Amount of Fines Collected</td>
</tr>
<tr>
<td>Number of Waste Haulers Permitted</td>
</tr>
<tr>
<td>Waste Hauler Permit Fees Collected</td>
</tr>
</tbody>
</table>
FY 2003/2004 SNOW ENFORCEMENT

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Complaints</td>
<td>163</td>
</tr>
<tr>
<td>Warnings</td>
<td>352</td>
</tr>
<tr>
<td>Fines</td>
<td>48</td>
</tr>
<tr>
<td>Dismissed</td>
<td>21</td>
</tr>
</tbody>
</table>

TONNAGES 2004

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MSW/Solid Waste</td>
<td>12,750  tons</td>
</tr>
<tr>
<td>Recycling</td>
<td>4,724   tons</td>
</tr>
</tbody>
</table>

Historical Summary

<table>
<thead>
<tr>
<th>Recycling</th>
<th>Solid Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY01</td>
<td>FY01</td>
</tr>
<tr>
<td>4,214 tons</td>
<td>12,409 tons</td>
</tr>
<tr>
<td>FY02</td>
<td>FY02</td>
</tr>
<tr>
<td>4,500 tons</td>
<td>12,936 tons</td>
</tr>
<tr>
<td>FY03</td>
<td>FY03</td>
</tr>
<tr>
<td>4,593 tons</td>
<td>12,702 tons</td>
</tr>
<tr>
<td>FY04</td>
<td>FY04</td>
</tr>
<tr>
<td>4,590 tons</td>
<td>17,700 tons</td>
</tr>
</tbody>
</table>

Accomplishments in 2005

- Increased recycling by 134 tons through mailings and public awareness.
- Conducted the annual Household Hazardous Products Day, which successfully serviced over 481 citizens in Brookline.
- Educated and increased the output of recycling in the school system, by working with faculty and the student body recycling team.
- Purchased and set up public space recycling bins through a late grant from the DEP.
- Maintained and enforced, with cooperation of the Health, Police, and Building Departments all regulations governing the handling, storage, collection, and disposal of solid waste and recycling and the snow enforcement by-laws.

Fleet and Facility Services Unit

The Fleet and Facility Services Unit of the Division is responsible for the acquisition, inventory, inspection, maintenance, and disposal of all mechanized Public Works equipment, with the exception of the Water and Sewer Division’s equipment. The Fleet Services Section also maintains and inspects all other automotive / truck equipment within the Town, except for equipment operated by the Fire Department. In addition, the Fleet and Facility Services section is also responsible for routine maintenance and management of the Municipal Service Center, the Transfer Station, and the Parks and Open Space maintenance facility at Larz Anderson Park.

A multi-shift service program was implemented during the fall, winter and spring months. This enabled the section to better serve the needs of all departments. Operating two maintenance shifts during the day improved response time to breakdowns and drastically reduced vehicle downtime.

By further enhancing the computerized fleet management system, technician productivity was monitored and tracked electronically. Technician productivity percentages showed a steady increase throughout the year.

The Fleet and Facility Services Unit continued to standardize its vehicle procurement specifications. Adhering to recent standardization guidelines, new and environmentally friendly vehicles are being acquired and utilized.

In conjunction with the DPW’s Transportation Division and publicly appointed Transportation Board, the bi-annual taxicab inspections were completed.
Traffic Systems Unit

The Traffic Systems Unit is accountable for the recurrent maintenance and total repair of traffic related roadway appurtenances, including traffic signals at 60 intersections. In total, this inventory is comprised of approximately 1,120 individual signals, all streetlights, 2,500 parking meters, 28 school zone warning lights, 8,000 signs, and pavement markings on the more than 200 lane miles of streets throughout the Town.

Brookline’s Traffic Systems Unit is responsible for the maintenance of traffic signals, parking meters, pavement markings, ornamental and utility streetlights, signs, graffiti, and sandwich boards.

- Traffic Signals - The Traffic Systems Unit is responsible for the maintenance of the signalized intersections, flashing beacons, and school zone flashers.

- Parking Meters - The maintenance of parking meters is a daily task of Traffic Systems Unit. During 2005, this unit responded to and repaired over 4,675 requests. The Traffic Systems personnel also removed and installed parking meters in areas where highway maintenance and engineering construction projects were to take place.

- Signs and Pavement Markings - The Town continues to upgrade street signs, stop signs, and poles to meet current M.U.T.C.D (Manual of Uniform Traffic Control Devices) standards of text size and retro-reflectivity. The Traffic Division has worked with the Engineering Division on a program to standardize pavement markings throughout the town. Part of the program is utilizing new marking products like 3M-inlay tape and logos.

- Street Lights - The maintenance of street lighting is managed by the Traffic Systems Unit. This includes ornamental, park, path and standard street lighting, totaling over 4000 lights. In addition to this, banners, flags, and other festive event materials are installed each year.

Water and Sewer Division

The Water and Sewer Division operates and maintains the Town’s water and wastewater utility systems, consisting of 355 miles of main piping and appurtenances that provide the entire population with reliable drinking water for both domestic use and fire protection, and for the collection of sanitary sewage and storm water drainage. The operation of all three systems is done in strict accordance with all federal, state and local laws, ordinances, and regulations to promote the health, safety, and welfare of the community.

Under the leadership of the Director, the Division’s administrative staff efficiently and courteously handle all water and sewer business functions, including payroll, accounts payable, licensing, permitting, and customer relations. Over 2,000 requests for information and assistance and nearly 40,000 utility service invoices are processed annually, with over 1,800 billing complaints and inquiries investigated and resolved. In conjunction with the metering section, division staff maintain 9,976 water meters. During 2005, the administrative staff reviewed and processed 47 applications for licensed drain layers and issued 71 permits for repairs to sewers and drains.

Water Distribution System

Components of the water distribution system include 135 miles of cast iron and ductile iron mains, 2,027 line valves, 1,555 fire hydrants, 10,400 service connections, and storage facilities for nearly 14 million gallons of water. During 2005, the Division installed, repaired or replaced 141 service connections, repaired 61 service and main leaks, and repaired or replaced 20 fire hydrants, generating annual revenues of $38,979. In addition, the Division conducted 32 fire flow tests yielding $8,000 in revenue. Emergency response was provided for 615 service requests and 326 complaints were investigated and resolved for water quality, water pressure, and leakage problems. The Division purchased 2.1 billion gallons of water from the Massachusetts Water Resources Authority (MWRA), representing an increase of 0.5% over 2004, with average daily usage of 5.803 million gallons and maximum daily usage of 7.819 million gallons. Retail water sales generated $9,939,458 in revenue.
The Division’s Cross Connection Control Program, established in 1989 pursuant to the Drinking Water Regulations of the Commonwealth of Massachusetts, has inspected all high and moderately high risk facilities throughout the Town and identified 1,982 violations requiring the installation of 1,056 backflow preventer devices on irrigation systems, fire sprinkler systems, and high hazard plumbing systems. Annual testing of these devices by Division staff is mandated by state regulations and generated $48,940 in revenues during 2005.

In March 2005, the Board of Selectmen awarded a contract to AMCO Water Metering Systems for the procurement of 9,703 residential and commercial water meters in the amount of $1,703,563.25. In July, the Board awarded a contract to National Metering Services for the installation of the meters and a new radio frequency meter reading system in the amount of $891,700.50. The new meters will replace 20-year old meters that have exceeded their useful life and the reading system will provide for increased meter reading efficiency and the ability to collect and process readings monthly, using radio frequency technology. Completion of the project is scheduled for December 2006.

Early on the morning of August 23, 2005, a 24-inch diameter water main located in Park Street ruptured causing damage to the roadway, loss of service to customers in the area, and a drop in static water pressure to most of north Brookline. Because of the prompt response and skill of Division staff, the pipe was repaired and service restored by 6:00 p.m. of the same day.

Wastewater Collection Systems

The wastewater collection system is made up of two independent pipe networks. The first consists of 104 miles of separated sanitary sewers and seven miles of combined sewers that discharge through four sewer districts directly to the MWRA interceptors, for treatment at Deer Island. The second system comprises 101 miles of storm drains that collect runoff and roadway drainage from 3,296 catch basins and discharge through twelve drainage districts to the Muddy River, Saw Mill Brook, Stony Brook and the Charles River. The major part of both systems was constructed between 1880 and 1930 and includes pipes sized from 6-inch to 150-inch in diameter.

During 2005, emergency assistance was provided for 117 requests involving broken, plugged, or backed up sewers and drains, as well as the repair of 42 blockages. Structural repairs were made to 82 catch basins and manholes and 1,081 catch basins were cleaned, generating 526 tons of accumulated sand, sediment, and debris. The Division discharged 3,544 million gallons of wastewater to the MWRA sewer interceptors during 2005, resulting in an average daily flow of 9.71 million gallons, which was 1.8% less than the total discharge for 2004. Total operation and maintenance costs for wastewater collection were offset by $11,364,859 in revenues generated by the sewer use charge, which is assessed based on metered water consumption.

The recommendations of the 1998 Wastewater System Master Plan continue to be implemented. Construction projects to correct sewer system deficiencies have been identified and categorized as: 1) structural improvements, 2) sewer and drain separation, 3) infiltration reduction, 4) hydraulic capacity restoration, and 5) cleaning and TV inspection to identify areas for further investigation and
maintenance. Projects are designed and constructed with the overall goals of eliminating sewerage backups into homes and businesses, preventing costly system failures, and lowering MWRA wholesale sewerage discharge costs.

As a result of increases in debt service for wastewater projects and MWRA wholesale assessments, the Board of Selectmen increased the retail water rate from $3.95 to $4.20 per hundred cubic feet and the sewer use charge from $5.00 to 5.10 per hundred cubic feet of water consumed. The new rates represent a combined increase of 3.91% and were effective on July 1, 2005.

Representation to the Massachusetts Water Resources Authority was provided by Charles P. Barry, of the Engineering Division, who serves as the Town’s designee to the MWRA Advisory Board. In addition, Andrew M. Pappastergion, Director of the Water and Sewer Division, continued to serve as a member of the MWRA Board of Directors, representing the 61 cities and towns of the MWRA service area.

**Parks and Open Space Division**

The Mission of the Parks and Open Space Division is to develop a clean, green, safe, accessible, well-maintained network of parks and open spaces for both passive and active recreational uses. In addition, the Division works to preserve the historic integrity and cultural significance of Brookline's landscape.

Despite the developed character of Brookline and its proximity to Boston, a significant area of the Town is still open. Neighborhood parks and tree-lined streets, as well as grand open spaces, such as Larz
Anderson Park and the Emerald Necklace Park system, are a signature of Brookline’s character. The remarkable presence of this open space is due in large measure to the foresight of earlier citizens. Brookline was greatly fortunate to receive some important donations of land, to have Town leaders who purchased open space for public use, and to have residents with exceptional strengths in this area, such as Frederick Law Olmsted, architect of the Emerald Necklace.

The Parks and Open Space Division, in conjunction with the Recreation Department, maintains over 600 acres of public open space, comprising 17 parks, 4 sanctuaries, 22 playgrounds, land around 12 public buildings, 4 parking areas, 41 traffic islands, and an extensive network of street trees throughout the Town. The Division maintains 21 multi-use playing fields, 22 tot lots, 19 basketball courts, 36 hard surface tennis courts, and one set of 5 clay courts. In addition, the Division maintains a full-sized outdoor skating facility, the Pavilion, at Larz Anderson Park.

Park, Open Space and Recreation Master Plan
In 2005 the Park and Recreation Commission, Recreation Department, and the Parks and Open Space Division with the assistance of the public and numerous interest groups, completed a draft of the Parks, Open Space and Recreation Master Plan. The Master Plan constitutes a 10-year vision that is principally a guiding policy and management and service delivery document building on work completed in the 2000 and 2005 Open Space Plans as well as the Brookline Comprehensive Plan 2005-2015. That Master Plan is specifically focused on community resources and facilities, recreation and open space goals, needs concerning parks, community recreation and conservation lands, and programs and park maintenance strategies. The Plan provides a menu of recommendations for providing improved services and facilities to the community to meet the greatest existing and future needs. To accomplish this, the Master Plan consolidates existing information; accumulates and incorporates related planning efforts; utilizes citizen surveys, stakeholder input, and community feedback, and maps data to determine both the existing and desired level of service related to parks, open space, and both passive and active recreation. The Plan has been presented to the public and, over three months, received public review and comment. The Park and Recreation Commission is holding additional public meetings in 2006 for public comment and currently anticipates a presentation to the Board of Selectmen in the spring.

Brookline 300th
The Division helped recognize, support and enhance Brookline’s three hundredth birthday celebration in numerous ways throughout the year. The Division completed four significant projects specific to the Brookline 300: the Brookline in Bloom Program, the Minot Rose Garden Renovation, the September Street Fair, and the grand culminating celebration at Larz Anderson Park.

Brookline in Bloom
In celebration of Brookline’s tercentennial, the Parks and Open Space Division planted over 100,000 bulbs around libraries, schools, parks, playgrounds, traffic circles, medians, cemeteries, and civic spaces last fall. The bulb plantings for each area was specifically designed based upon bloom time, height, color, location, and surrounding plantings. Sites were selected based upon locations that would provide the greatest visual impact. The result yielded a glorious colorful spring that gave the citizens of, and visitors to Brookline, an opportunity to contemplate what a truly beautiful and unique community this is.

The program was created by Parks and Open Space Director, Erin Chute Gallentine and implemented by Jim Casselman, Landscape Architect and Gabrielle Stebbins, Park Ranger and Program Manager. Over 800 volunteers from Brookline schools, neighborhood associations, garden clubs, friends groups, and businesses participated in this remarkable beautification project to celebrate Brookline’s Greenspace and incorporation three hundred years ago.
In honor of the tercentennial, over 300 rose bushes were planted to replace the formerly failing rose garden at Winthrop Park.

Minot Rose Garden
In the summer of 2004, the Friends of the Minot Rose Garden formed, hoping to work with the Parks and Open Space Division, to improve the Minot Rose Garden’s condition. The Parks and Open Space Division enthusiastically supported the effort and a new garden was a dream on its way to reality. In honor of The Friends of the Minot Rose Garden and the Parks and Open Space Division invite the citizens of Brookline to come enjoy the newly restored Minot Rose Garden. After carefully planning the garden for maximum color, variety and hardiness, 308 new roses were ordered and planted by the Town in May 2005. A profusion of color and fragrance, the garden features over 60 different rose types, ranging from big old-fashioned English Roses, to modern striped Hybrid Teas, and everything in between. The Friends and Parks Division continue to work closely together to ensure the garden’s continued vitality.

September Street Fair
The Parks and Open Space Division had a huge interactive demonstration at the September Street Fair event hosting nature-themed face painting, narcissus ‘paper white’ bulb planting, park ranger activities for children, tree planting information, wetlands and conservation information, and general discussion pertaining to all Town parks.

Larz Anderson Park
Larz Anderson Park, Brookline’s signature park, hosted the grand finale celebration of Brookline 300. In preparation for the event the Division cleaned and secured all areas of the park and chose a special section of the horticultural master plan to implement. As a designated historic landmark, the goal of the plan is to preserve the historic integrity of Larz Anderson Park, while preventing further deterioration of this valuable community resource. Every year the Town tries to work on a component of the Master Plan. In 2005, the area between the community gardens and the lagoon area was renovated with turf, shrubs and trees. This project, enhances views to and from Larz Anderson lagoon and better reflects the character of the park.

In addition to supporting the event, the Division hosted a dedication bench and tree planting ceremony (planting a specimen cucumber magnolia tree) recognizing the citizens of Brookline’s past, present, and future.
**Parks, Schools & Public Grounds**
The Parks and Open Space Division provides maintenance for and repair of all play equipment, park furniture, walkways, and fixtures in the Town parks, schools, and public grounds. The Division continues to plan and implement improvements to the areas that undergo heavy use and deterioration daily. In 2005, school grounds and athletic fields throughout Town saw an increased level of overall maintenance. School grounds were weeded and mulched, shrubs trimmed, and trees pruned. In preparation for the school openings in September, walkways were repaired and swept, and flowers were planted near the School entrances. In addition to improved maintenance of the school grounds, the Division commenced several special projects including the replacement of the perimeter brick wall at the New Lincoln School, and installation of new play equipment at the Heath School. The following projects are highlights of 2005:

**Monmouth Park**
The Division commenced construction for the renovation of Monmouth Park. The park improvements are being funded through Community Development Block Grant monies and include the installation of irrigation, new lawn areas, patio, pathways, seating, fencing, custom toddler playground equipment, ornamental plantings, and landscape connections to the Brookline Art Center. The park opening will be celebrated in the spring of 2006.

**Library Master Plan**
In 2005, the Town completed the design review process for Landscape Improvements to the Main Library and Town Hall grounds. The key focus of this project was the creation of a landscape plan consistent with the quality of the main library building renovation that met both the functional and programmatic needs of the library. The Master Plan ensures that pedestrian flow, lighting, furniture, and plantings for the entire complex unite the grounds of the Pierce School, Health Building, Town Hall, and Library as one municipal campus. The Master Plan is intended to be phased with preliminary improvements to commence on the Main Library Grounds.

**The Muddy River Restoration Project**
The spine of the Emerald Necklace, the Muddy River, is a 3.5 mile linear park system that integrates reflecting pools, the Babbling Brook, bike paths, walkways, tree-lined parkways, shorelines, historic paths/steps/bridges, and beaches. This unified system of linked parks is one of the most significant historic waterways in the nation.

With increasing regularity, moderate rains necessitate emergency response measures to address storm water overflow. These events inspired a multi-jurisdictional park and public works project to restore the Muddy River’s civil engineering structure, flood handling capacity, historic integrity, and ecological vitality.

Phase I of the Muddy River Restoration Project addresses flood control, water quality and wildlife enhancement, and historic landscape rehabilitation. The supplemental Final Environmental Impact Report was submitted to MEPA and a certificate issued by the Secretary of Environmental Affairs for the project. The Army Corps of Engineers is currently working on the design drawings for the complete project. The Massachusetts legislative delegation and project partners continue to work tirelessly for additional resources from the federal government to fund the entire project. Following restoration, the Emerald Necklace will be a fully functioning, more ecologically balanced, and more attractive park system.

**Olmsted Park**
The Division completed turf renovations throughout Olmsted Park and continued the Massachusetts Fish and Wildlife approved goose control program. The Division also completed the Babbling Brook Design Review process, design package, and bid documents. Construction is scheduled to begin in 2006.
**Streetscape Beautification Program**
The Town augmented its commercial areas beautification program with additional planters and a new palette of seasonal flowers. With the assistance of local merchants, the planters enhance Coolidge Corner, Brookline Village, St. Mary’s, Harvard Street, and Washington Square commercial areas of Town.

**Playground Equipment Upgrades**
Every year the Division makes safety, accessibility, and functional improvements to the play equipment in the Town's parks and playgrounds. During the past year new playground equipment was installed at the Heath School and safety features, fencing, and/or surfacing was improved at Billy Ward Playground, Pierce Playground, Baker School, Cypress Playground, and Boylston Playground.

**MWRA Fisher Hill Reservoir**
In the spring of 2001, a Master Planning Committee was established by the Board of Selectmen to evaluate the reuse potential of the 4.8-acre Town owned underground reservoir and the 9.9 acre MWRA Fisher Hill Reservoir site. The recommended use for the state-owned site was a scenic amenity and public park that incorporates an athletic field and passive recreation. The Committee required that the design be compatible with the character of the neighborhood, be handicap accessible, provide a reasonable amount of parking, provide wooded areas for wildlife habitat, protect the historic gatehouse, incorporate an athletic field, and provide pedestrian access. In 2003, the Board of Selectmen established a Design Review Committee to develop a plan and program for the park with associated costs. The Fisher Hill Reservoir Design Review Committee voted to approve the Park Master Plan as presented by the Halvorson Design Partnership, after a series of meetings during 2003.

Representative Michael Rush is taking the lead to move the legislation through the House and Senate in order to authorize the Town to purchase the state surplus land. Representative Frank Smizik’s office is helping to ensure that the legislation is successful.

**Environmental Education and the Brookline Park Rangers**
The Brookline Park Ranger program began five summers ago, funded by a grant from the Department of Environmental Management, the Emerald Necklace Conservancy, and the Brookline Community Fund. As part of a joint program between the Division of Parks and Open Spaces and the Brookline Police Department, the role of the Ranger is threefold: safety, stewardship, and education.

Due to the success of this program, the Town has expanded the program to include a full-time environmental educator who offers programs, camps, and activities year round designed to showcase and utilize the history and natural resources of the Town’s extensive parks and open space. From interpretive walking tours to creative writing, the Environmental Educator leads a host of activities for all ages. These programs have the assistance of the Park Rangers who can now also spend more time on safety and stewardship.

**Babcock Triangles**
With a tremendous amount of community involvement and enthusiasm, the Town renovated the two neighborhood triangles at Babcock and Dwight Street and Babcock and Freeman Street. The newly designed greenspaces have benches, irrigation, improved lawns, and plantings.

**Grant Obtained to Build Park at Landfill**
The Town has received a $500,000 Grant from the Executive Office of Environmental Affairs to be used in the construction of a park at the Newton Street Landfill site. This new 15.15 acre community park will be the first addition to the Town’s public open space inventory in over a quarter of a century.

The design for the proposed park facility is the result of a comprehensive public planning process, including a Citizen Advisory Committee on the landfill closures, and a Park and Recreation Commission Design Review Committee for the front landfill park. The focus for the park development plan was to design amenities for all ages and all abilities, incorporating both active and passive recreation elements. The other clear benefit of this plan is that it provides access to isolated conservation areas owned by the
Town of Brookline, the City of Newton, and the Commonwealth of Massachusetts. The Park Design includes:

- Brookline’s first regulation size soccer field
- Pathway connections and interpretive signage to the State’s Lost Pond and Newton’s Kennard Woods Conservation areas
- Meadow area for wildlife habitat and a passive grassed area for picnicking
- A comprehensive play area for both younger and older children
- Universal access to all
- Ample parking and space for a turnaround and drop off
- Multi-generational use
- Extensive berming and planting of large shade trees to provide a naturalistic landscape
- Picnic areas, shade shelter, benches, trash receptacles and water fountains
- Plantings that provide wildlife habitat and provide opportunities for nature education
- Numerous walkways and a location for maintenance vehicle access
- Noise mitigation and visual control
- Stormwater management

The opportunity to create a community park with this land demonstrates the Town’s commitment to public open space. The overall Town plan for capping both landfills, improving site conditions and operations at the DPW site and developing a park facility on the front landfill site will reduce odor incidences, reduce noise, improve storm water management, improve wildlife habitat, improve aesthetics to the site from the surrounding neighborhoods, connect isolated conservation areas, and provide a desperately needed park for active and passive recreation.

**Downes Field**

After eight public meetings to discuss the proposal for synthetic turf at Harry Downes Field, the Park and Recreation Commission voted unanimously in favor of the proposal. The Park and Recreation Commission has struggled with the issue of overused fields for over 15 years. The Town currently has a significant shortage of field space. Due to the demand for field space and shortage of fields, the Town is consistently over using the fields and unable to allow time to rest and re-establish the turf grass. Even with an aggressive field maintenance program, the Town cannot develop quality playing fields without resting them. In order to address this current situation, the Commission has investigated the possibility of field acquisition and new technologies, such as synthetic turf.

This is a unique and extraordinary opportunity for the Town of Brookline. This field will provide a safe quality playing field for the residents of Brookline that can be played in, and following wet weather, and has an expected lifespan of 10-12 years. The field installation is being funded through a $400,000 gift from the Robert Kraft Family, a $200,000 NFL grant, and $300,000 in Town and CDBG funds.

**Lawton Park**

The Lawton Park Design Review Process was completed in 2005. The park restoration plan includes:

- Two new sets of custom play equipment
- New pedestrian entries, pathways, water fountains, and passive seating areas
- Renovation of the lawn area
- Rebuilding the basketball court
- Improvements to the spray pool
- Ornamental plantings

**Cemetery**

The initiative of the Trustees to improve the maintenance of the Walnut Hills Cemetery has resulted in an increase in the dignity and overall appearance of the cemetery. The Trustees have increased their vigilance of the enforcement of the new rules and regulations, which are now included with every deed
sold. Town Staff and the Cemetery Trustees have completed a Master Plan for the Walnut Hills Cemetery and a preservation plan for the stones and markers at the Old Burying Ground. The purpose of the Master Plan is to develop cemetery wide recommendations, with an implementation plan for the entire property and its relationship to adjacent lands, that can be used as a guide for both long and short term planning.

The Trustees and Division have focused attention this year on plans for additional burial space at the cemetery, including dedicated sites for cremains. They have also worked on plans to improve the front entrance of the cemetery to make it more safe, secure, and inviting. The winter tree care program continues providing for structural and health care pruning.

The Town and the Friends of the Old Burying Ground continue restoration of the stones and markers at the cemetery on Walnut Street. With $5,000 from the Brookline Community Foundation, the Friends of the Old Burying Ground have raised $26,000 to be used towards this effort. In addition to historic preservation of the stones and markers, the entrance gate and pathway to the Old Burying Ground were completely rehabilitated with iron work to the historic fence, granite posts reset, and a new cobblestone entrance path.

Cemetery Trustees

Forestry
The goal of the forestry program is to preserve and maintain all shade trees along public ways, parks, school grounds, cemeteries, and all other public grounds. The Division provides for the safety of all public ways and grounds through the removal of dangerous limbs and trees and is responsible for replacing trees removed. The total number of trees, under the jurisdiction of the Division, is reported as more than 50,000.

The Town continues to strongly support the tree-planting program. In 2005, more than 200 trees were planted. The Division works with interested citizens, businesses and environmental advocacy groups to enhance the care of the urban forest.

Tree Protection By-Law Amendment
Warrant Article 15 was passed at the May 2005 Town Meeting to strengthen private and public tree protection in the Zoning By-law. This article was developed in conjunction with the Director of Parks and Open Space, Tree Warden, Tree Planting Committee, and Brookline GreenSpace Alliance to respond to an interest in preserving green space in Brookline through the zoning approval process and to discourage removal of vegetation from sites that are planned for redevelopment.
The article amends three sections of the Zoning By-law to clarify that public shade trees (street trees) need to be protected, especially during construction; urge applicants prior to formal submissions to the Building Commissioner to meet with the Tree Warden and/or Tree Planting Committee to discuss removal, relocation, or replanting of street trees, if necessary; require that developers refrain from clearing their properties prior to receiving a special permit for their redevelopment; to protect private trees on eligible projects and provide a method of enforcement, should a developer clear their site before receiving zoning approvals for redevelopment of their property.

Conservation
The Brookline Conservation Commission is responsible for the administration of environmental laws and policies, open space protection and management, water management, preservation of natural features of the environment, and coordination for joint action with many town bodies. The Commission administers and enforces the Massachusetts Wetlands Protection Act through its review of permit applications and issuance of Determinations of Applicability, Orders of Conditions, Certificates of Compliance, and Enforcement Orders. The Commission also administers the Federal Flood Protection Program. It initiates and helps guide studies concerning open space, water quality, flooding, and other aspects of local environmental quality. It prepares and oversees implementation of the Town's Open Space Plan and manages conservation areas owned and conservation restrictions held by the Town. The Conservation Commission seeks and administers grants to support the Town's environmental protection efforts, and guides many volunteer maintenance and improvement activities.

Wetlands By-Law
In 2005, the Commission completed its work on the proposed Wetlands By-Law, in preparation for public presentations and for consideration at Town Meeting in 2006. The By-Law would create local regulatory protection for wetland resource areas that are not currently protected by the Massachusetts Wetlands Protection Act, such as small or isolated wetlands, or intermittent streams. In addition, it would increase the size of the buffer zone around all protected wetlands, so that the Commission can more effectively participate in review of proposed construction and site development in these areas, and ensure minimal impact to wetland resources. In March, during the development of Brookline’s proposed by-law, the Massachusetts DEP announced changes to the state wetlands protection regulations, under which the review for outer parts of the buffer zones has been simplified or effectively eliminated.

Conservation Restriction Policy
In response to several issues that arose during the year, and in an effort to address goals identified in the 2005 Open Space Plan, the Commission began work on a Conservation Restriction Policy. As development of this document continues in 2006, the Commission will seek to encourage protection of private land through conservation restrictions.

Open Space Plan
The Conservation Commission updates Brookline’s Open Space Plan every five years as mandated by the Massachusetts Executive Office of Environmental Affairs, through its Division of Conservation Services. The Commission has been working closely with the Open Space Plan 2005 Committee, composed of members from other boards, commissions, and interested parties, and specialized sub-groups focused on topics such as pedestrian and bicycle greenways to reflect the changing needs and goals of the community. This plan will be used to help guide the preservation and acquisition of open space. It builds on the 2005 Brookline Comprehensive Plan and should complement the parallel process being undertaken by the Parks and Recreation Commission in the Parks, Open Space, and Recreation Master Plan. The 2005 Open Space Plan will be published early in 2006.

Carlton Street Footbridge
The Commission participated in the development of the Carlton St. Footbridge project through its commissioner appointed to the Design Review Committee. This project will lie within the Riverfront Area
of the Muddy River. Meetings in the first half of 2005 led to initial regulatory submittals in the summer, following which the DRC’s alternative design was brought before the Commission for a final review and a letter of support, which the Commission granted.

Sanctuaries
Management of the Town’s three sanctuaries continued in 2005 through a program of repairs and maintenance, education, and collaboration with Friends groups. At Halls’ Pond, final repairs to the ornamental gates were undertaken, and volunteer cleanups were held in the spring and fall.

Engineering and Transportation Division

Under the direction of Mr. Peter M. Ditto, P.E., the Engineering and Transportation Division is charged with the management and administration of Town infrastructure, as well as the design and implementation of the vast majority of Public Works’ items contained in the Town’s Capital Improvement Program (CIP). Town infrastructure includes surface facilities in the areas of all public right-of-ways, such as roadways, sidewalks, traffic signals, and parks, as well as those facilities that lie underground, for example, storm drain/sewer systems, water supply lines, and traffic signal/street lighting conduit. CIP projects range in type from roadway reconstruction, to sewer separation, to landfill reclamation efforts.

In order to effectively manage both the diversity and complexity of infrastructure issues for which the Division is responsible, administrative programs and project undertakings are assigned to one of two disciplines: Engineering or Transportation. While it is inevitable, and largely by organizational design, that these two sectors should frequently overlap, the Engineering Section is fundamentally concerned with issues of civil and environmental engineering, while the Transportation Section is devoted primarily to transportation planning and traffic engineering.

Engineering

Professional Staff

The Engineering section of this Division is supported by a staff of 12, including the Director, whose professional qualifications or licenses include two Engineers-In-Training (EIT); one Surveyor-In-Training (SIT); two Professional Land Surveyors (PLS); four Professional Engineers (PE); one Registered Architect (RA); and one certified Construction Supervisor (CS).

The Engineering Division works in close concert with the Transportation Division, as well as a landscape architect, who is funded through the Parks and Open Space Division. Her office is physically within the Engineering section and facilitates professional coordination on roadway and park projects, with landscape components.

In addition to the permanent, full-time, employee roster, the Engineering sector sponsors a summer internship and several co-op postings throughout the academic year. In the past, Brookline has hosted students from Engineering, Architecture, and Construction Management programs at regional educational institutions such as Tufts University, Northeastern University, and Wentworth Institute of Technology.

Division Charges

Responsibilities of the Engineering section are divisible into five broad categories: 1) Permit Administration and Inspection; 2) Archival Maintenance and Reference; 3) Interagency Coordination and Oversight; 4) CIP Project Management and Engineering; and 5) Public Process.

1) Permit Administration and Inspection

The Engineering Section oversees the issuance of Street Opening and Occupancy Permits, typically given to contractors working in public right-of-ways for utility companies, communication corporations, public authorities, or private property owners. Construction work that would typically require such permitting can be either at the sidewalk or street surfaces, or require digging or trenching beneath these finished grades. Parks and school grounds also demand permit consideration.
The purpose of this permit process is both to protect the public infrastructure (property) of the municipality and to promote public safety. This permit system and associated database is actively maintained on the Town's network. The system does generate revenue through licensing fees, which serve to offset costs of oversight and administration. Division inspectors, with the aid of a pre-application process, determine the type of work, associated charges, and anticipated impacts to material integrity and traffic/parking conditions. In addition, inspectors monitor the work and assure that restoration meets with Town specifications.

Sanitary sewer, storm drain, and water supply connections are also within the permitting purview of the Engineering Division. Following application procedures, engineered plans and necessary documentation are submitted to Division personnel for review and subsequently, if recommended, for approval by the Director. Generally, these connection permits are associated with parcel developments, capacity and material upgrades, or maintenance when failures occur.

2) Archival Maintenance and Reference
The Engineering Section maintains record plans of its water, sewer and storm drain systems, including individual parcel connections. In addition, plot plans, or surveyed drawings, complete with bound locations, are maintained for all lands within the Town, whether public or private. These infrastructure and survey documents are kept in an extensive archive, copies of which are available to the public upon request. Along with records of property and Town-owned services, the Engineering archives contain construction plans for all Public Works projects, such as roadways, bridges, and park facilities.

3) Interagency Coordination and Oversight
The Engineering Section coordinates directly with state authorities, such as the MBTA and MWRA, whose infrastructure is both located in Brookline and serves the community and/or its immediate region. Similarly, Engineering permits and supervises the maintenance, upgrade, and installation of utility systems or communication networks, whether publicly or privately sponsored.

In addition, Brookline Engineering works closely with the Massachusetts Highway Department (MHD), both in maintaining the integrity and functionality of State Route 9, (Boylston Street through Brookline) and in administering state and federal transportation dollars for local Brookline projects through two programmatic vehicles: the state’s Chapter 90 Reimbursable Roadway Funds and the State’s Transportation Improvement Program (TIP).

The Chapter 90 program is a recurring annual state appropriation for municipalities, the amount of which will fluctuate annually based on the formulaic tabulation and legislative authorization factors. Approximately $560,000 was allocated to Brookline in FY’05 through the Chapter 90 program, while Brookline secured an anticipated $11.8 M of roadway and enhancement funds for the Beacon Street Reconstruction, through the auspices of the TIP.

4) CIP Project Management and Design Engineering
The Engineering Section implements projects listed in the Town’s CIP, which might entail project planning; feasibility studies, site surveys, design engineering, preparation of specifications and cost estimates, project advertising and bidding, contract execution, and construction administration and supervision. In this capacity, Engineering functions inter-divisionally, serving the professional engineering, architecture, landscape, and surveying needs of each of the other divisions within DPW.

The following project briefs, which represent CIP items listed in Parks, Water & Sewer, Highways, as well as Engineering and Transportation, offer an overview of the Division’s 2005 endeavors:

**Engineering CIP**

- **Roadway Reconstruction** – 1.85 miles of roadways were resurfaced or reconstructed, totaling 237,300 square feet and representing nine local Brookline streets: Cottage St., Atherton Rd., Garrison Rd., Penniman Rd., Circuit Rd., Spooner Rd., Jordan Rd, Charles St., and Sewall Ave. (Longwood Ave., to Charles St.).

- **Sidewalk Maintenance** – Approximately 3,680 square yards of cement, concrete sidewalks and accessibility ramps were replaced.
• **Roadway Maintenance** – 2,675 square yards of bituminous concrete repair (patching) to roadway defects and hazards, including lengths of sidewalk that are constructed of bituminous concrete (asphalt), rather than cement concrete, representing a year-end total of 157 tons of asphalt mix applied overlay roadway or sidewalk segments.

• **Granite Curbing** – 875 linear feet of new granite curb were installed.

• **Asphalt Berm** – 3,610 linear feet of bituminous concrete berm (curb) were installed.

• **Beacon Street Reconstruction and Enhancements:**
  100% Plans, Specifications, and Cost Estimates (PS&E) were submitted to MassHighway for final review and comment by the Town and their consultant team, composed of civil and traffic engineering firm VHB, landscape architectural firm CRJA, and electrical and lighting engineering firm FST. The project was advertised and bids opened in July, 2005. The low bid, tendered by Barletta Heavy Division, was $15.8 million. Construction is anticipated to start in early spring 2006.

  The project is designed to improve safety and operations along this historic corridor, while providing landscape and pedestrian features. The roadway segment of the project will provide for a new traffic signal system, left-turn storage lanes along the median, a dedicated maneuvering lane for angle parking facilities, accessible sidewalks, wheelchair ramps, and pedestrian crossings, fully compliant with regulations, a continuous bicycle facility, a resurfaced roadway, and pavement markings and signing compliant with current guidelines.

  Transportation enhancement items provide for the restoration of the historic median stairs at Lancaster/Fairbanks, Brandon Hall, and Summit Path; reinforcement of the historic tree canopies along the boulevard; decorative tree pits at commercial areas; pedestrian amenities, such as benches, trash receptacles, and bike racks; and an improved and historically appropriate street lighting system, addressing current illumination and safety standards.

• **Carlton Street Footbridge:**
  Through a successful and encompassing public process of seven meetings, under the leadership of Ammann & Whitney Project Engineer, Andre Martecchini, the footbridge Design Review Committee (DRC) approved a preliminary design for the footbridge rehabilitation that both preserves the historic integrity of the pedestrian structure at Riverway Park, while providing alternate access at the Longwood T-stop, a series of ramps and stairs that would be fully compliant with all state and federal regulations governing accessibility for the disabled community.

  This proposed alternative would require a variance from present regulations of the Massachusetts Architectural Access Board. The Town prepared and submitted an application for variance in April 2005, which was rejected by the MAAB. The DRC directed Ammann & Whitney to prepare P,S & E for rehabilitation of the bridge with full ADA compliant access.

• **NPDES Phase II General Permit for Small Municipal Storm Separate Sewer Systems:**
  The National Pollutant Discharge and Elimination System (NPDES) Phase II - Small Municipal Storm Separate Sewer Systems General Permit (MS4GP) is a permit issued to the Town by the US Environmental Protection Agency (EPA) and the MA Department of Environmental Protection (DEP), authorizing storm water discharges. As part of the permit requirements, the Town must develop and manage storm water through a series of Best Management Practices (BMPs).

  The Engineering Division is responsible for the preparation and implementation of the Town’s Storm Water Management Program (SWMP). The DEP and EPA require a SWMP to contain the following BMPs:

  - Public Education
  - Public Participation
• Illicit Discharge Detection and Elimination
• Construction Site Runoff Control
• Post Construction Runoff Control
• Municipal Good Housekeeping

For more information on Storm Water Management, please refer to the DPW’s website or contact the Engineering Division at 617-730-2139.

Nine illicit connections were identified, confirmed, and corrected in 2005. The investigation will continue as outlined in the Town's agreement with the EPA.

Fourteen applications were submitted for stormwater permits, as required by the Town’s By-Law, which addresses construction site runoff. Of the 14 applications, 13 required permits and one did not meet the thresholds for a permit.

• Newton Street Landfill:
The Town is required by the MA Department of Environmental Protection (DEP) to close the two inactive, unlined landfills located on Incinerator Drive off of Newton Street. The future uses for the two sites are: DPW operations (Back Landfill), and passive/active recreation (Front Landfill).

The Engineering Division is responsible for managing and completing the landfill closure projects. The Town received a permit from DEP to cap the rear landfill and relocate off-site waste from abutting properties at the front landfill. In July 2005, bids were received for the closure of the front/rear landfills and corrective action for the offsite waste. The bid came in over budget. In an effort to move forward with the process, the Town re-bid the offsite waste corrective action project separately with a revised bid format. The Town realized a savings of approximately $700,000 with the re-bid. The Town will rebid the front landfill and rear landfill (partial) in March 2006, in order to keep moving forward with the overall project. It is anticipated that the rear landfill will be completely capped by 2010.

Transportation CIP

Plans, Specifications and Estimate were completed to the 75% stage for traffic safety improvements at the following intersections:
- Grove Street,/Beverley Road,/ Russet Road,
- Grove Street,/South Street,
- Grove Street,/Allendale Road

Parks and Open Space/Recreation CIP

Lincoln School Wall
The reconstruction of a portion of the brick wall on Kennard Road and Walnut Street was completed.

Monmouth Park
The site work portion of the rehabilitation at Monmouth Park was completed. The fence rehabilitation is still under construction.

Babbling Brook
The Engineering Division reviewed and coordinated the Plans, Specifications, and Estimate for the Rehabilitation of the Babbling Brook on Olmsted Park, which were prepared by an outside consultant.

Water and Sewer CIP

Sewer Rehabilitation Project:
During 2005, 160 ft. of 18” sewer near Heathwood Lane and 100 ft of 10” sewer on Stedman Street were replaced. These two locations were identified by the Sewer Division as being periodically problematic. In addition, the following sewer pipe sizes were relined at various location in Town: 3,200 ft. – 20”x25”, 4,400ft. - 18”, 1,250 ft. – 15”, 525 ft. – 10”, 2,200 ft. – 8” and 850 ft. of laterals.
5) Public Process
It falls within the purview of the Engineering Division to facilitate public processes as they relate to maintenance and capital improvement projects, as well as those construction projects, in Brookline, undertaken by state authorities or private utility companies.

Public processes conducted by the Engineering Division, or in which Engineering was participatory, in 2005, include those associated with the following projects:

- Beacon Street Reconstruction and Enhancements
- Landfill/Transfer Station
- Carlton Street Footbridge
- Newsrack Organization and Management in Commercial Areas
- Traffic Safety Improvements at three locations in South Brookline

Transportation

A Transportation Planner, a Transportation Engineer, and a Senior Clerk staff the Transportation Section of the Division. Duties of the DPW Transportation Division staff include:

(1) Provide technical support and administrative services to the Brookline Transportation Board;
(2) Respond to resident inquiries or complaints regarding traffic or pedestrian safety, parking, and taxi operations;
(3) Conduct small-scale traffic calming, traffic safety, and parking studies; as well as spot studies on the use and placement of traffic control devices and parking signage;
(4) Oversee the design of intersection and traffic signal improvement projects;
(5) Manage the Town parking system (metered and curbside parking spaces) and ParkCard program;
(6) Administer the resident daytime, guest overnight, resident overnight, and commercial area employee parking permit programs;
(7) Regulate the taxicab industry and limousine services;
(8) Assess the impacts of all major new development projects on traffic flow and parking.

Transportation Board Meetings

The Transportation Board, a citizen body of six appointed by the Board of Selectmen, is charged with oversight of the Town’s Traffic Rules and Regulations. The Board meets on a regular basis to review and adopt traffic and parking policies, to review and approve various license applications, and to act upon recommendations for traffic safety and parking improvements identified by town residents and Division staff. During 2005, the Board conducted nine public meetings and took action on 64 traffic, parking, and taxi items under their jurisdiction.

Resident Inquiries

During 2005, the Division received and responded to over 4,800 telephone, e-mail, or written requests for transportation and parking-related information from Brookline residents. The vast majority of these inquiries concerned the Town’s parking policies and parking availability. Approximately 80 of the inquiries involved public safety issues of sufficient concern to trigger further study and action by the DPW or Transportation Board.

To minimize its workload, DPW staff continues to revise and update the transportation section on the Town website in hopes that more residents will seek answers there to questions they may have, before contacting the staff directly. The web site provides an up-to-date description of all of the Town’s transportation and parking programs, as well as contact information.

Parking Programs Administration

The Division staff administers the resident daytime parking permit program, the overnight guest parking program, the overnight resident parking program, the commercial permit parking program, and the temporary parking permit program. It also evaluates and acts upon, with the approval of the
Transportation Board, all requests for handicapped parking and valet parking spaces. In 2005, the Division:

- Issued 388 resident daytime parking permits
- Renewed the valet parking licenses for three eating establishments;
- Created five handicapped parking spaces for disabled residents in need of convenient parking;
- Issued 3,453 temporary No Parking/Tow Zone signs to residents and/or contractors, to assist during moving or construction periods;
- Issued 1,029 temporary parking permits to residents and others who suffered conditions that qualified them for short-term exemptions to the two-hour daytime parking time limit;
- Managed the resident overnight parking program that now encompasses 309 off-street parking spaces in 11 locations, including the new Marriott Courtyard Hotel; rented an average of 162 overnight parking spaces each month;
- Implemented a temporary two-hour pilot permit parking program in North Brookline
- Issued 121 commercial hang tags to 79 businesses for employee parking in Brookline Village, and 56 parking permits for employee daytime parking in the Coolidge Corner commercial district.

Parking Meter Management

The Transportation Division staff, working in concert with the DPW Highway Division, assumes primary responsibility for managing the Town’s parking meters and parking lots. The Town has 2,500 parking meters, however, it is estimated that the upcoming Beacon Street reconstruction project will result in the loss of 140 existing parking meters along Beacon Street. To offset this loss, the Transportation Board approved the installation of an additional 76 parking spaces along Beacon Street, Charles Street, and Babcock Street. The parking meters would be installed on a schedule commensurate with removal of the existing meters, during the Beacon Street reconstruction project. DPW Division staff, in cooperation with the Information Technology and GIS staff, also developed a comprehensive GIS inventory and database that identifies the location, parking fee schedule, and time limit of every parking meter in the town.

Traffic Signals

Both the design of new traffic signals and the operation (phasing and timing) of existing traffic signals fall under the purview of the Transportation Division. Traffic counts and speed monitor data are also routinely gathered to provide information necessary for traffic signal design or modification. During 2005, Transportation Division staff performed speed studies at 16 locations.

Both the Transportation Board and Division staff spent considerable time evaluating the DPW plans to change traffic patterns and install new traffic signals, pavement markings, traffic control signs, pedestrian/bicycle amenities, and other safety improvement features, as part of the proposed reconstruction of Beacon Street. The Division also initiated, with consultant assistance, the evaluation of existing conditions and design of traffic signal and other improvements at six locations in South Brookline: Horace James Circle, Putterham Circle, Newton Street at West Roxbury Parkway, Grove Street at Allandale Road, Grove Street at South Street, and Independence Drive at Beverly Road/Russett Road.

Taxi Regulation

The licensing and inspection of all taxicabs and limousines operating in the Town of Brookline falls under the jurisdiction of the Transportation Division and Transportation Board.

As required under the Brookline Taxicab Regulations, the entire operating fleet of approximately 180 taxicabs, and two limousines was subjected to, and successfully passed, a semi-annual inspection conducted by the DPW Highway Division. The taxi regulations were also modified to extend the time that taxicabs would be allowed to remain in service, and to require that all taxis be required to display a unique taxicab identification decal on the rear window of the vehicle.

Review of Transportation Access Plans

All major new developments in Brookline undergo review for their potential traffic and parking impacts on the surrounding street system, and the adequacy of their access, circulation and on-site parking plans.
During 2005, the Division staff performed detailed reviews of the traffic impact studies and access plans associated with the three major development proposals.

**Traffic Safety and Parking Regulation**

Division staff is always seeking ways to minimize the conflicts between autos, pedestrians, and bicycles. The safe flow of traffic on the streets of Brookline is of the highest priority. Economic development and safe traffic flow also depend upon clearly delineated parking areas and adequate signage. During 2005, as warranted by specific neighborhood safety concerns, the Transportation Board and Division staff authorized a total of 25 sign work orders that involved the installation of approximately 100 new or modified traffic control signs, parking restriction signs, and pavement markings.

**Traffic Calming Program**

Area-wide traffic calming studies are performed by Division staff to identify traffic volume, speed, or parking conditions that might contribute to unsafe vehicular or pedestrian movements. The call for traffic calming studies are typically made by neighborhood associations or residents living on a particular street. The steps and actions that follow a request for neighborhood traffic calming are outlined in the Town of Brookline *Traffic Calming Policy and Procedures*.

The status of all past and present traffic calming projects in Brookline are summarized below.

<table>
<thead>
<tr>
<th>Status</th>
<th>Project</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Completed</td>
<td>Greenough Street</td>
<td>Construction completed Fall 2000</td>
</tr>
<tr>
<td></td>
<td>Winchester Street</td>
<td>Construction completed Spring 2001</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evaluation completed Spring 2004</td>
</tr>
<tr>
<td></td>
<td>Walnut Street</td>
<td>Construction completed Fall 2001</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Evaluation to be completed Spring 2005</td>
</tr>
<tr>
<td></td>
<td>Driscoll School</td>
<td>Construction completed Fall 2003</td>
</tr>
<tr>
<td>Ongoing</td>
<td>Reservoir Road</td>
<td>Needs Assessment completed Spring 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Recommendation to be made Spring 2006</td>
</tr>
<tr>
<td></td>
<td>Walnut Street at Kenyard/ Chestnut</td>
<td>Evaluation completed Winter 2003</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Design plans completed, Winter 2006</td>
</tr>
<tr>
<td></td>
<td>Emerson Gardens</td>
<td>Needs Assessment completed Winter 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Preliminary design plans completed, Winter 2006</td>
</tr>
<tr>
<td></td>
<td>Coolidge Park</td>
<td>Needs Assessment to be completed 2005</td>
</tr>
<tr>
<td></td>
<td>Pleasant / Babcock Streets</td>
<td>Needs Assessment to be completed 2006</td>
</tr>
<tr>
<td></td>
<td>Rawson/ Gardner/ Blake Roads</td>
<td>Preliminary design completed, Winter 2006</td>
</tr>
<tr>
<td>Future</td>
<td>Channing Road</td>
<td>Feasibility of speed bumps</td>
</tr>
<tr>
<td></td>
<td>White Place</td>
<td>Feasibility of speed bumps/chicanes</td>
</tr>
</tbody>
</table>
The Park and Recreation Commission consist of seven residents appointed by the Brookline Board of Selectmen. The Commission is a policy-making board responsible to the Town for providing year-round high quality indoor and outdoor recreation activities for children and adults. The goals of the Commission are to deliver programs that are culturally, socially, mentally and physically based and are presented at well-maintained parks and facilities. Safety and quality are paramount.

The Selectmen, Park and Recreation Commission, and Recreation staff is especially indebted to the numerous volunteers and citizen groups who contribute their time, energy and resources toward the improvement of town facilities, parks and recreation programs. The Park and Recreation Commission meet every 2nd Monday of the month at the Police/Fire Headquarters at 350 Washington Street, Brookline, at 6:30 p.m. The first item on each agenda is “Public Comment”.

The R.A.F.T., (Recreation Activities for Teens) program, created in 1992 in response to the findings of the Town’s Youth Steering Committee, continues to expand. Over 1000 teens have joined R.A.F.T. this year. The R.A.F.T. Teen Dances continue to be very successful and have proven to be a tremendous social gathering for Brookline’s 6th, 7th and 8th grade students. The 6th grade students now have their own dances, separate from the 7th and 8th grade students. Also, R.A.F.T. Friday Evening activities at the Soule Recreation Center continue to be a very popular activity. The new portable skateboard ramps and slides were placed throughout the Town during the spring and summer.

Programs for senior citizens and membership in the Brookline Golden Age Club continue to expand. The ever-popular spring, summer and fall day trips to destinations such as the North Shore Music Theatre, Foliage Trips, Foxwoods Casino, Martha’s Vineyard and a Day at the Races, continue to be filled to capacity. Golden Age Club monthly meetings are now held at the Brookline Senior Center. The Recreation Department now offers trips also for adults to destinations such as, Castle in the Clouds Fall Foliage Trip, Macy’s Thanksgiving Parade and a New York City Holiday Shopping Trip.

The pool staff continues to make adjustments throughout the year to meet the needs of the Brookline Community. Through a donation from the Brookline Community Fund the pool now has a new portable handicap lift to assist patrons in and out of the pools. The Pool is now able to offer on-line registration services. The pool staff continues to attend monthly training courses and five members of the staff are now Certified Pool Operators. This year the Brookline Recreation Department sponsored the third annual lifeguard Olympics for all of Massachusetts and finished in first place. The Recreations Swim Team, 252 strong, continues to be a leader in the Winter Suburban Swim League. In conjunction with the swim team parents every child will have a pair of swim fins this coming season.

A Committee of Seven, three Building Commission members, three Park and Recreation Commission members and a member of the Board of Selectmen, was established to oversee over two million dollars in renovations to
the swimming pool facility. These renovations will start in July 1st of 2006 and will be completed by the end of June, 2007. Stop by the Brookline Swimming Pool, site of the first public indoor pool in the United States of America, and enjoy a safe clean, aquatic facility that offers a diverse modern program.

Once again the Brookline Recreation Day Camps had a successful summer program. Children ages four to thirteen were delighted with a variety of classes and activities offered during this 8-week camp. A seasonal summer staff of 120 participated in a two-day orientation, which included seminar sessions on all aspects of camp management. More than 82% of the Day Camp Staff completed certified courses in CPR and First Aid. The Recreation Department has added a full-time Health Coordinator to the day camp staff. Scholarships, totaling $29,000, were granted to many children for Day Camp. This year camps were held at the Soule Recreation Center, Baldwin School and the Lawrence School.

The Brookline Golf Club at Putterham enjoyed another fine year. With increased marketing and a larger inventory of available items in the pro shop, the attendance at Putterham continues to be steady. The Park and Recreation Commission continues the policy of keeping the golf course open all winter, which has been extremely successful. A major change this year was having the maintenance operations taken over by the Recreation Department. There have been many complimentary comments made on the condition of the course following this change.

The commission was pleased to sponsor the 12th annual Youth Sports Organization Golf Tournament as a method of assisting Brookline Volunteer organizations in their annual fund raising efforts. Join us at Putterham Meadows located in the south section of Brookline, adjacent to The Country Club and Pine Manor College.

Many programs are operated at the Main Gym Facility. Over 380 children participate in the youth and travel basketball leagues, which are coached by parent volunteers. In reaction to the volunteer’s suggestions the youth basketball league will offer “B” teams this year so that more children may participate in the travel league. The program objective is to offer a recreational basketball league with the emphasis on participation and FUN. The Tap and Ballet classes, indoor Tennis and indoor Adult Soccer round out the Main Gym programs. Although space prohibits listing each program and accomplishment, this report should mention the following essential offerings and significant accomplishments:

- Increased number of participants for adult in-door soccer program at the Main facility, cosponsored by Viking Soccer, by 40%.
- Working with the Town’s Information Technology Department, operate a highly successful On-Line Registration program.
- Increased training/professional development opportunities for all staff.
- Recreation Department assisted numerous agencies with their transportation needs: Council on Aging, School Department, Police Academy, B.H.S. Athletics, Housing Authority and the School/Community Partnership.
- Over 600 citizens participated in the Haunted Hay Ride, held at the Golf Course.
- Trained over 145 volunteer soccer coaches.
- Developed a “Code of Ethics” through the new Youth Sports Council.
• Conducted free golf clinics for beginners.
• New courses offered in Dog Obedience and Pet First Aid.

• Cooperative agreements for field use are in place with Beaver Country Day School, Park School, Hellenic College and Pine Manor College.

• Actively participated in the Brookline 300th planning process.

• Worked closely with the School Department to share spaces, thereby allowing more programming for all Brookline Citizens.

• Continue to work on the Park, Open Space and Recreation Master Plan, which will be completed by December, 2005.

• Successfully completed the “Green Dog Off-Leash” pilot program within thirteen parks. Requested and received from Town Meeting permission to extend the “Green Dog Off-Leash” program for another year.

The Park and Recreation Commission and the Recreation Staff look forward to implementing new and exciting programs for 2006. The accomplishments of this past year were the result of the concerted effort of the Board of Selectmen, various commissions, various town departments, staff, numerous volunteers and our patrons.

The members of the Recreation Department are proud of our varied accomplishments and look forward to working with the Selectmen, boards, commissions, committees and the general public during the coming year to fulfill the recreational needs of the residents of our community.

RECREATION – Discover the Benefits ............ TM
The Students and the Schools

The Brookline Public Schools include eight Pre-K-8 elementary schools, Brookline High School, a comprehensive high school for grades 9 through 12, and an early childhood center. As of December 2005, there were 6,013 students enrolled in the public schools; 3,896 in the elementary schools, 252 preschool and 1,865 at Brookline High School.

Twenty-eight percent of these students have a home language other than English, speaking one of 65 different languages. Approximately 425 students are English language learners who are served by special English learning programs in their schools. In addition to English, the largest language groups represented by the student body are Russian, Chinese, Japanese, Korean, Hebrew and Spanish.

The Brookline Public Schools continue to be among the highest performing and most respected school systems in the United States. Brookline students are accepted at highly competitive colleges and universities in numbers that are significantly higher than most other school districts.

Brookline is clearly at the forefront of providing quality public education to its residents. However, our stakeholders believe that successful school systems and organizations only remain high performing when they strive for continuous improvement. Therefore, we have many initiatives currently underway to ensure that Brookline will remain at the forefront of education in the commonwealth and nation.

The most prominent example of this work is the Equity Project, designed to eliminate the achievement gap among Brookline’s diverse student body. While most of our students achieve at high levels, gaps in achievement remain for low-income children, English Language Learners, Hispanic students, African-American students, and other students. In addition to the work of the Core Team, which includes representatives of all schools within our system, we have identified six targeted areas which hold the key to closing, and eventually eliminating, this gap by raising achievement for all students. These areas include, but are not limited to, increasing opportunities for students to participate in our early education programs, attracting and retaining a more diverse professional and support staff, streamlining support for students in after-school and summer programs, such as homework support, creating better transitions between our K-8 schools and Brookline High School, increasing our capacity for gathering, reporting and utilizing data in decision making, and providing a Brookline experience for METCO students beginning in preschool or kindergarten whenever possible. In addition, Brookline has become an active member of the national Minority Student Achievement Network (MSAN), a consortium of 25 highly regarded school districts dedicated to eliminating the achievement gaps and increasing achievement for all students. Clearly, the Equity Project has become the overarching plan for the Public Schools of Brookline, by which other initiatives will be measured, and which will serve as the basis for an even more comprehensive strategic planning process in 2006-2007.

Equity Project

In 2004-2005, after reviewing student learning data and engaging in comprehensive research about the racial achievement gap in The Public Schools of Brookline, a group including teachers, administrators, parents, School Committee members, and the Brookline Education Foundation representatives, created a document describing the actions the system needed to implement to improve student achievement for all.

Through research, both within Brookline and across the country, six themes or Strategic Areas of Focus were identified, including preventions, interventions, black and Latino presence, partnering with parents/guardians, getting to the hard stuff, and leadership and participation. Actions are currently underway in all of these areas in the context of system-wide action resource teams, as well as through the leadership of school-based equity teams. In 2005, the core concepts of high expectations, increasing engagement, and examining practice were identified as being critical, and these concepts are at the heart of all equity project work at both the system and building levels. Now in its second year of implementation, the equity project is committed to actions that will, over time, create a school system that is fair, just, and highly effective for all of its students. The ultimate result being...
sought is improvement in student learning so that demographic breakdowns in the measures of student achievement mirror the demographic breakdown of the student population.

The following is a partial list of the first actions being taken among the strategic areas of focus:

- Evaluating, expanding, and refining existing academic support programs before, during, and after school (including summer)
- Expanding early childhood programs
- Including METCO students in the public schools at earlier ages, targeting kindergarten, 1st, and 2nd grades
- Increasing support for math and literacy specialists in the schools
- Developing more effective homework centers and tutoring services
- Strengthening the capacity of educators to engage in collaborative examination of student work and to give feedback to one another
- Facilitating \textit{Courageous Conversations About Race} with parents, teachers and administrators
- Strengthening school-family partnerships
- Actively recruiting educators of color
- Building leadership capacity among students and nurturing students’ sense of self-empowerment

Additional details on the Equity Project can be found on the school web page: http://www.brookline.k12.ma.us/PSB/TEACHING+AND+LEARNING/

\textbf{Brookline High School}

Brookline High School reflects the value the Town holds for education, having established a tradition of extraordinary achievement and cutting edge innovation. Serving 1,900 young people, with students from all races, nationalities, cultures, socio-economic strata, and 76 nations, the High School is characterized by accomplishments across a broad spectrum of activities in and beyond the classroom. We view ourselves as a laboratory for the future of a changing world.

Brookline High School takes its mission as a public high school seriously. The school thinks carefully about programs for all students, from the most advantaged and talented, to its most wounded. The unique school culture, which is grounded in the ability of almost all students to be respectful and responsible citizens of their community, provides students with significant freedom and expects tremendous responsibility in return. We like to say, "Freedom and Responsibility; Liberty and Duty; That's the Deal!"

Almost every senior in the Class of 2005 at Brookline High took the SAT Reasoning Test. The average score on the verbal test was 598. The average score on the mathematics test was 620. The combined verbal and math score was 1,218 which is the highest combined score in the history of the school. (It should be noted that we re-centered all of the school’s scores according to a formula provided by the college board so that when we compare scores historically, we are comparing equivalent scores.)

The highest performers on the PSAT, administered in October of junior year, may qualify for honors in the national merit scholarship competition. Brookline High is historically one of the highest performing schools in the nation on this measure. The Class of 2005 had seven finalists and 57 commended students. These 64 students represent 14% of the senior class. Massachusetts has the highest standard in the nation to qualify for semi-finalist and commended student status.

The advanced placement data provides a powerful lesson in “expectations.” At the beginning of the 1999 – 2000 school year, Brookline High School eliminated some eligibility requirements and opened the doors for increased enrollments in Advanced Placement (AP) courses. For AP courses, we now clearly communicate the academic expectations for the course and after reviewing the expectations, a student’s interest in taking the course is sufficient for entry into the course. This new policy, along with the addition of several new AP courses, resulted in a 100% increase in AP enrollments. The scores earned today are the same as the scores earned when entry into those courses was far more selective.
Brookline High School takes pride in its large Career and Technology Education Department, its renowned Performing and Visual Arts Departments, as well as three alternative programs which address the interests and needs of the student community: School-Within-A-School, Opportunity for Change, and Winthrop House. Brookline High School features the largest interscholastic athletics program in New England, with 74 teams in 41 different sports. Recent graduates include University of Connecticut basketball star Jeff Adrien, Olympic distance runner Jonathon Riley and PGA golf professional James Driscoll.

The 62 student activities and clubs include an award winning student newspaper, the Massachusetts state champion chess team, and several political action organizations. The High School features one of the largest volunteer community service programs in New England, with over 500 student participants, and its constitutional form of governance is a national model.

The High School’s highly qualified professional staff is deeply committed to its students its own professional development. Teachers, support staff, and administrators work as a team to ensure the best possible high school experience for all BHS students. We are fortunate to be supported by a knowledgeable and generous school committee as well as two foundations: The Brookline Education Foundation and the BHS 21st Century Fund. These foundations fund teacher development projects and innovative programs that may have a national impact; and an engaged, thoughtful, energetic, and generous PTO.

Program Review

The Public Schools of Brookline is committed to the continuous improvement of all programs and curriculum areas. Historically, there have been different procedures in place for examining our programs and student achievement. Beginning in September of 2004, a new procedure was established to provide a comprehensive and rigorous examination of our programs with the goal of improving student achievement. This new procedure, Program Review, makes use of established evaluation methods to measure the quality of our school programs and to determine strategies for continuous improvement.

The Program Review process involves four phases:

**Phase I: Study** – Assess the current state of the program with the assistance of an outside data gatherer. Create a vision for the future with stakeholder input. Determine areas of strength and areas for improvement and begin to plan how to address them.

**Phase II: Plan** – Create a plan to address the areas for growth and improvement. Define resources and determine available funding.

**Phase III: Implement** – Put the plan (strategies/actions for continuous improvement) into place with adequate resources and professional development.

**Phase IV: Review** – Review the process. Check on the progress of the implementation plans. Collect data on the indicators of success.

The work of Program Review for each curriculum area is carried out by a committee comprised of teachers, parents, administrators, and an academic data analyst, and led by the Director of Grants and Program Review and the curriculum coordinators for the program under review. Updates on committee work are regularly given to the Deputy Superintendent for Teaching and Learning. Regular updates are provided to the School Committee.

In the fall of 2004, three programs began Phase I of the Program Review process: Mathematics, Instructional Technology, and Gifted and
Talented K-8. Each program reported its findings to the School Committee in a Phase I report available on the school department website. These programs are currently in Phase II of the process, developing plans to address areas for improvement. Committees will present their plans to the School Committee in June of 2006.

Three programs began Phase I of Program Review in September of 2005: Science, Physical Education/Health Education, and Visual Arts. These program review committees will complete their Phase I activities by the end of the 2005-2006 school year, and begin work on Phase II. The English Language Arts program will begin Phase I of program review beginning in September of the 2006-2007 school year.

Elementary Mathematics

The goal of the Brookline’s K-8 mathematics department is to provide a high quality mathematics program where the needs of our entire student population are met and the program has high expectations for academic excellence for all students. We continue to expand our repertoire of instructional resources and teaching strategies to reach the diverse range of learners. We have begun Phase II: Plan of the Mathematics Program Review, which is to develop an action plan to address areas for program improvement. As a result, we are reviewing new curriculum programs, developing common grade level assessments, and revising the Brookline Learning Expectations so that they are better aligned with the state curriculum framework.

Given the increased attention to performance on MCAS, and related parent interest in annual yearly progress, we are focusing on supporting underachieving students. We are providing continued extensive training for teachers in grades 6 through 8, with the guidance of experts from Education Development Center (EDC). At the pre-k and primary levels, we have a team of regular education and special education teachers who are using a test to identify students at risk (TEMA). Math specialists are also using the TEMA and Kathy Richardson assessments where appropriate. To support students needing a greater challenge, we are continuing the introduction of interest centers funded by individual schools. Our student attendance at math league events has reached its capacity. Each year, interested students in grades 5 and 6 participate in three town-wide math league competitions. Motivated students in grades 7 and 8 have the opportunity to prepare for and compete in the national MathCounts program.

The mathematics department is continuing to develop and expand a mathematics specialist program to provide extra support for both lower performing and higher performing students needing challenges. Whenever possible, specialists are also supporting teachers in the classroom and providing them with resources in their school. This year we have a new town-wide mathematics specialist who will facilitate the development of the role of mathematics specialist.

The Literacy Program

One of the major goals of Brookline’s literacy program is to teach students to become strategic, thoughtful, and critical readers of text. Students are learning and applying specific strategies to enhance reading comprehension in all types of texts. We continue to build our nonfiction libraries, providing instruction in strategies for organizing, recalling, and responding to ideas in informational text. A new literacy program for teaching students to strategically read and respond to nonfiction is being introduced in grade 4 this year and grade 5 in 2006. Nonfiction texts that are accessible to all students are being used to supplement textbooks and for instruction in all areas of the curriculum.

A second goal of the literacy program is to improve student writing. To that end, all teachers in grades kindergarten through 2nd are using a new writing program by noted researcher Lucy Calkins. The program focuses on a process writing approach that joins instruction in reading and writing. Many teachers in these grades have attended a one-day workshop with Calkins to learn about and launch the program with their students. Professional development study groups to examine the use of this program and student performance have been formed in individual schools across the district.

Literacy specialists and special education teachers participated in their annual full-day meeting to discuss common strengths and challenges in student learning. As a result, there continues to be more communication between these two groups that provide instructional support for students who struggle in learning to read and write.
Early Childhood

Early childhood programs are located in the town elementary schools, the high school, and the early childhood center. These classrooms have been developed from research conducted through a Robert Wood Johnson Foundation grant that focused on the component skills ensuring later school success. This model has been enriched and adapted over the past 20 years to meet the latest research findings on effective curriculum and developmentally appropriate practice. Preschool programs serve children in mixed-age groupings for the two years prior to kindergarten, and pre-K classrooms offer a one-year classroom model for four and five year olds. Small pupil/teacher ratios, highly qualified staff, and a rich curriculum combine to make these programs particularly appropriate for children who have been identified with a special need, as well as for their typically developing peers. In every Brookline Early Education Project (BEEP) classroom a teaching team consisting of one or two master teachers, an assistant, and an aide work along with speech and language pathologists, occupational therapists, and physical therapists to integrate remediation of needs, while enriching the experiences of all the children. All established BEEP classrooms have met national accreditation standards. All new programs are in the process of accreditation.

The professional development of all early childhood teachers includes specific focus on teaching strategies, adaptations and modifications that support diverse learning styles, and background experiences. The staff has completed extensive training in emergent literacy and math understanding and has worked with kindergarten teachers on curriculum alignment with kindergarten and first grade. As a result of these efforts, a stronger link exists within the school system for the seamless transition of children from age three through 18 or 22.

The Public Schools of Brookline acts as the lead agency for the Community Partnership Grant that provides funding for tuition subsidy to early childhood programs for low and moderate-income families, and for children with risk factors that may interfere with school success. This helps to ensure that all of the children in Brookline have an opportunity to experience a high quality educational experience prior to kindergarten. This grant requires partnerships between public, private, and head start programs in order to qualify for funding and it requires that all participating programs meet national accreditation standards. The grant has provided all participating programs with music to support literacy development, curriculum consultation, behavior and language consultation, and professional development for all teachers in both public and private programs. As a result of this grant, Brookline has established a comprehensive early childhood network in the community.

English Language Learner (ELL)

The English Language Learner (ELL) Program provides instructional services to students in grades K-12 who are learning English as a second language. The program is designed to teach students English, to support their academic achievement, to facilitate their cultural and social adjustment, and to assist with parent involvement. Each year, the program serves more than 500 children representing over 35 language groups.

With the passage of Question 2 in November 2002, transitional bilingual education was virtually eliminated in Massachusetts, to be replaced by programs of Sheltered English Instruction (SEI). Brookline’s adjustment to this new model has been smooth, resulting in a program name change and some minor adjustments in materials and instruction. Brookline follows an integrative SEI program model. Students work with ELL staff for part of their school day and are integrated into regular classrooms where they participate in instruction and activities with English speaking peers. The amount of integration and support varies according to each student’s needs, grade, and level of English proficiency. In addition, regular classroom teachers are trained in working with ELL students and in
providing sheltered instruction. The ELL staff often work within regular classrooms to assist with instruction. Primary language support, utilized for clarification, is available at specific elementary schools in Chinese, Hebrew, Japanese, Korean, Russian, and Spanish.

ELL students participate in annual state-wide English language proficiency assessments, and almost all take MCAS tests. We continue to monitor students’ progress on these assessments. In general, ELL students in Brookline are mainstreamed from the program within two years of initial enrollment.

Finally, ELL program staff has begun the development of a comprehensive curriculum guide that is based on the new Massachusetts English Language Proficiency Benchmarks and Outcomes for English Language Learners.

**Special Education**

Special education services throughout the district continue to address the needs of identified learners between the ages of three and 22 who require specialized instruction to support access to the curriculum. A wide range of services are provided to meet the individual needs of students, from academic intervention to related services in areas such as speech, occupational, and physical therapy. Availability of therapeutic services for students requiring special education intervention in social, emotional, and adjustment areas is present at all schools and levels.

Staff continue to work closely with families in assuring the needed services are identified and provided to students in accordance with applicable mandates. A strong and positive relationship exists between the district staff and the Special Education Parent Advisory Council to the benefit of the school system, students, and families.

Strong collaboration with regular education staff is a concerted and deliberate effort to provide services to students in the most inclusive manner, which benefits all students within the class setting. Providing consultation, collaboration and professional development opportunities to both regular education and special education professionals across the district is an active approach to further the joint efforts of all teachers to provide students with special education services in the most inclusive setting, which is appropriate.

**Brookline Adult and Community Education**

Brookline Adult and Community Education, the largest non-credit public education program in Massachusetts, has expanded the concept of learning throughout the Brookline community and beyond. A program of the public schools, it offers a curriculum of over 500 courses, in addition to special and on-going civic projects during the year. The program, which has grown to close to 20,000 enrollments, provides courses for adults, school children, and introductory language training for new residents and older adults. A broad menu of adult courses are offered that reflect community interest in the world, including Chinese, Japanese, Russian, French, Spanish, Arabic, and American Sign Language instruction. Students discuss world affairs and global investing and explore the ethnic music, dance, and cooking of many cultures.

Courses focusing on philosophical and spiritual awareness and reflection also respond to active community interest. Each term, regular program offerings include humanities, music, dance, exercise, arts, computers, cooking, business, and investment for various skill levels. The highly qualified instructors are drawn from Brookline and neighboring towns, and include artists, entrepreneurs, skilled craftspeople, and professional educators. Throughout the year, Brookline Adult & Community Education sponsors a Thursday evening lecture series, and a number of special events, such as an annual program with the Frederick Law Olmsted National Historic Site, the annual concert in honor of Roland Hayes, and the annual Public Health Forum, hosted by former Massachusetts Governor Michael Dukakis.
Brookline Adult & Community Education also presents many stimulating special events. During the winter semester, Dr. William Pepper spoke about Revisiting the Assassination of Martin Luther King, and Dr. Kerry Emanuel talked about the Changing Nature of Hurricanes. The spring semester featured Tracy Kidder and his Pulitzer Prize winning book, *Mountains Beyond Mountains*. Victor Navasky, of the Nation Magazine, participated in a panel discussion on Democracy and the Press: The Role of Journals of Opinion.

Ongoing co-sponsored courses with various town agencies, such as the Council on Aging, Brookline Health, Brookline Music Boosters, the Friends of the Performing Arts, the School/Community Partnership, and the Brookline Public Library, continue to be mainstays of the program.

**Conclusion**

Through its proud tradition of public schooling, the “business” of Brookline has always been education. Brookline Adult & Community Education builds on this tradition, expanding the concept of community education to serve the many diverse constituencies that make up the Brookline community. Its goal is to continue to bring the community together in its essential work—education for the improvement of the quality of life for all its members.

**LIBRARY**

James C. Flaherty, Director

**Introduction**

2005 was a very exciting year for the Public Library of Brookline. In January, we completed our second full year in our renovated Main Library. I am pleased to report that the facility continued to impress visitors and adapted well to a steady increase in the number of visitors. Earlier issues with the heating and cooling system have been resolved and all systems worked as planned. The public continues to express their appreciation for how the building looks and the easier access it provides to library resources. The most common question or complaint that we have received has had to do with the loss of direct access to the library from the parking garage. There were several reasons that we were not able to continue this practice. Although the ramp and elevator used prior to the renovation worked well for most people, neither complied with current building codes. In order to make the old ramp compliant, it would have had to extend almost to the School Street side of the building, prohibiting us from doubling the size of the Children’s Room and creating an additional 18,000 square feet of usable public space. We investigated an elevator, but the cost was prohibitive. More importantly, having one central point of control for entering and exiting the building was essential to our plans. Even if we could have raised the money to construct a third elevator to serve the garage, it would have required us to staff at least one additional service desk every hour we are open. This would have dramatically added to our staffing needs, and would have been unacceptable financially. I believe the many benefits the restoration has provided outweigh the loss of direct access from the garage.

**Service**

Total circulation for all three libraries increased by 14% in FY 2005. This is on top of increases of 13% for FY 2003 and 26% for FY 2004. Usage at the Coolidge Corner branch has fallen back from the levels reached, while it served as the Main Library during the renovation, although it is running well above pre-renovation levels.

The percentage of increase was even higher at the Main Library, which saw a 44% increase, while Putterham showed a 4% gain for the year. We saw an increase of 39% for those items that we sent from Brookline to other libraries for their patrons. At the same time, when a Brookline patron wants an item
and no copies are currently available in Brookline, the first available item in the network will be sent to Brookline and the patron notified when it arrives. Last year, approximately 12% of all the items we lent here in Brookline were borrowed from another MLN library, an increase of 43% over the prior year.

Children's Services continue to flourish. We provided 376 programs for children and their parents in 2005. More importantly, at the Main Library alone between February and December, we issued 475 children their first library card. Our regularly scheduled story hours at all three libraries continue to be the mainstay of our program offerings. More than 500 children registered for Going Places at Your Library, our summer reading program. This year, with the help of an anonymous donor, and in partnership with Steps to Success, we were able to extend this program outside of the libraries, reaching 37 low-income children who might otherwise not have been unable to participate. Also for the first time, we established two Child/Adult Book Groups for ages 6-7 and 10-12. These groups met monthly and were very popular. Some of the other programs last year were the Sing-a-long at Coolidge Corner, chess and Saturday morning movies at Putterham, and a wide variety of vacation week and summer activities. Public and private school groups continue to visit on a regular basis. Weekends continue to be family time at the library as parents and children of all ages read together and enjoy computer programs. The Children’s Department also has available over 86 booklists on topics ranging from dinosaurs to pirates.

In addition to lending books, over the past several years the library has provided an increasing number of educational and cultural programs aimed at not just children, but residents of all ages. The Reference Department continued to offer computer-training classes and we also sponsored three discussion groups at the Main Library and one at each branch. We established an umbrella organization, Arts in the Library to help coordinate the partnerships we have formed with local community organizations such as Brookline Adult Education, Artbarn, Brookline Music School, and The Brookline Art Center. In conjunction with the Town’s 300th Anniversary celebration in 2005, the Trustees sponsored two special series of programs. Building on the success of out first BROOKLINE READS, in March, the entire community was encouraged to read the book, North Star Conspiracy, by Miriam Grace Monfredo. Through book discussion groups, film, and panel discussions thousands of people came together around the themes raised in the book. PICTURING BROOKLINE was a town-wide photo contest to celebrate the people, places and events of Brookline. It was open to students, adult amateurs, and professional photographers. Prizes were awarded and all entries were placed on exhibition in Hunneman Hall and then placed in the library’s archive.

Over the last ten years, more and more information has been made available in electronic format and the library has used a variety of means to make this information available to our users. Some of these services are paid for by the State or the Metrowest Regional Library System and others are made available through our membership in the Minuteman Library Network, MLN. MLN is a consortium of 41 public and academic libraries that work together to enhance service for library users. MLN has a web site (http://www.mln.lib.ma.us) that provides links to many useful Internet resources. Many of the databases available at the library may also be accessed from your home by visiting the MLN web site or the Brookline Library’s web site at (http://www.brooklinelibrary.com). The State’s growing budget crisis has led to the loss of several of these databases over the past four years. In spite of these cutbacks, the number of uses the remaining databases receives continues to grow as their availability and value becomes better known to library users.

**Trustees**

Gary Jones and Karen Livingston were both re-elected to the Board in May. In addition, two new Library Trustees were elected. Jonathan Margolis is an attorney specializing in plaintiff’s employment law. Jesse Mermell is Executive Director of the Massachusetts Women’s Political Caucus. Two long serving Trustees did...
not run for reelection. We must thank Peter Epstein and Gabriela Romanow for their tremendous contributions to the Library. Peter was appointed to the Board in 1989. He served as Treasurer from 1991-1995, and Chairman from 1995-2005. Gabriela was appointed in 1994, and in 1996 organized and assumed the Presidency of the Brookline Library Foundation, which raised more than $4 million in private donations. No two individuals played more prominent roles in guiding the Library through the political trials and the tremendous growth in usage it has enjoyed over the past ten years. It is also very clear that without their leadership, dedication and hard work the $13 million renovation of the Main Library would not have happened. These two individuals are owed a tremendous amount of thanks and appreciation.

Staffing

Full time staff work 37 hours per week, including evenings and Saturday and Sunday hours. Educational backgrounds include English, history, literature, children’s literature, mathematics, biology, music, and computer science with 19 of the full-time employees holding Masters’ Degrees in library science.

The year saw a number of staffing changes. After six years as a Library Assistant II in the Circulation Department at the Main Library, Sarah Ballard resigned to pursue a career in real estate. We wish her well. She was replaced by Pei Lei Mu, who had been working for us for the past five years as a part-time Library Assistant I. In April, Paula Shagara joined the staff as Children’s librarian at the Coolidge Corner Branch. Prior to joining our staff, Paula held a similar position at the Holliston Public Library.

Friends

The Friends continued to hold their ongoing book sale in the lobby of the Main Library. Due to the hard work of a small team of volunteers, and the added space available in the lobby, this “honor system” sale is more profitable than ever.

The Friends use their revenue to enhance library service. They have sponsored a growing number of children’s programs including; storytellers, musicians, magicians and other educational and entertaining programs at all three libraries. They helped sponsor both BROOKLINE READS and PICTURING BROOKLINE, and they also continued their funding for the completion of an on-line obituary/newspaper file covering Brookline for the years 1927-1948.

The Friends are always looking for volunteers to help with the events discussed above as well as with other ongoing activities. Please ask for a brochure the next time you visit the library, or visit http://www.brooklinelibrary.com/friends.

Brookline Library Foundation

The Brookline Library Foundation was incorporated in 1999 as an independent non-profit 501 (c) 3 corporation, whose initial purpose was to raise funds in support of the renovation of the Main Library. In September of 2003, the Foundation made the final payment on it’s pledge to raise $4 million for the Main Library renovation project. We are pleased to report that the Foundation continues to raise funds through an annual mailing and its annual Winter Gala. Last year’s Gala was attended by almost 500 people. Funds will be used to supplement programs and services at all three libraries.

Brookline Library Music Association (BLMA)

BLMA presented its regular schedule in 2005, its 54th year of offering free music to the citizens of Brookline. Six concerts were held drawing more than 600 enthusiastic music lovers. The concerts featured many types of music, from renaissance to rock.

Facilities

With the renovation of the Main Library behind us, much of our focus this year was directed to the branch libraries. In June, the Coolidge Corner Branch was closed and work began on the replacement of the HVAC system and ADA modifications. We used this time to upgrade the public restrooms, replace all of the lighting, paint the interior, and replace most of the furniture in the building. Originally scheduled to last five months, the project was finally completed and the building re-opened on November 22. Thanks to the cooperation of the Brookline Housing Authority, a temporary facility was opened at Sussman House.
This allowed us to continue to provide limited services to those patrons for whom traveling to the Main Library would have been difficult. We appreciate the cooperation and understanding of our Coolidge Corner patrons during this time period, and hope they are enjoying their refurbished facility. We will soon begin the design work for similar improvements at the Putterham Branch.

Challenges

While we are very pleased with the public's enthusiastic response to the many services we offer, keeping up with patron demands is a real challenge. This past year, we continued to rely on a growing number of volunteers working behind the scenes to assist the staff in providing high quality library service. We now have in place a volunteer, Carol Caro, who recruits and places other volunteers. Due in large part to her efforts, we had 49 volunteers working on a regular basis in 2005, doubling last year's total. We also employ eight work-study students. Under this program, college students are paid by the federal government, through their financial aid office, with the library paying only a modest percentage of their salary. This year we employed students from Boston University, U Mass. Boston, and Mass. Bay Community College.

Conclusion

We want to thank the library staff for coping with the significant increases in circulation, the difficulties posed by construction and relocation, and the many other challenges that came their way this past year. The Trustees and staff greatly appreciate the ongoing support the library continues to receive from the Board of Selectmen, Advisory Committee, Town Meeting and other municipal departments. Most importantly, however, we want to thank the citizens of Brookline, who in record numbers demonstrated just how important library service is in this community. We look forward to 2006.
PLANNING AND COMMUNITY DEVELOPMENT
Bob Duffy, Director

The Department of Planning and Community Development is responsible for managing and coordinating development review, zoning, subdivision, design review, capital improvement, housing, historic preservation, and the Community Development Block Grant (CDBG) program. The Department provides support to the Planning Board, Board of Appeals, Housing Advisory Board, Economic Development Advisory Board, Preservation Commission and other appointed committees and task forces.

The Department’s mission focuses on providing and facilitating the highest level of service to Town residents, businesses and institutions through timely communication and encouragement of active citizen participation; strategic and proactive planning to appropriately guide and manage short and long term development, redevelopment and capital investment; conservation of cultural, historic and environmental resources; preservation and expansion of affordable housing; initiation of economic development, programs and projects to support business opportunities and the enhancement of commercial areas; and, most importantly, improvement of our community’s overall quality of life.

In 2005, after six years, Robert J. Duffy, AICP, left in November to take a position as Planning Director for the City of Sanibel, Florida. Mr. Duffy guided the process that led to the adoption of the Comprehensive Plan. After his departure, Jeff Levine, AICP, who had been the Assistant Director, assumed the role of Acting Director.

Bob Duffy’s Farewell Selectmen Meeting

Major Accomplishments in 2005

The Department of Planning & Community Development initiated or completed several significant projects in 2005, including the following:

1. After several years of work with an inclusive Comprehensive Plan Committee and members of the public, the Department presented the new Brookline Comprehensive Plan to the Planning Board for adoption. The Planning Board adopted the Comprehensive Plan as the master plan for the community under Massachusetts General Law c. 41 s. 81D on January 13, 2005. In December of 2005, the Brookline Comprehensive Plan was honored with an award by the Massachusetts Chapter of the American Planning Association for excellence in Comprehensive Planning.
2. In cooperation with the Board of Selectmen, the Department initiated a process to plan public improvements in the “Gateway East” area identified in the Comprehensive Plan. A Citizen Advisory Committee (CAC) guided the work of design and transportation professionals in creating a package of improvements that will increase the livability of the area, including significant pedestrian and bicycle access improvements. As part of these improvements, an at-grade signalized crosswalk will replace the obsolete pedestrian bridge at 10 Brookline Place.

![Gateway East Project](image)

3. As recommended in the Comprehensive Plan, the Department worked with the Board of Selectmen to initiate a district planning process for Coolidge Corner. The first step of this process was to submit an Interim Planning Overlay District (IPOD) for Coolidge Corner to Town Meeting. This IPOD places development controls over parts of the study area while the planning process is under way. Town Meeting approved the Coolidge Corner IPOD in November for a one-year period. In December, the Selectmen approved a draft work scope and the creation of a District Planning Council, consisting of Town Meeting members, Board and Commission appointees, and other stakeholders.

![Coolidge Corner District Plan](image)
4. The Selectmen worked with the Department to create a Zoning By-law Review Committee that began examining the zoning by-law and recommending changes that will begin implementation of the Zoning Administration and Enforcement project recommendations. As a first step, five zoning amendments were submitted to Town Meeting in November, of which four were approved and one will undergo further study.

5. The Department continued to work with other Town Departments under the guidance of the Selectmen and Town Administrator as part of the Interdepartmental Working Group on Zoning. As a result of this process, the Town will be hiring a Zoning Administrator in 2006 who will guide the overall zoning review and enforcement process.

The Department’s professional and technical staff is organized into four divisions: planning; housing; historic preservation; and community development. The Department also works closely with the Economic Development office on issues of common interest, and the two offices share administrative and clerical staff. Administrative and clerical support for the Department is provided by Linda Hickey, Senior Clerk Secretary, and Derick Yung, Community Development Secretary.

Planning Division

Mission
The Planning Division, in addition to serving as staff to the Planning Board, Design Advisory Teams, Moderator’s Committee on Floor Area Ratio, and other appointed committees, guides applicants through the special permit, variance, and design review processes, and represents the Planning Board at Board of Appeals hearings. The Division also prepares façade and sign design review reports and presents them to the Planning Board for its approval. In addition, the Planning Division prepares and implements the Town’s Comprehensive Plan and conducts research, studies and plans to guide physical development and capital investment in the Town.

Staff
The Planning Division is comprised of Chief Planner Polly Selkoe, AICP, and two full-time Planners Donald Giard, AICP, and Timothy Greenhill, who facilitate design review of all signs, facades and wireless telecommunications in the Town. They aid the Planning Board and Board of Appeals through the special permit and variance approval process, and also formulate protective conditions to minimize impact from development. These conditions are then typically incorporated into the Board of Appeals approval decisions.

Planning Board
The Planning Board is a five-member citizen committee appointed by the Board of Selectmen. The Board holds evening public meetings approximately every two weeks to consider and make recommendations on all Board of Appeals cases. At the beginning of its evening meetings, on a quarterly basis, the Board facilitates a public forum to give citizens an opportunity to raise planning issues which are of a concern to them. The Board also reviews all proposed commercial signage and awnings, façade alterations, and wireless telecommunication facilities proposed for the Town.

Current members include: Kenneth Goldstein who serves as Chairman, Mark Zarrillo who serves as Clerk, Linda Hamlin, Steve Heikin and Jerome Kampler.

The Planning Board also convenes Design Advisory Teams (DATs) to evaluate the design aspects of large development projects and chooses Board members to serve as liaisons to other Town Committees, such as the Housing Advisory Board (HAB) and the Coolidge Corner

Development and Design Review
Design Advisory Teams were formed to assist the Planning Board in its design review of condominium projects
at 156-160 St. Paul Street, 63-71 Harvard Avenue, and 311-327 Hammond Pond Parkway. Numerous hours are spent by Brookline architects and other design professionals who volunteer their time to help insure that development projects are as responsive as possible to neighborhood concerns and an asset to the appearance of the Town.

In addition to the Planning Board’s preliminary review of the three major impact development proposals mentioned above for St. Paul Street (total of 38 units), Harvard Avenue (total of 26 units) and Hammond Pond Parkway (total of 39 units), other reviews of 2005 Board of Appeals cases included: a new six unit residential building at 55 Station Street, a new five unit residential building at 100 St. Paul Street, approval of lapsed special permits for a new 59 unit residential building at Hammond and Heath Streets (west side), enclosure of perimeter walkways at 50-60 Longwood Avenue, and multiple requests for additions, dormers, attached garages, basement conversions, decks, and common driveways.

Design review of commercial signs, awnings, façades, handicap ramps, and wireless telecommunication facilities continued to be an important part of the Planning Division and Planning Board’s responsibilities in order to preserve and enhance the attractiveness and viability of the Town’s commercial areas. Completely renovated façades were approved for: 1322 Beacon Street (CVS), 283 Harvard Street (Verizon), 1016 Commonwealth Avenue (T. Anthony’s), and 301 Harvard Street (Wainwright Bank). The following projects were also approved: new architectural rooftop element commemorating the Brookline Tercentennial (1329 Beacon Street); lighting, façade and signage renovations for 7-11 (1441 and 1635 Beacon Street); final plans for Cypress Lofts Phase II (323 Boylston Street); final landscape plan for mixed-use building (164 Harvard Street); and various façade signs and awnings on Beacon Street, Boylston Street, Harvard Street, and Commonwealth Avenue.

The Coolidge Corner Interim Planning Overlay District Design Guidelines were prepared by the Planning Division of the Department of Planning and Community Development in late 2005 and approved by the Planning Board in January 2006. For a period of one year, the design guidelines will be used by the Planning Board during the design review process and will be a useful tool for property owners and developers interested in understanding key design issues in the Coolidge Corner district area. Additionally, many of these design guidelines have the potential to become permanent and apply town-wide.

The Planning Division worked closely with the Economic Development Office and the Housing Division to facilitate current and future development proposals consistent with the Comprehensive Plan in order to preserve and produce affordable housing and commercial improvements in Brookline. The Division participated in meetings this past year with developers who are interested in building housing, including on-site affordable units, and new commercial space.

In November 2005, Town Meeting approved eight Zoning By-law amendments prepared by the Planning Division in conjunction with the
Planning Board. These amendments focused on providing clarity and compliance through the development approval process, revising and expanding public meeting notice, neighborhood representation on Design Advisory Teams, establishment of the Coolidge Corner Interim Planning Overlay District, clarification of the definition of pre-existing housing units for meeting affordable housing requirements, public utility poles for wireless telecommunications, and new regulations to protect existing trees and open space. These proposals advanced the recommendations from the Zoning By-Law Update project and the initial strategies recommended by the preliminary Comprehensive Plan. The Planning Division also worked closely with the Moderator's Committee on Zoning. This committee was asked to review issues concerning gross floor area, including a definition for habitable space and building height. Planning Division staff provided extensive research and technical support to assist the committee members. Findings from this committee will be presented at the next Town Meeting in spring 2006.

Housing Division

Mission
The Housing Division focuses on maintaining the diversity of the Brookline community by supporting the creation of housing affordable for households with a range of incomes. It does so through supporting the preservation of existing affordable housing, development of new affordable housing for renters and homebuyers using both the existing housing stock and new development opportunities, and administration of programs that provide counseling and financial assistance to homebuyers.

Staff
The Housing Division is comprised of three staff persons. Francine Price, Housing Development Manager, focuses on policy, new program directions, and project development. Housing Project Planners Bruce Genest and Virginia Bullock focus on homebuyer programs, program development, and project management.

Housing Advisory Board
The Housing Advisory Board (HAB) is charged with recommending housing policies, plans, and programs for the Town, especially those relating to the promotion of affordable housing, and serves as Trustee of the Town's Affordable Housing Trust. The HAB’s 2005 membership included Roger Blood (Chair), a management consultant; architect Steven Heikin, as designee of the Brookline Planning Board; affordable housing consultant Michael Jacobs, as designee of the Brookline Housing Authority; real estate attorney Kathryn Murphy (Vice Chair); affordable housing lender David Rockwell; and Kathy Spiegelman, currently responsible for real estate and planning at Harvard University. At the beginning of 2006, real estate attorney Dan Rosen replaced retiring Kathryn Murphy, and Rita McNally was appointed to fill the vacant position of tenant representative.

The HAB continued to be represented on the Housing Opportunities Task Force (HOTF). An ad hoc committee, HOTF meets as needed to assist in the identification of resources needed to support affordable housing development.

Current Housing Resources
The Housing Division manages a variety of federal, state and local and funding resources, which it seeks to use in ways which best leverage outside funding. As a member of the WestMetro HOME Consortium administered by the City of Newton, Brookline received an allocation of $503,107 in HOME funds in fiscal year 2006. It also receives allocations from the Town's CDBG allocation, most recently $274,565 for affordable housing programming, and repayments to a CDBG-capitalized revolving loan fund. In 2005, the Town was awarded a $40,000 set-aside from the Commonwealth’s “Soft Second Program” for first-time homebuyers. Finally, during 2005, the Town received $ 391,651 into its Housing Trust from developers subject to the Affordable Housing
Requirements of the Zoning By-law.

Preserving Existing Affordable Housing
The HAB and staff’s first priority is to preserve existing affordable housing. This includes “expiring use” projects, which were originally developed during the 1960’s and 1970’s under public programs with affordability requirements that will soon expire. During 2005, the Town continued discussions with representatives of the Brookline Cooperative, a 116 unit project with a 40-year term of affordability which will terminate in 2006.

Redevelopment of Existing Rental Housing
The Housing Division continues to reach out to Brookline property owners, brokers, and potential developers to explore opportunities to create additional affordable housing through the acquisition and improvement of existing rental properties. One result was the completion of acquisition, rehab, refinancing and re-occupancy of the six-family building at 154-156 Boylston Street. In January, 2004, the Town provided a bridge loan of $525,000 to the nonprofit Brookline Improvement Coalition from the Housing Trust towards property acquisition. This investment helped leverage subsidy and financing from the Massachusetts Housing Partnership. Finally, the Town provided $600,000 in CDBG funds to this project in order to complete rehab and repay the Housing Trust. The project was completed and occupied during the summer of 2005.

In the beginning of 2005, the National Community Development Association awarded the Town the Terrence R. Duvernay HOME Program Award of Excellence for the Lodging Housing at 1754 Beacon Street, a collaboration with the Brookline Improvement Coalition and the Pine Street Inn. Originally a poorly managed and dilapidated lodging house, this historic building has been restored and provides permanent affordable housing in 14 rooms and studios.

New Housing Development
The Housing Division continued to work with the St. Aidan’s development team, headed by the nonprofit Planning Office for Urban Affairs, Inc., to advance this complicated project. Permitted under Chapter 40B, the project will provide 59 affordable and market rate units, preserve the St. Aidan’s church building through adaptive reuse, and conserve the church’s forecourt as open space. In 2005, the Town was called upon to help the developer to meet the challenges of increased development costs by raising the Town’s financial commitment to $4.5 million, as well as by permitting the reduction in affordable units from 50 to, potentially, 36. Construction was completed on a model apartment within the former St. Aidan’s church building, and construction on the balance of the project will begin when a legal complaint, filed in September, is resolved.

The redevelopment of the Town-owned reservoir site on Fisher Hill for mixed income housing continued on the agenda; by the end of the year, plans were underway for a design charrette aimed at exploring site planning and building massing on the 4.8 acre site.

The HAB makes recommendations to the Planning Board and Board of Appeals regarding implementation of the Affordable Housing Requirements (“inclusionary zoning” provisions) of the Town’s Zoning By-law under Section 4.08. These obligate developers of market rate projects with six or more units to contribute to affordable housing. Projects with 16 or more units must include on-site affordable housing; developers of projects with six to 15 units may choose to make a cash contribution in lieu of units. During 2005, HAB and staff recommended clarifications to Section 4.08, which were approved by Town Meeting in November. Staff worked with the developers of 55 Park Street, 75 Winchester Street, 75-83 Boylston Street, 900-916 West Roxbury Parkway/6 Woodcliff Road and 110 Cypress Street on the occupancy of 11
affordable homeownership and rental units. (The first four represented projects of five to 11 units in which the
developer was not obligated under the By-law to provide on-site units.) The Division also worked with the
developers of 323 Boylston Street and 156-160 St. Paul Street/76-78 Sewall Avenue on affordable housing
plans.

Administration of the Housing Trust
The HAB makes recommendations to the Board of Selection for expenditures from the Housing Trust. During
2005, the Housing Trust received a total of $391,651 in lieu of units from four projects subject to Section 4.08.
The Trust provided $1,362,011 to the St. Aidan’s project for the construction of the model apartment in the
former church building, and for other predevelopment costs; and received repayment of the $525,000 bridge
loan to the Brookline Improvement Coalition for the acquisition of 154-156 Boylston Street.

Homebuyer Assistance
The Town’s Homebuyer Assistance Program seeks to provide technical assistance and financial support for
affordable homeownership. HOME and CDBG funds are used to provide down payment assistance to
households with incomes below 80 percent of area median income who locate a home in Brookline. The
Program also provides general homebuyer counseling for those seeking housing in Brookline, including Town
employees. Because rising sales prices had eroded program effectiveness, in 2005 the HAB increased the
maximum assistance to a homebuyer from $75,000 to $125,000. Staff also assisted the developers selling
affordable condominiums under Section 4.08 at 75 Winchester and 55 Park Street by doing outreach, operating
lotteries, qualifying buyers and/or documenting permanent affordability. In its efforts to make homeownership
work for low and moderate income buyers, the Town continued to partner with Boston Private Bank, which
administers the Town’s allocation of Massachusetts Soft Second Program funds. By the end of 2005, the
Program had assisted three buyers of condominiums under Section 4.08 to qualify for Soft Second funding, and
was processing two homebuyers for financial assistance.

Affordability Monitoring
The Division monitors affordable housing developed under Town auspices or through inclusionary zoning. At
present, 119 rental units at 14 addresses (as well as 338 units at Centre Communities) are subject to annual
monitoring in order to assure that the properties continue to lease to income eligible tenants at affordable rents.
In addition, 53 condominium units are monitored in order to assure that the original buyer is continuing to use
the property as his/her primary residence.

Preservation Division
The Brookline Preservation Commission (BPC) is responsible for the educational, cultural, physical, economic
and general welfare of the public through the preservation of the historical and cultural assets of Brookline,
including buildings, sites and districts of historical and architectural significance. It also tries to encourage the
development of appropriate uses and settings for such buildings and places.

The Commission, appointed by the Selectmen, consists of Sheri Flagler, Chair; Dennis DeWitt, Vice-Chair; Gary
Gross; Wendy Ecker; George Garfinkle; Lisa Clark; Lisa Cunningham. Commission alternates include Elton
Elperin; Emily Livingston. The Selectmen appointed James Batchelor and Peg Senturia as alternates. Two
preservation planners, Greer Hardwicke and Roger Reed, staff the Preservation Commission office. This past
fall, Rosemary Foy was hired as a preservation consultant to assist with administrative and planning duties.

Local Historic Districts
This has been an extraordinary year for Local Historic Districts. Along with the existing two districts, Pill Hill and
Cottage Farm, the Graffam-McKay District became operative in March. In September, the Harvard Avenue and
Chestnut Hill North Districts became official. The BPC reviews any exterior design changes and issues
Certificates of Appropriateness, Non-Applicability or Hardship for exterior work at its monthly meetings. This
past year the Commission acted on 54 applications, including the construction of a new house on Pill Hill.
Demolition
The Commission reviews proposed demolitions under the Demolition By-law of the Town. It assesses proposed demolition cases for their historical, architectural and cultural significance. If a property is declared significant, the Commission pursues alternatives to demolition are with the participants. The office reviewed 24 cases, five of which resulted in the imposition of a stay of demolition.

Brookline 300
The Commission and its staff participated on the planning and execution of Brookline 300. The staff served on the steering committee to plan the two major events. The office assisted many individuals and organizations as the community celebrated its past. The Preservation Planners obtained a grant from the Brookline Community Fund to begin the digitization of the Town’s historic photographs to make them more accessible to its residents. It also collaborated with the School department in their 3rd grade curriculum on Brookline and Boston history. It will spend the next year in developing more legacies projects and programs to build on the energy of the Tercentennial.

Preservation Awards
This year’s 16th annual Preservation Award ceremony was once again held at the restored residence at 43 Hawes Street, the former home of George Wightman, now part of Wheelock College. The year’s recipients included Mary & Murray Dewart for 90-92 Toxteth Street; Zamira and Mathew Oudens for 26 Brington Road; Susan Donahue and Christopher Koch for 121 Griggs Road; Susan Porter and Myron Miller for 43 Sumner Road; Tom Elwertowski and High Mattison for the creation and development of the High Street Hill Association Web Page; Halcott Grant for the new construction at 36 Allerton Street; the advocates and supporters of the creation of the Graffam-McKay Local Historic District; the advocates and supporters of the creation of the Harvard Avenue Local Historic District; and the advocates and supporters of the creation of the Chestnut Hill North Local Historic District.

Certified Local Government/Design Review
As a Certified Local Government, the Commission reviews projects involving National and State Register properties. The Commission continued to monitor the dredging and restoration project of the Emerald Necklace. The Commission has also been involved in the planning process for the disposition of the two historic

Certified Local Government/Design Review
As a Certified Local Government, the Commission reviews projects involving National and State Register properties. The Commission continued to monitor the dredging and restoration project of the Emerald Necklace. The Commission has also been involved in the planning process for the disposition of the two historic
Fisher Hill reservoir sites, both sites listed in the National Register of Historic Places. The staff also worked with DPW on the renovation of Monmouth Park.

**Historic Properties**
The staff continued to work with the Building Commissioner and the Brookline Historical Society to maintain the historic Town-owned buildings. The Building Department employees collaborated with students from the North Bennet Street School to complete work on the Widow Harris House and replace the roof on the Putterham School.

**Design Review for Planning Board**
The Commission continues to work with the Planning Division on cases that come before the Planning Board that involve properties listed in the National Register of Historic Places. The historically sensitive renovation of historic houses, carriage barns and garages remains a high priority. The Commission worked with the Planning Division on over 12 design cases.

**Neighborhood Conservation Districts**
The Preservation and the Planning Divisions collaborated on the development of a new tool for neighborhood preservation. The office received a Survey and Planning Grant from the Massachusetts Historical Commission to hire consultants to assist in investigating a tool that could help preserve the overall feeling of specific neighborhoods in ways that are difficult to do using conventional zoning and/or Local Historic Districts. The study report was completed this year.

**Other**
The owners of the Tappan-Philbrick at 182 Walnut Street have generously donated a preservation restriction on their house to the Town. It is one of the most historic sites in Brookline being the home of a leading abolitionist and a stop on the Underground Railroad. The gift will maintain the appearance of the house and site in perpetuity.

The staff responded to over 400 inquiries for information and advice, including historical and genealogical inquiries. It assisted in the completion of the Master Plan for Brookline’s Parks; gave presentations to the Brookline Garden Club, Rotary Club, the Brookline Chamber of Commerce, Brookline Greenspace Alliance and the Aspinwall Hill Neighborhood Association; provided information and assistance to authors, a Brookline High School reunion class, Goddard House, Brookline Historical Society, Jackson Homestead, Chestnut Hill Benevolent Association, Brookline Music School, and Holyhood Cemetery.

**Community Development Division**
The Community Development Division is responsible for administration and monitoring of the Town’s Community Development Block Grant (CDBG) from the U.S. Department of Housing and Community Development. For fiscal year 2006 (July 1, 2005 to June 30, 2006), the Town received $1.824 million in CDBG funds to spend on eligible activities, such as the creation of affordable housing, the provision of social services, and public improvements that benefit low- and moderate-income residents of Brookline. These included reconstruction of Jordan Road, capital assistance to the Brookline Housing Authority and the Brookline Center, and use of 15% of the grant for provision of operating assistance to social service agencies. The CDBG program also provides support for the Department’s planning, preservation, and housing activities.

In response to the requirements of the Department of Housing and Urban Development (HUD), the responsibility for performing administrative oversight and coordination of the daily operations of the entitlement grant and sub-grantee supported activities for the Community Development Block Grant entitlement program lies with CD Administrator, Gail M. Lewis. Assisting Ms. Lewis on a part-time basis with fiscal administration of
the grant are Ms. Ewana Lindo-Smith, and Millicent Coins, an intern.

**Five Year Consolidated Strategy and Plan 2006-2010**
After several months of work, the Division completed a new Five Year Consolidated Strategy and Plan, which was adopted by the Board of Selectmen in May and approved by the U.S. Department of Housing and Community Development in June. This document provides a framework for the expenditure of the Town's CDBG funds for the next five years.

**Grant Administration**
This program has been cut back significantly over the last few years. At the same time, the administrative requirements of the program have increased. Program requirements include developing a One Year Action Plan for how the grant will be expended, developing a Consolidated Annual Program Evaluation Report every fall, monitoring performance of grant recipients, filing documentation with the federal government, and working with the Community Development Committee every winter in review of applications for grants.

**CDBG Advisory Committee**
Citizen participation is a required part of the block grant process. It helps to determine how well our housing, physical and human services funding is meeting the Town’s needs, to help develop priorities; and to determine what other resources are needed in the future. The Community Development Advisory Committee, now in its second year, has been responsible for conducting hearings, reviewing applications for funding, and making preliminary recommendations on the grant to the Board of Selectmen. In 2005, the CDBG Advisory Committee, as appointed by the Board of Selectmen, included the following members: Chair Marian Parker, Roberta Gianfortoni, Marc Jones, James LaMarca, Shirley Radio, Agnes Rogers, Henry Warren, and Selectman Michael Sher. The challenge is ever present to balance needs and resources available through the block grant. The Committee continues to face difficult choices in making decisions regarding funding recommendations given the wide range of community and housing needs the Town faces.

**Homeless Consortium**
In the pursuit of funding to better serve the needs of Brookline residents who may be homeless or at risk of homelessness, the Town has coordinated with the cities of Newton and Watertown to form a Continuum of Care Consortium. The Continuum of Care system has been developed to lay out a comprehensive and coordinated approach to address the needs of homeless families, individuals, and people at risk of homelessness within these communities. The creation and on-going refinement of the Continuum is an established part of the process used to develop and update the Consolidated Strategy for the Town, City of Newton, and the West Metro HOME Consortium.

**Board of Appeals**
The Board of Appeals is a quasi-judicial board responsible for approving special permits and variances from the Zoning By-Law in accordance with the Massachusetts Zoning Act, General Laws Chapter 40A. The Board has three regular members and four alternate members, all citizens of the Town appointed for three-year terms by the Board of Selectmen. The Town Clerk serves as the secretary to the Board of Appeals. The Board meets weekly and normally hears two cases each week. The hearings are advertised in the TAB and notices are sent to abutters and Town Meeting Members in the precinct where the property is located. Three members hear each case and a unanimous vote is required for an appeal to be granted.

**The Members of the Board of Appeals**
Diane Gordon, Co-Chairman
Harry Miller, Co-Chairman
Bailey S. Silber

**Associate Members**
Louis C. Cohen
Peter N. Elton
Lawrence E. Kaplan
Sara M. Sheldon
Susana Lannik
In FY 2005 the Board of Appeals received applications and held hearings on 65 cases, on which 50 decisions were filed, 13 pending at year-end, two postponed. Application fees totaled $38,975. The Town Clerk’s Office continued to provide administration support to the Board.

In all decisions, the Board of Appeals must carefully balance all needs and rights of the applicant with the impacts on the neighborhood and the Town. Frequently, the Board will impose conditions, sometimes a dozen or more, designed to imp

ECONOMIC DEVELOPMENT OFFICE

The Economic Development Advisory Board (EDAB) and the Economic Development Department staff spent 2005 focused on encouraging appropriate new commercial development, implementing Brookline’s 300th anniversary events, developing specific streetscape improvements identified in the Commercial Areas Streetscape Master Plan and collaborating with the Planning and Community Development Department to initiate the first projects from the Comprehensive Plan 2005-2015 which included Gateway East and the Coolidge Corner District Planning Process.

Brookline celebrated its tercentenary in style, culminating in an awesome fireworks display that could be seen for miles. The Department worked closely with the administration to orchestrate the extensive Brookline 300 celebrations that took place in September and November. The Commercial Areas Coordinator had a lead role managing the event staff including guidance with respect to town department coordination, budget decisions, procurement, promotional materials, event logistics and legacy projects.

In addition to the Town’s tercentenary, 2005 also brought the tenth anniversary of the EDAB. As stated in the Town’s 1995 Annual Report, Town Meeting established the function of Economic Development Advisory Board to:

1. Encourage appropriate economic development;
2. Foster the prosperity of businesses in the town’s commercial areas;
3. Enhance the Town’s built environment by promoting design excellence in new development; and
4. Preserve and enhance the character of neighborhoods.

Our principal objective remains to seek appropriate opportunities to bolster and expand Brookline’s commercial tax base in order to support Town services and schools and to keep our local business districts healthy and attractive.

Commercial Areas

In continuing our mission to support Brookline’s existing business community, the Economic Development Department:

- Managed the 1st Light Festival (which kicks off the primary shopping season) including fundraising, budgeting, scheduling and implementing the festival with its many events. This year the 1st Light Steering Committee incorporated the Brookline Food Pantry into the event, raising money and collecting items for the Food Pantry. 4th Light Festival funds also purchase the town’s holiday snowflake lights. Widespread participation by the business community and residents make this an anticipated event.
Worked with merchants’ associations and the Chamber of Commerce to continue a campaign to encourage local shopping and foster appreciation of our local commercial areas as an integral part of Brookline’s identity and quality of life.

Managed the information kiosk program in Coolidge Corner and Brookline Village as a Town service to advertise nonprofit local events and provide an inexpensive marketing vehicle for local business. In 2005, nearly one hundred local events were promoted in the kiosks, including Brookline 300 events, Senior Center Art Shows, Brookline Village Family Fun Day, Library Music Association Concerts, Farmers Market, Rotary Pancake Breakfast, Coolidge Corner Sidewalk Sale, Recreation Department Summer Concerts, Greenspace Alliance Environmental Film Series, Brookline Chorus House Tour, Adult Education Special Lectures, Artist Open Studios and National Public Health Week Activities.

Worked on implementing the first project to come from the Commercial Areas Streetscape Master Plan. A Coolidge Corner Streetscape Design Review Committee that includes seven Town Meeting Members and representation from many boards and commissions was formed to work on the project. The DRC has met several times, and has obtained a consultant for design services that will include producing construction documents. A public meeting was held to review the 50% design concepts; with that feedback the consultant is proceeding to the 80% design phase.

Maintained regular communication with the various business interest groups (business owners, commercial landlords, commercial brokers) to be able to represent their issues and effectively advocate on their behalf with the Town.

Assisted the business community with problem solving with various Town Departments, local residents or outside agencies (e.g. NSTAR, MBTA, MWRA).

Facilitating Appropriate New Commercial Development

The Economic Development Office continues its mission of identifying and facilitating appropriate new real estate development projects that will enhance the commercial tax base for Brookline, support small restaurants and businesses, and provide revitalization and enhancement for our community.

Two Brookline Place: WinnDevelopment submitted the Two Brookline Place Major Project Impact Submission to the Planning Board that started the regulatory process in March. In addition, the developer met with the community prior to presenting the plans to the Planning Board. The Planning Board drafted their initial report to the developer and appointed a Design Advisory Team (DAT) later that spring. Mid-July a fuel oil leak at an adjacent property created delays in tenanting and project permitting.

Gateway East Public Realm Project: Gateway East is one of the first projects to be initiated from the Comprehensive Plan 2005-2015 and co-managed between the Planning and Community Development and Economic Development Departments. Concepts for the public realm that were initially identified by the Two Brookline Place PRT and the community were advanced into specific capital improvement projects for implementation and design principles to ensure that the redevelopment of Two Brookline Place compliments and enhances the neighborhood.

Coolidge Corner District Planning Process: The district plan for Coolidge Corner establishes a community process to look holistically at Coolidge Corner’s commercial core and surrounding neighborhoods establishing a vision around which policy and physical recommendations can be created to positively influence change. The Town received a $30,000 Technical Assistance Grant from the Massachusetts Office for Commonwealth Development to be used for specific sites in the commercial core that may be developed in 5-10 years to create a neighborhood
vision and financial development analysis. This process will enable the neighborhood to create a guide for appropriate development on specific sites to enhance the community.
BROOKLINE HOUSING AUTHORITY
Brian Cloonan, Director

General Information
During 2005, the membership of the Authority was as follows:

David Trietsch, Chairman    Michael Jacobs, Vice Chair
Barbara Dugan, Treasurer    Barbara Sard
Russell Evans    Brian Cloonan, Executive Director
Matthew Baronas, Assistant Director

Leslie Fabian retired from the BHA Board, and Russell Evans was appointed by the Commonwealth as her replacement. Four board members are elected, one is a State Appointee, and all must be Town residents.

The Authority administers the following Programs:

<table>
<thead>
<tr>
<th>Federal Assisted</th>
<th>Family &amp; Elderly</th>
<th>Number of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Walnut Street Apartments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>22 High Street</td>
<td>Family</td>
<td>76</td>
</tr>
<tr>
<td>4-24 Walnut Street</td>
<td>Elderly</td>
<td>24</td>
</tr>
<tr>
<td>Ralph Sussman House</td>
<td>Elderly</td>
<td>100</td>
</tr>
<tr>
<td>50 Pleasant Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arthur O'Shea House</td>
<td>Elderly</td>
<td>100</td>
</tr>
<tr>
<td>61 Park Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theresa Morse Apartments</td>
<td>Elderly</td>
<td>100</td>
</tr>
<tr>
<td>90 Longwood Ave</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John W. Kickham Apartments</td>
<td>Elderly</td>
<td>39</td>
</tr>
<tr>
<td>190 Harvard</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Section 8 Leased Housing:            |                  |                 |
| Section 8 Housing Choice Vouchers    |                  | 619             |
| Preservation Vouchers                |                  | 80              |

| M.R.V.P. Leased Housing:             |                  |                 |
| Mass Rental Voucher Program          |                  | 49              |

<table>
<thead>
<tr>
<th>State Assisted</th>
<th>Family &amp; Elderly</th>
<th>Number of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Street Veterans</td>
<td>Family</td>
<td>177</td>
</tr>
<tr>
<td>6-30 New Terrace Road</td>
<td></td>
<td></td>
</tr>
<tr>
<td>176-224 High Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>186-218 Chestnut Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Egmont Street Veterans</td>
<td>Family</td>
<td>114</td>
</tr>
<tr>
<td>51-85 Egmont Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>338-348 St. Paul Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>209-221 Pleasant Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trustman Apartments</td>
<td>Family</td>
<td>50</td>
</tr>
<tr>
<td>7-33 Egmont Street</td>
<td>Elderly</td>
<td>34</td>
</tr>
<tr>
<td>144-156 Amory Street</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
State Assisted

<table>
<thead>
<tr>
<th>Apartment/Condominiums</th>
<th>Family &amp; Elderly</th>
<th>Number of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Col. Floyd Apartments</td>
<td>Elderly</td>
<td>60</td>
</tr>
<tr>
<td>32-40A Marion Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19-36 Foster Street Extension</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Browne Street Condominiums</td>
<td>Elderly</td>
<td>2</td>
</tr>
<tr>
<td>230-B St. Paul Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>38 Browne Street, #2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wheelchair Accessible Family Apartments</td>
<td></td>
<td>15</td>
</tr>
<tr>
<td>At High Street and Egmont Street Veterans Sites</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kilgallon House</td>
<td></td>
<td>8 disabled persons</td>
</tr>
<tr>
<td>11 Harris Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thomas Connelly House</td>
<td></td>
<td>13 disabled persons</td>
</tr>
<tr>
<td>1057 Beacon Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>McCormack House</td>
<td></td>
<td>10 disabled persons</td>
</tr>
<tr>
<td>153 Kent Street</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Applications can be obtained Monday through Friday between 8:30 A.M. and 4:30 P.M. at the main office located at 90 Longwood Avenue, Brookline, Massachusetts or by calling (617) 277-1885.

Program Activities:

In 2005, the Brookline Housing Authority achieved several notable milestones:

- The BHA worked diligently to maintain 100% utilization of Rental Housing Choice Vouchers.
- Enhanced Senior Support Services are offered by Springwell to residents of the O’Shea House and Sussman House. The goals of this program are to maintain a high quality of life for our elderly and disabled residents while continuing their ability to live independently.
- Maintained site beautification and gardening programs to enhance the curb appeal of BHA developments.
- DHCD/TANF Program Assisted five families towards achieving self-sufficiency.

Capital Improvements:

The BHA continued our efforts to modernize buildings and grounds in several developments.

- Converted two conventional apartments into two wheelchair accessible apartments at the Sussman House.
- Completed the replacement of selected windows at the Sussman House & Morse Apartments.
- Completed work on High Street Veterans site improvements.
- Completed parking lot and sidewalk replacement at Sussman House and O’Shea House.
• Completed miscellaneous door repair/replacement at Walnut, O’Shea, Morse and Kickham.
• Completed site improvements at Morse including improved accessibility at front entrance ramp.
• Completed building envelope repairs to the community room at Sussman.
• Began installation of new windows at Walnut Street.
• Began painting corridors in federal buildings.

Economic and Education Programs:
• On going Classes and Programs at our Computer Learning Centers, located at 22 High Street, Egmont Street and High Street Veterans.
• Over one hundred area youth participated in summer employment and the summer peer leadership program.
• In Partnership with the Brookline School Department, expanded award-winning Steps to Success Program designed to maximize opportunity for housing youth to attend college.
• Continued to partner with Communities United, Inc. in offering full-year Head Start programs at Egmont Street and 22 High Street.
• Continued Next Step program offering educational and career enhancement counseling to families.

General Administration:
• Eleventh Annual Thanksgiving Dinner enjoyed by many seniors, friends and neighbors at O’Shea, Sussman and Morse Apartments.
• Revised our Annual Agency Plan with the assistance of a Resident Advisory Board. The plan includes a mission statement, goals and objectives, and numerous polices and budgets. The plan was submitted to the U. S. Department of Housing and Urban Development (HUD) for approval.

Continued close partnerships with several public and private local entities, including The Brookline Police Department, Brookline Community Fund, Brookline Health Department, The Brookline Center, and Brookline Recreation.
HUMAN SERVICES

HEALTH DEPARTMENT
Dr. Alan Balsam, Director

The Brookline Health Department has as its mission the protection of the health of Brookline residents and others who may work or otherwise be associated with the Town. Toward that end, the Department maintains an active surveillance system of health status indicators, and has planned, implemented, and continues to evaluate a broad spectrum of local health services designed to reduce morbidity and mortality and enhance the quality of life of those who live and work here.

Administration

During 2005, the Department continued a formal community health needs assessment of Brookline. With support from a variety of medical institutions and foundations that serve our community, an additional volume of HEALTHY BROOKLINE was produced. Volume 9 presents elder health indicators and risk factors for Brookline. This report will be used to plan programs to improve the health status of citizens and to track our progress over time.

The Department management structure was maintained, providing for more access to the Director, and elevating core public health functions. In addition to the on-going biweekly management team meetings, monthly all-staff meetings with an educational component served to help build a sense of mission and community among staffers, and to enhance intra-departmental communication.

This year, the Department continued to be successful in leveraging non-Town resources for a broad range of projects. Over $150,000 was raised from a variety of sources including medical centers, foundations, and the federal and state government. In addition, seven well-qualified graduate students were recruited for internships for a variety of community health projects.

The Health Department continued its relationship with the Boston Visiting Nurse Service (VNA) to provide epidemiology and public health nursing services. We maintained our outreach campaign to enroll uninsured Brookline youngsters in the Children's Medical Security Plan and to expand the Dental Clinic's program for children.

Working with the Building Department, renovations began on the Train Memorial Health Center, soon to be the first “Green Building” in Brookline. The Brookline Community Foundation supported our efforts with a $20,000 challenge grant and the Massachusetts Technology Collaborative provided $100,000 to help purchase solar panels. The Health Department relocated to the Old Lincoln School, along with the Veterans and Human Relations Youth Resources Department during the renovation.

“Green” elements to be incorporated into the Train Health Center renovations; Brookline’s first “green” Municipal Building.
Also this year, additional progress was made on increasing GIS capability, upgrading the Department's homepage on the Town's website (www.townofbrooklinemass.com), and maintaining capacity to receive comments/requests from citizens online. Finally, the Department had a major presence at Brookline 300 activities.

**Emergency Preparedness**

The Town Emergency Preparedness Committee continued to meet regularly to prepare for the possibility of a terrorist attack or other emergency. The Health Department took the lead on issues related to bioterrorism, convened a multi-community work group in Metro Boston, and conducted additional Table Top exercises, including one on Avian Flu, with key Town personnel. Dawn Sibor continued as our Emergency Preparedness Director, and over 70 health professionals and others were recruited to our Medical Reserve Corps, which will support the Health Department in the event of an emergency.

**Environmental Health Services**

This Division, led by Patrick Maloney, MPAH, oversees many State-mandated programs including the licensing and inspections of food establishments, housing code inspections and enforcement actions, swimming pools, solid waste handling practices, animal, insect and rodent control, and the abatement of general nuisances. Additional concerns include asbestos removal, lead in the environment, hazardous waste, indoor air quality, and the enforcement of state and local tobacco control requirements, including the issuance of permits for tobacco retailers and monitoring the over-the-counter sale of tobacco products.

Brookline continued monitoring compliance with the Town's Tobacco Control By-Law and pursuing complaints concerning infractions of the law. In December, we were funded by the state to increase these checks in 2006 with a $50,000 grant, covering seven communities.

Brookline continued to be one of the few Towns in the State to fully implement non-criminal dispositions (tickets) as an enforcement element to inspections. The Division completed all mandated inspections as required by State regulation (including 737 housing and 740 food service inspections). We held four orientation sessions for lodging house operators to acquaint them with new regulations, and also maintained a monthly schedule of Choke-saver classes, and certifying 163 individuals.

During the summer, the Division treated 3,500 Town catch basins with a bacterial larvicide, with support from the DPW to prevent the hatching of adult mosquitoes. We maintained our surveillance system for dead birds and mosquitoes and produced information on ways to reduce risk for mosquito borne diseases. We continued an educational campaign and enhanced enforcement regarding organic solid waste, assisted DPW in changing regulations to require recycling, and helped enforce the Town's policy on snow removal with the DPW. Also working with DPW, we continued a mercury disposal program in two Brookline locations.

The Division continued implementation of the new revisions of the State Food Safety Code. Inspectors now stress the use of gloves and other changes in the law. The Division responded to hundreds of requests from the public for information on radon, lead, opening new restaurants (100% of new operators received a formal orientation), and solid waste disposal. The Division also finished computerizing its permit processes in areas including food service, retail food, tanning salons, etc. and continued taking and tracking consumer complaints online.

The Division held health and safety workshops for all children's camp operators, and offered six rabies vaccination clinics in conjunction with the Newton Health Department. The weights and measures function, brought under the Environmental Health Division last year, tested all Town weighing and measuring devices, taximeters, and scanners to ensure accuracy. The division completed a three-year study on the use of electric cars, two of which were provided to the Town.
Town by General Motors. The results will assist in developing hybrid and fuel technologies, especially for a New England climate.

In addition, Division staff served on various state and regional bio-terrorism preparedness and response program advisory committees and state food safety and housing code revision committees.

**Child and School Health**

Under the direction of Gloria Rudisch M.D., MPH, the Division of Child and School Health continued to be the Department's liaison with School Health Services and the nursing and health education staff in the schools.

There continues to be a strong association with the Essential School Health Services grant, which has facilitated the transition to a full-time school nurse leader and provided for technology training, program materials, and part-time school health services for non-public schools in Brookline. With this support, over sixty school staff members were trained/retrained in CPR and AED (Automated External Defibrillator) procedures this past year.

The Daycare Inspection Unit monitored 23 group day care centers and 10 extended day programs. Brookline continued to be one of a small number of communities delegated by the State to exercise licensing and inspection responsibilities to assure compliance with Department of Early Childhood and Care regulations. In addition, the Division maintained a regular schedule of child immunization clinics staffed by public health nurses with physician back up that served over 200 youngsters.

The Division, working closely with the Police and School Department, implemented an annual bicycle safety education program in the elementary schools. We continued a program to counter bullying in elementary schools. In addition, we were able to assist in maintaining the Dating Violence Intervention Program (DVIP) at Brookline High School and continue to work with the High School AIDS Peer Leadership program now subsumed under the Students Against Destructive Decisions (SADD) program. Lastly, we continued to support programs related to eating disorders, originated by the Massachusetts Psychological Association, served on the public school Nutrition Advisory Board and the newly formed Wellness Policy Committee, and worked to support the movement toward enhanced nutrition and physical activity options in the schools.

**Community Health Services**

Led by Lynne Karsten, MPH, this Division oversees community health initiatives including the women’s health, adult immunization, injury prevention, elder health programs, and translation services. During 2005, the Division sponsored adult immunization clinics serving 2,000 residents. We continued the “Clean Hands for Good Health” campaign to educate the community on steps to take to prevent the spread of disease. Support was given to the Rabies Awareness Committee and the Department maintained an inter-departmental rabies education and control program.

A highlight of our work was the Men’s and Women’s Health campaigns (the latter funded by Brigham and Women’s Hospital), which involved building grass roots coalitions, organizing educational programs, and screenings.

We have continued to work with town departments to train staff to use AEDs. Currently, we have deployed 30 of these units around Brookline in strategic locations, in addition to those in all emergency response vehicles. Employees in all town buildings and schools where AED’s are located now have received CPR/AED training. In April 2005 as part of National Public Health Week, the Division coordinated a free town-wide CPR/AED training. More than 125 Brookline residents registered for the 3-hour Saturday course.

The Department, with our partners at Beth Israel/Deaconess
Medical Center, received continuation funding for our joint Elder Health Program, including a series on healthy aging and on health decisions in later life. Working with the Council on Aging and Brookline Housing Authority, we continued a Balance Program that involved frail elders in a program to build muscle mass and confidence in order to prevent falls. The Health Department also presented a three-part series in the use of laughter, storytelling, and drumming as healing techniques as well as two programs on hearing loss in seniors.

Translation services in Russian and Chinese were provided to several Town departments. We offered basic public health information at ESL classes in family housing units. Working with the town’s Recreation Department, the Division provided free water bottles with information about sun safety to parents whose children attended special summer school programs.

The Dental Health Clinic, which maintained its weekly clinic schedule at the Health Center and at the Old Lincoln School through Tufts Dental School, provided over 250 patient visits in 2005. Because the Clinic’s temporary location is in the close proximity to two Brookline family-housing units, a targeted outreach campaign about the Dental Clinic was undertaken. In conjunction with the National Public Health Week during April, the Division sponsored a dental open house and educational programs featuring local dentist Dr. James Seligman.

The Division initiated a physical fitness campaign in the Town, beginning with publication of the Brookline Fitness Directory, listing all physical fitness-related businesses in Brookline, including dance, yoga, and sports among others. The Division also organized a Fitness Summit for these businesses.

**Public Health Nursing/Epidemiology**

The Division of Public Health Nursing/Epidemiology oversaw the investigation and control of more than 127 cases of communicable disease, and made progress in improving disease surveillance in line with a nation-wide call for enhanced surveillance. Emerging infectious diseases continued to challenge the division and a major outbreak of Norovirus was addressed with control measures and education to schools and day care centers.

Led by Barbara Westley, RN, the Division provided the Department’s liaison with the Boston Visiting Nurse Association (VNA) and also provided clinical support to all Department screenings, immunization programs, and other clinical activities including refugee health. We also provided educational sessions to school and recreation programs regarding the new TB screening laws and new chickenpox isolation and quarantine regulations. Over 147 cases of humans exposed to animals were case managed and promotion of meningitis vaccination for at risk college students was done.

Regularly scheduled blood pressure screenings were provided to more than 568 patients. Information and referral services in the areas of foreign travel and other general health issues were also provided.

The Division distributed thousands of doses of vaccine to community-based medical providers and provided technical assistance on vaccine preventable disease issues. Finally, Ms. Westley continued to participate in the statewide initiatives addressing emergency preparedness and bio-terrorism.

**Substance Abuse Prevention and Services**

This Division, led by Gerry Trombley, LCSW, M.Ed., and Mary Minott, LICSW, fields programs and
services in both community and school-based settings. In 2005, the Division provided assessments, 3,262 counseling sessions, 290 class presentations, referrals, and monitored progress for over 168 individuals, including 35 Town employees, as well as students and parents. Mr. Trombley formally retired this year after 35 years of service, but will remain on part-time until a replacement is hired.

The Division continued a violence prevention initiative to address high-risk behavior often associated with teen substance abuse. This includes support for peer education and the Students Against Destructive Decisions (SADD) Program. Over 250 students participated in the SADD Program providing substance abuse and violence prevention training and alternative alcohol and drug-free social events. This year, the Division collaborated with the Brookline High School Health/Fitness Department to continue to offer a new course, “Peer Education and Adventure Leadership”, to provide additional training to peer educators. Fifty peer educators were involved in educational forums for students and parents to promote positive healthy choices among youth.

In addition, thanks to funding from the Brookline Community Foundation, more than 120 Brookline teens participated in “Students Talking About Respect” (STARS), an afternoon school and summer program located at Brookline High School. The STARS Program includes individual counseling and mentoring, and group “respect” activities such as a recreational basketball league, conflict resolution and anger management groups, and peer leadership training.

Working with the Brookline Police Department, Town Counsel, and private sector bartender training programs, Division staff developed a uniform certification procedure for bartenders and liquor licensees in Brookline. Mr. Trombley worked closely with the Human Resources Department in supporting the Town’s Employee Assistance Program (EAP), and was our liaison to over 25 self-help groups in Brookline. He also provided leadership on a committee that crafted a Workplace Safety Policy for Town employees, and served on the Domestic Violence Roundtable’s Steering Committee to provide monthly “Safety Net” cablevision shows.

Ms. Minott, working with the Police Department and the Juvenile Justice Roundtable, maintained grant funding from the Substance Abuse and Mental Health Services Administration to expand Brookline’s Coalition Against Substance Abuse (B-CASA), creating a broad range of programs and activities to raise awareness and change behaviors among young people in Brookline.

Finally, a coalition of service providers in Brookline, Newton, and Watertown secured continuation funding of over $300,000 in federal funding to serve a variety of individuals at risk of homelessness, including adolescents, and to target families fleeing from domestic violence.

Advisory Council on Public Health
A dedicated group of six unpaid citizens continue to serve as members of the Advisory Committee on Public Health (ACPH). Meeting monthly, the Council provides the Director with advice on budget, policy and Town Meeting issues, health needs assessments, and a range of operational issues.

This year, Elizabeth Hirshom retired from the ACPH. Ms. Hirshom had been with the Council for well over a decade, and will be sorely missed. Replacing Ms. Hirshom is Pat Maher, a nurse practitioner and community health leader. Also this year, Dr. J. Jacques Carter was re-appointed to the ACPH by the Board of Selectmen. They rejoin Dr. Bruce Cohen, Dr. Milly Krakow, Ms. Cheryl Lefman and Ms. Roberta Gianfortoni on the Council.

Another highlight of the year for the ACPH was the re-election of Dr. J. Jacques Carter to the Chair. Dr. Carter has identified a number of important goals for the Council for the coming year, including working with Dr. Balsam to implement the Medical Reserve Corps in
Brookline, fielding another Public Health Policy Forum in the spring, and launching a campaign related to fitness and nutrition.

Friends of Brookline Public Health

In 2005, the Friends of Brookline Public Health, a membership organization conceived to build a constituency for public health in Brookline, entered its eighth year. The goal of 170 individual members and six corporate members was achieved. A Board of Trustees of 18 persons, including four officers, was elected, and activities included our Annual Meeting and reception in December.

The Board of the Friends voted to fund several public health initiatives including a project linking literacy and health, a balance/fitness program for elders, a linkage with our Sister City in Nicaragua, and the Green Building renovation at the Health Department. The Friends also co-sponsored the 9th Annual Public Health Policy Forum entitled “Universal Health Care: Is This The Year?” in conjunction with the Brookline Center for Adult and Community Education, moderated by former Governor Michael Dukakis. The forum attracted over 200 people.

Finally, the Friends continued the Annual Public Health Leadership Award in Brookline and announced the 2005 award to John McDonough, former State Legislator and current Director of Health Care for All for his outstanding efforts in public health over the years. The Community Health Award was named in honor of Herb Carlin, the Town Veterinarian, who passed away this year at age 85. Dr. Carlin served the Town for over 40 years. This year’s award went to the Brookline Farmers Market, and was accepted by Arlene Flowers.

HUMAN RELATIONS-YOUTH RESOURCES COMMISSION

C. Stephen Bressler, Director

Created by Town Meeting in 1970, the Human Relations-Youth Resources Commission is Brookline’s official agency working in the areas of intergroup relations, civil rights and youth advocacy.

Membership

During 2005, the Commission saw the departure of member and chair Dr. Susan Howards as well as long-time members Assunta Cha, Leslie Fabian and Carolyne DeVore Parks, and associate member Linda Rodriguez-Hutson. Dr. Ed Wang and Marc Jones were elected as co-chairs.

Administration

The Human Relations-Youth Resources Commission full-time staff included Director C. Stephen Bressler and Secretary Ongelita Mockabee Miles.

In addition to his work in community relations, the Director is Brookline’s Affirmative Action Officer, Fair
Housing Officer, Americans with Disabilities Act Coordinator, Ombudsman for CATV and staffs the Broadband Monitoring Committee, ADA Transition Team and Brookline Holocaust Memorial Committee and serves as a member of the Town’s Emergency Management Team.

The Director worked with the Brookline Domestic Violence Roundtable and was a consultant to, and occasional guest on, its monthly, hour-long CATV show "The Safety Net" hosted by Ronny Sydney. "The Safety Net" entered its tenth season and was produced in cooperation with Comcast Local Origination in Cambridge.

The Director participated in meetings of the Norfolk County District Attorney’s Anti-Crime Council, served on the Norfolk County Sheriff’s Recruitment Community Involvement Board, and was vice-chair of the Massachusetts Association of Human Relations/Human Rights Commissions (MAHRC).

Over the course of the year, the Director participated in several conferences, including “Leadership for National, State and Local Preparedness: Conflict Resolution, Negotiation, and Problem Solving Strategies” sponsored by the Harvard School of Public Health Center for Public Health Preparedness and “Combining Forces Against Bioterrorism: A Public Health and Public Safety Partnership” sponsored by the Harvard School of Public Health Center for Public Health Preparedness and municipal and private organizations.

Commission Programming
The full Commission held 10 staff-assisted meetings in 2005. Committees this year included: Asian-American Program Planning Committee, HR-YRC Brookline 300/Diverse the Curse™ Committee, Youth Awards Committee, Nominating Committee, and Ad Hoc Committee on Youth Employment.

2005 Program Highlights

Diverse the Curse™ - On Sunday, September 18\textsuperscript{th} the Commission celebrated Brookline 300 by presenting Diverse the Curse™ featuring former Boston Red Sox player Elijah “Pumpsie” Green. “Pumpsie” Green was the first African-American player with the Boston Red Sox. The program, which was held at the main auditorium at the Coolidge Corner Theater, attracted an audience of several hundred people, who were also treated to a discussion with Red Sox president and CEO Larry Lucchino and a display of the 2004 World Series Trophy. Diverse the Curse™ was the major program undertaking by the Commission in 2005 with a planning committee headed by the Reverend George Chapman. The program was made possible by a grant from The Brookline Community Tercentennial Fund and gifts from Chobee Hoy Associates, The Red Sox Foundation, Wainwright Bank, and St. Paul’s Church, as well as an in-kind donation of legal services from the law firm Choate Hall & Stewart.

Martin Luther King Day – In cooperation with Brookline Access Television the Commission presented a video retrospective of its past Martin Luther King programs over the Martin Luther King birthday weekend

Brookline Reads – The Commission was pleased to be a co-sponsor of the April 6 panel discussion of Miriam Grace Monfredo’s North Star Conspiracy held at the Brookline Court.

Asian-American Heritage Program – In cooperation with Brookline Access Television the Commission presented a video retrospective of its past Asian-American Heritage programs during Asian-Pacific Heritage Month.

Human Relations Youth Awards – With much appreciated financial assistance from the Brookline Rotary Club, the Commission, with a planning committee chaired by Leslie Fabian, sponsored its 20\textsuperscript{th}
annual Human Relations Youth Awards on June 7th.

Eight leadership awards, 10 certificates of merit, and 21 letters of commendation were presented to youths in recognition of their volunteer efforts over the past year. Following a reception at the Brookline Health Center for students, their families and friends, the awards were presented at the evening session of the Board of Selectmen, which was cablecast live by Brookline Access Television.

**Brookline Rocks! Concert** – The Commission was pleased to join with the Brookline Community Mental Health Center, Brookline Music School, Brookline PTOs, Brookline Education Foundation, Brookline Adult & Community Education, Friends of Brookline Public Health, and the Brookline Council on Aging on November 6th in sponsoring “Brookline Rocks! Concert” a multicultural folk rock program featuring Kevin So and local musicians.

**Neighbors From Many Nations** – The Commission was a co-sponsor along with the Workmen’s Circle, Brookline Adult & Community Education, Brookline Historical Society, Brookline School-Community Partnership, and the Brookline Council on Aging of “Neighbors From Many Nations: Music and Stories of the Irish, Asian and Jewish Immigration Experience” on December 4th.

In addition to committee reports, highlights of Commission meetings included:

**January** – a discussion on a Commission sponsored Brookline 300 program on inter-group relations; presentation by Library Trustee Roberta Winitzer on this year’s Brookline Reads program; discussion on supporting the Brookline Senior Center in its efforts to expand hours of operation; discussion on Martin Luther King Day programming.

**February** – a conversation with Brookline 300 Coordinator Robin Glazer on forthcoming programs; discussion with Council on Aging Director Ruth Ann Dobek on Senior Center programs; discussion on a major program on diversity.

**March** – the Commission met with Police Chief Daniel O’Leary to discuss statistics on traffic stops as well as police-community relations matters and joint Police/HR-YRC programming; discussed the development of a Commission brochure; further discussion on celebrating diversity as part of Brookline 300.

**April** – a discussion on Asian American Heritage Month programming; an update on our forthcoming Brookline 300 program – “Diverse the Curse”; update on youth awards program.

**May** – met with Paul Epstein on ideas for a Brookline teen center and for an update on the African American Scholars Program; discussion on community meetings on teen sexual behavior as well as a Brookline Domestic Violence Roundtable response to this subject; report on Police Chief Daniel O’Leary’s appearance before the Massachusetts Association of HRCs.

**June** – Dr. Ed Wang and Marc Jones become Commission Co-Chairs; report on youth awards program; update on “Diverse the Curse”; discussion on a planned Asian American educational program; report on Director Stephen Bressler’s participation on the Norfolk Sheriff’s Community Recruitment Involvement Board; report on Captain John O’Leary’s and Stephen Bressler’s ADL-sponsored visit to the U.S. Holocaust Museum; met with Linda Cheren, who is designing Commission brochure.

**July** – comments on Commission participation in this year’s Flag Day Parade; report on Commission involvement in planning a musical event – Neighbors From Many Nations, focusing on immigrants to the U.S., in conjunction with the Workmen’s Circle, as part of Brookline 300; status report on “Diverse the Curse” program; discussion on the Norfolk DA’s Heroin Prevention Task Force and concerns about
increased drug use; update on a community teen center.

**September** – updates on “Diverse the Curse™” and “Neighbors from Many Nations” programs; presentation of new Commission brochure.

**October** – report on Commission’s “Diverse the Curse™” program; discussion on enhancing diversity among Commission members; preliminary discussion on strategic planning.

**November** – discussion on CORI reform; discussion on police statistics and police/community relations led by Captain John O’Leary; discussion on renewal of USA PATRIOT Act impact on civil liberties; further discussion on teen sexuality meetings.

**December** – meeting was devoted to strategic planning and future Commission programming.

**Publications**
In 2005 the Commission revised and distributed its popular “Child Care Resource Guide” produced in cooperation with the Brookline Early Childhood Advisory Council. The Commission also published a brochure “We’re Here For You!” with the generous assistance of Linda Cheren Design.

---

**BROADBAND MONITORING COMMITTEE**
C. Stephen Bressler, Ombudsman for CATV

**Background**
A 15-year license to operate a cable television (CATV) franchise in Brookline was awarded to Times Mirror by the Board of Selectmen (the Issuing Authority) in June of 1982. In 1983 that license was transferred to Cablevision of Brookline (Cablevision Systems Corporation). In early 1984 the Board of Selectmen created the CATV Monitoring Committee to monitor Cablevision’s adherence to the license. That same year the Board of Selectmen also appointed Director of Human Relations-Youth Resources Stephen Bressler to serve as Ombudsman for CATV and to staff the CATV Monitoring Committee. In 1997 Cablevision of Brookline’s license was renewed for five years. In 2001 the license held by Cablevision of Brookline was transferred to AT&T Broadband and was scheduled to expire the following year. In 2002 the license was extended again, this time for three years. During 2002 Comcast made a takeover bid for AT&T Broadband. In 2003 the Board of Selectmen approved the transfer of the license from AT&T Broadband to Comcast. The Comcast license expired in 2005.

During the course of the licenses (1982 to date) the Board of Selectmen as Issuing Authority approved amendments to the licenses to reflect emerging needs of the town and changes in the cable television business.

A federally mandated three-year license renewal process between the Town and Comcast concluded in 2005, with the Town denying renewal. Negotiations then commenced between the Town and Comcast to resolve differences. By the end of 2005 the Town and Comcast were still in dispute.

In Brookline, Comcast currently offers analog and digital cable television, video on demand, high definition television, high speed data service, and, new in 2005, telephone service. Brookline residents may contact Comcast at 617-731-1343.

In 1998, at the behest of Town residents wanting competition among cable television providers, and because there were services such as high speed data that were not being offered by Cablevision of Brookline, the Board of Selectmen awarded a ten-year license to operate a cable television franchise to RCN. The three-year license renewal process with RCN began in April 2005.
In Brookline, RCN currently offers analog and digital cable television, video on demand, high definition television, high-speed data service, and telephone service. Brookline residents may contact RCN at 1-800-746-4726.

Residents who are hearing impaired should use the Telephone Relay Service (711) to contact either cable company.

In 2000, the Board of Selectmen broadened the CATV Monitoring Committee’s mandate and changed its name to the Broadband Monitoring Committee.

**Membership**

In 2005 Fran Berger continued as Chairman with Stephen Bressler serving as Secretary. Other members on the Committee were Jack Kettell, Michael Newman, Dr. Alan Pisano, and Michael Selib.

**Administration**

The Committee received staff and budgetary support through the Human Relations-Youth Resources Commission. Commission Director Stephen Bressler served as Ombudsman for Cable Television Operations for the Town.

**Ombudsman**

In calendar 2004, the Ombudsman handled 92 complaints and/or inquiries relative to CATV and Broadband, down from 264 in 2004. The Ombudsman noted that the majority of calls regarding RCN were from residents complaining that the company was not providing service to all parts of town. Calls from Comcast customers dealt with outage and reception problems, but also with rate increases and marketing changes. The Ombudsman was in frequent contact with Comcast and RCN managerial and customer service staff. The Ombudsman also consulted with his counterparts in other communities as well as with officials at the Massachusetts Department of Telecommunications and Energy (DTE).

The Ombudsman may be reached at: Stephen Bressler, Ombudsman, Broadband Monitoring Committee, 11 Pierce Street, Brookline, MA 02445 or by telephone at 617-730-2330 voice or 617-730-2327 (TDD) or steve_bressler@town.brookline.ma.us.

**Committee Programming**

The Committee worked closely with the CATV Coordinating Committee chaired by Selectman Gil Hoy. Broadband Monitoring Committee Chairman Fran Berger and Ombudsman Stephen Bressler served as members of the Coordinating Committee and participated in that body’s 13 meetings.

During 2005 the Broadband Monitoring Committee held three staff-assisted meetings (minutes of meetings may be accessed at [http://www.townofbrooklinemass.com/Broadband/CATvMMArchive.html](http://www.townofbrooklinemass.com/Broadband/CATvMMArchive.html)) during which the following issues were discussed:

**Comcast**
- Meet with new Comcast liaison David Green
- Comcast response to breach letters
- Comcast survey of Comcast subscribers
- Emergency alert system testing
- Comcast invoice date and due date too close together
- Franchise related costs increase
- Concerns re cost of static Internet addresses to individuals and commercial accounts
- Comcast License renewal
- Problems maintaining The Municipal Channel
- New services available
- Concerns about Comcast payment center
- Comcast switch from analog to digital set top boxes
- Comcast rate changes

**RCN**
- Financial stability of RCN
- License renewal
- RCN area to be served problems
- Status of RCN payment center
- RCN audio/picture quality
- RCN customer service telephone

**Brookline Access Television (BAT)**
- Move to Old Lincoln School
- Comcast video engineering assistance to BAT
- FM reception problems at Old Lincoln School
- Problems cable casting Selectmen’s meetings
- Problems maintaining The Municipal Channel

---

**COUNCIL ON AGING**

Ruthann Dobek, Director

The Brookline Council on Aging, whose members include representatives from Town departments and Brookline citizens, plans, coordinates, and provides comprehensive services for Brookline’s older residents and their families. Our mission is to keep elders independent and functioning members of the community and to assist them and their families in finding services, support and resources. The Council on Aging operates the Brookline Senior Center at 93 Winchester Street, which is a community-gathering place, dedicated to enriching the aging experience. It provides a rich, diverse environment with a wide range of opportunities, programs and services. The Council on Aging meets the second Wednesday of the month at the Senior Center at 1:00 p.m., and the public is cordially invited to attend.

Council on Aging services include: advocacy, information and referral; geriatric case management and counseling; homecare, employment, and income tax assistance; transportation; a monthly newsletter; and insurance benefit counseling. This year a major focus was on Medicare D, a new federal program that provides seniors with prescription drug coverage. Our staff and volunteers have assisted hundreds of Brookline seniors and their families with Medicare D with educational programs, brochures and individual counseling sessions.

Volunteers continue to be the lifeblood of the Council on Aging. Under the skilled leadership of Vivian Freeman, volunteer programs flourish. Volunteers help in every facet of the Senior Center operation. They lead current events and movie programs, bridge, ESL classes, and bingo among many other programs. Local attorneys contribute their services to a legal clinic and lecture series as well as doing pro bono legal work for low-income seniors. The Art Gallery is fortunate to have devoted and talented Jean Stringham and Robert Berkovitz as curators. Food service and reception could not function without the dedicated hours of over 30 volunteers, and volunteers totally run the senior gift cart. Frail elders receive in home assistance from friendly visitors, high school grocery shoppers and the library delivery service. An annual appreciation lunch was held in April to honor the dedication of over 200 volu
Programs at the Senior Center include: breakfast, lunch, computer lab, gift cart, exercise classes, card games, movies, lecture series and health screenings. The Brookline Adult and Community Education Program sponsors a variety of courses, ranging from the humanities to computer skills, and area hospitals and the Brookline Health Department contribute health education programs. Rogerson Communities operates an Adult Day Health Program and fitness center out of 93 Winchester Street. We continue to partner with Brookline Recreation, Brookline Library and the Brookline Police for programs. The Council on Aging remains appreciative of the entire community and individuals who generously donate their time to ensure an exhilarating mixture of classes, groups and programs that keeps the Senior Center a dynamic place to visit.

In 2005, the Council on Aging received permission from the Board of Appeals to extend Senior Center operating hours into limited evening and weekends. We had several successful events, including entertainment sponsored by families of seniors. The Council on Aging meets with a group of neighbors to ensure a good neighbor policy for its extended hours as well as other neighborhood concerns.

The annual survey of the Senior Center was done in the spring of 2005. This survey helps us in the planning of future Senior Center programs. Key results indicate that seniors desire to have the Center open on weekends. Sunday afternoon usage was the most requested, followed closely by Saturday. The programs most requested were meals with entertainment.

<table>
<thead>
<tr>
<th>Would you attend the Senior Center on Sunday?</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES 76%</td>
</tr>
<tr>
<td>NO 24%</td>
</tr>
</tbody>
</table>

The Council on Aging continues to supplement its operating budget from the Town by successfully leveraging over $100,000 in grants. In 2005, CDBG grant funding supported the Taxi Discount Program, part of the homecare social worker’s salary, and an important senior employment program that provides stipends to low income elders who work for the Council on Aging. We are especially pleased with three grants received by Springwell, which distributes Older Americans Act federal grant money. Two grants of $2,000 each will go to fund the Russian Tea Room and Asian outreach programs. The Council continues to be proud of the diversity efforts that have expanded our services at the Senior Center. Also $4,000 from Springwell was granted for a respite program. The Council on Aging was able to pay for respite workers to assist families with the stress and burden of care giving. This includes a support group where family members can come for support and advice and bring their loved with them to receive care.

The Council on Aging is especially proud of its success in privately funding a van for door-to-door transportation to the Senior Center. An important goal since the Senior Center opened; the van provides 307 different elders with over 3,000 rides. A Senior Soiree fundraising benefit was held in November ensuring that the van will operate without Town money.

2005 was an exciting year for the Council on Aging, as it was the Council’s fiftieth anniversary and the Town’s 300th anniversary. In July, a 1950’s barbecue was held, complete with an Elvis impersonator and a 1955 green Cadillac convertible to celebrate the Council’s rich history.

Three special projects were completed to commemorate the occasion:
A Brookline 300 quilt depicting various familiar and historic sites in Brookline was assembled, quilted and embellished by over thirty volunteers. It was part of the tercentennial celebrations at Larz Anderson in November. The quilt will be displayed at various town sites in 2006. Co-chairs were Anne Berman, Ruthann Dobek, Miriam Sokoloff and Jean Stringham.

The Council also published *Our Brookline: Our Stories*, an anthology of essays, observations and poetry by Brookline residents who have contributed to the life of the town during Brookline’s third century and/or its last fifty years. It serves as a personal history of Brookline by those who helped make it.

Finally, the Council on Aging partnered with Goddard House to cosponsor Story Partners 300, a program where people shared experiences, ideas and experiences of Brookline through one on one-interview sessions. Over 300 interviews were done at the Farmer’s Market and other Town events. Quotes and photographs are being compiled into a journal, and will be presented to the Town.

The accomplishments of this past year are due to the dedication and expertise of the staff, the board, and the volunteers. We are also grateful for the collaborations of so many who ensure that Brookline is a highly desirable place to grow old. Whether it is another Town department that ensures quality programs and service delivery to the seniors or a local organization that contributes programming, Brookline’s elder services are the envy of many communities. We look forward to providing comprehensive services and interesting programs in 2006 that will enrich the lives of our seniors. As always, we invite the public to visit, and more importantly become involved in our wonderful offerings.

**VETERANS’ SERVICES**
William McGroarty, Director

Massachusetts General Laws mandate the Brookline Department of Veterans’ Services, which is responsible for assisting Brookline veterans and/or their dependents with living and medical expenses. Directives issued by the State Commissioner of Veterans’ Services regulate the scope of these expenses. Medical assistance covers expenses for hospital inpatient or outpatient stays, medications, doctor visits, laboratory work, and dental care. The Brookline Department of Veterans’ Services administers these emergency veterans benefits to ensure that qualified veterans and their dependents receive both the help they need and the respect they deserve. We also assist veterans and their dependents who are transitioning back into the workforce or obtaining permanent VA or Social Security pensions when applicable.

The Department serves as a conduit in filing for all Veterans Affairs benefits to which a
veteran/dependent may be entitled, as well as other federally funded or state-funded benefits such as Social Security, SSI, SSDI, Mass. Health and Unemployment Compensation. Veterans’ benefit paperwork can often be confusing and overwhelming. This office has extensive experience in case managing VA claims. Residents are encouraged to stop by or call (617) 730-2112 if they have any questions or concerns pertaining to state and federal veterans’ benefits. This year we assisted veterans and dependents in signing up for and selecting a Medicare Part D prescription plan. We are proud and honored this year to have assisted many Brookline veterans in obtaining the VA pensions and VA Healthcare they were entitled to, and in many cases, desperately need.

The Department maintains copies of discharge records and vital statistics for most Brookline veterans. Through the Military Records Branch, we are now able to access veterans’ discharge papers on-line, which saves valuable time in aiding veterans to receive benefits. Grave registrations are recorded to ensure that all veterans’ graves are decorated with a flag on Memorial Day. (Approximately 4,000 graves are decorated.) The Department is responsible for ordering grave markers on request for the veterans interred in Holyhood or Walnut Hills Cemeteries.

The Town of Brookline appropriates 100% of the monies needed to assist the veterans and/or their dependents. A monthly report is submitted to the Department of Veterans’ Services located in Boston. The Brookline Director of Veterans’ Services initially approves the itemized expenditures and services. Per Massachusetts General Laws, Chapter 115, the state is required to then reimburse the Town of Brookline 75% of all approved expenditures. The Veterans Office has maintained a 100% approval of all monies disbursed for ordinary benefits.

The joint efforts of the Veterans’ Office, American Legion and the Veterans of Foreign Wars coordinated the ceremonies for Memorial Day and Veterans’ Day. On Memorial Day 2005 the Town of Brookline honored PFC Maxwell Adler, a young man who gave his life in the service of his country during the Korean War. During the ceremony a memorial square was dedicated in his name and local veterans honored the sacrifice of PFC Adler and all of our fallen heroes. The Veteran’s Day ceremony was complemented by an outstanding performance from the PAL’s Children’s Choir who honored Brookline veterans with patriotic songs.
The continued war on terror in Iraq and Afghanistan has taken many of our military lives. We paid tribute to our brave servicemen and women at all our ceremonies throughout the year. The men and women returning from war are in need of many assistance programs, from rehabilitation for injuries, to Post Traumatic Stress Disorder (PTSD) from the day-to-day stress of survival. We are working with the VA Medical Center to assure that returning veterans are apprised of all available resources. We are also able to assist returning “War on Terror” veterans in obtaining the many state benefits available under the “Welcome Home Bill” enacted by the State Legislature on Veterans Day 2005 (including a $1,000 war bonus to qualified veterans).

The continued success of our program provides a means to honor or show tribute to a veteran or someone special by displaying a flag on one of the poles along the Flag Day Parade route. The application for the “Adopt-A-Pole” program is now on our website. For more information please the Veterans’ Office at 617-730-2112.

The age of many of our veterans has created a new challenge which includes finding housing, long-term medical care, and burials for veterans in need. The past year we were fortunate to work with Gerry Trombley, Substance Abuse Counselor, the Brookline Housing Authority, Council on Aging social workers, and other local agencies, who aided in securing housing and other vital services for our veterans. A special thanks to all who assisted in making this possible.

The Veterans’ Office has a staff of two, Bill McGroarty, Director, and AnnMarie Cedrone, Head Clerk. Bill, an Army veteran, took the position as Director of Veterans’ Services in April 2005. Prior to that he served his fellow veterans as the Director of Veterans’ Services for the City of Gloucester, MA. Bill is also an active member of the American Legion, VFW, AMVETS and the Disabled American Veterans (DAV). In addition to being the Veterans’ Services Director, Bill also works as the Emergency Management Planning Coordinator.

Please visit our website, www.townofbrooklinemass.com/Veterans, which has been improved, and updated to include information on Memorial Swuares as well as many links to the Veterans Administration.

AMERICANS WITH DISABILITIES ACT TRANSITION TEAM
C. Stephen Bressler, ADA Coordinator

Background

The Americans with Disabilities Act Transition Team was established by the Board of Selectmen in 1993 as a requirement of Title II of the Americans with Disabilities Act (ADA). The charge of the Transition Team is to evaluate Town programs, services, buildings, streets, sidewalks, parks and playgrounds to ensure accessibility for persons with disabilities. Selectman Gil Hoy served as Chairman of the Transition Team. Human Relations-Youth Resources Commission Director C. Stephen Bressler served as ADA
Coordinator. The ADA Coordinator worked closely with the Chairman of the Brookline Commission for the Disabled to address issues of mutual concern.

2005 Accomplishments

The departmental ADA compliance self-evaluations continued in 2005 with the ADA Coordinator and the Chairman of the Commission for the Disabled assisting departments in this work. The ADA Coordinator and the Chairman of the Commission for the Disabled met with town and school staff on compliance matters and worked with private individuals on various problems.

The ADA Coordinator responded to concerns of residents on the following matters. The responses also involved the cooperation of various Town departments:

- Sidewalk snowplowing
- Accessibility of MBTA stops during winter
- Snowplowing of handicapped parking spaces in Town parking lots
- Snowplowing of paths leading from Town parking lots to stores in commercial areas
- Elevators and lifts not working in public buildings
- Sidewalks requiring repair
- Vehicles parked so as to block passage on sidewalks
- Accessibility to the Coolidge Corner Library
- Requests for audible crossing signals at various locations
- Requests for handicapped parking spaces
- Concerns about crossing Route 9 at Brookline Village
- Requests for assistance in resolving disputes among building residents on disability issues
- Accessibility to water fountains in public buildings
- Accessibility to school playgrounds
- Accessibility issues involving new private construction
- Curb cuts/ramps repair

Lastly, the following ADA tag-line appeared on various town meeting notices: “The Town of Brookline does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services or activities. Individuals who need auxiliary aids for effective communication in programs and services of the Town of Brookline are invited to make their needs known to the ADA Coordinator, Stephen Bressler, Town of Brookline, 11 Pierce Street, Brookline, MA 02445. Telephone 617-730-2330, TTY 617-730-2327, FAX 617-730-2388, by e-mail at steve_bressler@town.brookline.ma.us.”

BROOKLINE COMMISSION FOR THE DISABLED
Robert Sneirson, Chairman

The Brookline Commission for the Disabled is authorized under Section 8J of Chapter 40 of the Massachusetts General Laws. Its main duty is to advise the Board of Selectmen on issues facing persons with disabilities in Brookline.

Under the leadership of Chairman Robert Sneirson, the Commission has been working with the Americans with Disabilities Act (ADA) Transition Team to revise the Title II ADA Transition Plan for the Town of Brookline. The plan, which spells out how the Town will serve persons with disabilities, had not been revised since 1997 and it was felt that the revised plan will reflect the many changes in the programs and services offered since that time. From April 2004 until the end of the year, the Commission reviewed the steps that the Town has been taking in response to an audit of its Title II compliance practices by the United States Department of Justice. The results of the review have led to a better knowledge of the needs of persons with disabilities by the staff of the Town and to a better understanding of the Town’s programs and services by members of the Commission for the Disabled.
The Commission continues to assist the Brookline Police in enforcing the laws relative to handicapped parking in the Town. Kudos to all of the citizens of Brookline for recognizing the sanctity of handicapped parking and the role it plays in the lives of persons with disabilities.

The Chair represented the Commission on the Carlton Street Footbridge Design Review Committee. We are proud to say that as a result of our advocacy, no matter what the Commonwealth of Massachusetts chooses for a design for the footbridge, access to Riverway Park will be improved for persons with disabilities, as a result of this project.

On a darker note, on New Year’s Eve, the Commission was saddened by the news that long time member Jutta von der Mosel had passed away. This loss, however, was tempered by the addition of two new associate members of the commission: Jennifer Mitsch and Robyn Dowling. Both Robyn and Jennifer are parents of children with disabilities and provide different views and insight.

The Commission meets on the third Thursday of the month in the Second Floor Conference Room of Town Hall. We are open to hear from members of the Brookline community relative to any questions or problems.

THE BROOKLINE COMMISSION FOR THE ARTS

The Commission for the Arts successfully wrapped up its grant cycle for 2005.

Among its other activities were:

1. A brunch to congratulate grant recipients in May. This is an opportunity for the grant recipients to present their projects to the attending members of the Commission as well other guests from the community.

2. Art activity at Flag Day Celebrations where we invited children from the Town to paint T-Shirts. This event was made possible by donations from the community and was highly successful.

3. Planning for the Clinton Alley Project. A number of public meetings were held to discuss the proposed painting of the Clinton Alley. The project is on hold as the scope of work is beyond the capacity of the Commission both in terms of resources and funding.

4. Workshops to explain the process of applying for grants which were attended by a large cross-section of people.

5. Art and culture fund disbursement. This fund is collaboration between the Brookline Community Fund and the Arts Commission. This year there were no applicants so the grant was awarded to last years project which needed additional support.

The number of applications received this year, for which the deadline was October 15th, was 13. Out of these, we have given grants to 10 applicants. Among the successful applicants were community art groups, theater groups and chorus groups. Due to the decrease in number of applications, we plan to hold awareness meetings and networking events in the coming months. Among our future goals is recruitment of new Commissioners and strengthening relationships between the various art forums in the Town.
A new CIO comes to Brookline
The Town and IT welcomed our new CIO this past October. Kevin Stokes comes to us from the Commonwealth of Massachusetts. Most recently, he was Director of IT Operations for the Registry of Motor Vehicles and also worked in the IT Strategic Planning Group.

When Irish eyes are smiling
Patrick Cafferty, Brookline’s first CIO left for greener pastures in July (literally). He was offered a position in Ireland that he had sought prior to his employment in Brookline, and the Emerald Isle lured him away. Pat asked that we pass on to the Brookline citizenry the extent to which he enjoyed his time in Brookline. Pat’s accomplishments in the short time that he was here were many, including laying the groundwork for the wireless initiatives that the Town is currently pursuing.

Brookline unwired
Due to significant gaps in cell phone service coverage, primarily in South Brookline, a wireless committee had been formed to explore solutions that could avoid tall unsightly towers. By early 2005 that committee had split into two so that one could focus on the short-term cellular issue while the other could consider long-term wireless solutions incorporating broadband access for citizens and municipal operations.

The short-term wireless committee found excellent solution with a distributed antenna system (or DAS) that was approved at Town Meeting in November and is currently under implementation. The long-term wireless committee explored various wireless broadband technologies and various business plans during 2005 as municipal wireless projects became increasing visible around the country, from Philadelphia and San Francisco to Tempe, Arizona and Chaska, Minnesota.

After a feasibility study was determined to be too expensive and largely unnecessary, the Town began meeting with numerous wireless technology vendors and service providers to test the validity of business models under consideration. In December the Town released a request for information (RFI). As of the publication of this Annual Report, the Town is reviewing various submissions to determine which would best meet the requirements of broadband wireless Internet access at no cost to municipal and public safety staff, limited free access at designated community hot spots, and competitive commercial service for all residents and businesses in the Town. If all goes according to plan we hope that Brookline will become the first community in Massachusetts to have a comprehensive municipal wireless broadband network.

Requisitioning and Computer / Server Life Cycle Replacement Program
Joyce Jenkins continues to create requisitions for the IT Department. This includes management of the active computer inventory and service contracts on desktops, servers and printers. Joyce also monitors departmental leases to determine when computer replacements need to be initiated. This includes returning the computers that have been replaced to the vendor. All leases are on a four-year lifecycle, and 2005 is the fourth anniversary of the program.

Applications Management

A decade of GIS
Brookline GIS had its 10th Anniversary in 2005. In recognition of this milestone and to insure that the department continues to concentrate on the Brookline’s primary needs, the Town commissioned a study for the development of a new GIS Strategic Plan. C.D.M., the vendor we first worked with back in 1995 when we developed our first GIS layers, was chosen to conduct this study. Interviews were conducted
with Town department heads, a committee of active GIS users and interested citizens via a widely promoted public hearing. Drafts of the new Strategic Plan are being finalized. Look for the final study soon on the town website at http://www.townofbrooklinemass.com/gis/.

Where am I?
GIS Manager Feng Yang’s newest site, “Where am I” provides users with personalized information based on their address. To use this site, enter your current address and learn your precinct, voting place, school district, closest library, closest park, nearest T stop, bus stop, fire station or national historic site. See something of interest? Map it.

3D Brookline
In the past decade, over 200 2D GIS data layers have been built and the vast 2D database has enabled the GIS department to fulfill all requests from both internal departments and the general public. However, creating a 3D visualization and conducting analysis for planning, public safety and others is difficult largely due to the lack of a 3D database. Just like in the very beginning of the GIS implementation a decade ago, the Town invested in the development of 2D database. Investing in building a 3D database is necessary. A pilot study area, Gateway East, was identified from the Town’s latest Comprehensive Plan. 3D buildings were constructed and 3D symbols were used for existing 2D data layers such as hydrants and streetlights. The GIS department is now working with the Department of Planning and Community Development to explore ways to use 3D visualization to assist the planning efforts in the Gateway East area. Further 3D development is expected in 2006 in the public safety arena.

Other GIS Accomplishments
Under Feng’s direction the GIS Department continues to keep current with data changes. GIS Analyst Parvaneh Kossari continues to keep parcels, buildings and other layers up to date. The GIS department has provided a great deal of GIS support to all internal departments and to the general public. Over 5,000 copies of maps were printed for various departments in 2005. Many geo-spatial analyses were provided to various departments. The Assessor’s atlas book was updated and new books were provided to all departments. Pictometry is a set of oblique imageries and tools that allows users to see all four sides of an area in town and it has been installed on various user machines. Training has been provided to Planning, Fire and other departments.

Web Projects Thrive in 2005
Webmaster Ben Vivante was busy as usual. Ben hosted and managed the Official Website of Brookline 300th anniversary. He also served as the IT Department’s Brookline 300 committee member. Special thanks go to Town printer Tim Sullivan for the historic Brookline postcards that Ben posted weekly counting down the Brookline’s 300th year.

Board/Commission meeting notices are now posted digitally by the Town Clerk. They are scanned and output to special section of the web: http://www.townofbrooklinemass.com/boards/getmeetings.asp . This effort, suggested by Town Administrator Richard Kelliher, was aimed at modernizing and supplementing existing posting procedures thus insuring more accessible advertisement of Public Meetings. The first online update of the Town By-Laws also took place in 2005 at http://www.townofbrooklinemass.com/legal/bylaws.html.

The Brookline Public Schools rolled out a major change in their administrative web site. Ben worked with Director of Administrative Services Cindy Mahr, Network Manager Zeray Assefa and Application Support Specialist Jeff King in the deployment of the new School site. Visit it at http://www.brookline.k12.ma.us/.

Surveys were popular in 2005. We collected information via web forms for Transportation, Parks and Recreation.

The Numbers Keep Growing
In 2005, the Town’s Website (www.townofbrooklinemass.com) saw major growth in usage. Well over 1500 unique visitors per day went to the Town website, an increase of 500 per day from the previous year. Other measures of positive website usage in 2005 include 2,176 Building Work Orders logged. Over 23,000 on line citizen transactions (including our newest online service – Motor Vehicle Excise Tax)
were processed. 1081 individual online Request/Comments were logged and answered from the Requests/Comments application.

With over 1,800 Brookline residents receiving email notification in several areas, the Town has continued to expand how we inform people of meeting, events, and topics of interest. If you would like to add yourself to the list serve you may do so on line.

Movement toward Content Management
Content Management is a tool that allows non-technical people to make changes to data on a website. The Town furthered its goal of information sharing through content management by having the Recreation Department use a content manager of our own design. Similar technology found its way to departmental websites such as Building, Human Resources, Town Clerk, and further expansion is planned. Major advances in the area of content management at Brookline can also be seen on the new Brookline Public School website, [http://www.brookline.k12.ma.us/](http://www.brookline.k12.ma.us/). This technology makes it easier to keep data current on line and better serve our internet audience.

Student Management Systems
The Brookline Public Schools are in the second year of a new system. The support team did an outstanding job during 2005 keeping the data flowing. Systems Support Manager Sue Ventola provided Transcripts, Report Cards and required reports on a “just in time basis” and the administrative support team comprised of Amy Steele, Joanne Shaughnessy and Kent Carlson provided the school staff with the guidance and leadership necessary to move through this transition year. The patience and cooperation of Assistant Headmaster Mike Frantz was a key ingredient and is gratefully acknowledged here.

On the Brighter Side, MP3
The Town’s Payroll System (Millennium Payroll – MP2) was first purchased in 1998. The System has served us well. We are, however, required to re-bid software products on a set schedule. The current vendor, Harper’s Payroll Systems, responded to an RFP issued in 2004, met all of the Town’s requirements and was also the low bidder. This made for an easier conversion, as the data format changes were minimal. Payroll Manager Virgie Fitzgerald worked closely with the vendor to insure a near seamless transformation. Virgie also conducted training classes with all users prior to the cutover and reviewed a parallel run to insure that all was in order prior to the cutover. The system conversion was very successful and the new application has been well received. Our compliments go out to Virgie on a job well done. The MP3 is SQL based and brings one more system in line with the 2002 Information Technology Strategic Plan.

The Work Order System
The Town acknowledged the need for a Maintenance Management System in the 2002 Strategic Plan. The purchase and implementation was targeted for 2005. The IT Department’s Deb Gildart and DPW’s Larry Bowden have served as co captains in the deployment and customization of the Cartegraph Maintenance Management System. Former Somerville CIO and consultant Patrick McCormick has been on board as Project Manager. The first phase (Work Orders) is currently in production in DPW, and the Building Department’s component is ready to go live. The next phase will be the Water Department’s asset maintenance management. In conjunction with that module we will be implementing an on-line GIS component. Most towns build their databases in the Maintenance Management System and then map them to GIS. Brookline has been building these databases within the GIS system and will now be porting them to asset management. The new GIS database engine will facilitate a change in GIS to automatically appear in asset management and conversely any change to an asset made through the asset management module will automatically appear in GIS. The Town owns licenses for 25 modules covering many different areas of DPW assets. The MMS is also SQL based in keeping with the 2002 Information Technology guidelines.

Fire Department Systems Status
Phase Two of the Fire Department Software Enhancement proposed for 2005 was at the grant stage when the 2004 Annual Report was written. The grant was received. A contract was drawn up with our existing Public Safety software vendor (Larimore), and specifications were finalized. Existing Larimore software was leveraged for use by Fire as well as Police. The “in vehicle” Laptop Computers were
purchased. Larimore Fire Mobile module and the GIS module were installed. Brookline GIS has provided all relevant GIS data layers such as building footprints, hydrants, streets, orthophotos and Pictometry (a set of oblique imageries of Brookline and tools that allow users to view an area from all four directions, North, South, East and West). Training and the final roll out of the “in vehicle” laptops is being handled by the Fire Department.

In addition to this activity IT’s Dale Junicke and Deb Gildart continue to support and implement extensions in Permits Plus to better automate fire permitting and inspections. Automated this year were fire details and multiple unit dwelling inspections.

**Network / Help Desk**

IT continues to make progress towards the goals outlined in the Strategic Plan, including some of the standardization and consolidation activities described. A major activity involved moving all Town applications towards a common database engine, SQL. Major systems ported over include:

- Permits
- Real Estate Taxes
- Personal Property Taxes
- Student Management
- School Health Offices
- Special Education (outsourced)
- Web Database
- Work Orders
- GIS databases
- Public Safety
- Payroll

Zeray Assefa and John Saia continue to do outstanding work in maintaining the telecommunications network.
Desktop Support continues to evolve and adapt with the changing environment and new technology. In 2005, the IT help desk had 3,008 tickets opened. As a more centralized model of technical support is embraced, this number will likely increase due to better acceptance by the user community. It is hoped that better data and analysis will provide IT with the necessary information to prepare and plan the IT network evolution.

2005 was an exciting year in IT with many changes and activities. The community relies upon IT to assist in helping our teachers teach, students learn, and residents to conduct business. It is no small task but one we are privileged to provide.
FINANCE DEPARTMENT
Stephen Cirillo, Finance Director

Overview

The Department of Finance was created by MGL Chapter 25 of the Acts of 1993. The purpose of the Act was to consolidate all of the fiscal and financial related activities of the Town into a single department in order to attain efficiencies and economies of scale, to reduce or eliminate duplication and overlapping of services, responsibilities and functions, and to improve the communication and coordination between and among the various offices and agencies of the Town.

Comptrollers Division

The Comptroller’s Office is responsible for the timely and accurate processing of vendor payments, cash receipts and general ledger transactions, and numerous federal and state reporting functions, including the Commonwealth’s Schedule A and Free Cash certification. In addition, the Comptroller serves on the Brookline Contributory Retirement System.

Accounts Payable

Accounts payable personnel, in conjunction with a variety of Town departments, continued to service the more than 6,000 active vendors, processing more than 39,800 invoices resulting in approximately 20,900 vendor checks.

During 2005, the Comptroller’s Office, working with Purchasing and the Treasurer-Collector, expanded the electronic funds transfer (EFT) payment process for vendors. We moved from CCD format, which allows one line of data to be transmitted for each vendor, to CTX format, which allows transmission of multiple lines of data for each invoice in a payment, with unique master setups of the data transmitted for each vendor. Many of our larger vendors could not participate in our EFT payment process due to insufficient data transmission. This has been rectified with the move to CTX. We are currently polling vendors for additional information necessary to provide this expanded data transmittal.

Approximately 900 1099’s were issued in January 2006 to vendors providing services. The Accounts Payable personnel routinely audits all invoices before the payments are processed and then matches up the resulting checks with their supporting documents for archiving in-house and the mailing of payments. In addition, the accounts payable team has spent considerable time and effort training departmental users throughout the School and Town in the appropriate use of the accounts payable system.

Financial Reporting

The Comptroller’s staff worked closely with the auditors to ensure compliance with Generally Accepted Accounting Procedures (GAAP) and the promulgations of the Government Accounting Standards Board (GASB) in the daily financial activities of Town departments and in the preparation of the Town’s annual financial statements.

The Comptroller’s staff continues to provide training and support for the departmental users in General Ledger queries and reports and accounts payable and cash receipts input and processing. Reporting of departmental financial data was made available to departments through customized Crystal Reports developed in the Comptroller’s Office. By the end of 2005, more than 270 users in the Town and School offices have been trained in the Town’s MUNIS Financial system and over 125 users have been trained in basic crystal report running. The Comptroller’s Office is currently providing more than 2,300 customized reports to various departments in the School and Town.

As of the end of fiscal 2005, the Comptroller’s Office had recorded and was maintaining asset and depreciation records for nearly 5,000 fixed assets.
In all, close to 19,000 journal entries were processed to the general ledger during calendar 2005, including over 6,000 cash receipts transactions, over 5,900 accounts payable batches, 223 cash disbursement journals, 7,823 purchase journals, 1,042 general journals, 111 payroll journals, 633 budget related journals, and 116 fixed asset related journals.

Imaging

The imaging program continued with payroll, general ledger, cash receipts and accounts payable data processed through Laserfiche on a daily basis. We expanded used of image capturing to the Personnel department. In 2005, WEBLINK retrieval access was rolled out to several departments, including Treasurer-Collector, Personnel, Public Safety financial administration, School department payroll and Public Works, enabling those departments to review supporting documents for vendor checks and journal entries, along with monthly and year-end financial summaries by fund and department and research of historical ledger transactions for the past 10 years.

Closing

The Comptroller and her staff worked closely with other key departments to enhance internal controls and financial processing and reporting within the Town. The Comptroller gratefully acknowledges the fine efforts of her staff, in conjunction with the efforts of other Town Departments, which have contributed to this highly successful year.

Assessors Division

FY 2006 Revaluation and Market Trends

The Board of Assessors has completed its FY2006 triennial revaluation. This is the sixth in-house revaluation to be completed by the Assessing staff, an eighteen-month process that started in July of 2004 and ended with the approval of the tax rate on December 1, 2005.

The Department of Revenue issued preliminary certification of the values on October 4, 2005 and after public disclosure of all values we received our final certification on November 23, 2005. In between the preliminary and final certification, the Assessors published the proposed values on the Town’s web site as well as offering printed copies of the values at the Brookline Libraries and the Assessors office.

This was the first revaluation that we did not hold public hearings by appointment. We opted to extend our office hours on Tuesdays until 8:00 PM. This new procedure offered an open door policy to the public on any questions on the proposed values, either in person, over the telephone, or through the website. This new policy saved hiring consultants and substantially reduced staff over-time. By eliminating hearings by appointments the Town reduced the cost of revaluation by $35,000. The public still had staff members available to speak to and they were further served by this cost savings measure.

The Assessors review all classes of property each year. A sales analysis is performed each year on the residential sales to determine the market trends. It is then applied to all residential properties.

The rents, expenses and vacancies of apartments and commercial properties are reviewed yearly. These properties are valued by using the Income Approach to Value. A similar ratio study is developed to review rents of similar properties from one year to the next.

The Board of Assessors reviewed the sales occurring in the Brookline real estate market for the period July 2003 through June 2005.

These ratios, which indicate average increases in sales prices over the assessed values set in FY 2005 were:

- Single Family: 10% increase Value
- Two Family: 12% increase Value
Three Family  13% increase Value
Condos        9% increase Value
Apartment and commercial properties saw an average increase in value between 7% and 8%.

Tax Rates

The appreciating values caused the tax rate to decrease. The tax rate for residential properties dropped from $10.23 in FY 2005 to $9.55 in FY 2006. The tax rate for commercial properties dropped from $16.61 in FY 2005 to $15.46 in FY 2006.

The Board of Selectmen chose to implement the maximum 20% residential exemption of $165,014 for FY 2006, which is an increase from FY 2005’s exemption of $149,610.

The actual tax bill was mailed on December 27, 2005 for FY 2006.

Appellate Tax Board

Our Appellate Tax Board caseload continues to be current with less than 100 pending cases. We attribute this to a number of factors including: a very active real estate market that provides our staff with ample economic data, a combined 50 plus years experience in Brookline for our senior staff, and very knowledgeable taxpayers.

Staff

The Board of Assessors has three members. The Chief Assessor and Chairman of the Board George Moody, MAA, has 26 years experience as an assessor and has directed and organized seven revaluations of property, four of them in Brookline. Mr. Moody is also a licensed builder.

Dr. Harold Petersen has been on the Brookline Board of Assessors for 18 years. Dr. Petersen is a Professor of Economics at Boston College, where he has taught economics for over 40 years. He was the Chairman of the Department of Economics at Boston College and has written many papers on the subject. He is considered an expert witness in many courts in the Commonwealth.

Mark Mazur, MAA, has over 23 years experience in the assessing/appraisal field. He is currently the Chief Assessor in Sharon, MA and serves as a member of the Executive Board for the Norfolk /Suffolk County Assessors Association.

In September of 2005, Deputy Chief Assessor Randall Kincaid decided to enhance his career by accepting a job in New Mexico for the State Department of Revenue. The Board of Assessors and his fellow staff members thank him for his dedication and faithful 15 years of service to us and the people of Brookline. He will be missed and we all wish him the best of health and luck in the future.

Of the total staff of 10 people, seven people have participated in the 1991, 1994, 1997, 2001,2003 and 2006 revaluations. Of the remaining three people, one has participated in four revaluation and two people experienced their second revaluation in Brookline in FY 2006.

Purchasing Division

Personnel

The Purchasing Division is staffed by Chief Procurement Officer David Geanakakis, Procurement Officer Mary Clover Gill, Buyer Richard Saville and Clerk Leonore Nicolay. Purchasing’s role is to ensure that Town & School Departments are getting the best value for purchases of goods and services. In addition, Purchasing manages various contracts for all departments.

As a part of the Purchasing Division, General Services provides telephone, mail and printing support for Town and School departments. General Services is staffed by Supervisor of Mailing and Printing Tim Sullivan, Mail Clerk Morgan Laing-Buckland and Telephone Operator Patty Paige.
It was a busy year for both Purchasing and General Services and staff continue to provide a high level of service and expand assistance to Town and School Departments. David would like to thank all of the Purchasing and General Services staff for their assistance over the past year.

**Purchasing Activity**

During the past fiscal year, the Purchasing Division processed more than 80 public procurements, as well as nearly 6,700 purchase orders issued for the various Town Departments and the School Department. The various methods by which purchases are made include quotes, bids and proposals. The entire purchasing process must comply with M.G.L. Chapter 30B and applicable laws. Purchasing is responsible for developing specifications, investigating and discovering potential vendors, and evaluating and awarding contracts. Procurements are done with open and competitive processes.

Contract management for many goods and services contracts is an important role that Purchasing undertakes on a daily basis. These contracts are used by all Town and School departments. Examples are computers, fuel oils, furniture, office supplies, school lunches, copiers, consultants and insurance. Significant items from the past year were:

- Issued RFPs for: payroll processing services, billing and collection processing services that standardized the process for all departments needing this service with one company, Professional Auditing services, a Distributed Antenna System for South Brookline.
- Supported the Health Department building move regarding furniture, copiers, telephones and wiring.
- Supported Brookline 300 vendor selections where needed and appropriate. Obtained special insurance for both Brookline 300 Events and Library fine arts exhibits, setting appropriate coverage and amounts.
- Identified and established new blanket contracts for materials and services that will result in savings for Town and School Departments.
- Purchased an additional hybrid gas electric vehicle for the Building Department and a new Fire Pumper truck for the Fire Department.
- Continued to assist the Information Technology Department with the implementation of the IT Strategic Plan study recommendations, including a Computerized Maintenance Management System/Work Order processing, which is being used initially by all DPW and Building Department and a Student Document Management, to be used by all Schools.
- As in previous years, the Division issued the bids, awarded contracts and administers the Cooperative purchasing arrangement for the purchase of gasoline, diesel, and heating oil fuels for Brookline, the cities of Newton, Cambridge and Waltham, and the towns of Arlington, Belmont, Watertown, Winchester and Weston.
- Participated in cooperative and statewide procurement teams.

**Support to the School Department**

Procurement Officer Mary Clover Gill is the Purchasing Division’s primary liaison to the School Department and continues to dedicate substantial time and resources in support of School purchases and projects. All Division staff is involved with School purchases. Significant items from the past year were:

- Negotiated with State Contract vendors to receive the best possible pricing for capital furniture items.
- Established improved delivery schedules for a wide range of goods, such as medical supplies, food, custodial items, for each school in order to reduce the number of School Department accounts payable.
- Assisted schools in identifying vendors and services for various projects.
- Continued to consolidate custodial supplies for School and Town use which resulted in lower prices and standardized products.

**General Services Activity**
General Services provides centralized printing, mailing services, telephone operator and telecom problem resolution for all Town and School departments. All services are done in the most economical manner possible, either on site or with outside vendors. Quality offset printing and mail pick-up and delivery services are done by the print shop and mailroom. A central telephone operator service for Town and School Departments also logs and dispatches repair personnel for telecom problems.

In 2005, General Services:

- Efficiently used two high-speed digital copiers in the print shop to facilitate expedited service on print jobs. Continued to promote in-house print capabilities to reduce the need to go to off-site companies which reduces the expenditures on more expensive outside printing.
- The Telephone Operator initiated, verified completion and followed up on all telecom trouble calls, including maintenance, move, add and change requests.
- Continued to reduce the costs of mail processing where possible and determined where additional savings may be realized.

**Treasury Division**

In compliance with the provisions of Chapter 41, Section 35 of the Massachusetts General Laws, the Treasurer is pleased to submit this annual accounting of the total cash receipts and disbursements for the fiscal year ended June 30, 2005. In addition, I have also included a summary of the highlights of the activities and accomplishments of the Department of Finance’s Treasury and Collecting Division for the year. Historically, this report was a set of financial tables related to cash and debt statistics. In 1994, the format was changed to provide a report that reviewed results and provided information rather than just numbers. The tables and data that have been eliminated are, however, readily available upon request from this office. Details of cash transactions and debt activity are also contained in the Annual Audit Report, which is found in the Town Comptroller’s office, the Library, the Town Clerk’s office, and the Brookline web-site at www.townofbrooklinemass.com. I believe that this approach provides more relevant information to our readers.

This Department of Finance was created in 1994 with the consolidation of several independent departments. The reorganization has continued and has strengthened. The functional workgroups that were initially created to provide more effective service and internal cross training are working out very well. Internal coverage for periods of peak needs was expanded. The specialized tax administration units established nine years ago continue to demonstrate their value to taxpayers. Indications are that public service has significantly improved. As will be noted below, with the use of electronic commerce techniques and an after hours Town Hall mailbox, we have developed a 24 hour/7 day per week service capability to our taxpayers.

**Payroll Sub-Division**

The payroll sub-division is managed and overseen by Virgie L. Fitzgerald. Mary P. Slattery acts in the capacity of the Payroll Accountant. The payroll sub-division has also benefited from a CDBG youth worker for approximately eight hours per week. Tasks such as scanning and data entry have been ongoing projects. In the last year, the sub-division focused upon a major software conversion which improves the payroll system by moving a JET data basis to a SQL server, an updated database that provides increased reliability and functionality. Down time for both School and Town, which in the past was measured in hours per week, has been all but eliminated. In addition, updated software provides increased functionality, specifically in rate history tracking, enhanced reporting capabilities and user security.

The payroll sub-division is responsible for the oversight of all payroll activities including accurate and timely payments to over 1,200 Town and 2,200 School employees, along with the related employee and employer deductions, taxes, wage reporting, and collective bargaining compliance issues. This unit oversees and audits payments of over $105.4 million in payroll along with the related $19.2 million in a vast array of deductions and $17.2 million in several payroll taxes.
This sub-division continues to expand its services. A section of Brookline’s intranet has been developed provides forms, instructions and internet links for easy access to employees. This site is continuously being maintained to provide the most updated information to employees regarding all aspects of payroll. Continued throughout the year were individual and group training seminars for all departmental staff who are involved with the payroll functions for their departments.

The payroll section has combined efforts with the Human Resources office to change the publication of “Payroll Update” to “Payroll & Benefits Update”. The quarterly newsletter provides guidance on benefits available to employees, along with changes in tax laws and regulations, and all other issues that provide for the best employee relations possible.

**Cash Management Sub-Division**

This sub-division is responsible for the collection and maintenance of all revenues from all sources, as well as the management and safeguarding of all funds, the administration of all debt and the proper disbursement of all funds. In summary, the aggregate receipts and disbursements for the fiscal year that began on July 1, 2004 and ended on June 30, 2005 are as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Invest 7/1/2004</td>
<td>$85,731,700.00</td>
</tr>
<tr>
<td>FY 2005 Cash Receipts</td>
<td>234,606,341.04</td>
</tr>
<tr>
<td>FY 2005 Disbursements</td>
<td>(233,363,929.34)</td>
</tr>
<tr>
<td>Cash &amp; Invest 6/30/2005</td>
<td>$86,970,111.70</td>
</tr>
</tbody>
</table>

$1,236,664 in investment income was earned during the year, an amount that is $1,875,901, or 60%, less than the amount earned during FY2001, the high point in interest earnings. This decrease was the direct result of the numerous reductions in interest rates that the Federal Reserve Bank voted during this period because of the poor economic climate. We continued to exercise the aggressive cash management program that was instituted during the latter part of 1994. This enabled us to continue to maximize the rates of returns despite the economic recession and helped mitigate the reduction in earnings that was being experienced throughout the world. Use of an automatic “sweep” account that invests funds each night, along with a weekly interest rate bidding request program, have insured that we are able to obtain the highest rates available while maintaining safety and liquidity throughout the year. Higher-risk investments, such as derivatives and similar devices, are specifically avoided. The Commonwealth’s “legal” list of investments for Savings Banks and other Thrift Institutions are the only allowable investments that are used. The Town did file Home Rule Legislation which would replace the “Legal List” standard with that of the “Prudent Investor” standard.

- **Bank Service Charges**

  Through an on-going competitive bidding program, we continued to minimize bank service costs while the level of bank services increased. Our costs were $74,500 in FY2005, which was directly attributable to our Electronic Commerce and credit card acceptance initiatives that were introduced during the second half of fiscal 2001. In the last decade, bank service charges were costing us about $150,000.

- **Debt**

  In 2002 and 2004 we were able to take advantage of the unprecedented low interest rates in our debt activity by refunding older bond issues. The ultimate result was that our interest costs for these two issues will be reduced by over $1.6 million over the next 10 years, which will help alleviate some of the impact of the loss in investment earnings noted above. During 2005, the Town borrowed $10.49 million for two capital projects, the Landfill and the Beacon Street Reconstruction.

**Accounts Receivable Sub-Division**

This sub-division is responsible for the billing, collection, recording, and reconciliation of annual property
taxes ($123.2 million), Personal Property taxes ($1.75 million), Motor Vehicle Excise (MVE) taxes ($5 million), water & sewer utility fees ($23 million) and refuse collection and disposal fees ($2.1 million).

In 2003, this sub-division was reorganized under the leadership of an Assistant Collector. In FY2004 the sub-division began to reconcile accounts receivable on a monthly basis, providing a more efficient year end closure of the Town’s financial books. In 2005 the sub-division assumed responsibility for posting all water and refuse payments.

Another accomplishment of the sub-division was to shorten the age of accounts receivable. The accounts receivable of six prior fiscal years within the personal property tax receivables class have been collected and closed out. Prior year Excise tax receivables have also been collected, abated and closed out.

- **Property Taxes**
  
The aggressive delinquent collection campaign that was initiated in 1994 continued during the year. Unpaid taxes remained at the lowest they have been in over 25 years. The collection program described in the 1994 Annual Report has been very effective. Uncollected property taxes as of June 30, 2005 were $1 million, representing a 99.16% collection rate.

- **Municipal Lien Certificates**
  
  An important responsibility of this Office is the timely and accurate issuance of municipal lien certificates (MLC’s). This document is required before buyers and sellers of property can finalize any agreements for the transference of any real property. Lawyers and Mortgage Lending Institutions depend upon this service. The owners of property about to be conveyed generally require immediate attention. We issued approximately 4,900 MLCs during FY2005. Improvements in automation have reduced the completion time to approximately two days. General Law requires these documents to be completed within ten working days of receipt. We continue to receive many favorable comments for timely and accurate service from the various legal firms in the area.

- **Motor Vehicle Excise**
  
  We continued to participate in the Registry of Motor Vehicle license renewal and registration renewal marking program. The failure to be able to renew these two important permits has proven to be a very effective collection stimulus. Uncollected excise at the end of the year was $743,466. This is approximately $850,000 less than the balance at June 30, 2002, and results largely from the timing of the billings from the State’s Registry of Motor Vehicles. We continued to collect over 95% of the more than 39,000 bills issued each year on a timely basis.

**Summary**

Again, your Treasurer/Collector presents these accomplishments with pride. They signify our collective efforts on behalf of our community. One of the most significant messages subliminally contained within this report is that John Mulhane, Debbie Mann, Charlene Morehouse, Cathy O’Dea, Calivina Chow, Wendy Irheta, Virgie Fitzgerald, and Mary Slattery are a team of professional public sector employees. A strategic initiative of cross training has created a dynamic yet flexible staff that can address any issues that are presented. They take pride in providing a high level of quality service for their constituents. As the manager of the Division, I express my genuine appreciation to this exceptional staff of dedicated people who continue to make this all happen. My very personally satisfying job and our many successes are a direct result of their exemplary performance. I remain forever grateful to each and every one of them.

I also wish to thank the Community for their continued support and response to all of our appeals. Tax collecting is never a “fun” task, but the vast majority of our taxpayers understand what we need to do in order to keep our financial house in good condition and this understanding is what enables us to present these accomplishments. We really are grateful to all of you.
The Brookline Contributory Retirement System administers the defined benefit plan for most Town of Brookline employees, with the exception of teachers and school administrators, whose program is administered by the Teachers Retirement Board. The defined benefit plan, governed by Massachusetts General Laws Chapter 32, provides retirement, disability, survivor, and death benefits to members and their beneficiaries.

The System has a five-member Board that is responsible for ensuring that the System operates in compliance with M.G.L. Chapter 32. Director of Finance Stephen Cirillo serves on the Board pursuant to an appointment by the Board of Selectman. Brookline Comptroller Judith Haupin serves as the ex-officio member, as required by M.G. L. Chapter 32. Retired Brookline Firefighters Joseph P. Duffy and James (Chet) Riley serve as the elected members to the Board. Gary Altman, an attorney who works full-time as a labor arbitrator and mediator, was chosen by the four Board members to serve as the fifth member. James (Chet) Riley serves as the chairperson of the Board.

The System is funded through member’s deductions, investments, and an annual appropriation from the Town and Housing Authority. The Board adopted an actuarial funding schedule to ensure the financial stability of the retirement system. According to the most recent actuarial report, as of January 1, 2004 the system was 66.7% funded.

As of December 31, 2005, there were 3,227 members, 1,651 active employees, 813 retired members or their beneficiaries, and 765 inactive members. During 2005, the Board voted to grant 24 superannuation retirement allowances and nine accidental disability retirements. The Board also approved 114 refunds and 36 transfers of member accounts.

The current staff is comprised of Frank Zecha, Executive Director; Margaret Cossette, Deputy Director of Finance; and Kimberly McCormick, Administrative Assistant. Kimberly joined the Board in December replacing Kate MacGillivray, who accepted another position with the Town. The Retirement Board and Staff would like to thank Kate for all of her hard work over the past four years and wish her all the best in her new position.

The Staff is responsible for all financial transactions, reporting of investment activity, comprehensive pre- and post- retirement counseling to employees and their families regarding their rights and benefits, issuing monthly pension payroll to retirees and /or their survivors, and other required governmental reporting.

The system utilizes an investment consultant firm, Meketa Investment Group, to provide investment advice. The Board establishes investment policies, allocates system assets to various investments, and retains managers in each asset class to invest the resources allocated to the type of investment, with assistance from Meketa Investment Group.

In 2005, the Board conducted independent searches, interviewed finalists, and choose INTECH as a Domestic Equity Manager. The Board has invested in the PRIT Real Estate and Hedge Fund portfolios.

For calendar year 2005, the System earned a 7.7% rate of return. The 20-year rate of return is greater
### TOWN OF BROOKLINE TELEPHONE DIRECTORY

**MAIN NUMBER 617-730-2000**

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>TELEPHONE</th>
<th>FAX</th>
<th>TTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASSESSORS</td>
<td>730-2060</td>
<td>739-7572</td>
<td>(Phone Devices for the Deaf)</td>
</tr>
<tr>
<td>BUILDING</td>
<td>730-2100</td>
<td>739-7542</td>
<td></td>
</tr>
<tr>
<td>COMPTROLLER</td>
<td>730-2022</td>
<td>730-2298</td>
<td></td>
</tr>
<tr>
<td>COUNCIL ON AGING</td>
<td>730-2777</td>
<td>730-2761</td>
<td>730-2777</td>
</tr>
<tr>
<td>ECONOMIC DEVELOPMENT</td>
<td>730-2468</td>
<td>730-2442</td>
<td></td>
</tr>
<tr>
<td>FIRE (office)</td>
<td>730-2272</td>
<td>730-2728</td>
<td></td>
</tr>
<tr>
<td>FIRE (non-emergency)</td>
<td>730-2260</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HEALTH</td>
<td>730-2300</td>
<td>730-2296</td>
<td>730-2327</td>
</tr>
<tr>
<td>HUMAN RELATIONS/YOUTH RESOURCES</td>
<td>730-2330</td>
<td>730-2296</td>
<td></td>
</tr>
<tr>
<td>INFORMATION TECHNOLOGIES</td>
<td>730-2003</td>
<td>739-7571</td>
<td></td>
</tr>
<tr>
<td>LIBRARY</td>
<td>730-2345</td>
<td>730-2160</td>
<td>730-2364</td>
</tr>
<tr>
<td>MAIN LIBRARY</td>
<td>730-2380</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COOLIDGE CORNER BRANCH</td>
<td>730-2385</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PUTTERHAM BRANCH</td>
<td>730-2385</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATIVE OFFICE</td>
<td>730-2360</td>
<td>232-7146</td>
<td></td>
</tr>
<tr>
<td>PERSONNEL</td>
<td>730-2120</td>
<td>739-7519</td>
<td></td>
</tr>
<tr>
<td>PLANNING</td>
<td>730-2130</td>
<td>730-2442</td>
<td></td>
</tr>
<tr>
<td>POLICE (non-emergency)</td>
<td>730-2222</td>
<td>730-8454</td>
<td>734-2952</td>
</tr>
<tr>
<td>PRESERVATION COMMISSION</td>
<td>730-2089</td>
<td>739-7542</td>
<td></td>
</tr>
<tr>
<td>PUBLIC WORKS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADMINISTRATIVE OFFICE</td>
<td>730-2156</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>CEMETERY</td>
<td>730-2179</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>CONSERVATION</td>
<td>730-2088</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>ENGINEERING</td>
<td>730-2139</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>HIGHWAY</td>
<td>730-2156</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>PARK/FORESTRY (non-emergency)</td>
<td>730-2149</td>
<td>730-2167</td>
<td></td>
</tr>
<tr>
<td>WATER/SEWER (non-emergency)</td>
<td>730-2170</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>RECYCLING HOT LINE</td>
<td>730-2500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PURCHASING</td>
<td>730-2195</td>
<td>264-6446</td>
<td></td>
</tr>
<tr>
<td>RECREATION</td>
<td>730-2069</td>
<td>739-7531</td>
<td>739-7698</td>
</tr>
<tr>
<td>MAIN OFFICE</td>
<td>730-2078</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GOLF COURSE</td>
<td>713-5422</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GYM</td>
<td>730-2779</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HIRE ONE</td>
<td>739-7598</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAFT PROGRAM</td>
<td>739-7518</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SKATING RINK</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SWIMMING POOL</td>
<td>730-2778</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RETIREMENT</td>
<td>730-2028</td>
<td>730-2298</td>
<td></td>
</tr>
<tr>
<td>SCHOOLS</td>
<td>730-2400</td>
<td>730-2108</td>
<td></td>
</tr>
<tr>
<td>ADULT AND COMMUNITY EDUCATION</td>
<td>730-2700</td>
<td></td>
<td>739-7656</td>
</tr>
<tr>
<td>SELECTMEN</td>
<td>730-2200</td>
<td>730-2054</td>
<td>730-2213</td>
</tr>
<tr>
<td>TOWN ADMINISTRATOR</td>
<td>730-2211</td>
<td>730-2054</td>
<td></td>
</tr>
<tr>
<td>TOWN CLERK</td>
<td>730-2190</td>
<td>264-6463</td>
<td></td>
</tr>
<tr>
<td>TOWN COUNSEL</td>
<td>730-2177</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>TRANSPORTATION</td>
<td>730-2177</td>
<td>730-2258</td>
<td></td>
</tr>
<tr>
<td>TREASURER</td>
<td>730-2020</td>
<td>730-2298</td>
<td></td>
</tr>
<tr>
<td>VETERAN'S SERVICES</td>
<td>730-2112</td>
<td>730-2296</td>
<td></td>
</tr>
</tbody>
</table>

EMERGENCY TELEPHONE NUMBERS

- **POLICE**: 911
- **FIRE**: 911
- **HIGHWAY**: 730-2160
- **PARKS**: 730-2167
- **WATER/SEWER**: 730-2175
- **HOME HEATING**: 730-2300 (weekdays) 730-2222 (evenings & weekends)

**TOWN OF BROOKLINE TELEPHONE DIRECTORY**

than 10% annually.
TOWN OF BROOKLINE, MASSACHUSETTS

Settled: 1638
Incorporated: 1705
Population: 57,107
Land Area: 6.82 Square Miles

Government: Representative Town Meeting (240 Elected Town Meeting Members and eight At Large) with five member Board of Selectmen and Town Administrator

Located four miles from downtown Boston, in Norfolk County. Brookline is one of the largest towns in New England. It is primarily a mature suburban, residential community. The primary occupations of Brookline residents are management and professional, heavily concentrated in the fields of medicine and education.

FY 2006 Assessed Valuation: $14,103,339,350
FY 2006 Tax Rate:
Residential $9.55
Commercial $15.46
Residential Exemption $165,014

Political Parties and Designations

<table>
<thead>
<tr>
<th>Total Registered Voters</th>
<th>37,031</th>
</tr>
</thead>
<tbody>
<tr>
<td>Democrats *</td>
<td>17,855</td>
</tr>
<tr>
<td>Unenrolled</td>
<td>15,501</td>
</tr>
<tr>
<td>Republican *</td>
<td>3,418</td>
</tr>
<tr>
<td>Green Party – Rainbow *</td>
<td>121</td>
</tr>
<tr>
<td>Libertarian*</td>
<td>113</td>
</tr>
<tr>
<td>Socialist</td>
<td>5</td>
</tr>
<tr>
<td>Conservative</td>
<td>1</td>
</tr>
<tr>
<td>World Citizens Party</td>
<td>1</td>
</tr>
</tbody>
</table>

* Recognized Political Party

Brookline Legislators

United States Senators
Edward M. Kennedy
John F. Kerry

United States Representative in Congress
Barney Frank

State Senator
Cynthia Creem

State Representatives
Frank Israel Smizik
Jeffrey Sanchez
Michael Moran
Michael Rush

The Town of Brookline is an Affirmative Action/Equal Opportunity employer.

The Town of Brookline does not discriminate on the basis of disability in admission, access to, or operations of its programs, services, or activities.

The Town of Brookline does not discriminate on the basis of disability in its hiring or employment practices.